

TOWN OF GREAT BARRINGTON MASSACHUSETTS
FINANCE COMMITTEE MEETING
< AGENDA >

TUESDAY, SEPTEMBER 22, 2020
6:00 PM

LOCATION: REMOTE MEETING VIA ZOOM

Please click the link below to join the Zoom Meeting:

<https://us02web.zoom.us/j/8755172252?pwd=c1pUTIZQRDF4YXIBWmRWdTNRb1JXQT09>

Or by Telephone: Dial in: **(929) 205-6099**

Meeting ID: 875 517 2252

Password: 116677

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Great Barrington Finance Committee will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town's website, at www.townofgb.org. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner: See instructions at the top of the agenda. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

1. Call to Order
2. Roll Call Vote
3. Approval of Minutes
4. Finance Committee member committee reports
5. Update from Town Manager
 - Vocational Transportation Update
6. Update from Finance Director
 - Aug 2020 Operating Budget Reports
7. Finance Committee business
 - Update on FY 21 Tax Rate
8. Finance Committee Member Comments
9. Citizen Speak Time
10. Media Time
11. Adjournment

Pursuant to MGL, 7C 30A sec. 20(f), after notifying the Chair of the public body, any person may make a video or audio recording of an open session of a meeting of a public body, or may transmit the meeting through any medium. At the beginning of the meeting, the Chair shall inform other attendees of any such recordings. Any member of the public wishing to speak at the meeting must receive permission of the Chair.

**TOWN OF GREAT BARRINGTON
MASSACHUSETTS**

**FINANCE COMMITTEE MEETING
MINUTES**

**TUESDAY, AUGUST 18, 2020
6:00 PM**

LOCATION: REMOTE MEETING
Conducted via Conference Call

1. **Meeting was called to order** by Chairperson A. O'Dwyer, at 6:00 pm. The meeting opened with a reading aloud of Remote Meeting Guidelines provided in response to Governor Baker's March 12 and 15, 2020 Orders Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A §18, in response to strict limitation on the number of people that may gather in one place.
2. **Attendance roll call** was called by Chairman A. O'Dwyer, at 6:00 pm. A roll call verified that present at the meeting: A. O'Dwyer, M. Loubert, and M. O'Connor (T. Blauvelt was not in attendance at start of meeting, but communicated that he would join shortly); W. Curletti not present).

Also in attendance: Town Manager, M. Pruhenski; Finance Director, S. Carmel; Selectboard Chair, S. Bannon; Selectboard member, Ed Abrahams; Treasurer/Collector, Karen Fink; Principal Assessor, Shawn McHugh; and DPW Superintendent, Sean Van Deusen.

3. Approval of Minutes

Minutes of July 21, 2020 FC meeting. M. Loubert made the motion to approve the minutes, A. O'Dwyer seconded. Roll call vote: all in favor (3 - 0).

4. Finance Committee member committee reports – Economic Development Committee:

Economic Development Committee. M. O'Connor was not able to attend the most recent EDC meeting; A. O'Dwyer (member at large on the EDC) reported that the committee had received feedback from Selectboard regarding taking on various information-gathering projects, focusing on costs of various projects, who might benefit and what is need [for the project]. She noted that the EDC is still trying to understand its role as an advisory committee to the Selectboard. Projects discussed include the Berkshire Train project and other surveys that might be done.

5. Update from Town Manager. M. Pruhenski referenced a communication from the Mass Municipal Association from July 30th (already shared with FC members, and included in the meeting packet) reporting that the State would keep unrestricted general government state aid for FY 21 would be level funded, which was good news, at a time when cuts to funding were a concern.

T. Blauvelt joined the meeting at 6:07 PM.

M. Loubert commented that the links in the MMA report were difficult to access; she also noted that level funding is often noted as a cause for cutting services (not keeping services level), so this news

of level funding is not entirely positive. M. Pruhenski acknowledged that this observations was accurate even for the current FY, as the Town increased local aid in the FY 21 budget by just less than \$12,000, which S. Carmel observed was less than a 1% increase from previous years, and is only 4% of the total budget and we are conservative on estimating local aid in budgeting, so she is not so concerned with the level funding. M. Loubert noted that she is concerned. A. O'Dwyer agreed that the level funding does not take into account cost of living increases, but that she had been hearing that there may be cuts to local aid, so the news of level funding was better than she had anticipated.

M. Pruhenski also shared his follow up on the committee's requests for Town committee member email accounts. He noted that there are approximately 172 individual on town committees, and each email account comes with a \$75 set-up fee, so that would be cost of almost \$13,000 to the Town – to create an individual town email account for each committee member. In addition to the cost, in his conversations with Amy Pulver and others, they noted the concerns regarding security and time in managing so many new accounts and the constant turnover in committee members. Thus, his recommendation is to not proceed with creating email accounts for each member, but to create one email account for each board or committee, to be managed by the chair, which would be hyperlinked to the chair.

A. O'Dwyer noted that there would still be a cost (\$75 per committee), but M. Pruhenski indicated the town could likely absorb that cost, and asked if that would go to the Chair. T. Blauvelt agreed with this suggestion. Both A. O'Dwyer and M. Loubert expressed surprise at the cost per account – it was higher than expected (it is the same cost for employees as committee members).

M. Loubert also wondered at the cost, as in other municipal agencies, staff have their own accounts. She also asked if SB had their own emails; M. Pruhenski reported that these committee members do due their high volume of emails, and Town employees have email accounts. But, no other committee members have email accounts. S. Bannon also indicated that regarding lawsuits, it is easier for the Town SB members to have town accounts. M. Loubert also wondered if Planning Board and other boards should have the same, noting concerns for other committees/boards that don't have a Town email account. A. O'Dwyer noted that having a committee email would still make it easier for residents to reach committees; M. Loubert expressed concerns that this system will rely a lot on the responsiveness of the chair, recognizing that this can be further reviewed in the future. M. Pruhenski noted that A. Pulver, as the in-house IT staff person, receives a very small stipend (he estimated it to be around \$3,000) for managing the Town email accounts. Adding another 172 accounts would add considerable workload to this role—and unlike a school district, the Town does not have a dedicated IT office.

6. **Update from Finance Director.** A. O'Dwyer thanked S. Carmel for getting the end-of-year operating budget reports for FY 2020; she also apologized that there were some missing and out-of-order pages in the scanned pages on the budget reports in the meeting packet, although these were corrected in the posted addendum to the original packet, and she was able to display all pages via the Zoom screen share function. FC members indicated that they were okay moving forward with the discussion, despite the page issues.

S. Carmel shared a general summary of the FY 20 end-of-year budget reports. Overall, the turn-backs (unused budget amounts) was approximately \$1.1 million for the operating budgets and \$240,000 for the Wastewater budget. A. O'Dwyer commented that insurance expenditures came in below budgeted amounts; S. Carmel noted \$427,000 were turned back; she reminded the committee

that the town has a policy budgets this conservatively, and often sees turn-backs in this line (this year is slightly lower in turn-back amounts than last year).

