DRAFT

FINANCE COMMITTEE MINUTES 07/27/2021 (6:30pm)

Members Present: Anne O'Dwyer, Michelle Loubert, Tom Blauvelt, Phillip Orenstein (Meredith O'Connor absent); also in attendance: Town Manager Mark Pruhenski, Finance Director Sue Carmel, Steve Bannon, Selectboard Chair.

- 1. Called to order at 6:33pm by Ms. O'Dwyer. Ms. O'Dwyer explained the hybrid model. 3 committee members are in-person, and the rest (in addition to members of the public) are virtual.
- 2. Roll call vote: all members present, except for Meredith O'Connor.
- 3. Approval of April 27 & May 18 minutes. Some grammatical errors were fixed. Mr. Blauvelt created a motion that the April 27 minutes be accepted as amended. Seconded by Ms. Loubert. Mr. Blauvelt next created a motion that the May 18 minutes be accepted as amended. Seconded by Ms. Loubert.
- 4. Finance Committee member reports
 - a. Mr. Blauvelt: Community Preservation Committee will be meeting on Aug 3. Figuring out the plan, and what criteria for projects to fund.
 - b. None from other members
- 5. Town Manager & Finance Director updates
 - a. Mr. Pruhenski: Ms. Dulin, new Treasurer/Collector started last month. Will come to a future committee meeting and introduce herself. American Rescue Plan Act (ARPA): receiving \$360,000 in funds half of local contribution. Around \$2 Million in total. Staff will compile an executive summary over the coming months. Four major categories: public health, COVID relief, extra pay for essential workers, and funding for water, sewer, and internet projects. Question from Mr. Blauvelt about Southern Berkshire Ambulance board position. Mr. Pruhenski replied that they are meeting in a few weeks to discuss.
 - b. Ms. Carmel: Quarterly billing transition smooth and successful. Mr. Blauvelt inquired about the audit report. Ms. Carmel reported that FY19 & FY20 audits will be presented together at a joint Selectboard/Finance Committee meeting. Hopefully within the next month. Mr. Orenstein asked about cannabis revenue over the past few months; Ms. Carmel stated that she does not have that information at the moment.
- 6. Finance Committee business
 - a. Senior Tax Deferral Program
 - i. Ms. O'Dwyer noted that she and Ms. Orlowski have been doing research into this program. Ms. O'Dwyer requested that the Finance Committee create a working group. Mr. Bannon, Selectboard chair, noted that this working group would be subject to the Open Meeting Law. The committee decided to not proceed with this and instead they will each conduct independent research. Ms. O'Dwyer noted that she has been working on compiling a list of municipalities similar to Great Barrington

- which have created this sort of program. Ms. Loubert inquired as to whom Ms. O'Dwyer is contacting. Ms. O'Dwyer stated that she was communicating primarily with researchers at Boston College in addition to Assessors' offices in the various municipalities.
- ii. Ms. O'Dwyer shared a file from the DLS regarding the Local Property Tax Deferral guidelines. Mr. Orenstein noted that it is useful to clarify that the deferral program is currently available to Town residents at the moment, however with high interest rates and low income requirements. Ms. O'Dwyer added that this is something we need to clarify. Ms. Carmel explained that the Selectboard needs to vote this in before it is available to Town residents. Further discussion continued.
- b. Ms. O'Dwyer shared that she would like Mr. Orenstein to assist with the coordination of the meetings. She indicated that it has been hard for her to keep up with everything during her workweek. Mr. Orenstein stated that he was happy to help. The committee thanked Mr. Orenstein for assisting with these responsibilities.
- c. Ms. Loubert stated that she had an issue with her tax bill recently received. She noted that there was no assessed value or tax rate noted on the bill, only a final amount. She inquired as to why this is. Ms. Carmel explained that since the bills have been changed to quarterly. Ms. O'Dwyer added that she was wondering about this as well. When the actuals go out on Dec 31, the information will be included. Ms. Carmel mentioned that this is standard and is the process in Pittsfield. Ms. O'Dwyer noted that we should keep in mind that the tax rate will be set mid-year (in November) instead of August or September. Mr. Orenstein suggested that we include a note with the next bill explaining this new process. Further discussion ensued.
- 7. Citizen Speak:
 - a. None
- 8. Media Time:
 - a. None
- 9. Motion adjourned at 7:33pm

DRAFT

FINANCE COMMITTEE MINUTES

08/24/2021 (6:30pm)

Members Present: Anne O'Dwyer, Michelle Loubert, Tom Blauvelt, Phillip Orenstein, Meredith O'Connor; also in attendance: Town Manager Mark Pruhenski.

- 1. Called to order at 6:31pm by Ms. O'Dwyer. Ms. O'Dwyer explained the hybrid model. 2 committee members are in-person, and the rest (in addition to members of the public) are virtual.
- 2. Roll call: All members present.
- 3. Finance Committee member reports
 - a. Mr. Blauvelt: Community Preservation Committee met earlier in August. Public input meeting on 09/08 at 5:30pm. Please email comments to Mr. Rembold.
- 4. Town Manager Update
 - a. Mr. Pruhenski provided a copy of the department heads salary survey. See meeting packet. He noted that he does not intend to make the \$49,000 in recommended adjustments. Mr. Orenstein agreed that the survey was well done, however does not factor in qualitative aspects. Ms. Loubert noted that she agreed with Mr. Orenstein's comments, and mentioned that the MA Municipal Association also has a copy of a similar survey. Mr. Pruhenski will print, scan, and send to Ms. Loubert. Ms. Loubert also mentioned that she reviewed a Franklin County salary survey which had more information and was more in line with what she was looking for. Further discussion ensued. Mr. Pruhenski noted that he was familiar with the Franklin County salary survey as he worked in Franklin County for a few years. The consensus was that additional information was desired.
 - b. Mr. Pruhenski explained that Fire Chief Burger's appointment to the Southern Berkshire Ambulance Squad (SBAS) was made official. He is now a member of the SBAS board.
- 5. Finance Committee business
 - a. Senior Tax Deferral Program
 - i. Ms. O'Dwyer summarized findings from her research as well as Mr. Orenstein's research. See meeting packet for details on findings. Ms. Orlowski stated that she sent the committee (at 5pm this evening) a chart noting the interest rates and maximum income levels for the top 11 towns. Mr. Orenstein also added notes from his research. After completing the summary, Ms. O'Dwyer noted that the Finance Committee should have a clear sense of how they would like to go about this before budget season. She thanked Mr. Orenstein for his research.

- ii. Mr. Garfield Reed (speaking as a citizen) asked if we are worried about how many will sign up for the program. He was not sure if he understood. Mr. Orenstein clarified that the committee's intent as of this time is simply to gather and collect data. Further discussion ensued regarding specifics in the report.
- iii. Ms. Loubert expressed her concern that there may be a future financial impact on the Town since the Town's lien may not be the first. Ms. Orlowski noted that this must be addressed prior to starting this program so that the Town is guaranteed the first lien. Further discussion ensued, and the consensus is that further research would be completed prior to the next meeting.
- b. Finance Committee Member Comments
 - i. Ms. O'Dwyer thanked Mr. Orenstein for his assistance with the meeting agenda and scheduling.
 - ii. Ms. O'Dwyer asked Mr. Pruhenski about the scheduling of a joint meeting with the Selectboard. Mr. Pruhenski stated this was not needed at this time.
 - iii. Ms. O'Dwyer also inquired to Mr. Pruhenski regarding the American Rescue Plan Act (ARPA) updates. Mr. Pruhenski noted that staff is working on an executive summary for the Sept 27 Selectboard meeting.
- 6. Citizens Speak
 - a. Mr. Reed thanked the Finance Committee for giving the Senior Tax Deferral program serious consideration. He noted that it would be a lovely gesture for the seniors in our town.
- 7. Media Time
 - a. None

Additional updates: Mr. Pruhenski noted that there is a ZBA meeting on 09/21 which is recommended for Finance Committee members to attend.

Next meeting: September 28 at 6:30pm

8. Meeting adjourned at 7:40pm

Respectfully submitted by Tate Coleman, Board Clerk.

