

**GREAT BARRINGTON COUNCIL ON AGING**  
**Claire Teague Senior Center**  
**917 Main Street**  
**Great Barrington, MA 01230**  
**Phone: (413) 528-1881**

**MEETING MINUTES**  
**June 12, 2019**

**WELCOME:** The meeting of the Great Barrington Council on Aging held at The Claire Teague Senior Center, 917 Main Street, Great Barrington, Massachusetts is called to order at 1:15 PM by Chair David Rutstein.

**BOARD MEMBERS IN ATTENDANCE:** Chair David Rutstein, Vice Chair Pat Kinne, Secretary Susan Hipwell, and Members Jeanne Holcomb and Amy Rutstein. Polly Mann Salenovitch, Director of the Claire Teague Senior Center is also present. Members Barbara Bailly, Eileen Gaarn and Sandra Larkin are absent. Treasurer Maureen Avery is away.

**MINUTES:** Chair Rutstein asks for a motion to approve the minutes of April 24, 2019. Vice Chair Kinne makes the motion to approve and Member Rutstein seconds the motion.

**TREASURER'S REPORT:** Treasurer Avery is away. Director Polly Salenovitch reports a balance in the treasury of approximately \$22,000.

**DIRECTOR'S REPORT:**

- May was an extremely busy and successful month.
- Health & Safety Fair was a huge success with a very large turnout (standing room only).
- Polly raises concerns over after-hours use of building and would like to be reassured that the building is left secure and in the same condition that it was found. Certain infractions have occurred, such as windows (without screens) being left open in warmer weather.
- Brian Sullivan of WGBY will be coming to the Senior Center on Thursday to film the Tai Chi class, Dee Foster's class, Tap and News & Views.

MAY EVENTS
Health Insurance Rep Presentation
Town Meeting
Mass Bar Presentation
Malnutrition Seminar
Mother's Day Luncheon with Special Music
Hospice Care Presentation
90's Luncheon with Guest Singer
Prescription Advantage Presentation
Joint Trip
Town Manager's Last Day

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SPECIAL BUILDING USE IN MAY
Candidates Forum
Thursday Morning Club's Bingo Fund Raiser
Quilters' Guild Saturday Event
Housing Authority Meeting
Fairview Hospital Program
Housing Authority
Matter Balance

**earmark completion:** Polly's original request for the earmark of \$50,000 was to purchase a van to enhance availability to Great Barrington seniors by offering some weekend and evening events. This request was not approved by the Town Manager and SBETC felt it would be competition for them.

Polly's second "proposed" budget request was:

Social	\$10,000	Acoustic sound paneling in dining room
Nutrition	\$9,000	Commercial kitchen appliances & remodel
Accessibility	\$20,000	Winter Vestibule Awning
Operations	\$1,000	Office Door installation
Transportation/Outreach	\$7,000	Costs for transportation and to provide rides to monthly special events
Social/Outreach	\$2,000	Special event programs
Office Supplies	\$100.00	

Polly's third and final budget revision (all of which requires purchase orders):

Wood Bros. Acoustic Paneling	\$9,550
Ingersoll Landscaping	\$4,120
ADA Picnic Tables (4)	\$5,401
Outreach – Ellen Lahr - On-line News-Letter & Berkshire Eagle	\$4,500
Foster A/C – Nice unit for dining room– worth the expense	\$8,980
Shed	\$3,867
Website – Ellen Lahr takes photos for site and contracts Brian Sullivan from WBGY TV to film Senior Center Programs	\$4,000
Building – Kitchen supplies, etc.	\$2,021
Building	\$5,129
Outreach Event (tent)	\$390
Outreach Event (Triad)	\$306
TV – 65" Smart TV	\$722
Chairs	\$448
Garden Benches	\$787

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The COA Budget has ended on target.

Volunteer Help Needed:

- Gardening/weeding
- Coordinate Craft Fair
- Trip Coordinator

**BOARD SPEAKS:** Members discuss remedies of how to monitor the building after hours. Member Rutstein suggests a sign-out sheet. Vice Chair Kinne suggests hiring a senior work-off person who would be present to let people in and lock-up afterward. Member Kinne queries who to apply to for senior work-off (answer is Amy Pulver at the Town Hall) and suggests that two seniors together be present at after-hour groups.

**CITIZENS SPEAK:** None

**ADJOURNMENT:** The Chair calls for a motion to adjourn. Vice Chair Kinne makes the motion to adjourn and Member Rutstein seconds the motion. It is unanimously agreed to adjourn at 2:00 PM.

Respectfully submitted,

*Susan Hipwell Morris*

Secretary