7. Finance Committee Business

Town Warrant Items: The committee reviewed the two items on the Town Warrant for the upcoming Special Town Meeting (on September 15, 2020):

Quarterly Tax Billing Proposal. K. Fink and S. Carmel shared with the committee that their recommendation to the Town is to go to a quarterly billing system. A. O'Dwyer noted that it was her understanding that this can help with cash flow for the town and reducing the need to borrow. M. Loubert asked about the cost to the town to make this change; K. Fink indicated that while her department would be busier, she did not anticipate any greater cost. She noted that since the bills would still be mailed twice a year, there would be no additional printing or postage costs. She said that is what most towns do—have four billing periods, but only two mailings. M. Loubert indicated that she has seen towns send bills for each payment period. A. O'Dwyer asked how we remind residents that there are quarterly payments due. K. Fink indicated that the Town can do some postings and other low-cost communications to remind residents about the new billing system. All agreed local newspapers should cover this change. K. Fink noted that most people pay the full half, even when there are quarterly payments, although M. Loubert noted that these are different economic times. K. Fink said this was not an issue. She said that wmost people have their tax payments woven into the mortgage, and banks make this adjustment readily. She noted that the first quarterly preliminary tax bills would be mailed out on July 2021.

A. O'Dwyer said she understood that this switch a quarterly tax payment would enable the Town to set tax rates later in the year. A. O'Dywer made the motion to move to a quarterly tax payment system; T. Blauvelt seconded. Roll call vote: Vote (3 – 1); M. Loubert voted against.

Wastewater Additional Budget Request. The Wastewater Treatment requested an additional \$50,000 above the budget approved at the recent June 2020 Town Meeting. [Bill Ingram, Wastewater Superintendent, had planned to be at the meeting, but was unable to attend.]

S. Van Deusen shared that the treatment plant's sludge hauling/removal agency's bid – a 13% increase (which they attributed to the environmental permitting costs associated with sludge removal); he also pointed out that they were the only bidder for this service contract. He also noted that the treatment plant had seen a 20% increase in the amount of septic waste the plant was seeing (the GB Wastewater Treatment plant processes waste from several surrounding towns, as well, which generates revenue [approx. \$300,000 in FY 20] for the plant). He reported that they are anticipating additional increases in sludge due to relocations to the region and the increase that people are staying at home. He indicated that these additional funds requested—summarized in a memo in the meeting packet—are in response to these anticipated increases. S. Carmel indicated that if the money is not spent, the funds go back into retained earnings, but doesn't change the next year's budget. M. Loubert said while she's worried about increasing budgets at this time, she realizes this needs to be done.

A. O'Dywer made the motion to move to support the request; T. Blauvelt seconded. Roll call vote: All voted in favor (4 – 0).

Return to Finance Committee member committee reports Community Preservation Committee.

T. Blauvelt had asked at the prior meeting that the FC members review the CPC plan. A. O'Dwyer asked if the 1/3-1/3-1/3 division between affordable housing, historic preservation, and open-spaces, was intentional on the part of the committee. T. Blauvelt indicated that this was not by design, but is how it often worked out. M. Loubert asked if the Committee shifted the balance between the funding across the three areas, taking into account the concerns at the time (she noted the housing issues at this time in the region). M. Blauvelt indicated that the main priority is Town-sponsored projects, which are given first consideration; second bases for consideration is the quality of the organization regarding managing funds, etc. He also noted that he felt the committee members each brought their own advocacies to the debates on the committee.

8. **Finance Committee Member Comments.** < no comments or questions >

9. **Citizen Speak.** < no comments or questions >

10. **Media Time.** < no comments or questions >

T. Blauvelt lost connection with the meeting at 6:53 PM.

11. **Adjournment.** Motion was made by A. O'Dwyer at 6:55 PM to adjourn the meeting; M. Loubert seconded; vote 3-0, all in favor.

Respectfully submitted by

Anne O'Dwyer

09/11/2020 11:22
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 TOWN OF GREAT BARRINGTON
 FY21 BUDGET REPORT- THRU 8/31/20

 P 1
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FOR 2021 02

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
01122 SELECTBOARD/TOWN MANAGER							
<u>01122 51105 SELECTBOARD</u>	18,750.00	18,750.00	1,562.50	1,562.50	.00	17,187.50	8.3%
<u>01122 51108 TOWN MANAGER</u>	120,000.00	120,000.00	17,820.72	9,379.32	.00	102,179.28	14.9%
<u>01122 51113 ADMINISTRATION</u>	102,327.00	102,327.00	15,196.06	7,997.92	.00	87,130.94	14.9%
<u>01122 51114 COMMITTEE CLERKS</u>	7,500.00	7,500.00	208.20	36.72	.00	7,291.80	2.8%
<u>01122 51200 INTERN</u>	1,000.00	1,000.00	.00	.00	.00	1,000.00	.0%
<u>01122 51420 LONGEVITY PAY</u>	1,250.00	1,250.00	.00	.00	.00	1,250.00	.0%
<u>01122 52000 CONTRACTED SERVICES</u>	20,000.00	20,000.00	.00	.00	20,000.00	.00	100.0%
<u>01122 52300 PUBLICATIONS</u>	2,500.00	2,500.00	.00	.00	1,500.00	1,000.00	60.0%
<u>01122 53020 LEGAL FEES</u>	90,000.00	90,000.00	3,345.95	3,345.95	81,654.05	5,000.00	94.4%
<u>01122 53070 CONSULTANTS</u>	18,000.00	18,000.00	.00	.00	.00	18,000.00	.0%
<u>01122 53450 ADVERTISING</u>	13,000.00	13,000.00	3,432.45	3,432.45	.00	9,567.55	26.4%
<u>01122 54200 OFFICE SUPPLIES</u>	5,000.00	5,000.00	1,020.99	1,020.99	2,500.00	1,479.01	70.4%
<u>01122 57100 TRAVEL/TRAINING</u>	10,100.00	10,100.00	.00	.00	500.00	9,600.00	5.0%
<u>01122 57300 DUES & MEMBERSHIPS</u>	5,000.00	5,000.00	2,057.00	2,057.00	.00	2,943.00	41.1%
TOTAL SELECTBOARD/TOWN MANAGER	414,427.00	414,427.00	44,643.87	28,832.85	106,154.05	263,629.08	36.4%
01131 FINANCE COMMITTEE							
<u>01131 51900 CONTINGENCY</u>	128,000.00	128,000.00	.00	.00	.00	128,000.00	.0%
<u>01131 57100 TRAVEL/TRAINING</u>	100.00	100.00	.00	.00	.00	100.00	.0%
<u>01131 57300 DUES & MEMBERSHIPS</u>	200.00	200.00	180.00	180.00	.00	20.00	90.0%
<u>01131 57800 RESERVE FUND</u>	125,000.00	125,000.00	.00	.00	.00	125,000.00	.0%
TOTAL FINANCE COMMITTEE	253,300.00	253,300.00	180.00	180.00	.00	253,120.00	.1%
01135 TOWN ACCOUNTANT							
<u>01135 51107 TOWN ACCOUNTANT</u>	105,000.00	105,000.00	15,593.10	8,206.89	.00	89,406.90	14.9%
<u>01135 51113 FINANCIAL CLERK</u>	9,400.00	9,400.00	.00	.00	.00	9,400.00	.0%
<u>01135 51114 A/P CLERK</u>	5,000.00	5,000.00	1,184.22	624.24	.00	3,815.78	23.7%
<u>01135 53010 AUDIT/ACCTG SERVICES</u>	25,500.00	25,500.00	.00	.00	.00	25,500.00	.0%
<u>01135 57100 TRAVEL/TRAINING</u>	1,500.00	1,500.00	.00	.00	.00	1,500.00	.0%
<u>01135 57300 DUES & MEMBERSHIPS</u>	150.00	150.00	80.00	.00	.00	70.00	53.3%
TOTAL TOWN ACCOUNTANT	146,550.00	146,550.00	16,857.32	8,831.13	.00	129,692.68	11.5%
01136 TECHNOLOGY							