DRAFT

FINANCE COMMITTEE MINUTES – Sept 28, 2021 06:30pm

Selectboard Members Present: Leigh Davis, Steve Bannon, Ed Abrahams, Bill Cooke Finance Committee Members Present: Anne O'Dwyer, Meredith O'Connor, Michelle Loubert, Phil Orenstein

Others Present: Sue Carmel (Finance Director), Mark Pruhenski (Town Manager), Steve Bannon (Selectboard Chair), Ross Vivori (Principal Assessor), Garfield Reed (Selectboard Member)

- 1. Meeting Called to Order at 6:32pm by Chairperson O'Dwyer.
- 2. Roll Call Vote
- 3. Update on Minutes:
 - a. Ms. O'Dwyer announced to the committee that Tate Coleman, who is helping out in Ms.
 Carmel's office, is helping with transcribing the backlog of Selectboard and Finance
 Committee minutes.
- 4. Committee Reports:
 - a. None
- 5. Updates from Finance Director:
 - a. Ms. Carmel presented the YTD August Budget Reports. See packet for details. She noted that ependitures are roughly on track for the first two months of the Fiscal Year.
 - b. Mr. Orenstein asked for clarification regarding encumbrances. Ms. Carmel explained that anything over \$2,000 requires a Purchase Order. Blanket Purchase Orders cover a department for a full year.
 - c. Ms. O'Dwyer requested confirmation that the 2021 Fiscal Year has not yet been closed out. Ms. Carmel confirmed this.
 - d. Ms. Carmel noted that the Annual Audit Reports for FY 19 and FY 20 are being wrapped up. No significant deficiencies. Exit interview will occur soon. Ms. O'Dwyer asked if we should have a joint Finance Committee/Selectboard meeting. Ms. Carmel noted that they will not present due to COVID. Ms. Loubert asked why this is, why can they not present on Zoom? Mr. Bannon agreed. Mr. Bannon noted that he will follow up on this. Mr. Orenstein asked why the audit is taking so long, noting that North Adams has the same auditor and has their report on their website already. Ms. Carmel noted that due to the alleged theft in the Treasurer/Collector office, the forensic audit is causing delays for later audits. Mr. Orenstein asked if there are any other lingering issues causing this delay. Ms. Carmel affirmed. Ms. Loubert noted that a presentation should be on a future meeting agenda.
- 6. Finance Committee Business:
 - a. Ms. O'Dwyer noted that the American Public Rescue Act (ARPA) meeting has been moved to the following Monday.
 - b. Ms. O'Dwyer shared that she is unable to continue as Chair of the Finance Committee due to many work and personal obligations. Ms. Loubert noted that she is unfortunately in a similar position regarding her work commitments, so must relinquish her position as Vice Chair. A re-organization was recommended as follows: Mr. Blauvelt as Chair, Ms.

- O'Dwyer as Vice Chair. Ms. Loubert commented that she would be unable to vote on this without Mr. Blauvelt present. Ms. O'Dwyer said she will schedule a meeting for next week to return to this specific agenda item.
- c. Senior Tax Deferral: Ms. O'Dwyer noted that her research on this topic is in the packet, drawing on a similar slate of Towns as used in the administrative salary study (See table in packet). Further discussion ensued among the Committee members, Mr. Vivori, and Ms. Carmel. Ms. Loubert said she still has questions regarding who has priority for collection when an individual dies or moves away. Mr. Vivori stated that he will get back to the committee about this point. Mr. Reed noted that he believes that the \$20,000 maximum income is too low. He also stated that we have a moral and fiscal obligation to take care of the seniors in our Town. Mr. Orenstein noted that there are an array of other programs for seniors run by the State. He said that many of these programs are extremely complicated and require assistance for seniors. Additional discussion ensued. Mr. Vivori will bring the additional information to the next meeting.

7. Finance Committee Member Comments:

- a. Ms. Loubert asked that the person who submits agendas email the rest of the Committee for agenda item suggestions prior to sending out. Mr. Bannon noted that it is ultimately the Chair's decision, but committee members' suggestions are often helpful.
- b. Ms. O'Dwyer asked to schedule the next (brief) reorganization meeting for October 6 at 6:30pm. The meeting date will be confirmed by Friday morning.

8. Citizen Speak:

- a. Vivian Orlowski: Question regarding ARPA funding. Mr. Bannon noted that there is no huge rush to spend the funds. Ms. Carmel agreed. The first meeting for community ARPA input will be next Monday at the Selectboard Meeting.
- 9. Media Time:
 - a. None
- 10. Meeting adjourned at 8:07pm.

Respectfully submitted by Tate Coleman, Board Clerk on 12/27/2021.

TOWN OF GREAT BARRINGTON FY22 BUDGET REPORT - THRU 12/31/2021



	ORIGINAL APPROP	REVISED BUDGET	YID EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT
001 GENERAL FUND							
01122 SELECTBOARD/TOWN MANAGER							
51105 511108 511113 51200	23,500.00 124,850.00 106,470.00 6,000.00 1,500.00	23,500.00 124,850.00 106,470.00 1,500.00	9,791.55 60,749.80 51,617.52 1,236.50 1,237.50	1,958.30 14,350.35 12,193.12 198.00 500.00		44400	20.65 20.65
01122 51420 LONGEVITY PAY 01122 52000 CONTRACTED SERVICES 01122 52300 PUBLICATIONS 01122 53020 LEGAL FEES 01122 53450 ADVERTISING 01122 54200 OFFICE SUPPLIES 01122 54230 PAPER SUPPLY 01122 57300 DUES & MEMBERSHIPS	15,000.00 3,000.00 15,000.00 3,000.00 5,000.00	48,000.00 90,000.00 15,000.00 3,000.00 10,000.00 5,000.00	16,330.00 22,839.18 4,446.60 2,918.46 700.05 3,732.71	1,666.00 3,959.35 162.00 389.90 29.95	11,670.00 1,500.00 62,485.82 .00 1,799.95 470.05	20,000.00 1,000.00 4,675.00 10,553.40 81.54 9,500.00 1,267.29	100.038888888888888888888888888888888888
TOTAL SELECTBOARD/TOWN MANAGER	438,820.00	438,820.00	176,129.82	35,406.97	77,925.82	184,764.36	57.9%
01131 FINANCE COMMITTEE							
01131 51900 CONTINGENCY 01131 57100 TRAVEL/TRAINING 01131 57300 DUES & MEMBERSHIPS 01131 57800 RESERVE FUND	60,000.00 100.00 200.00 100,000.00	38,325.00 100.00 200.00 100,000.00	.00 180.00 .00			38,325.00 100.00 20.00 100,000.00	90.00%
TOTAL FINANCE COMMITTEE 01135 TOWN ACCOUNTANT	160,300.00	138,625.00	180.00	.00	.00	138,445.00	• 11 0/0
01135 51107 TOWN ACCOUNTANT 01135 51113 FINANCIAL CLERK 01135 51114 A/P CLERK 01135 53010 AUDIT/ACCTG SERVICES 01135 53070 CONSULTANTS (OTHER)	109,245.00 10,250.00 5,200.00 26,000.00 1,500.00	109,245.00 10,250.00 5,200.00 49,000.00 1,500.00	53,156.11 320.21 1,151.90 23,000.00 500.00	12,556.56 118.25 .00 .00		56,088.89 9,929.79 4,048.10 26,000.00 1,000.00	48.7% 3.1% 22.2% 46.9% 33.3%

TOWN OF GREAT BARRINGTON FY22 BUDGET REPORT - THRU 12/31/2021



	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT
01135 57100 TRAVEL/TRAINING 01135 57300 DUES & MEMBERSHIPS	1,500.00 150.00	1,500.00 150.00	80.00	.00	.00	1,500.00	53.3%
TOTAL TOWN ACCOUNTANT	153,845.00	176,845.00	78,208.22	12,674.81	.00	98,636.78	44.2%
01136 TECHNOLOGY							
51107 52400 52700	20,000.00	6,000.0 8,573.0	2,911.9 3,925.6	000	,234.0	040	0.5 0.0
01136 52/00 CONTRACTED SERVICES 01136 53000 SOFTWARE LICENSES 01136 53030 DATA SERVICES 01136 53400 TELEPHONE	24,000.00 24,000.00 20,000.00	134,388.00 26,992.00 21,546.92	116,759.64 13,184.48 15,357.16	1,897.20 1,746.81	13,807.52 6,069.76	9,671.36 .00 120.00	92.8% 100.0% 99.4%
TOTAL TECHNOLOGY	235,000.00	235,000.00	184,638.90	8,389.28	35,068.28	15,292.82	93.5%
01141 ASSESSORS							
01141 51106 PRINCIPAL ASSESSOR 01141 51109 BOARD OF ASSESSORS 01141 51113 ADMIN ASSESSOR 01141 51420 LONGEVITY DAV	86,700.00 1,200.00 57,355.00		42,187.26 600.00 27,906.98		0000	7000	. 7
53010 54200 57100 57800	2,000.00 3,000.00 500.00	33,000.000 2,000.00 3,028.28 500.00	22,190.00 1,491.92 73.40 122.50 29,431.25	199.00	3,075.00 .00 .00 .00 24,468.75	7,735.00 508.08 2,954.88 377.50	
TOTAL ASSESSORS 01146 COLLECTOR/TREASURER	176,505.00	238,433.28	124,753.31	17,356.70	27,543.75	86,136.22	63.9%
01146 51106 COLLECTOR/TREASURER 01146 51107 ASST COLLECTOR 01146 51113 FINANCIAL CLERK 01146 51114 PRKING CLRK STIPEND 01146 51300 OVERTIME 01146 51420 LONGEVITY PAY	82,282.00 51,715.00 1,200.00 1,000.00 2,000.00	82,282.00 51,715.00 1,200.00 1,000.00 200.00	36,980.89 24,483.98 5,895.04 484.66 500.15	8,735.64 5,875.29 4,741.30 132.18 .00		45,301.11 26,631.02 24,854.96 715.34 499.85 200.00	444. 47.99 19.29% 50.04%

