

Minutes of Board Meeting August 17, 2017
Call to Order at 2:12 PM

Board Members and Employees Present: Ann Condon, Chair; Veronica Cunningham, Treasurer; Vera Cartier, Executive Director; Jesse Mangiardi, Administrative Assistant; Linda Rathbun Administrative Assistant
Tenants: Jackie Sinico, Ann Pruhenski and Annie Bushka

Call to Order at 2:12 PM. The meeting is recorded.

Approval of Minutes: Motion by Veronica Cunningham to approve minutes of last meeting. Ann Condon seconded motion, unanimously approved.

Review and Approve Warrant of Bills: The Board reviewed and approved the warrant for checks paid by the Authority in the past month. Motion by Veronica Cunningham to approve the warrants; seconded by Ann Condon, unanimously approved.

Old Business: The Board reported no old business

New Business: Paving for parking area is finished and now the lines need to be painted and handicapped parking needs to be designated.

Executive Director's Report:

Vera reported there were only 2 vacancies both at Flag Rock.

Appreciation for the tenants cooperation with the annual inspections and recertifications.

Vera stated she will be in training on Sept 21st-she will attend 2 classes that day in Franklin, MA.

Today is Jessie Mangiardi's last day, he is leaving for College in Connecticut. New Administrative Assistant has been hired: Linda Rathbun