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 TOWN OF GREAT BARRINGTON
 FY21 BUDGET REPORT- THRU 8/31/20

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FOR 2021 02

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01136 51107 IT COORDINATOR STIPEND	6,000.00	6,000.00	873.58	459.78	.00	5,126.42	14.6%
01136 52400 REPAIRS & MAINTENANCE	15,000.00	15,000.00	3,488.96	3,488.96	.00	11,511.04	23.3%
01136 52700 CONTRACTED SERVICES	23,000.00	23,000.00	22,500.00	22,500.00	820.00	-320.00	101.4%
01136 53000 SOFTWARE LICENSES	128,650.00	128,650.00	107,864.63	107,864.63	7,085.00	13,700.37	89.4%
01136 53030 DATA SERVICES	22,500.00	22,500.00	4,832.14	4,832.14	21,359.86	-3,692.00	116.4%
01136 53400 TELEPHONE	20,000.00	20,000.00	4,193.22	4,193.22	6,550.80	9,255.98	53.7%
TOTAL TECHNOLOGY	215,150.00	215,150.00	143,752.53	143,338.73	35,815.66	35,581.81	83.5%
01141 ASSESSORS							
01141 51106 PRINCIPAL ASSESSOR	72,000.00	72,000.00	10,692.40	5,627.58	.00	61,307.60	14.9%
01141 51109 BOARD OF ASSESSORS	1,200.00	1,200.00	.00	.00	.00	1,200.00	.0%
01141 51113 ADMIN ASSESSOR	55,125.00	55,125.00	8,186.38	4,308.62	.00	46,938.62	14.9%
01141 51420 LONGEVITY PAY	750.00	750.00	.00	.00	.00	750.00	.0%
01141 53010 CONTRACTED SERVICES	20,000.00	20,000.00	.00	.00	13,040.00	6,960.00	65.2%
01141 54200 OFFICE SUPPLIES	2,000.00	2,000.00	182.74	182.74	.00	1,817.26	9.1%
01141 57100 TRAVEL/TRAINING	3,000.00	3,000.00	.00	.00	.00	3,000.00	.0%
01141 57300 DUES & MEMBERSHIPS	500.00	500.00	210.00	210.00	.00	290.00	42.0%
TOTAL ASSESSORS	154,575.00	154,575.00	19,271.52	10,328.94	13,040.00	122,263.48	20.9%
01146 COLLECTOR/TREASURER							
01146 51106 COLLECTOR/TREASURER	79,087.00	79,087.00	11,744.86	6,181.51	.00	67,342.14	14.9%
01146 51107 ASST COLLECTOR	48,000.00	48,000.00	6,988.50	3,678.16	.00	41,011.50	14.6%
01146 51113 FINANCIAL CLERK	28,200.00	28,200.00	55.08	55.08	.00	28,144.92	.2%
01146 51114 PARKING CLERK STIPEND	1,150.00	1,150.00	.00	.00	.00	1,150.00	.0%
01146 51300 OVERTIME	1,000.00	1,000.00	.00	.00	.00	1,000.00	.0%
01146 51420 LONGEVITY PAY	200.00	200.00	.00	.00	.00	200.00	.0%
01146 53000 TAX TITLE LITIGATION	12,100.00	12,100.00	1,169.25	1,169.25	13,830.75	-2,900.00	124.0%
01146 53010 CONTRACTUAL SERVICES	14,000.00	14,000.00	.00	.00	5,900.00	8,100.00	42.1%
01146 53430 POSTAGE	12,000.00	12,000.00	416.75	416.75	4,617.04	6,966.21	41.9%
01146 53800 FINANCIAL SERVICES	1,500.00	1,500.00	.00	.00	800.00	700.00	53.3%
01146 54200 OFFICE SUPPLIES	7,000.00	7,000.00	257.66	257.66	.00	6,742.34	3.7%
01146 54202 OFFICE EQUIPMENT	1,500.00	1,500.00	565.00	565.00	.00	935.00	37.7%
01146 57100 TRAVEL/TRAINING	2,500.00	2,500.00	.00	.00	.00	2,500.00	.0%
01146 57300 DUES & MEMBERSHIPS	200.00	200.00	.00	.00	.00	200.00	.0%
TOTAL COLLECTOR/TREASURER	208,437.00	208,437.00	21,197.10	12,323.41	25,147.79	162,092.11	22.2%

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 TOWN OF GREAT BARRINGTON
 FY21 BUDGET REPORT- THRU 8/31/20

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FOR 2021 02

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01161 TOWN CLERK/ELECTIONS							
<u>01161 51106 TOWN CLERK</u>	58,000.00	58,000.00	8,910.36	4,689.66	.00	49,089.64	15.4%
<u>01161 51108 ELECTION WORKERS</u>	8,000.00	8,000.00	.00	.00	.00	8,000.00	.0%
<u>01161 51109 REGISTRAR</u>	2,112.00	2,112.00	176.00	176.00	.00	1,936.00	8.3%
<u>01161 51113 CLERICAL</u>	25,886.00	25,886.00	2,552.04	1,395.36	.00	23,333.96	9.9%
<u>01161 51420 LONGEVITY PAY</u>	300.00	300.00	.00	.00	.00	300.00	.0%
<u>01161 52450 R/M EQUIP</u>	2,500.00	2,500.00	.00	.00	.00	2,500.00	.0%
<u>01161 52470 PUBLICATIONS</u>	7,200.00	7,200.00	1,195.00	.00	6,005.00	.00	100.0%
<u>01161 52700 RECORDS PRESERVATION</u>	3,600.00	3,600.00	.00	.00	3,600.00	.00	100.0%
<u>01161 54200 OFFICE SUPPLIES</u>	3,500.00	3,500.00	53.92	.00	3,000.00	446.08	87.3%
<u>01161 55300 ELECTIONS</u>	12,000.00	12,000.00	110.49	110.49	9,010.00	2,879.51	76.0%
<u>01161 55800 OTHER SUPPLIES</u>	2,600.00	2,600.00	1,046.18	1,046.18	.00	1,553.82	40.2%
<u>01161 57100 TRAVEL/TRAINING</u>	4,500.00	4,500.00	.00	.00	2,000.00	2,500.00	44.4%
<u>01161 57300 DUES & MEMBERSHIPS</u>	500.00	500.00	110.00	10.00	.00	390.00	22.0%
TOTAL TOWN CLERK/ELECTIONS	130,698.00	130,698.00	14,153.99	7,427.69	23,615.00	92,929.01	28.9%
01171 CONSERVATION							
<u>01171 51112 CONSERVATION AGENT</u>	23,810.00	23,810.00	3,486.07	1,859.24	.00	20,323.93	14.6%
<u>01171 51113 BOARD CLERK</u>	800.00	800.00	.00	.00	.00	800.00	.0%
<u>01171 52470 LAND MAINT/TRAIL CREAT</u>	5,000.00	5,000.00	.00	.00	5,000.00	.00	100.0%
<u>01171 54200 OFFICE SUPPLIES</u>	700.00	700.00	119.55	119.55	.00	580.45	17.1%
<u>01171 57300 DUES & MEMBERSHIPS</u>	375.00	375.00	263.00	.00	.00	112.00	70.1%
TOTAL CONSERVATION	30,685.00	30,685.00	3,868.62	1,978.79	5,000.00	21,816.38	28.9%
01175 PLANNING BOARD							
<u>01175 51113 PLANNING BOARD CLERK</u>	5,000.00	5,000.00	729.60	364.80	.00	4,270.40	14.6%
<u>01175 54200 OFFICE SUPPLIES</u>	200.00	200.00	.00	.00	.00	200.00	.0%
<u>01175 57300 DUES/SUBSCRIPTIONS</u>	50.00	50.00	.00	.00	.00	50.00	.0%
TOTAL PLANNING BOARD	5,250.00	5,250.00	729.60	364.80	.00	4,520.40	13.9%
01176 ZONING BOARD OF APPEALS							
<u>01176 51113 ZBA CLERK</u>	1,000.00	1,000.00	.00	.00	.00	1,000.00	.0%