TOWN OF GREAT BARRINGTON FY22 BUDGET REPORT - THRU 12/31/2021



	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT
01146 53000 TX TITLE LITIGATION 01146 53010 CONTRACTUAL SERVICES 01146 53430 POSTAGE 01146 53800 FINANCIAL SERVICES 01146 54200 OFFICE SUPPLIES 01146 54202 OFFICE EQUIPMENT 01146 57100 TRAVEL/TRAINING 01146 57300 DUES & MEMBERSHIPS	10,000.00 19,000.00 12,000.00 1,500.00 7,000.00 5,800.00 2,500.00	20,227.55 19,000.00 12,416.75 1,500.00 7,450.59 5,800.00 2,500.00	6,167.60 2,647.24 10,878.84 390.00 1,005.20 657.00 351.39 50.00	3,618.80 1,312.24 4,62.09 390.00 513.83 72.00 .00	14,059.95 .00 .00 .00 .00 .00	16,352.76 1,537.91 1,110.00 6,445.39 5,143.00 2,148.61 150.00	100.0 13.9 87.6 26.0 13.5 11.3
TOTAL COLLECTOR/TREASURER	224,547.00	235,641.89	90,491.99	25,853.37	14,059.95	131,089.95	44.4
01161 TOWN CLERK/ELECTIONS							
01161 51106 TOWN CLERK 01161 51108 ELECTION WORKERS 01161 51109 REGISTRAR 01161 51113 ASST TOWN CLERK 01161 51420 LONGEVITY PAY 01161 52450 R/M EQUIP 01161 52470 PUBLICATIONS		62,424.00 2,500.00 2,112.00 34,215.00 2,700.00 2,700.00	30,374.82 .00 880.00 16,650.99 300.00 2,544.77 1,195.00	7,175.17 .00 176.00 3,933.30 44.77	005	32,049.18 2,500.00 1,232.00 17,564.01 155.23	
01161 54200 OFFICE SUPPLIES 01161 55300 ELECTIONS 01161 55800 OTHER SUPPLIES 01161 57100 TRAVEL/TRAINING 01161 57300 DUES & MEMBERSHIPS	00000	4,500.00 500.00 600.00	780.76 .00 1,723.19 977.96 110.00		2,291.24 2,400.00 8.16 2,000.00	00000	
TOTAL TOWN CLERK/ELECTIONS 01171 CONSERVATION	129,801.00	129,801.00	55,798.49	12,689.42	16,004.40	57,998.11	55.3
01171 51112 CONSERVATION AGENT 01171 51113 BOARD CLERK 01171 51420 LONGEVITY PAY 01171 52470 LAND MAINT/TRAIL CREAT 01171 54200 OFFICE SUPPLIES 01171 57300 DUES & MEMBERSHIPS	24,772.00 800.00 200.00 5,000.00 7700.00 375.00	24,772.00 800.00 200.00 5,000.00 5,000.00 375.00	11,935.17 207.00 200.00 .00 .00 263.00	2,836.08 180.00 .00 .00	5,000.00	12,836.83 593.00 .00 .00 700.00 112.00	48.2 25.9 100.0 100.0 70.1
TOTAL CONSERVATION 01175 PLANNING BOARD	31,847.00	31,847.00	12,605.17	3,016.08	5,000.00	14,241.83	55.3
01175 51113 PLANNING BD CLERK	5,100.00	5,100.00	2,325.00	558.00	.00	2,775.00	45.6

TOWN OF GREAT BARRINGTON FY22 BUDGET REPORT - THRU 12/31/2021



01192 51106 CREW LEADER 01192 51115 HCC CUSTODIAN 7,500.00 01192 51135 WORKING FOREMAN 63,285.00 01192 51137 LABORER/OPERATOR 212,635.00 01192 51301 OVERTIME 12,000.00 01192 51420 LONGEVITY PAY 01192 52110 ELECTRICITY 75,000.00 01192 52120 GAS/OIL 75,000.00	TOTAL PLANNING/COMMUNITY DEVEL 138,910.00 01192 PUBLIC BUILDINGS	ES 2,000.0 COMM 27,000.0 SHIPS 2,000.0 SHIPS 104,040.0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	01177 PLANNING/COMMUNITY DEVELOPMENT	01176 51113 ZBA CLERK 01176 53100 TRAINING 01176 54200 OFFICE SUPPLIES 01176 55860 SUBSCRIPTIONS TOTAL ZONING BOARD OF APPEALS 1,300.00	01176 ZONING BOARD OF APPEALS	01175 53100 TRAINING 01175 54200 OFFICE SUPPLIES 01175 57300 DUES/SUBSCRIPTIONS 50.00 TOTAL PLANNING BOARD 5,350.00	FOR 2022 06 ORIGINAL APPROP
55,470.00 7,500.00 63,285.00 212,635.00 12,000.00 130,000.00 75,000.00	142,385.00	2,000.0 2,000.0 300.0 500.0 2,000.0 2,000.0 2,000.0		1,000.00 100.00 100.00 100.00		100.00 100.00 50.00	REVISED BUDGET
26,984.96 3,125.00 32,745.68 98,554.11 5,838.92 200.00 47,065.51 5,598.24	61,539.22	1,549.2 300.0 300.7 7,733.7 989.1		40.00 .00 .00		.00 .00 .00 2,325.00	YTD EXPENDED
6,374.40 625.00 7,735.20 24,101.43 1,683.17 .00	12,535.05	2,305.2 229.8 .0 .0 .0				558.00	MTD EXPENDED
.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	20,766.27	.0 .0 .0 2,000.0 8,766.2					ENCUMBRANCES
28,485.04 4,375.00 30,539.32 114,080.89 6,161.08 15,000.00	60,079.51	1,032.9 1,032.9 500.0 500.0 2,000.0 1,010.8 570.0		1,000.00 60.00 100.00 100.00		100.00 100.00 50.00 3,025.00	AVAILABLE BUDGET
48.7% 41.7% 51.7% 46.3% 48.7% 82.7%	57.8%	880 080 4400000		40.0% .0% .0% 3.1%		43.5%	PCT

TOWN OF GREAT BARRINGTON FY22 BUDGET REPORT - THRU 12/31/2021



01220 51113 CLERICAL	01220 FIRE DEPARTMENT	TOTAL POLICE DEPARTMENT	01210 51117 POLICE CHIEF 01210 51121 SERGEANTS 01210 51121 PATROLMEN 01210 51123 POLICE SPECIALS 01210 51123 POLICE SPECIALS 01210 51125 ADMINISTRATIVE ASST 01210 51131 PRKNG CNTRL OFFCR 01210 51300 OVERTIME 01210 51410 HOLIDAY PAY 01210 51420 LONGEVITY PAY 01210 51920 UNIFORM ALINT/REPRS 01210 51930 TRAINING/EDUCATION 01210 51930 TRAINING/EDUCATION 01210 52450 COME OF PRISONERS 01210 54201 OFFICE SUPPLIES 01210 54202 ADDTL EQUIPMENT 01210 54203 VEHICULAR SUPPLIES 01210 55840 VEHICULAR SUPPLIES 01210 55860 SUBSCRIPTIONS 01210 55860 SUBSCRIPTIONS 01210 57100 TRAVEL/TRAINING 01210 57300 DUES & MEMBERSHIPS	01210 POLICE DEPARTMENT	TOTAL PUBLIC BUILDINGS	01192 52310 WATER/SEWER 01192 52410 REPAIRS-BLDG/GROUNDS 01192 52700 CONTRACTED SERVICES 01192 52920 TRASH REMOVAL 01192 54300 PARK/CMTRY SUPPLIES 01192 54500 CUSTODIAL SUPPLIES 01192 55200 COURTHOUSE BLDG MNTNCE	
20,640.00		1,839,010.00	107, 100.00 179, 826.00 967, 832.00 556, 492.00 160, 450.00 180, 132.00 180, 132.00 180, 132.00 19, 125.00 19, 125.00 19, 125.00 1, 315.		737,590.00	12,500.00 70,000.00 65,000.00 3,000.00 16,000.00	ORIGINAL APPROP
20,640.00		1,845,474.41	113,374.00 179,832.00 967,832.00 50,742.00 16,450.00 16,450.00 180,132.00 63,425.00 19,125.00 19,125.00 19,125.00 19,125.00 19,125.00 19,125.00 19,125.00 19,125.00 10,000 10,000 10,000 10,000 11,315.00 11,315.00 12,500.00 13,460.00 14,460.00 14,864.00 14,864.00 14,504.00 14,504.00 14,504.00		754,790.00	14,500.00 70,000.00 65,000.00 3,000.00 8,000.00 16,000.00 22,200.00	REVISED
11,091.93		877,198.15	63,087.43 49,682.21 460,969.53 22,949.76 26,762.38 1,083.10 7,013.10 21,606.36 5,033.00 1,657.15 1,657.15 1,657.15 1,649.63 5,976.36 1,372.19 1,372.19 1,372.19 1,372.19 1,372.19 1,372.19 1,372.19 1,372.19 1,372.19 1,372.19 1,372.19 1,372.19 1,372.19 1,372.19 1,372.19		278,699.29	3,649.40 13,737.75 33,629.06 637.57 2,704.62 2,301.23 1,927.24	YTD EXPENDED
2,620.14		225,860.77	18,204.02 16,639.55 116,132.14 3,744.52 6,321.84 6,321.84 20,987.35 5,124.80 00 18,000.00 13,030.29 426.00 403.72 1,372.19 1,560.45 1,560.45 1,041.43		40,519.20		MTD EXPENDED
.00		14,965.37	524.00 .00 .00 .00 .00 .00 .00 .00 .00 .00		182,529.48	8,350.60 21,986.91 11,788.24 1,862.43 3,506.28 10,698.77	ENCUMBRANCES
9,548.07		953,310.89	49,762.57 130,143.79 506,862.47 27,792.24 28,237.62 8,91.69 9,432.91 63,190.90 41,818.64 64,197.33 1,125.00 39,477.76 1,483.02 4,158.41 15,298.03 1,5298.03 1,5298.03 1,444.11 4,444.11 4,444.11 500.00 4,561.39 2,380.25		293,561.23	2,500.00 34,275.34 19,582.70 500.00 1,789.10 3,000.00 20,272.76	AVAILABLE BUDGET
53.7%		48.3%	1		61.1%	51.08 51.08 83.09 81.39	PCT

