

PROJECT/TASK <small>UPDATED: 1-30-2024</small>	RATED 1-3 & LONG-RANGE	RESPONSIBLE DEPT.	COMMENTS/UPDATES	STATUS
High Priority Projects				
#1 Housatonic Water Works	1	TM/DPW	Relief program in-place. Financial evaluation underway. Next Step: Public presentation of anticipated costs.	WIP
Affordable & Workforce Housing- Aging in Place	1	SB/AHTF/PB/Planning	CDBG rehab program, CPA grants, North Plain Rd. site, AHTF RFP awards, zoning for co-housing.	WIP
Ambulance Service Study	LONG-RANGE	Fire Dept.	ARPA funds for ambulance replacement approved (\$136k). Annual subsidy supported by voters in 2023.	WIP
Cook's Garage Property	1	TM/Planning	Bldg. is deteriorating. Staff rec: HIC and SB discuss next steps.	
Employee Recruitment & Retention	1	TM/HR	New priority added June 2023. Full-time HR Director on staff as of Nov. 1, 2023.	
Heating and Cooling Centers	2	DPW/EMD	New priority added June 2023. COA Commercial kitchen in FY25 Capital. Re-purpose PD generator for Housy Dome.	WIP
Hous. Com. Center (updates/conf. room/grants)	2	TM/DPW	Weatherization/insulation, LED lighting, storage locker projects completed. Heating system being evaluated now.	WIP
Housatonic Fiber	1	Planning Dept	Staff to write bid this spring; pursue municipal fiber grants this spring	WIP
Infrastructure (Bridges/Roads/Sidewalks/Complete Streets)	1	TM/DPW	Public Works Director will provide detailed update at meeting: roads, bridges, sidewalks, and buildings town-wide.	WIP
Main Street Pedestrian Safety and Traffic	1	DPW/PD/TM	Majority of work completed in fall 2023. Crosswalk to be colored and stamped in spring 2024.	WIP
Public Safety Staffing Plan	1	TM/FD/PD	Review call volumes and estimate staffing needs--- draft proactive long-range plan to accommodate growth if needed.	WIP
Reid Cleaners Property	1	TM/Planning Dept.	Testing underway to determine clean-up parameters. Cleanup could begin 2024.	WIP
Short-term Rental Compliance	2	SB/TM	Registration portal built and live at this time. 110 STR's registered. First offense fines issued (67).	WIP
Sustainable Waste Management	1	BOH	New priority added in June 2023. BoH launched a pilot program for compostable materials at the transfer station	WIP
Website and URL for email addresses	1	IT Coordinator/Town Clerk	Website re-design in final stages. Migration in-process. Final design expected in late February/early March.	WIP
Moderate Priority Projects				
5G Technology	LONG-RANGE	Planning Dept.	Not currently on our to-do list.	
Childcare	2	SB/TM	New priority added in June 2023.	
Committee Charters- Policy for Member Removal	2	SPM	Updated charters need to be drafted for approval by SB for some boards and committees.	
Dog Park	LONG-RANGE	TM/ACO/DPW	Commit staff time to locating and developing a plan to establish a town dog park.	
Econ. Dev/Sm. Biz Assistance and Job Creation	LONG-RANGE	Planning Dept.	Focus has been on the housing and transportation required to support economic dev/job creation.	WIP
Elevator Repairs	1	DPW	Project is being prepped for bidding.	WIP
Fire Department Study	2	TM/Fire Dept.	Initial recommendations complete. This task will be assigned to the new Fire Chief to continue.	
Fire Station (Old) Easement- Telephone Pole/utility	3	TM/DPW	On hold at the moment. Will work with DPW Superintendent, N-Grid, and Property Owner if/when needed.	
Inclusiveness/Diversity (Town Hall/Town-wide)	1.2.3	TM	Translation tablets @ all town buildings. Trust Pollicy posted in PD and Town Hall lobbies.	WIP
Marketing to young families	LONG-RANGE	TM/Planning Dept.	Welcome new residents initiative launched in winter 2021. New residents tab on website homepage.	
Master Plan Review w/PB	2	Planning Dept.	For continued discussion at SB/PB joint meetings.	
Open Space and Recreation Plan	2	Planning Dept.	Update OSRP. Targeted for 2024. DLTA Grant.	WIP
Parking- Downtown	2	TM/Planning Dept.	Discuss next steps & strategies to manage parking, wayfinding/awareness, working with private sector.	
Rest of River Status	1	Planning Dept./TM	Town to continue review/comment of technical documents as they are submitted to EPA.	WIP
Selectboard Policies	1	TM/SB	Working document. Should be reviewed and updated in 2024.	
Sign Zoning (+Banners)	LONG-RANGE	Building Dept.	Determine if sign code re-write is desired.	