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 TOWN OF GREAT BARRINGTON
 FY21 BUDGET REPORT- THRU 8/31/20

 P 4
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FOR 2021 02

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01176 54200 OFFICE SUPPLIES</u>	200.00	200.00	.00	.00	.00	200.00	.0%
<u>01176 55860 SUBSCRIPTIONS</u>	100.00	100.00	.00	.00	.00	100.00	.0%
TOTAL ZONING BOARD OF APPEALS	1,300.00	1,300.00	.00	.00	.00	1,300.00	.0%
01177 PLANNING/COMMUNITY DEVELOPMENT							
<u>01177 51107 DIRECTOR-PLANING/DEV</u>	100,000.00	100,000.00	14,850.58	7,816.09	.00	85,149.42	14.9%
<u>01177 51112 STIPEND-AFF HOUSING</u>	2,000.00	2,000.00	287.11	153.12	.00	1,712.89	14.4%
<u>01177 51420 LONGEVITY PAY</u>	300.00	300.00	.00	.00	.00	300.00	.0%
<u>01177 54200 OFFICE SUPPLIES</u>	500.00	500.00	76.00	76.00	.00	424.00	15.2%
<u>01177 56410 BERK REG PLAN COMM</u>	2,000.00	2,000.00	2,000.00	.00	.00	.00	100.0%
<u>01177 56411 ECONOMIC DEVELOPMENT</u>	27,500.00	27,500.00	.00	.00	25,000.00	2,500.00	90.9%
<u>01177 57100 TRAVEL/TRAINING</u>	2,000.00	2,000.00	.00	.00	.00	2,000.00	.0%
<u>01177 57300 DUES & MEMBERSHIPS</u>	550.00	550.00	.00	.00	.00	550.00	.0%
TOTAL PLANNING/COMMUNITY DEVEL	134,850.00	134,850.00	17,213.69	8,045.21	25,000.00	92,636.31	31.3%
01192 PUBLIC BUILDINGS							
<u>01192 51106 CREW LEADER</u>	53,310.00	53,310.00	7,916.16	4,166.40	.00	45,393.84	14.8%
<u>01192 51115 HCC CUSTODIAN</u>	7,500.00	7,500.00	625.00	625.00	.00	6,875.00	8.3%
<u>01192 51135 WORKING FOREMAN</u>	60,825.00	60,825.00	9,031.84	4,753.60	.00	51,793.16	14.8%
<u>01192 51137 LABORER/OPERATOR</u>	201,390.00	201,390.00	10,315.28	6,791.60	.00	191,074.72	5.1%
<u>01192 51301 OVERTIME</u>	10,000.00	10,000.00	4,404.30	1,284.58	.00	5,595.70	44.0%
<u>01192 52110 ELECTRICITY</u>	107,000.00	107,000.00	8,913.43	8,913.43	86,086.57	12,000.00	88.8%
<u>01192 52120 GAS/OIL</u>	69,000.00	69,000.00	.00	.00	65,000.00	4,000.00	94.2%
<u>01192 52310 WATER/SEWER</u>	12,500.00	12,500.00	358.99	358.99	6,141.01	6,000.00	52.0%
<u>01192 52410 REPAIRS-BLDG/GROUNDS</u>	60,000.00	60,000.00	155.00	155.00	33,500.00	26,345.00	56.1%
<u>01192 52700 CONTRACTED SERVICES</u>	60,000.00	60,000.00	20,239.71	20,239.71	21,074.29	18,686.00	68.9%
<u>01192 52920 TRASH REMOVAL</u>	2,800.00	2,800.00	.00	.00	2,500.00	300.00	89.3%
<u>01192 54300 PARKS/CMTRY SUPPLIES</u>	4,000.00	4,000.00	.00	.00	4,000.00	.00	100.0%
<u>01192 54500 CUSTODIAL SUPPLIES</u>	14,000.00	14,000.00	.00	.00	13,000.00	1,000.00	92.9%
<u>01192 55200 COURTHOUSE BLDG MNTNCE</u>	22,000.00	22,000.00	.00	.00	.00	22,000.00	.0%
TOTAL PUBLIC BUILDINGS	684,325.00	684,325.00	61,959.71	47,288.31	231,301.87	391,063.42	42.9%
01210 POLICE DEPARTMENT							
<u>01210 51117 POLICE CHIEF</u>	95,760.00	95,760.00	14,220.70	7,484.58	.00	81,539.30	14.9%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01210 51121 PATROLMEN	1,099,800.00	1,099,800.00	164,457.47	86,510.29	.00	935,342.53	15.0%
01210 51123 POLICE SPECIALS	58,500.00	58,500.00	6,404.99	2,620.37	.00	52,095.01	10.9%
01210 51125 ADMINISTRATIVE ASST	49,270.00	49,270.00	7,173.43	3,775.49	.00	42,096.57	14.6%
01210 51131 PARKING CONTROL OFFCR	15,808.00	15,808.00	440.64	65.28	.00	15,367.36	2.8%
01210 51300 OVERTIME	175,000.00	175,000.00	41,951.30	18,696.05	.00	133,048.70	24.0%
01210 51410 HOLIDAY PAY	53,600.00	53,600.00	3,448.72	.00	.00	50,151.28	6.4%
01210 51420 LONGEVITY PAY	6,250.00	6,250.00	2,000.00	1,500.00	.00	4,250.00	32.0%
01210 51920 UNIFORM ALLOWANCE	19,125.00	19,125.00	.00	.00	.00	19,125.00	.0%
01210 51930 TRAINING/EDUCATION	61,500.00	61,500.00	4,229.07	2,919.46	.00	57,270.93	6.9%
01210 52450 EQUIPMNT MAINT/REPRS	1,635.00	1,635.00	850.00	.00	.00	785.00	52.0%
01210 52900 CARE OF PRISONERS	1,500.00	1,500.00	.00	.00	.00	1,500.00	.0%
01210 54200 OFFICE SUPPLIES	7,500.00	7,500.00	532.29	343.31	4,796.69	2,171.02	71.1%
01210 54201 OFFICE EQUIPMENT	3,050.00	3,050.00	.00	.00	.00	3,050.00	.0%
01210 54202 ADDTL EQUIPMENT	4,250.00	4,250.00	.00	.00	1,380.00	2,870.00	32.5%
01210 54800 VEHICULAR SUPPLIES	20,000.00	20,000.00	225.21	225.21	7,430.00	12,344.79	38.3%
01210 55840 UNIFORMS	13,000.00	13,000.00	1,721.17	1,721.17	7,539.72	3,739.11	71.2%
01210 55850 CRIME PREVENTION/AMMO	13,140.00	13,140.00	338.24	149.49	.00	12,801.76	2.6%
01210 55860 SUBSCRIPTIONS	2,345.00	2,345.00	1,125.00	600.00	.00	1,220.00	48.0%
01210 57100 TRAVEL/TRAINING	18,000.00	18,000.00	3.00	3.00	197.00	17,800.00	1.1%
01210 57300 DUES & MEMBERSHIPS	4,314.00	4,314.00	1,800.00	.00	.00	2,514.00	41.7%
TOTAL POLICE DEPARTMENT	1,723,347.00	1,723,347.00	250,921.23	126,613.70	21,343.41	1,451,082.36	15.8%
 01220 FIRE DEPARTMENT							
01220 51113 CLERICAL	19,836.00	19,836.00	2,790.72	1,468.80	.00	17,045.28	14.1%
01220 51117 FIRE CHIEF	84,660.00	84,660.00	12,572.41	6,617.06	.00	72,087.59	14.9%
01220 51127 FIREFIGHTERS	140,000.00	140,000.00	8,970.20	8,970.20	.00	131,029.80	6.4%
01220 51129 FIRE INSPECTORS	150,000.00	150,000.00	22,221.39	11,529.70	.00	127,778.61	14.8%
01220 51300 OVERTIME	37,000.00	37,000.00	3,367.46	2,395.49	.00	33,632.54	9.1%
01220 51420 LONGEVITY PAY	200.00	200.00	.00	.00	.00	200.00	.0%
01220 52450 EQUIPMNT MAINT/REPRS	44,000.00	44,000.00	711.69	430.10	34,491.30	8,797.01	80.0%
01220 52700 COMMUNICATIONS	5,000.00	5,000.00	810.00	.00	2,588.00	1,602.00	68.0%
01220 53800 HYDRANT RENTALS	110,000.00	110,000.00	3,775.84	3,775.84	105,790.96	433.20	99.6%
01220 54200 OFFICE SUPPLIES	800.00	800.00	.00	.00	.00	800.00	.0%
01220 55810 FIREFIGHTING SUPPLIES	25,000.00	25,000.00	2,594.34	2,212.35	8,853.12	13,552.54	45.8%
01220 55811 FIRE PREVENTION	1,000.00	1,000.00	.00	.00	.00	1,000.00	.0%
01220 57100 TRAVEL/TRAINING	5,000.00	5,000.00	155.00	.00	4,100.00	745.00	85.1%
01220 57300 DUES & MEMBERSHIPS	2,000.00	2,000.00	1,340.00	565.00	.00	660.00	67.0%
TOTAL FIRE DEPARTMENT	624,496.00	624,496.00	59,309.05	37,964.54	155,823.38	409,363.57	34.4%
 01230 COMMUNICATIONS/EMERG MGMT							
01230 52450 EQUIPMENT MAINT/RPRS	9,000.00	9,000.00	4,920.00	4,920.00	80.00	4,000.00	55.6%