TOWN OF GREAT BARRINGTON FY22 BUDGET REPORT - THRU 12/31/2021



01292 51107 ANIMAL CNTRL OFFCR	01292 ANIMAL CONTROL OFFICER	01241 57100 TRAVEL/TRAINING 01241 57100 DUES & MEMBERSHIPS 01241 57300 DUES TOTAL BUILDING INSPECTOR	51107 51108 51113 51420 52000 52411	01241 BUILDING INSPECTOR	TOTAL COMMUNICATIONS/EMERG MGM	01230 52450 EQUIPMENT MAINT/RPRS 01230 52700 CONTRACTED SERVICES 01230 54200 OFFICE SUPPLIES 01230 58500 ADDTNL EQPMNT	01230 COMMUNICATIONS/EMERG MGMT	TOTAL FIRE DEPARTMENT	01220 51117 FIRE CHIEF 01220 51127 FIREFIGHTERS 01220 51129 FIRE INSPECTORS 01220 51300 OVERTIME 01220 51410 HOLIDAY PAY 01220 51420 LONGEVITY PAY 01220 52450 EQUIPMUT MAINT/REPRS 01220 52450 COMMUNICATIONS 01220 52700 COMMUNICATIONS 01220 53800 HYDRANT RENTALS 01220 54200 OFFICE SUPPLIES 01220 55810 FIREFGHTNG SUPPLIES 01220 55811 FIRE PREVENTION 01220 57300 DUES & MEMBERSHIPS	
11,000.00		10 (1).0.1	68,045.00 52,255.00 42,000.00 1,450.00 2,400.00		21,005.00	9,000.00 8,655.00 350.00 3,000.00		674,020.00	140,000.00 173,000.00 173,000.00 11,000.00 11,000.00 48,000.00 110,000.00 110,000.00 25,000.00 1,000.00 1,000.00 2,000.00	ORIGINAL APPROP
11,000.00		0 00	68,045.00 52,255.00 42,000.00 1,450.00 2,400.00		24,350.48	9,000.00 8,655.00 350.00 6,345.48		684,687.28	93,230.00 143,000.00 173,000.00 11,000.00 11,000.00 50,254.83 4,000.00 110,000.00 28,262.45 1,000.00 28,262.45 7,000.00	REVISED BUDGET
5,478.98		907.52	33,113.59 25,426.29 20,436.80 1,450.00		12,419.26	5,008.00 7,269.68 141.58		312,608.66	45,186.77 45,346.80 87,627.90 14,339.61 861.60 400.00 39,003.85 1,892.01 50,850.10 133.93 8,565.29 465.35 5,171.53 1,671.99	YTD EXPENDED
1,264.38		203.28	7,822.11 6,006.20 4,827.58 .00		88.00	.00 .00 .00		93,064.74	11,250.96 6,197.90 21,582.84 3,226.02 861.60 24,880.62 19,855.04 76.83 1,475.12 805.68 231.99	MTD EXPENDED
.00			3,500.00		3,425.48	80.00 .00 .00 3,345.48		76,852.62	6,905.25 2,000.00 12,850.01 94.00	ENCUMBRANCES
5,521.02		440 2	, 93 , 56 , 40		8,505.74	3,912.00 1,385.32 208.42 3,000.00		295,226.00	48,043.23 94,653.20 85,372.10 28,660.39 10,138.40 0,145.73 4,145.73 4,145.73 6,847.15 534.65 1,734.47 328.01	AVAILABLE BUDGET
49.8%			70888		65.1%	56.5 84.0 40.5 52.7		56.9%	100.083.55 991.083.68 100.083.68 100.083.68 100.083.68 100.083.68 100.083.68 100.083.68	PCT

TOWN OF GREAT BARRINGTON FY22 BUDGET REPORT - THRU 12/31/2021



1422 51110 Dew Superintendent 96,135.00 96,135.00 145,861.11 10,833.33 .00 50,273 .01422 51113 Administrative ASST 7,500.00 15,790.06 .431.03 .00 .265.559 .00 .	01300 53210 BHRSD ASSESSMENT 18,432,398.00 18,432,398.00 9,216,199.00 9,216,199.00 .00 9,216,199 TOTAL EDUCATION 18,432,398.00 18,432,398.00 9,216,199.00 9,216,199.00 .00 9,216,199 01422 DPW-HIGHWAY	01292 53000 PROFESSIONAL SERVICES 500.00 500.00 .00 .00 .00 .00 200 .00	FOR 2022 06 ORIGINAL REVISED APPROP BUDGET YTD EXPENDED MTD EXPENDED ENCUMBRANCES BUDG
5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	,216,19 ,216,19	50 20 50 ,72	AVAILABLE BUDGET
37.3% 41.7% 48.5% 47.7% 47.7% 47.7% 47.7% 47.7% 92.0% 92.0% 92.0% 92.0% 93.0% 94.4% 96.6% 97.0% 97.0% 98.0%	50.0%	44 .00% % %%	PCT

TOWN OF GREAT BARRINGTON FY22 BUDGET REPORT - THRU 12/31/2021



01541 51106 COA DIRECTOR	01541 COUNCIL ON AGING	TOTAL COMMUNITY SERVICES	01528 57800 HUMAN SERVICES 01528 57805 ELIZABETH FREEMAN CENT 01528 57806 GREENAGERS 01528 57807 BERK SOUTH COMM CTR 01528 57810 GT BARRINGTON LAND CON 01528 57813 VOLUNTEERS IN MEDICINE 01528 57813 VOLUNTEERS IN MEDICINE 01528 57814 ELDER SERVICES 01528 57817 BERK CTR FOR JUSTICE 01528 57819 HEVREH 01528 57820 BERKSHIRE PULSE	01528 COMMUNITY SERVICES	TOTAL BOARD OF HEALTH	01511 51129 HEALTH AGENT 01511 51130 HEALTH INSPECTOR 01511 51131 ANIMAL INSPECTOR 01511 51420 LONGEVITY PAY 01511 52700 CONTRACTED SERVICES 01511 57100 TRAVEL/TRAINING 01511 57300 DUES & MEMBERSHIPS 01511 57800 SUPPLIES	01511 BOARD OF HEALTH	TOTAL DPW-HIGHWAY	01422 55300 PUBLIC WRKS SUPPLYS 01422 55700 SNOW & ICE SUPPLIES 01422 57100 TRAVEL/TRAINING 01422 57300 DUES & MEMBERSHIPS 01422 58541 HWY GRGE REMEDITION	
57,145.00		30,000.00	30,000.00		113,503.00	53,325.00 40,998.00 1,000.00 1,200.00 11,880.00 3,400.00 2,500.00		1,739,288.00	35,000.00 150,000.00 3,000.00 500.00 30,000.00	ORIGINAL APPROP
62,595.00		30,000.00	2521 25000000000000000000000000000000000		122,103.00	61,925.00 40,998.00 1,000.00 1200.00 11,880.00 3,400.00 2,500.00		1,747,863.18	35,600.00 150,000.00 3,000.00 500.00 30,000.00	REVISED BUDGET
29,830.83		30,000.00	2521134 22550 2550 2550 2550 2550 2550 2550 25		50,134.78	29,141.99 18,221.28 498.03 200.00 1,600.00 315.80 .00 157.68		554,157.01	6,544.14 .00 919.85 60.00	YTD EXPENDED
7,327.59		.00			12,070.76	7,327.58 4,628.25 114.93 .00 .00		96,249.01	60.00 60.00	MTD EXPENDED
.00		.00			7,977.40	.00 .00 .00 .00 7,977.40 .00		462,982.74	10,362.89 135,500.00 30.15 .00 20,000.00	ENCUMBRANCES
32,764.17		.00			63,990.82	32,783.01 22,776.72 501.97 501.97 2,302.60 3,084.20 200.00 2,342.32		730,723.43	18,692.97 14,500.00 2,050.00 440.00 10,000.00	AVAILABLE BUDGET
47.7%		100.0%	100.00 100.00 100.000 100.0000000000000		47.6%	47.1 44.4.4 49.88 100.08 80.68 9.38 6.38		58.2%	47.5% 99.3% 31.7% 12.0% 66.7%	PCT