Speed Bumps/Speed Calming Measures	2	DPW	New priority added in June 2023.	
Zoning Enforcement	1	Building Dept.	Active enforcement of zoning issues and signs. Proactive vs. Reactive approach	WIP
Completed Projects				
ADA Committee/Disability Related Issues	1	TM/BLDG	Commission formed.	Completed
CodeRED Protocols	1	TM/EMD/FIRE/PD/BOH/DPW	Updated on 6-11-19 and effective on same. Outreach ongoing to large employers.	Completed
Columbus Day/Indigenous Peoples' Day	LONG-RANGE	TM	Proclamation approved by SB.	Completed
Court House Improvements	1	TM/DPW	Bathroom work completed. Carpeting and blinds completed.	Completed
COVID-19 State of Emergency 2020-21	1	ALL	State and local State of Emergency lifted on June 15, 2021.	Completed
COVID-19 Public Health Emergency 2021-2022	1	Health Department	Added back to the priority list at 1-31-22 meeting. COVID Task Force disbanded in June 2022. Email updates only.	Completed
Downtown (Pride/energy/marketing/entertainment)	2	Planning/Cultural District	Active outdoor dining/entertainment program. Crosswalk project and Cultural District flags, marketing etc. (Ongoing)	Completed
Email Signatures for staff and SB	1	TM/IT Director	Standardized email signature for all gb.org accounts in place. Desktop only.	Completed

EV Charging Stations	2	DPW	DPW incorporating into plans for Taconic lot and future plans for Town Hall lot.	Completed
Fire Station- Castle St. (lease status and surplus items)	1	ALL DEPTS/DPW	Building cleared on 11-20-20 and sold. Remediation work is beginning.	Completed
Forensic Audit	1	TM/Finance Director/Treas	Substantially complete at this time. Information has been handed over to authorities.	Completed.
Front Entrance to Town Hall (Steps)	1	DPW	TH front steps are completed January 2022.	Completed
Hosting Community Discussions w/BRIDGE	2	TM	Completed trainings through MVP Project.	Completed
Housatonic School Sale and Development	1	TM/Planning	Special permit issued, school sold, development agreement in place to create 8 apartments	Completed
HR Director (Shared Position)	2	TM	Position was fully funded by CC Grant. Job Desc. Completed and position posting in July 2021.	Completed
Joint Meetings w/Planning Board	1	TM	Regular meetings held every other month.	Completed
Laundromat	1	TM	SB request for staff to assist w/local start-up laundromat establishments to the extent possible.	Completed
Mission Statement for SB and Town	1	TM	Updated Mission Statement approved by the SB in June 2022.	Completed
MMRHS Entrance- Safety Improvements	1	SB/TM/BHRSD	Intersection Conflict Warning System installed recently. No additional work is expected at this time.	Completed
Open Mtg/Public Records training for boards	1	TM/Town Clerk	Two trainings were held and open to all town board members and staff. April 4th and April 12, 2022 (Move to Ops Cal)	Completed
Personnel Policy/Manual	1	TM/Treasurer-Coll./Fin. Dir.	Final Draft approved by the SB in February 2021.	Completed
Privacy Issues in Town Hall Offices	1	TM/DPW	Addressed by office move with Town Clerk and Assessor	Completed
Ramsdell Library Entrance/Accessibility	1	TM/DPW	Construction completed in fall 2023. Spring touch-up is planned for early 2024.	Completed
Senior Work-off Program (Re-boot)	1	TM	New forms, SWO member assigning tasks and working closely w/Seniors.	Completed
Standardize hours for Town Hall	1	TM	8:30--4:00 M-F Full time staff on until 5:00	Completed
Sewer Rate Study	2	DPW/TM	Sewer rate study completed in winter 2021.	Completed
Systemic Racism Proclamation	1	TM	Proclamation approved in July 2020. Trust Policy Committee formation on hold after 3 rounds of advertising .	Completed
Town Counsel Policy (on use/access/etc.)	1	TM	SB Policies and Procedures approval on 7-22-19.	Completed
Town Meeting(s) Schedule (2-night?)	1	TM/SB/Planning Bd	2-Night ATM schedule approved by SB w/input from PB and Moderator.	Completed
Trip Hazards Main Street	1	DPW	Main Street work completed in several locations in fall 2023.	Completed
Water Bottle Ban/Water in Public Buildings	1	TM	Water Stations installed and functional. Ban in full effect 11/1/19. Water stations in 3 locations.	Completed
Website Designate as Posting Board (Agendas)	1	Town Clerk	Approved by SB and Attorney General. Official posting location as of 1-1-20.	Completed
Key				
Current High Priority Projects noted in Pink				
Moderate Priority Projects noted in Yellow				
Completed Projects noted in Green	SB= Selectboard	TM= Town Manager	EMD= Emergency Management Director DPW= Dept. of Public Works	