01230 COMMUNICATIONS/EMERG MGMT

01230 52450 EQUIPMENT MAINT/RPRS 9,000.00 9,000.00 4,920.00 4,920.00 80.00 4,000.00 55.6%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01230 52700 CONTRACTED SERVICES</u>	8,615.00	8,615.00	8,114.93	.00	.00	500.07	94.2%
<u>01230 54200 OFFICE SUPPLIES</u>	350.00	350.00	.00	.00	.00	350.00	.0%
<u>01230 58500 ADDITIONAL EQUIPMENT</u>	3,138.00	3,138.00	.00	.00	.00	3,138.00	.0%
TOTAL COMMUNICATIONS/EMERG MGM	21,103.00	21,103.00	13,034.93	4,920.00	80.00	7,988.07	62.1%
 01241 BUILDING INSPECTOR							
<u>01241 51107 BUILDING INSPECTOR</u>	65,400.00	65,400.00	9,713.71	5,112.48	.00	55,686.29	14.9%
<u>01241 51108 ASST INSPECTOR</u>	50,225.00	50,225.00	7,458.72	3,925.64	.00	42,766.28	14.9%
<u>01241 51113 CLERK</u>	37,276.00	37,276.00	5,535.47	2,913.40	.00	31,740.53	14.8%
<u>01241 51420 LONGEVITY PAY</u>	1,050.00	1,050.00	.00	.00	.00	1,050.00	.0%
<u>01241 52000 CONTRACTED SERVICES</u>	3,500.00	3,500.00	.00	.00	3,500.00	.00	100.0%
<u>01241 52411 PROPERTY SECURITY/SAFTY</u>	2,400.00	2,400.00	.00	.00	.00	2,400.00	.0%
<u>01241 54200 OFFICE SUPPLIES</u>	2,462.00	2,462.00	984.60	194.60	.00	1,477.40	40.0%
<u>01241 57100 TRAVEL/TRAINING</u>	4,400.00	4,400.00	284.78	284.78	.00	4,115.22	6.5%
<u>01241 57300 DUES & MEMBERSHIPS</u>	300.00	300.00	.00	.00	.00	300.00	.0%
TOTAL BUILDING INSPECTOR	167,013.00	167,013.00	23,977.28	12,430.90	3,500.00	139,535.72	16.5%
 01292 ANIMAL CONTROL OFFICER							
<u>01292 51107 ANIMAL CONTROL OFFCR</u>	11,000.00	11,000.00	1,601.54	842.92	.00	9,398.46	14.6%
<u>01292 53000 PROFESSIONAL SERVICES</u>	500.00	500.00	.00	.00	.00	500.00	.0%
<u>01292 55800 OTHER SUPPLIES</u>	200.00	200.00	.00	.00	.00	200.00	.0%
<u>01292 57100 TRAVEL/TRAINING</u>	770.00	770.00	.00	.00	.00	770.00	.0%
<u>01292 57300 DUES & MEMBERSHIPS</u>	50.00	50.00	.00	.00	.00	50.00	.0%
TOTAL ANIMAL CONTROL OFFICER	12,520.00	12,520.00	1,601.54	842.92	.00	10,918.46	12.8%
 01300 EDUCATION							
<u>01300 53210 BHRSD ASSESSMENT</u>	17,567,344.00	17,567,344.00	.00	.00	.00	17,567,344.00	.0%
TOTAL EDUCATION	17,567,344.00	17,567,344.00	.00	.00	.00	17,567,344.00	.0%
 01422 DPW-HIGHWAY							
<u>01422 51110 DPW SUPERINTENDENT</u>	87,340.00	87,340.00	12,970.28	6,826.46	.00	74,369.72	14.9%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01422 51113 ADMINISTRATIVE ASST	39,000.00	39,000.00	5,791.74	3,048.28	.00	33,208.26	14.9%
01422 51115 TREE WARDEN	7,500.00	7,500.00	625.00	625.00	.00	6,875.00	8.3%
01422 51120 HGHWY SUPERINTENDENT	73,055.00	73,055.00	21,863.70	10,966.28	.00	51,191.30	29.9%
01422 51134 MECHANIC	59,550.00	59,550.00	8,843.36	4,654.40	.00	50,706.64	14.9%
01422 51135 WOKRING FOREMAN	64,690.00	64,690.00	9,606.40	5,056.00	.00	55,083.60	14.8%
01422 51136 LABORER/DRIVER	155,350.00	155,350.00	23,073.60	12,144.00	.00	132,276.40	14.9%
01422 51138 RECYCLING CENTER STAFF	16,185.00	16,185.00	2,336.24	1,229.60	.00	13,848.76	14.4%
01422 51139 EQUIPMENT OPERATORS	174,205.00	174,205.00	25,864.32	13,612.80	.00	148,340.68	14.8%
01422 51300 SNOW & ICE OVERTIME	70,108.00	70,108.00	.00	.00	.00	70,108.00	0%
01422 51301 OVERTIME	14,000.00	14,000.00	8,649.03	3,865.42	.00	5,350.97	61.8%
01422 51420 LONGEVITY PAY	3,750.00	3,750.00	93.75	93.75	.00	3,656.25	2.5%
01422 52110 STREET LIGHTS	140,000.00	140,000.00	4,295.18	4,295.18	115,704.82	20,000.00	85.7%
01422 52115 SEWER/WATER	1,000.00	1,000.00	132.07	132.07	467.93	400.00	60.0%
01422 52120 GAS	6,500.00	6,500.00	.00	.00	6,000.00	500.00	92.3%
01422 52450 EQUIPMENT MAINT/REPRS	70,000.00	70,000.00	.00	.00	68,663.00	1,337.00	98.1%
01422 52490 STREET MAINT/REPAIRS	110,000.00	110,000.00	3,923.06	3,923.06	69,017.14	37,059.80	66.3%
01422 52700 CONTRACTED SERVICES	51,000.00	51,000.00	260.00	260.00	6,000.00	44,740.00	12.3%
01422 52701 TRASH HAULING	55,000.00	55,000.00	.00	.00	40,000.00	15,000.00	72.7%