TOWN OF GREAT BARRINGTON FY22 BUDGET REPORT - THRU 12/31/2021



	ORIGINAL APPROP	REVISED	YID EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT
01541 51109 VAN DRIVERS 01541 51113 ADMIN ASSISTANT 01541 51115 CUSTODIAN 01541 51200 COORDINATOR(P/T) 01541 51420 LONGEVITY PAY 01541 52450 EQUIP MAINT/REPRS 01541 52700 ELDERLY TRANSPORTATION 01541 53810 ACTIVITIES 01541 54200 OFFICE SUPPLIES 01541 57100 TRAVEL/TRAINING 01541 57300 DUES & MEMBERSHIPS	36,420.00 20,640.00 9,364.00 2,500.00 5,000.00 12,500.00 7,950.00 1,400.00 1,400.00	36,420.00 20,640.00 9,364.00 2,500.00 5,000.00 12,500.00 12,800.00 1,400.00 1,400.00	11,091.84 4,090.88 2,444.60 300.00 126.77 1,021.07 2,851.26 637.83 450.00	2,620.12 958.80 .00 .00 106.32 464.98 120.19 .00	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	36,420.00 9,548.16 5,273.12 55.40 00 4,873.23 11,478.93 3,724.37 915.46 1,400.00	53.7% 43.7% 97.8% 100.0% 2.5% 8.25% 67.32% 67.32%
TOTAL COUNCIL ON AGING	156,469.00	161,919.00	52,845.08	11,598.00	2,621.08	106,452.84	34.3%
01543 52710 VETERANS SERVICES 01543 54300 SUPPLIES 01543 57700 VETERANS BENEFITS	18,000.00 4,750.00 101,000.00	18,000.00 4,750.00 101,000.00	4,500.00 .00 24,988.69	.00 .00 4,346.26	4,750.00	13,500.00 .00 76,011.31	25.0% 100.0% 24.7%
TOTAL VETERAN AFFAIRS	155,700.00	155,700.00	61,434.07	4,346.26	4,750.00	89,515.93	42.5%
01610 LIBRARIES							
01610 51143 HEAD LIBRARIAN 01610 51145 ASST LIBRARIANS 01610 51146 LIBRARY CLERKS 01610 51420 LONGEVITY PAY 01610 52400 EQUIP MAINT & REPRS 01610 54200 OFFICE SUPPLIES 01610 55800 NONPRINT MATERIALS 01610 55800 NONPRINT MATERIALS 01610 55861 PROGRAMMING SUPPLYS 01610 57300 DUES & MEMBERSHIPS TOTAL LIBRARIES	64,900.00 96,810.00 279,100.00 1,300.00 3,200.00 10,350.00 35,950.00 79,185.00 1,650.00 1,650.00 1,010.00	64,900.00 96,810.00 279,100.00 1,300.00 3,200.00 10,350.00 35,990.00 79,185.00 3,170.00 1,650.00 1,010.00 576,665.00	31,575.04 47,101.76 109,091.64 1,300.00 1,843.20 3,519.27 18,003.80 35,191.19 1,328.09 959.00	7,458.68 11,126.40 27,161.98 27,161.98 1,076.17 2,125.45 5,226.65 152.07 .00 55,270.60	.00 .00 .00 .00 .00 .00 1,511.73 16,257.79 30,996.06 .00 .00	33,324.96 49,708.24 170,008.36 1,356.80 5,319.00 1,728.41 12,997.75 1,841.91 1,650.00 51.00	48.7 48.7 39.17 457.6 95.2 83.6 83.6 83.6 83.6 83.6 83.8 83.8 83.8
l ⊅	76,665.0	76,665.0	49,912.9	5,270.6	8,765.5	77,986.	1.8
01650 54201 PARK IMPROVEMENTS	9,500.00	9,500.00	1,184.03	.00	.00	8,315.97	12.5%

TOWN OF GREAT BARRINGTON FY22 BUDGET REPORT - THRU 12/31/2021



	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT
01650 57803 LAKE MANAGEMENT 01650 57805 YOUTH PROGRAMMING 01650 57810 WASTE MANAGEMENT	5,000.00 95,000.00 8,500.00	5,000.00 95,000.00 8,500.00	.00 67,843.50 2,945.00	.00	.00 27,156.50 55.00	5,000.00 .00 5,500.00	.0% 100.0% 35.3%
TOTAL PARKS & RECREATION	118,000.00	118,000.00	71,972.53	.00	27,211.50	18,815.97	84.1%
01691 VARIOUS BOARDS/COMMISSIONS							
01691 52400 HISTORICAL COMMISSION 01691 52700 HISTORIC DISTRICTS COM 01691 57800 AGRICULTURAL COMMISSIO 01691 57820 SUSTAINABILITY COMM 01691 57830 TRANSPORTATION COMMITT	7,470.00 12,000.00 2,000.00 500.00 1,000.00	10,090.21 12,000.00 2,000.00 500.00 1,000.00	7,058.76 1,125.00 12.00	.00 .00 .00 12.00	2,620.21 .00 .00 .00	7,470.00 4,941.24 875.00 500.00 988.00	26.0 58.0 1.0%
TOTAL VARIOUS BOARDS/COMMISSIO	22,970.00	25,590.21	8,195.76	12.00	2,620.21	14,774.24	42.3%
01693 CELEBRATIONS							
01693 57800 CELEBRATIONS 01693 57810 BAND PROGRAMS	5,000.00 7,500.00	5,000.00 7,500.00	830.72 7,500.00	.00	2,500.00	1,669.28 .00	66.6%
TOTAL CELEBRATIONS	12,500.00	12,500.00	8,330.72	.00	2,500.00	1,669.28	86.6%
01752 DEBT SERVICE							
01752 59100 LONG TERM PRINCIPAL 1 01752 59120 LONG TERM INTEREST 01752 59130 SHORT TERM INTEREST 01752 59150 DEBT ISSUANCE COSTS	313,243.00 85,000.00 12,500.00	1,657,099.00 313,243.00 85,000.00 12,500.00	101,300.00 23,151.64	54,700.00 .00 .00		1,657,099.00 211,943.00 61,848.36 12,500.00	32.3% 27.2%
TOTAL DEBT SERVICE 2 01820 STATE ASSESSMENTS	,067,842.00	2,067,842.00	124,451.64	54,700.00	.00	1,943,390.36	6.0%
01820 56380 BRPC ASSESSMENT	5,660.26	5,660.26	5,660.26	.00	.00	.00	100.0%
TOTAL STATE ASSESSMENTS	5,660.26	5,660.26	5,660.26	.00	.00	.00	100.0%



