

GREAT BARRINGTON CULTURAL COUNCIL

Tuesday, November 9, 2021, 6:00pm

In attendance: Patrick Barrett, Ellen Shanahan, Stacy Ostrow, Elissa Haskins-Vaughan, Allison Zivin

Absent: Haley Barbieri

1. Meeting called to order

Patrick called the meeting to order at 6:04pm.

2. Minutes from Previous Meetings

Stacy made a motion to approve minutes of July 13 meeting; Elissa seconded. Role call vote
Patrick aye, Ellen abstained, Stacy aye, Elissa aye, Allison aye. All in favor: 5-0

3. Fundraising

- a. Community Impact Funding – Elissa reported that the time had passed to submit.
- b. NEA funding – Elissa stated that the deadline to submit an application July 22. Will look for future opportunities to apply for funding.

Patrick mentioned that the Town has created a survey to help guide allocation of ARPA funds and encouraged GBCC members to complete it.

4. Cultural District liaison - Ellen made a motion to appoint Stacy Ostrow as GB Cultural Council representative to the Downtown GB Cultural District; Allison seconded. Role call vote: Patrick aye, Ellen aye, Stacy aye, Elissa aye, Allison aye. All in favor: 5-0.

5. New Business

- a. Grant submission training update – Patrick has been submitting grants and clarified the process: email to the Town grantee W9; wait for vendor number to be created; add vendor number to the form and two GBCC members sign. Each grant should be submitted individually. Patrick and Elissa will be the two official signatories.
- b. Revisit 2020 grant: Community Concert with the Massachusetts Walking Tour – Patrick reported this project was postponed in 2021. Unused funds will be added back into 2022 grant total. The project is among the pending 2022 requests.
Patrick stated he would get an update on the total funds available this year.
- c. Patrick added to agenda – Hailey is no longer able to serve as GBCC Secretary. Patrick asked if anyone would like to take the role – no replies. He stated that we can rotate the duties.
- d. Begin grant application review – Committee discussed process for reviewing grants and determined that we should continue to have two reviewers for each request. There was further discussion and clarification on evaluation criteria and the review/allocation process to ensure the limited funds are effective and impactful. Patrick will send assignments and spreadsheet with criteria categories to GBCC members this week.

- i. Recusals – Ellen asked to be recused from reviewing grants Berkshire Music School and Music in Common. Ellisa asked to be recused from Berkshire South.
 - ii. Timing – Ellen stated that we need to send denial letters by December 20 and leave two weeks for any appeals. Also by January 18 decision reports must be submitted to MCC.
6. Citizen's Speak
7. Set next meeting date – Next meeting dates were set for November 23 at 12pm and December 7 at 6pm
8. Adjourn Meeting – Ellen made a motion to adjourn the meeting; Stacy seconded. Role call vote: Patrick, aye; Ellen, aye; Stacy, aye; Elissa, aye; Allison, aye. All in favor: 5-0.
9. Meeting adjourned at 6:41pm

Respectfully submitted,

Stacy Ostrow for Haley Barbieri, Recording Secretary