01422 52702 HAZ WASTE COLLECTION	10,000.00	10,000.00	.00	.00	.00	10,000.00	0%
01422 52740 CLOTHING & UNIFORMS	16,000.00	16,000.00	.00	.00	16,000.00	.00	100.0%
01422 53050 ENGINEERING-LANDFILL	12,000.00	12,000.00	.00	.00	.00	12,000.00	0%
01422 53810 TREE SERVICES	85,000.00	85,000.00	.00	.00	77,500.00	7,500.00	91.2%
01422 54200 OFFICE SUPPLIES	1,500.00	1,500.00	.00	.00	.00	1,500.00	0%
01422 54810 GASOLINE & DIESEL FUEL	90,000.00	90,000.00	987.67	987.67	79,012.33	10,000.00	88.9%
01422 55300 PUBLIC WORKS SUPPLIES	28,000.00	28,000.00	822.29	822.29	25,272.05	1,905.66	93.2%
01422 55700 SNOW & ICE SUPPLIES	150,000.00	150,000.00	.00	.00	114,500.00	35,500.00	76.3%
01422 57100 INSTATE TRAVEL	3,000.00	3,000.00	.00	.00	75.00	2,925.00	2.5%
01422 57300 DUES & MEMBERSHIPS	200.00	200.00	60.00	60.00	.00	140.00	30.0%
01422 58541 REMEDIATION-HWY GARAGE	30,000.00	30,000.00	.00	.00	.00	30,000.00	0%
TOTAL DPW-HIGHWAY	1,623,933.00	1,623,933.00	130,197.69	72,602.26	618,212.27	875,523.04	46.1%

01491 DPW-CEMETERY/PARKS

01491 58400 PARKS IMPROVEMENTS	.00	.00	2,742.52	2,742.52	.00	-2,742.52	100.0%
TOTAL DPW-CEMETERY/PARKS	.00	.00	2,742.52	2,742.52	.00	-2,742.52	100.0%

01511 BOARD OF HEALTH

01511 51129 HEALTH AGENT	51,250.00	51,250.00	7,610.91	4,005.74	.00	43,639.09	14.9%
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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01511 51130 HEALTH INSPECTOR</u>	48,425.00	48,425.00	3,276.00	2,646.00	.00	45,149.00	6.8%
<u>01511 51131 ANIMAL INSPECTOR</u>	1,000.00	1,000.00	145.58	76.62	.00	854.42	14.6%
<u>01511 52700 CONTRACTED SERVICES</u>	11,000.00	11,000.00	.00	.00	9,600.00	1,400.00	87.3%
<u>01511 57100 TRAVEL/TRAINING</u>	3,400.00	3,400.00	25.30	.00	.00	3,374.70	.7%
<u>01511 57300 DUES & MEMBERSHIPS</u>	200.00	200.00	.00	.00	.00	200.00	.0%
<u>01511 57800 SUPPLIES</u>	2,500.00	2,500.00	53.14	53.14	.00	2,446.86	2.1%
TOTAL BOARD OF HEALTH	117,775.00	117,775.00	11,110.93	6,781.50	9,600.00	97,064.07	17.6%
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01528 COMMUNITY SERVICES							
<u>01528 57800 HUMAN SERVICES</u>	25,000.00	25,000.00	.00	.00	.00	25,000.00	.0%
TOTAL COMMUNITY SERVICES	25,000.00	25,000.00	.00	.00	.00	25,000.00	.0%
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01541 COUNCIL ON AGING							
<u>01541 51106 COA DIRECTOR</u>	54,925.00	54,925.00	8,156.13	4,292.70	.00	46,768.87	14.8%
<u>01541 51107 ASSISTANT DIRECTOR</u>	19,836.00	19,836.00	2,790.72	1,468.80	.00	17,045.28	14.1%
<u>01541 51115 CUSTODIAN</u>	9,000.00	9,000.00	1,168.12	614.80	.00	7,831.88	13.0%
<u>01541 51420 LONGEVITY PAY</u>	200.00	200.00	.00	.00	.00	200.00	.0%
<u>01541 52450 EQUIPMENT MAINT/REPAIR</u>	5,000.00	5,000.00	810.00	.00	.00	4,190.00	16.2%
<u>01541 52700 ELDERLY TRANSPORTATION</u>	45,900.00	45,900.00	5,075.00	5,075.00	.00	40,825.00	11.1%
<u>01541 53810 ACTIVITIES</u>	7,950.00	7,950.00	351.60	244.51	3,058.78	4,539.62	42.9%
<u>01541 54200 OFFICE SUPPLIES</u>	2,500.00	2,500.00	116.69	80.00	1,659.62	723.69	71.1%
<u>01541 57100 TRAVEL/TRAINING</u>	1,400.00	1,400.00	.00	.00	.00	1,400.00	.0%
<u>01541 57300 DUES & MEMBERSHIPS</u>	450.00	450.00	.00	.00	.00	450.00	.0%
TOTAL COUNCIL ON AGING	147,161.00	147,161.00	18,468.26	11,775.81	4,718.40	123,974.34	15.8%
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01543 VETERAN AFFAIRS							
<u>01543 52710 VETERANS SERVICES</u>	6,000.00	6,000.00	.00	.00	.00	6,000.00	.0%
<u>01543 54300 SUPPLIES</u>	3,000.00	3,000.00	.00	.00	3,000.00	.00	100.0%
<u>01543 57700 VETERANS BENEFITS</u>	102,500.00	102,500.00	12,387.76	5,389.28	.00	90,112.24	12.1%
<u>01543 57701 VETERANS DISTRICT</u>	32,200.00	32,200.00	32,195.28	32,195.28	.00	4.72	100.0%
TOTAL VETERAN AFFAIRS	143,700.00	143,700.00	44,583.04	37,584.56	3,000.00	96,116.96	33.1%
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01610 LIBRARIES							

