

GREAT BARRINGTON HOUSING AUTHORITY

February 23, 2022, 3:30 P.M.

AGENDA

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86973897474>

Webinar ID: 869 7389 7474

Dial-in, audio-only: 1 (929) 205 6099

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's June 16, 2021 Revised Order extending remote participation by all members in any meeting of a public body, this meeting of the Great Barrington Housing Authority will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on town's website, at www.townofgb.org. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner: See instructions at the top of the agenda. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means.

- I. **CALL TO ORDER: Board Members** James Mercer, Marie Ryan, John Grogan, Mary Pat Akers, Eileen Mooney

- II. **EXECUTIVE DIRECTOR'S REPORT:** Tina Danzy
 - 1) Financials: Update
 - a) December '21 Monthly Financials/Warrant Cover Sheets/Administrative Workbook
 - 2) Maintenance Update
 - a) Flag Rock
 - b) Brookside
 - c) Dewey
 - 3) Waitlist/Vacancy Update
 - 4) COVID19-Update
 - 5) Other Updates

- III. **OLD BUSINESS:**
 - 1) Key replacement policy Discussion/ Vote
 - 2) Maintenance policy Discussion/ Vote

- IV. **NEW BUSINESS:**
 - a) Add Executive Director's FY 2021 daily time sheets and attendance records to monthly packet and update information monthly going forward. Discussion/ Board Vote
 - b) CIP revision pending for \$9,500 due to emergency safety repair in process with assistance with RCAT Discussion/Board Vote
 - c) FR Family Bathroom Exhaust #116077 Change Order to add moisture control switch \$6,580 Discussion/Board Vote

- d) FR Elderly Flooring #116076 update Discussion/Board Vote
- e) Brookside Exhaust Fan #116066 update Discussion/Board Vote
- f) Relocate Formula Funding Discussion/Board Vote
- g) Creative Place Making #116070 Bids/Discussion/Board Vote
- h) Open Meeting Law Violation Discussion/Board Vote
- i) LTO Formal Complaint
 - 2) Website postings;
 - a) Social Service Listings
Discussion/Board Vote
 - b) Jobs
Discussion/ Board Vote
 - c) "Tenant Representative"
Discussion/Board Vote
 - 3) Housatonic Water Update

V. LTO REPORT:

- 1) Explanation of GBHA's application preferences
- 2) Notification process
- 3) Minute taking
- 4) Office hours/access
- 5) Office/ tenant communications

VI. BOARD COMMENTS:

VII. APPROVAL OF MINUTES: January 19, 2022 Meeting

VII. CITIZEN SPEAK: (limited to 3 minutes per citizen) This is an opportunity for tenants/citizens to address the Housing Authority board. Topics of particular concern may be placed on a future agenda.

IX. ADJOURNMENT

NEXT MEETING: March 16, 2022 3:30 pm

Pursuant to MA General Laws Chapter 30A, Section 20 (e) (f), meetings of the Great Barrington Housing Authority are regularly recorded. Any member of the public wishing to speak at the meeting must receive permission of the Chair. Listed agenda items are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.