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TOWN OF GREAT BARRINGTON FY22 BUDGET REPORT - THRU 12/31/2021

FOR 2022 06

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FOR 2022 06	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT
01911 RETIREMENT							
01911 51750 MEDICARE 01911 51760 RETIREMENT FUND 01911 51950 RECRUIT/RETIRMENT	76,500.00 922,789.00 .00	76,500.00 929,424.42 8,500.00	37,260.35 911,012.60 8,300.00	9,605.76 453,411.46	6,635.42 200.00	39,239.65 11,776.40 .00	48.7% 98.7% 100.0%
TOTAL RETIREMENT	999,289.00	1,014,424.42	956,572.95	463,017.22	6,835.42	51,016.05	95.0%
01945 INSURANCE							
51710 WORKERS COMP 51740 HEALTH/LIFE IN 51741 DEDUCTIBLES 57400 GENERAL INSURA	57,500.00 1,695,200.00 15,000.00 137,500.00	57,500.00 1,695,200.00 15,000.00 137,500.00	41,539.00 857,540.80 6,000.00 122,237.96	.00 149,857.54 .00 252.00		15,961.00 837,659.20 9,000.00 15,262.04	72. 50.6% 40.0%
01945 5/423 FOBLIC SAFETY INS 01945 57500 MEDICAL SERVICES 01945 57800 MISC EXPENSES 01945 59610 ALLOCATION FROM WW	5,100.00 5,100.00 500.00 -183,600.00	5,100.00 5,100.00 500.00 -183,600.00	(17 -	3,483.59		-183,600.00	9.0
TOTAL INSURANCE	1,804,700.00	1,804,700.00	1,104,674.90	153,593.13	.00	700,025.10	61.2%
TOTAL GENERAL FUND	31,391,946.26	31,547,827.41	14,849,927.88	10,575,191.92	1,043,905.35	15,653,994.18	50.4%
TOTAL EXPENSES	31,391,946.26	31,547,827.41	14,849,927.88	10,575,191.92	1,043,905.35	15,653,994.18	
GRAND TOTAL	31,391,946.26	31,547,827.41	14,849,927.88	10,575,191.92	1,043,905.35	15,653,994.18	50.4%

** END OF REPORT - Generated by Susan Carmel **

TOWN OF GREAT BARRINGTON FY22 BUDGET REPORT - THRU 12/31/2021



60442 WASTEWATER TREATMENT 60442 51133 SUPERINTENDENT 60442 51134 MECHANIC 60442 51137 LABORERS DRIVERS 60442 51139 EQUIP, MENT OPERATOR 60442 51140 PLANT OPERATOR 60442 51140 POLICE DETAILS 60442 51420 CLERICAL 60442 52140 POLICE DETAILS 60442 52110 ELECTRICITY 60442 52110 WATER 60442 52210 WATER 60442 52310 WATER 60442 5230 WATER 60442 5230 WATER 60442 52900 CONTRACTED HAULING 60442 52900 CONTRACTED HAULING 60442 53410 TELEPHONE 60442 53410 TELEPHONE 60442 53430 POSTAGE 60442 53430 POSTAGE 60442 54810 GASOLINE 60442 57400 TRAVEL/TRAINING 60442 57400 TRAVEL/TRAINING 60442 57401 WORKERS COMP INS 60442 57401 WORKERS COMP INS 60442 57404 RETIREMENT 60442 57406 UNFUNDED EE BENEFIT 60442 57406 UNFUNDED EE BENEFIT 60442 57407 TRANSFER TO GENERAL 60442 57407 TRANSFER TO GENERAL 60442 59100 LONG TERM PRINCIPAL	
ENT DENT 89,050.00 RIVERS 52,120.00 ATOR OPERATOR 52,120.00 ATOR 61,955.00 52,120.00 ATOR 67,300.00 32,260.00 32,260.00 32,260.00 32,260.00 32,260.00 32,260.00 32,260.00 32,260.00 54,000.00 5ENTAL HAULING SUPPLIES 102,000.00 SUPPLIES 4,000.00 5JUPPLIES 4,000.00 SUPPLIES 5,600.00 SUPPLIES 6,600.00 SUPPLIES 7,140.00 0 GENERAL FU 183,600.00 0 GENERAL FU 183,600.00 0 GENERAL FU 183,600.00	ORIGINAL APPROP
89 61,955.00 52,1120.00 53,300.00 19,555.00 20,000.00 180,600.00 21,000.00 226,500.00 113,000.00 113,000.00 114,000.00 117,500.00 117,500.00 1183,600.00 1183,600.00 1183,600.00 1183,600.00 1183,600.00 1183,600.00 119,555.00 100.00 119,555.00 119,555.00 110,000.00 110,0	REVISED BUDGET
42 42 47 47 47 47 47 47 47 47 47 47 47 47 47	YID EXPENDED
10,034.49 7,120.80 5,391.36 8,310.71 7,380.67 7,029.60 205.42 3,516.42 000 000 000 000 000 45,704.36	MTD EXPENDED
	ENCUMBRANCES
46,570.66 41,478.13 30,344.80 111,504.80 37,068.26 37,068.26 37,068.26 7,000.00 14,000.00 14,554.96 2,000.00 14,000.00 14,000.00 14,000.00 14,000.00 14,000.00 14,000.00 14,000.00 14,000.00 14,000.00 14,000.00 16,000.00 16,000.00 16,000.00 16,000.00 16,000.00 183,600.00 183,600.00	AVAILABLE BUDGET
1 0 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	PCT

TOWN OF GREAT BARRINGTON FY22 BUDGET REPORT - THRU 12/31/2021

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1,537,447.71 1,537,447.71 37.0%	1,001,						
447.71	1 6 3 7	275,532.66	103,296.68	627,722.22	2,440,702.59	2,414,500.00	GRAND TOTAL
	1,537,	275,532.66	103,296.68	627,722.22	2,440,702.59	2,414,500.00	TOTAL EXPENSES
1,537,447.71 37.0%	1,537,	275,532.66	103,296.68	627,722.22	2,440,702.59	2,414,500.00	TOTAL WASTEWATER TREATMENT
1,537,447.71 37.0%	1,537,	275,532.66	103,296.68	627,722.22	2,440,702.59	2,414,500.00	TOTAL WASTEWATER TREATMENT
17,321.40 13.48 10,500.00 .08	17, 10,	.00	.00	2,678.60	20,000.00	20,000.00	60442 59130 SHORT TERM INTEREST 60442 59150 DEBT ISSUANCE COSTS
	91,	.00	2,175.00	78,708.92	169,996.00	169,996.00	60442 59120 LONG TERM INTEREST
AVAILABLE PCT BUDGET USED	AV!	ENCUMBRANCES	MTD EXPENDED	YID EXPENDED	BUDGET	ORIGINAL APPROP	
	!						

Massachusetts Circuit Breaker tax credit program offered to seniors

Elder Services of Berkshire County has prepared an excellent summary of the program (see below). Here are some highlights:

- The maximum credit allowed for tax year 2021 is \$1,170
- Seniors may be eligible for the program even if they do not need to file a federal tax return
- If seniors are eligible, they can go back 3 tax years and claim the credit retroactively.
- Free tax preparation assistance (including for the circuit breaker program) is available from the AARP Foundation and organized locally through our Claire Teague Senior Center.

Senior Circuit Breaker Tax Credit - You may be eligible for a refundable real estate tax credit!

By Laura Feakes, Elder Services I & R Specialist

Certain seniors who own or rent residential property are eligible for a refundable tax credit – find out below if you qualify:

The Circuit Breaker (CB) tax credit is offered to older persons in Massachusetts to offset high property tax bills. This tax break is called the "circuit breaker" because it is triggered like an electrical circuit breaker, when property tax payments (including water and sewer debt charges but excluding any abatement or exemption) exceed 10% of a person's income for the same tax year. Even though the CB tax credit is based on your property tax payment, it is the state that pays you back - not your local city or town.

To be eligible for the credit for the 2021 tax year you must be at least 65 years of age before January 1, 2022, **own or rent a home or apartment** in Massachusetts and occupy it as your principal residence. Your 2021 total income cannot exceed \$62,000 for a single filer, \$78,000 for a head of household, or \$93,000 for married couples filing a joint return. For purposes of this credit, "total income" includes taxable income as well as exempt income such as social security, treasury bills, and public pensions. The assessed valuation of your property cannot be more than \$884,000. If the taxpayer owns more than one acre of land, only the assessed value of the principal residence, together with the land that immediately surrounds and is associated with that residence, not to exceed one acre, should be used in determining the eligibility of the taxpayer for the credit. The maximum credit allowed for tax year 2021 is \$1,170.

If you rent, the law assumes that 25% of your rent goes toward property taxes. A formula, based on actual rent paid during the calendar year, is used to determine the amount of an elder tenant's CB credit. No credit is allowed if the taxpayer claims the married filing separate status, receives a federal or state rent subsidy, rents from a landlord who is not required to pay real estate taxes, or is the dependent of another taxpayer.

You claim the credit by submitting a completed Schedule CB Worksheet and Schedule CB, Circuit Break Credit, with a 2021 state income tax return. If you do not normally file a state return because you don't owe any state taxes, you still can take advantage of this tax break by filing a Form One plus the Schedule CB. You cannot apply online for the CB Credit with MassTaxConnect. If you're eligible, complete Schedule CB with your Mass state income tax return, using your tax software. You can also print out the forms found online and mail them to the Mass DOR. Any credit received by an eligible taxpayer is not considered income for the purposes of obtaining eligibility or benefits under other means-tested assistance programs including food, medical, housing, and energy assistance programs.