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01610 51143 HEAD LIBRARIAN	62,375.00	62,375.00	9,262.41	4,874.95	.00	53,112.59	14.8%
01610 51145 ASST LIBRARIANS	93,045.00	93,045.00	13,819.85	7,403.21	.00	79,225.15	14.9%
01610 51146 LIBRARY CLERKS	268,260.00	268,260.00	21,656.96	11,460.32	.00	246,603.04	8.1%
01610 51420 LONGEVITY PAY	1,800.00	1,800.00	.00	.00	.00	1,800.00	.0%
01610 52400 EQUIPMENT MAINT & REPA	3,200.00	3,200.00	.00	.00	.00	3,200.00	.0%
01610 54200 OFFICE SUPPLIES	10,346.00	10,346.00	529.16	529.16	3,800.00	6,016.84	41.8%
01610 55800 NONPRINT MATERIALS	35,896.00	35,896.00	954.19	954.19	29,285.02	5,656.79	84.2%
01610 55860 BOOKS/SUBSCRIPTIONS	79,181.00	79,181.00	7,239.58	7,239.58	59,069.79	12,871.63	83.7%
01610 55861 PROGRAMMING SUPPLIES	3,167.00	3,167.00	86.15	86.15	.00	3,080.85	2.7%
01610 57100 TRAVEL/TRAINING	1,648.00	1,648.00	.00	.00	.00	1,648.00	.0%
01610 57300 DUES & MEMBERSHIPS	1,040.00	1,040.00	339.00	339.00	.00	701.00	32.6%
TOTAL LIBRARIES	559,958.00	559,958.00	53,887.30	32,886.56	92,154.81	413,915.89	26.1%
01650 PARKS & RECREATION							
01650 52400 MAINTENANCE & REPAIRS	8,000.00	8,000.00	1,128.50	1,128.50	4,000.00	2,871.50	64.1%
01650 54201 PARK IMPROVEMENTS	7,500.00	7,500.00	.00	.00	3,000.00	4,500.00	40.0%
01650 57803 LAKE MANAGEMENT	8,000.00	8,000.00	.00	.00	.00	8,000.00	.0%
01650 57805 YOUTH PROGRAMMING	85,000.00	85,000.00	.00	.00	70,000.00	15,000.00	82.4%
01650 57810 WASTE MANAGEMENT	6,500.00	6,500.00	.00	.00	1,000.00	5,500.00	15.4%
TOTAL PARKS & RECREATION	115,000.00	115,000.00	1,128.50	1,128.50	78,000.00	35,871.50	68.8%
01691 VARIOUS BOARDS/COMMISSIONS							
01691 52400 HISTORICAL COMMISSION	7,470.00	7,470.00	.00	.00	.00	7,470.00	.0%
01691 52700 HISTORIC DISTRICTS COM	4,000.00	4,000.00	.00	.00	.00	4,000.00	.0%
01691 57800 AGRICULTURAL COMMISSIO	2,000.00	2,000.00	475.00	300.00	.00	1,525.00	23.8%
01691 57810 DUBOIS COMMITTEE	5,000.00	5,000.00	.00	.00	.00	5,000.00	.0%
01691 57820 SUSTAINABILITY COMM	500.00	500.00	.00	.00	.00	500.00	.0%
01691 57830 TRANSPORTATION COMMITT	1,000.00	1,000.00	.00	.00	.00	1,000.00	.0%
TOTAL VARIOUS BOARDS/COMMISSIONS	19,970.00	19,970.00	475.00	300.00	.00	19,495.00	2.4%
01693 CELEBRATIONS							
01693 57800 CELEBRATIONS	5,000.00	5,000.00	186.30	186.30	.00	4,813.70	3.7%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01693 57810 BAND PROGRAMS	4,000.00	4,000.00	1,800.00	1,500.00	.00	2,200.00	45.0%
TOTAL CELEBRATIONS	9,000.00	9,000.00	1,986.30	1,686.30	.00	7,013.70	22.1%
01752 DEBT SERVICE							
01752 59100 LONG TERM PRINCIPAL	1,275,000.00	1,275,000.00	.00	.00	.00	1,275,000.00	.0%
01752 59120 LONG TERM INTEREST	244,450.00	244,450.00	.00	.00	.00	244,450.00	.0%
01752 59130 SHORT TERM INTEREST	271,166.00	271,166.00	.00	.00	.00	271,166.00	.0%
01752 59150 DEBT ISSUANCE COSTS	12,500.00	12,500.00	.00	.00	.00	12,500.00	.0%
TOTAL DEBT SERVICE	1,803,116.00	1,803,116.00	.00	.00	.00	1,803,116.00	.0%
01820 STATE ASSESSMENTS							
01820 56380 BRPC ASSESSMENT	5,660.26	5,660.26	5,660.26	.00	.00	.00	100.0%
TOTAL STATE ASSESSMENTS	5,660.26	5,660.26	5,660.26	.00	.00	.00	100.0%
01911 RETIREMENT							
01911 51750 MEDICARE	74,500.00	74,500.00	9,994.42	5,283.64	.00	64,505.58	13.4%
01911 51760 RETIREMENT FUND	865,911.00	865,911.00	424,759.72	1,054.72	.00	441,151.28	49.1%
01911 51950 RECRUIT/RETIRMENT	25,000.00	25,000.00	.00	.00	.00	25,000.00	.0%
TOTAL RETIREMENT	965,411.00	965,411.00	434,754.14	6,338.36	.00	530,656.86	45.0%
01945 INSURANCE							
01945 51710 WORKERS COMPENSATION	65,000.00	65,000.00	100.00	100.00	.00	64,900.00	.2%
01945 51740 HEALTH/LIFE INSURANCE	1,645,200.00	1,645,200.00	273,240.76	136,011.74	2,200.00	1,369,759.24	16.7%
01945 51741 DEDUCTIBLES	20,000.00	20,000.00	.00	.00	.00	20,000.00	.0%
01945 57400 GENERAL INSURANCE	140,000.00	140,000.00	5,873.92	.00	.00	134,126.08	4.2%
01945 57425 PUBLIC SAFETY INS	69,752.00	69,752.00	65,115.00	65,115.00	.00	4,637.00	93.4%
01945 57500 MEDICAL SERVICES	5,000.00	5,000.00	106.10	106.10	.00	4,893.90	2.1%
01945 57800 MISC EXPENSES	500.00	500.00	.00	.00	.00	500.00	.0%

