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Andelman  
Lauren Clark  
Catherine Hancock  
Ellen Shanahan  
Rose Tannenbaum  
Patrick Barrett  
Tate Coleman  
Amy E. Taylor



## TOWN OF GREAT BARRINGTON MASSACHUSETTS

### CULTURAL COUNCIL

**Draft Minutes** Wednesday, February 27, 2019 at 5:30m Mason Library 231 Main Street Great Barrington, MA 01230

Present: Patrick, Ellen, Tate, Amy, Lauren, Rose, Catherine, Susan

- ☐ Susan calls the meeting to order at 5:34pm.
- ☐ Catherine distributes the agenda and minutes to the council.
- ☐ Susan moves that we approve the minutes from 1/9. Lauren seconds. All in favor.
- ☐ Catherine distributes the folder of grant approval letters that Susan had written. Michael had given the letters to Catherine to bring to the meeting since he cannot be here. He says there are amount discrepancies in the letters and we need to compare the letters to the spreadsheet and previous minutes to confirm that we are awarding the correct amount to the approved grantees.
  - o Tate goes through grant discrepancies between letters and discrepancies:

Sculpture Now grant: Susan signed and sent the reimbursement form for Sculpture Now.

Renaissance Lute Children's Concert: Spreadsheet said \$350 and letter said \$500. Susan had already brought a new letter for this grant.

Arts and recovery for youth: Correct at \$565

Berkshire Voices: \$250 on spreadsheet and letter

Berkshire Ukulele band: \$250 on spreadsheet and letter

Fall Festival of Shakespeare: \$250 on spreadsheet and letter

Pop up Habitat Green Art workshop: \$295 on spreadsheet and letter

Songs of Celestial Bodies: \$295 on spreadsheet and letter

Nutshell Playhouse: \$150 on spreadsheet and \$200 on the letter

WEB DuBois: \$200 on spreadsheet and \$200 on letter

Amplify: Letter showed \$500 and we had denied it. Was mixed up with Music in Common Community Meetup

Math and Drumming: \$250 matches spreadsheet and letter

Celebration of Song: \$284 matches spreadsheet and letter

We are supposed to have 17 approved grants. We are missing 5 letters: Stockbridge Symphonia, Chesterwood 50th anniversary, Monument Girls write on, BTG plays at Muddybrook, A Ballooniverse of Stories

According to Decline letters: Chesterwood and Stockbridge Symphonia received declines and should have been approve. We have “oops” letters we need to send to them.

Michael has mailed an acceptance to Ballooniverse of stories

☐ Tate did math and we have spent \$4865. We are still trying to figure out how much money we actually have to distribute. This year’s allowance was \$4600. With money left over from last year that amounted \$5095.

☐ Next step is to get the letters to match the spreadsheet.

☐ Susan moves that we approve the amounts on the spreadsheet. Tate Seconds. All in Favor. Letters need to be reprinted. Tate will redo the letters and Susan will print them. Rose will address envelopes. Letters need to be accompanied by reimbursement forms.

☐ Appointing new co-chair: Lauren nominates Tate. Ellen Seconds. All in favor.

☐ Catherine moves that we vote on a treasurer. Ellen seconded. Tate suggests that we create the position and leave it vacant for the present moment and revisit it in the next meeting. All in favor.

☐ Tate moves to resubmit the annual report. Susan Seconds. All in favor. Report submitted.

GBFF Operation Manual: There is a handbook in our file but it is from 1999. Ellen found guidelines from 2015. Ellen will email it to the council. Rose says that as a local council we can create our own guidelines. Rose brought up that we wanted to look at our own guidelines and post them to the website. Local, Individuals over big organization, children, seniors, education. We should review those requirements and how they are presented to the applicants. We have until October and it will be a future agenda item.

☐ Location Change: Since we have a high number of employees members it would be good to move to a location where we are able to meet past 6:50pm. Tate suggests Town Hall. Susan seconds. PaTimes: Tate suggests a doodle poll to find a regular meeting time.

☐ Artweek Event on 4/28 at the Geoffrey Young Gallery at 2pm. Catherine submitted an application and it has been approved. She asks that members attend. She

☐ Cultural District Update: Catherine updates council on happenings in the cultural districts and encourages the council to become more involved as that project correlates directly to what we're doing.

☐ Creation of Social Media for GBCC: Tate says as chair of the transportation committee, they just did a social media campaign and it is gaining interest. We will revisit at next meeting

☐ Tate brought up according to mass law we are allowed to discuss items NOT on the agenda to say that

We should reach out to other local cultural councils to form one big cultural council so councils can collaborate on events that are geared towards more than just one town. Amy says it is an interesting idea. Tate will reach out to the MCC and other councils.

☐ Amy wants to discuss open meeting law and how we can communicate more effectively while still being compliant.

☐ Next meeting: We will do a doodle poll for the last week of March and the time will be determined. Tate

☐ Ellen moves to adjourn. Patrick seconds. All in favor.

Signed: Catherine Hancock 3/8/2019

☐ Next meeting based on doodle poll: March 27<sup>th</sup>, 5:30, Mason Library