If you find yourself eligible, you can go back 3 tax years and claim the credit retroactively. For example, you have until April 19, 2022 to file for the circuit breaker tax rebate for 2018. If you filed a Form One, you must file a Form CA-6, which is an Application for Abatement/Amended Return. Along with the amendment form, you submit a Schedule CB to calculate your credit. If you did not file Form 1, you must file Form 1 for that year now, together with Schedule CB. This must be completed within 3 years from the last day for filing the return, without regard to any extension of time to file.

For more information, you can go to the Mass. Dept of Revenue website, www.mass.gov/dor, where you can download forms and detailed instructions, including the brochure "Tax Tips for Seniors and Retirees" and "Massachusetts Tax Information for Seniors and Retirees".

Free tax preparation assistance may also be available from February until April 15th through the Tax-Aide Program sponsored by the AARP Foundation for all middle and low-income taxpayers, with special attention to those age 60 and older. Volunteers are trained in cooperation with the IRS and will assist in filling out tax forms and then filing them electronically. You do not need to be a member of AARP or a retiree to use this service. Berkshire County sites offering this service are generally local Senior Centers. Due to the COVID pandemic, a number of AARP sites as well as the IRS's Volunteer Income Tax Assistance (VITA) sites may be closed to inperson appointments and using virtual, telephone, and/or no contact drop-off service. Local VITA sites include Berkshire Community Action Council (bcacinc.org) and Berkshire Habitat for Humanity (berkshirehabitat.org/vita).

SENIOR EXEMPTION FOR PROPERTY TAX

Requirements:

Applicant must be 65 or older prior to the year that the exemption is being filed, as well as over either all or part of the property that is being assessed.

Applicant must have owned and occupied real estate property in Massachusetts for five years.

The applicant has been domiciled in Massachusetts for the preceding 10 years.

•Income: Applicant/Spouse/Co-Owner(s)/Spouse All income must be reported.

Social Security
Railroad, Federal, Mass. & Political Subdivisions
Other Pension & Retirement Allowances
Profits from business & profession
Dividends & Interest
Wages, salaries, other compensations
Others (rents, capital gains, etc.)

Assets: All assets must be reported.

Value of the domicile is not included but other real estate that the applicant owns must be reported.

Balance of all bank accounts.

Value of all stocks, bonds, IRAs, CDs, annuities.

Value of Motor Vehicles & Trailers.

Limitations: Income Single: \$20,000. Married: \$30,000

Assets: Single: \$40,000 Married: \$55,000

Applicant must meet both income & asset limitations. Assessors may request documentation

First time applicant is to provide a copy of birth certificate.

If your home is held in a trust and you are a trustee and beneficiary, or hold a life estate to your home, you must submit a copy of the trust with your application to determine if you are eligible.



Southern Berkshire Ambulance, Inc.

31 Lewis Avenue Great Barrington, MA 01230 Ph (413) 528-3632 Fax (413)-528-5549 www.sbvas.com

December 30, 2021

Town of Great Barrington 334 Main Street Great Barrington, MA 01230

To: Mark Pruhenski, Town Manager

Great Barrington Selectboard

Great Barrington Finance Committee

I am writing to update you on the extensive work done by Southern Berkshire Ambulance over the past year.

In September, I was appointed as the new Director of Operations, replacing William Hathaway. I bring a broad range of experience, having worked for County, Northern Berkshire, Hilltown, and Southern Berkshire EMS services. My current full-time job is as a firefighter/paramedic for the Agawam Fire Department.

This year we also welcomed four new board members with extensive experience in emergency services, municipal government, business, and finance. The Board of Directors conducted a needs assessment. There were several primary needs identified at the Squad. They are as follows;

- 1. Determine staffing requirements
- 2. Create a plan to retain and recruit staff
- 3. Upgrade aging ambulances and IT equipment
- 4. Pursue alternative funding sources,
- 5. Thoroughly reviewing our finances and maximizing revenues.

Our demand analysis shows that to meet response standards, two Paramedic ALS staffed trucks are needed 24/7, which is our current staffing model. The volume is high enough to require an additional staffed ambulance during high-demand times. In addition, we are working with Fairview Hospital to meet their needs transferring patients, both emergent and non-emergent. This will likely create enough additional transports to necessitate and fund a third-staffed ambulance at least eight hours per day. That will benefit not just Fairview Hospital but also the communities we serve.

While are are very fortunate with outstanding EMS providers who are the backbone of Southern Berkshire Ambulance, retaining and recruiting more is necessary, particularly with a dangerous

shortage of paramedics and EMTs both nationally and locally. Unfortunately, they have shown signs of burnout, which is becoming too familiar in our industry. The primary causes of poor morale are low wages, short staffing, and unreliable equipment.

A salary survey was conducted in the fall. We determined that our paramedic wages were meager. Starting January 1, 2022 a new, competitive wage scale is being implemented. SBA is running an EMT class beginning in January to increase the number of local EMTs. A few additional hires and promotions have also taken place to help address the staffing shortage. Director Stone conducts weekly shift commander meetings and monthly employee meetings to update employees on the Board of Directors' actions and receive feedback and concerns. Morale is improving.

The primary capital needs identified for Southern Berkshire Ambulance were replacing an aging fleet of ambulances and upgrading multiple IT components. Southern Berkshire owns four ambulances with an average age of 6.5 years and over 130,000 miles. In addition, each ambulance is frequently out of service for costly repairs, making it challenging for SBA to have a minimum of two ambulances in service. In May, The Southern Berkshire Emergency Medical Foundation provided lease-funding over three years to purchase one new ambulance. Its delivery date was to be November of 2021. But, due to COVID and supply chain issues, it has been pushed back to October of 2022, and there is no guarantee it will arrive then. As a result, SBA is in immediate need of replacing at least one more ambulance.

SBA was also in need of IT upgrades. Slow speeds and lack of reliability were highly frustrating for staff. The laptops in each ambulance used for writing mandatory Patient Care Reports were replaced, the server was upgraded, and FirstNet routers were installed in the ambulances to improve communications in the field. Additionally, multiple systems used for records management and scheduling have been combined under one vendor to increase efficiency and save on annual license and maintenance fees. The Southern Berkshire Emergency Medical Service Foundation has contributed over \$50,000 towards these projects.

Adelson & Company PC has been contracted to audit our 2020 books and retained going forward. We are awaiting their report and look forward to implementing any recommendations provided.

Mark Del Signore, a resident and former volunteer EMT for SBA with extensive experience in business and finance, agreed to review SBA's budget. Past years' expenses were analyzed to determine actual costs, trends, and potential savings. As a result, a new budget was compiled for 2022, which included a more detailed breakdown of line items to better track and control expenditures. His expertise and many hours of work are greatly appreciated.

The primary funding source for SBA is EMS billing. While the reimbursement rates from Medicare, Medicaid, and private insurance are far below what is actually billed. We are working closely with our billing company, AMB, to ensure we do just that. As a result, we have increased our reimbursement rate from 85% to 90%. Although that is considered an excellent performance for the industry, we will strive to maintain this collection rate.

We have also pursued alternative funding sources. As mentioned previously, the foundation provided over \$250,000 in capital upgrades. We also applied for and received almost \$400,000 in COVID funding. It has offset additional expenses and subsidized our operating budget while improving operations. A federal AFG grant for \$55,000 is being submitted to fund the replacement of our radios.

As a result all of this work, our revenues projection for 2022 shows we should meet our budget of \$1.94 million. Therefore, we are happy to say we will not need a municipal subsidy for operations. However, the EMS industry has many changing components, and reimbursements for incidents are low, particularly for Medicare and Medicaid patients. Our goal is to remain self-sufficient, but if that does not appear to be possible, we will be proactive in informing you of any subsidies needed and why. In addition, we are working on revising our bylaws, including municipal representation on the board, to assist with transparency and communications.

AMERICAN RESCUE PLAN ACT

Separate from 2022 Budgeting, SBA is requesting consideration of immediate use of funds from the American Rescue Plan Act. As mentioned earlier, the SBEM Foundation has committed to provide funding to replace two ambulances over two years. However, due to COVID-related supply chain disruptions, delivery of a new ambulance will not be possible until the 4th quarter at best. Given the uncertainty of being able to maintain a reliable fleet, the need for a replacement ambulance is now immediate.

Despite our projections of meeting our operating expenses for 2022, we do not have available funds to replace our ambulances. As mentioned before, the foundation has committed to lease payments towards purchasing one new ambulance scheduled to be delivered in October 2022. We still need to replace a second truck and are requesting \$250,000 of ARPA funds from the towns in our coverage area. The state distributed ARPA funds based on populations, which is how we are requesting the contributions be made. The following table shows our calculations.

Town	AR	PA	Percentage	Ass	essment
Alford	\$	145,867	4%	\$	9,496
Egremont	\$	360,183	9%	\$	23,447
Great Barrington	\$	2,075,908	54%	\$	135,138
Monterey	\$	276,190	7%	\$	17,979
Mount Washington	\$	46,928	1%	\$	3,055
Sheffield	\$	935,279	24%	\$	60,885
Total	\$	3,840,355	100%	\$	250,000

Your support would be greatly appreciated and will enable us to continue to provide quality EMS service to the Southern Berkshires. Our 2022 budget does include setting aside funds for future capital expenditures.

