

**TOWN OF GREAT BARRINGTON  
AFFORDABLE HOUSING TRUST FUND (AHTF)  
BOARD OF TRUSTEES MEETING  
MINUTES**

**Wednesday, January 10, 2018  
6:30 PM – Great Barrington Fire Station, 37 State Road**

**MEMBERS PRESENT:** Bill Cooke, Chairman; Fred Clark; John Katz; Jonathan Hankin; Samantha Homeyer and Bruce Marzotto.

**MEMBERS ABSENT:** Cara Davis. **OTHERS PRESENT:** Shep Evans, Administrator.

**CALL TO ORDER:** Mr. Cooke called the meeting to order at 6:31 PM.

**MINUTES:** The minutes of December 7, 2017 had been previously circulated and corrected. **Motion by Mr. Hankin, seconded by Mr. Katz, to approve the minutes as corrected. Unanimous approval.**

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Regarding the Declaration of Trust, at the last meeting Mr. Cooke felt that the Trustees should have the final say as to the expenditure or transfer of funds and that the Selectboard approval should not be required. Mr. Cooke had requested that the question be "tabled" while he consulted Town Counsel. As it turned out, Counsel preferred to leave that decision up to the Selectboard, so the question was left still under consideration pending a decision by the Selectboard.

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Mr. Cooke opened a discussion of the final details of the "Down Payment Assistance Program" and the promotional materials he had prepared including a two page flyer. It was suggested that Berkshire Bank really should be in the list of participating financial institutions and that the contact person should be Lou Ann Harvey at 413-644-3537. All agreed, and Mr. Hankin suggested that that the banks should be listed alphabetically to avoid offending one over another.

Mr. Cooke volunteered to hand out an initial supply of promotional flyers to the listed banks, and Mr. Hankin volunteered to do the same to the Real Estate Brokers in the area.

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Mr. Cooke initiated a discussion on the new Affordable Housing Trust Fund web site. The Board was pleased with the site as created by Mr. Cooke, and looked forward to seeing the marketing materials and web presence coming to life in the near term.

**CITIZEN SPEAK TIME:** None

**NEXT MEETING:** February 1, 2018 at 6:30 PM at the GB Firehouse.

**ADJOURNMENT:** Mr. Cooke, hearing no objection, adjourned the meeting at 7:26 PM.

Respectfully submitted,

  
Shepley Evans  
Administrative Support