

GREAT BARRINGTON HOUSING AUTHORITY

Approved 11/7/18

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MEETING MINUTES

Great Barrington Housing Authority Board of Commissioners

Tuesday, May 29, 2018

Present: Karen Smith, James Mercer, Jackie Sinico, Diane Dillon (via phone)

Administration: Vera Cartier, Karen Lewis

CALL TO ORDER

The meeting was called to order by Chairperson Karen Smith at 2:30PM.

Chairperson Smith acknowledges that all votes taken at the May 23, 2018 meeting will be recognized "as filed", but are not binding as all Board members were not sworn in at the time the votes were taken. This meeting is held to re-take those votes.

NEW BUSINESS

- a) Acceptance of Deed for Dewey Way, Sheffield, MA From Berkshire County Regional Housing Authority – Discussion and Roll Call Vote

Mercer made a motion, seconded by Sinico to accept the Deed, as written and presented, for Dewey Way, Sheffield MA from Berkshire County Regional Housing Authority.

Unanimous approval via roll call vote.

- b) Acceptance of each assigned CFA (Contract for Financial Assistance), as amended, from Berkshire County Regional Housing Authority – Discussion and Roll Call Vote

Mercer made a motion, seconded by Sinico to accept each assigned CFA (Contract for Financial Assistance), as amended, from Berkshire Regional Housing Authority.

Unanimous approval via roll call vote

- c) Acceptance of Low Bid for Dehumidifier Project at Flagg Rock Village – Discussion and Roll Call Vote

Mercer made a motion, seconded by Sinico to approve acceptance of the bid received for \$49,529.00 for the de-humidification project, with DHCD paying the total cost fo the project and no further cost to the Housing Authority.

Unanimous approval via roll call vote

- d) Acceptance of a Change of Trash Collection Provider from Republic Service to Rogers – Discussion and Roll Call Vote

Mercer made a motion, seconded by Sinico to approve switching from Republic Service to Roger's for garbage removal, effective immediately.

Unanimous approval via roll call vote.

OLD BUSINESS

- a) Personnel Policy – Discussion and Vote

Mercer made a motion, seconded by Sinico to approve the Personnel Policy as presented.

Unanimous approval via roll call vote.

- b) Job Descriptions – Discussion and Vote

Sinico made a motion, seconded by Dillon to approve the Job Descriptions as presented.

Unanimous approval via roll call vote.

CITIZEN SPEAK

None

ADJOURNMENT

Sinico made a motion, seconded by Mercer to adjourn the meeting at 2:36 PM.

Unanimous approval.

The next meeting of the Great Barrington Housing Authority Board of Directors will be held on Wednesday, June 20, 2018 at 2:30 PM at Flagg Rock Village Community Room.

Respectfully submitted by:


Debra E Brazie, Recorder