Our annual fund drive is currently ongoing. Meeting our budget is dependent on our fundraising efforts. Please encourage your community to support us to continue to provide the highest level of emergency medicine to your town.

We are happy to attend a board meeting to provide further information on SBA and answer any questions you may have.

Sincerely,

Caleb Stone NRP

Chief of Operations

Southern Berkshire Ambulance

Room Occupancy 6% Tax - Short Term Rental

Source: Mass Department of Revenue, Division of Local Services Data Analytics & Research Bureau

	Short-Term	Traditional	
Quarter	Rental	Lodging	Total
1. September	116,374	68,763	185,137
2. December	30,680	86,295	116,975
3. March	40,077	62,849	102,926
4. June	64,621	92,985	157,606
FY TOTAL	251,752	310,892	562,644
 September 	57,994	184,925	242,919
2. December	95,245	230,916	326,161
3. March			
4. June			
FY TOTAL	153,239	415,841	569,080
	 September December March June FY TOTAL 1. September December March June 	Quarter Rental 1. September 116,374 2. December 30,680 3. March 40,077 4. June 64,621 FY TOTAL 251,752 1. September 57,994 2. December 95,245 3. March 4. June	QuarterRentalLodging1. September116,37468,7632. December30,68086,2953. March40,07762,8494. June64,62192,985FY TOTAL251,752310,8921. September57,994184,9252. December95,245230,9163. March4. June

Room Occupancy Tax

		\$ 78,915.89	\$ (32,529.38)	\$ (109,143.46) \$ (32,529.38) \$ 78,915.89		
	-9%	100%	-24%	-48%	5%	FY21 vs FY20
	30%	-7.4%	72%	36%	22%	FY20 vs FY19
	\$3,118,422.31	\$ 556,002.10	\$ 547,079.23	\$ 985,871.65 \$1,029,469.33 \$547,079.23 \$556,002.10 \$3	\$ 985,871.65	
(53,475.55)	562,644.46	157,606.72	102,925.88	116,974.95	185,136.91	FY2021
	616,120.01	78,690.83	135,455.26	226,118.41	175,855.51	FY2020*
	474,567.10	84,970.13	78,897.22	166,711.02	143,988.73	FY2019
	457,617.84	63,929.68	65,340.08	171,181.52	157,166.56	FY2018
	517,023.92	90,373.40	90,190.62	173,066.92	163,392.98	FY2017
	490,448.98	80,431.34	74,270.17	175,416.51	160,330.96	FY2016
	Total	(Mar-May)	(Dec-Feb)	(Sep-Nov)	(Jun-Aug)	Room Occupancy
		4th Qtr	3rd Qtr	2nd Qtr	1st Qtr	

*Sales tax on airbnb effective 7/1/2019

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Tax Exemption and Discount Options

Great Barrington Residential Exemption Study

METODOLOGY:

The data for the study was derived from the Assessors Fiscal Year 2022 parcel valuation. The valuations have received approval from the Massachusetts Department of Revenue. Based on this data the predicted Option 1 tax rate is \$14.86 per one thousand dollars of valuation.

Residential parcels were analyzed to estimate eligibility for an owner occupied home and predict amounts of benefit or cost to those parcels. Eligibility was determined as follows:

Establish count, value and average of all residential parcels.

Count = 3,456 - Value = \$1,349,084,781 - Average value = \$390,360

Remove parcels without a residential dwelling (vacant land), vacation homes, corporate ownership, and tax billing address outside of Great Barrington to establish predicted eligibility for exemption.

Count = 3,456 - Ineligible = 1,445 (42%) - Eligible - 2,011 (58%)

Apply the value exemption for each parcel based on the percent of average value (\$390,360) using an exemption percent of 10%, 24%, and 35% of that average. (No value can be reduced by more than 90%)

The results are broken out in 3 groups they are Qualified and pay less tax, Qualified and pay more tax, and Not Qualified and pay more tax. Further we break down each class on a percentile based on value and show the new residential tax rate required. The results are as follows:

There are 1,801 Qualified parcels that will receive a reduction in taxation. Lower value homes receive the greatest benefit.

	Ave	erage Qualified	l Benefit By Percentil	e Fiscal Year 2022	
Max Value	#Parcels	% Benefit	10% @ \$15.78	24% @ \$17.27	35% @ \$18.64
\$211,600	182	15.11%	\$458	\$1,182	\$1,762
\$237,440	179	13.16%	\$408	\$1,072	\$1,690
\$261,500	181	12.63%	\$387	\$1,017	\$1,604
\$282,380	179	11.96%	\$366	\$963	\$1,520
\$308,700	180	11.24%	\$344	\$906	\$1,430
\$340,220	181	10.37%	\$318	\$836	\$1,320
\$385,540	179	9.23%	\$283	\$744	\$1,175
\$442,000	180	7.77%	\$238	\$627	\$991
\$517,560	180	5.91%	\$181	\$477	\$756
\$673,732	180	2.63%	\$81	\$213	\$338
TOTAL BENEFI	T ALL		\$551,349	\$1,448,220	\$2,269,331
AVERAGE BEN	EFIT ALL		\$306	\$804	\$1,260

There are 209 parcels that receive a reduction in value but because of the new calculated tax rate will pay more taxes. These parcels fund approximately 12% of the benefit.

	Ave	rage Qualif	ied Costs By Percentil	e Fiscal Year 2022	
Max Value	#Parcels	% Cost	10% @ \$15.78	24% @ \$17.27	35% @ \$18.64
\$699,790	21	0.06%	\$14	\$35	\$55
\$727,300	21	0.15%	\$39	\$97	\$154
\$762,160	21	0.25%	\$65	\$167	\$265
\$794,640	21	0.36%	\$94	\$242	\$378
\$842,200	21	0.49%	\$130	\$335	\$525
\$898,060	21	0.67%	\$178	\$461	\$725
\$988,660	21	0.95%	\$250	\$650	\$1,019
\$1,106,700	21	1.32%	\$349	\$909	\$1,417
\$1,336,960	21	1.83%	\$482	\$1,257	\$1,963
\$6,988,500	20	5.82%	\$1,321	\$3,455	\$5,410
TOTAL COST ALI	L		\$65,836	\$171,550	\$267,188
AVERAGE COST	ALL		\$315	\$821	\$1,278

There are 1.445 parcels that are vacant land, vacation homes, have corporate ownership, or do not reside in Great Barrington. These parcels fund approximately 88% of the program benefit.

	Avera	ge Non-Qua	lified Costs By Percen	tile Fiscal Year 2022	
Max Value	#Parcels	% Cost	10% @ \$15.78	24% @ \$17.27	35% @ \$18.64
\$13,940	145	0.13%	\$5	\$13	\$20
\$64,200	144	0.79%	\$30	\$80	\$125
\$111,960	145	2.24%	\$86	\$224	\$351
\$176,864	144	3.39%	\$130	\$342	\$536
\$238,600	145	4.91%	\$188	\$492	\$771
\$313,680	144	6.60%	\$254	\$665	\$1,043
\$399,000	145	8.49%	\$324	\$850	\$1,333
\$551,280	144	11.30%	\$435	\$1,138	\$1,786
\$781,080	144	15.73%	\$605	\$1,585	\$2,486
\$6,049,500	145	34.53%	\$1,289	\$3,377	\$5,297
TOTAL COST AL	L		\$485,513	\$1,276,670	\$2,002,142
AVERAGE COST	ALL		\$336	\$884	\$1,386

Considerations:

Nearly 60% of residential dwelling in Great Barrington are owner occupied. The cost of the program is supported by the remaining 40%. Also, 56% of the benefit received will be paid by only 9% or 309 parcel owners.

Vacation homes are already taxed at the current rate of \$14.86 and pay \$147,000 in personal property tax. The residential exemption program would result in a double taxation.

There are 594 vacant parcels in Great Barrington with a total value of \$50,497,000. These parcels receive little or no services provided by the Town. Also, 318 of these parcels are owned by residents of the Town so in effect they would be paying much of any benefit received back to them self.

Vacant parcels in excess of 5 acres can apply for an assessment under the Commonwealths Chapter Land program. There are currently 2,500 acres of vacant residential land in this group that pay \$1,500,000 in property taxes. Any residential parcel that moves to Chapter would be taxed at a much reduced value as commercial property. Such an outcome could result in adding \$66.36 to the average residential tax bill.

There are currently 344 parcels in Town that have multi-unit or apartment dwellings. Many of these would fund the residential exemption program. It is highly likely that increased taxes on these properties would result in higher rents charged by owners to these tenants who are also residents of the Town.