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ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01945 59610 ALLOCATION FROM WW</u>	-180,000.00	-180,000.00	.00	.00	.00	-180,000.00	.0%
TOTAL INSURANCE	1,765,452.00	1,765,452.00	344,435.78	201,332.84	2,200.00	1,418,816.22	19.6%
TOTAL GENERAL FUND	29,796,506.26	29,796,506.26	1,742,101.70	826,871.13	1,453,706.64	26,600,697.92	10.7%
TOTAL EXPENSES	29,796,506.26	29,796,506.26	1,742,101.70	826,871.13	1,453,706.64	26,600,697.92	

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	29,796,506.26	29,796,506.26	1,742,101.70	826,871.13	1,453,706.64	26,600,697.92	10.7%

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ACCOUNTS FOR: 060 WASTEWATER TREATMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60442 WASTEWATER TREATMENT							
60442 51133 SUPERINTENDENT	77,225.00	77,225.00	11,467.75	6,035.65	.00	65,757.25	14.8%
60442 51137 LABORERS/OPERATORS	218,980.00	218,980.00	24,827.69	13,247.05	.00	194,152.31	11.3%
60442 51139 OPERATORS/TECHNICIANS	125,520.00	125,520.00	17,504.26	5,056.00	.00	108,015.74	13.9%
60442 51200 CLERICAL	18,792.00	18,792.00	.00	.00	.00	18,792.00	.0%
60442 51300 OVERTIME	31,000.00	31,000.00	4,618.26	2,387.01	.00	26,381.74	14.9%
60442 51420 LONGEVITY PAY	2,450.00	2,450.00	22.96	.00	.00	2,427.04	.9%
60442 51900 CONTINGENCY	15,000.00	15,000.00	.00	.00	.00	15,000.00	.0%
60442 52110 ELECTRICITY	176,800.00	176,800.00	12,374.60	12,374.60	157,625.40	6,800.00	96.2%
60442 52120 GAS/OIL	29,000.00	29,000.00	.00	.00	.00	29,000.00	.0%
60442 52310 WATER	5,500.00	5,500.00	.00	.00	.00	5,500.00	.0%
60442 52400 REPAIRS & MAINTENANCE	86,200.00	86,200.00	2,744.40	2,744.40	3,325.00	80,130.60	7.0%
60442 52740 UNIFORMS RENTAL	3,500.00	3,500.00	299.70	299.70	.00	3,200.30	8.6%
60442 52800 CONTRACTED HAULING	164,000.00	164,000.00	.00	.00	164,000.00	.00	100.0%
60442 52801 CONTRACTED SERVICES	10,000.00	10,000.00	3,436.00	3,436.00	.00	6,564.00	34.4%
60442 52900 COLLECTION SYSTEM	55,000.00	55,000.00	.00	.00	.00	55,000.00	.0%
60442 53020 LEGAL	2,500.00	2,500.00	.00	.00	.00	2,500.00	.0%
60442 53050 ENGINEERING/ARCHITECTU	11,000.00	11,000.00	.00	.00	.00	11,000.00	.0%
60442 53410 TELEPHONE	3,000.00	3,000.00	156.88	156.88	.00	2,843.12	5.2%
60442 53430 POSTAGE	4,000.00	4,000.00	.00	.00	.00	4,000.00	.0%
60442 53800 OTHER SERVICES	5,600.00	5,600.00	50.00	50.00	.00	5,550.00	.9%
60442 54200 OFFICE SUPPLIES	2,500.00	2,500.00	175.65	175.65	.00	2,324.35	7.0%
60442 54800 VEHICULAR SUPPLIES	4,000.00	4,000.00	50.26	50.26	.00	3,949.74	1.3%
60442 54810 GASOLINE	5,600.00	5,600.00	118.34	118.34	.00	5,481.66	2.1%
60442 55800 CHEMICALS/SUPPLIES	99,600.00	99,600.00	4,255.92	4,255.92	10,638.29	84,705.79	15.0%
60442 55840 SAFETY EQUIPMENT	4,000.00	4,000.00	397.26	397.26	.00	3,602.74	9.9%
60442 57100 TRAVEL/TRAINING	4,000.00	4,000.00	50.00	50.00	25.00	3,925.00	1.9%
60442 57400 GENERAL INSURANCE	39,480.00	39,480.00	.00	.00	.00	39,480.00	.0%
60442 57401 WORKERS COMP INS	13,125.00	13,125.00	.00	.00	.00	13,125.00	.0%
60442 57402 HEALTH/LIFE INS	156,600.00	156,600.00	.00	.00	.00	156,600.00	.0%
60442 57403 SS/MEDICARE	7,000.00	7,000.00	.00	.00	.00	7,000.00	.0%
60442 57404 RETIREMENT	85,669.00	85,669.00	42,834.28	.00	.00	42,834.72	50.0%
60442 57406 UNFUNDED EE BENEFITS	5,100.00	5,100.00	.00	.00	.00	5,100.00	.0%
60442 57407 TRANSFER TO GENERAL FU	180,000.00	180,000.00	.00	.00	.00	180,000.00	.0%
60442 59100 LONG TERM PRINCIPAL	462,392.00	462,392.00	.00	.00	.00	462,392.00	.0%
60442 59120 LONG TERM INTEREST	157,390.00	157,390.00	80,644.62	.00	.00	76,745.38	51.2%
60442 59130 SHORT TERM INTEREST	26,450.00	26,450.00	.00	.00	.00	26,450.00	.0%
60442 59150 DEBT ISSUANCE COSTS	25,000.00	25,000.00	.00	.00	.00	25,000.00	.0%
TOTAL WASTEWATER TREATMENT	2,322,973.00	2,322,973.00	206,028.83	50,834.72	335,613.69	1,781,330.48	23.3%
TOTAL WASTEWATER TREATMENT	2,322,973.00	2,322,973.00	206,028.83	50,834.72	335,613.69	1,781,330.48	23.3%
TOTAL EXPENSES	2,322,973.00	2,322,973.00	206,028.83	50,834.72	335,613.69	1,781,330.48	

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	2,322,973.00	2,322,973.00	206,028.83	50,834.72	335,613.69	1,781,330.48	23.3%

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