

**DRAFT Minutes of Meeting – June 20, 2018 – 12:00 PM**

**Cemetery Commission**

In attendance: Walter Atwood – Commissioner

Marilyn Bisiewics Commissioner

Ed Abrahams – Commissioner

Steve Bannon – Commissioner

Sean VanDeusen – DPW Superintendent

Pete Soules – Highway Superintendent

Rich Atwood

1. Meeting called to Order at 12:00 PM
2. Cost of Burials were discussed
  - Plot sales for non-resident to be changed to \$1,500.00
  - The motion was made by Steve Bannon, seconded by Marilyn Bisiewics and passed.
3. Discussion on looking into cost of new survey
4. Discussion of fence repair and stone pillars
  - Apply for CPA funds
  - Look into road maintenance
  - Use millings from other projects for base coat on cemetery roads
  - Repairs of headstones were discussed
  - Water street cemetery
5. Foresight will be putting all maps onto zip drives
6. Move records to Town Hall
  - Need a fire proof safe – cost is \$3,500.00
  - Motion made by Steve Bannon to purchase safe
  - Seconded by Marilyn Bisiewics
  - Passed

- 7 Buildings and grounds will be moving to the Cemetery Department
- 8 Rich Atwood will be taking over the cemetery records
- 9 Steve Bannon made a motion to keep all records and bookkeeping at the Town Hall
  - Seconded by Marilyn Bisiewics
  - Passed
- 10 Online spreadsheet to look up plots
- 11 Rich Atwoods charges
  - Full Burial Monday through Saturday at Noon - \$600.00
  - Full Burial Saturday after Noon and Sunday - \$850.00
  - Winter charge (snow removal, frost, salt and sand as needed and clean up with sod in the spring) - \$200.00
  - Cremation opening Monday through Saturday at Noon - \$225.00
  - Cremation opening Saturday after Noon and Sunday - \$300.00
  - Winter charge (frost, sand and salt as needed) - \$95.00
- 12 Walter Atwood made a motion to add \$50.00 to all of Rich Atwood's prices
  - Seconded by Steve Bannon
  - Passed
- 13 Steve Bannon made a motion to change plot sizes from 5' x 10' to 4' x 10'
  - Seconded by Marilyn Bisiewics
  - Passed

Minutes taken and submitted by Jackie Dawson