

Mason

To Join GB Libraries Board of Trustees Zoom Meeting click on the following link:

Topic: Great Barrington Libraries Trustees

Time: Nov 4, 2021 05:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/84495159200?pwd=NnNEczRTK1VUYmpVQ3pnRVA1eEIVUT09>

Meeting ID: 844 9515 9200

Passcode: 137099

One tap mobile

+19292056099,,84495159200#,,,,*137099# US (New York)

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Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's June 16, 2021 Revised Order extending remote participation by all members in any meeting of a public body, this meeting of the Great Barrington Libraries Board of Trustees will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on town's website, at www.townofgb.org. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner: See instructions at the top of the agenda. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means.

Great Barrington Libraries Board of Trustees

November 4, 2021

5:30 pm Meeting via Zoom only

I. Call to Order

Roll Call

Approve October Minutes

Friends Report

Director's Report

II. Business

Treasurers Report,
Building and Grounds

III. Citizens Speak

IV. Board Speak

V. Adjournment

Pursuant to MGL. 7c. 30A sec. 20 (f), after notifying the chair of the public body, any person may make a video or audio recording of an open session of a meeting of a public body, or may transmit the meeting through any medium. At the beginning of the meeting, the chair shall inform other attendees of any such recordings. Any member of the public wishing to speak at the meeting must receive permission of the chair. The listings of agenda items are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted

To Join GB Libraries Board of Trustees Zoom Meeting click on the following link:

Topic: Great Barrington Libraries Trustees

Time: Oct 14, 2021 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81440990566?pwd=Vk1JT3ZQOSs4a21icE4rVXFVVksvdz09>

Meeting ID: 814 4099 0566

Passcode: 874957

One tap mobile

+19292056099,,81440990566#,,,,*874957# US (New York)

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Great Barrington Libraries Board of Trustees November 4, 2021

5:30 pm Meeting via Zoom only

I. Call to Order at 5:31 pm.

A. Roll Call via Zoom: PH: HERE KP: HERE LC: HERE MH: HERE

JS: ABSENT CT: ABSENT 4 TRUSTEES, THERE IS A QUORUM.

AUDIENCE: -3-

B. The Approval of the October Minutes could not occur. Although there were 4 Trustees, M. Heilbrun wasn't at the October meeting and thus could not vote on the October Minutes. With no Quorum to vote on them, they were withdrawn and will be voted on at the December meeting.

C. Friends Report: No report.

D. Director's Report: No Motions Made during her report.

II. Business:

A. Treasurers Report: J. Stanhope was absent. No report.

B.. Building and Grounds: Tucci absent, No report. It should be noted that Town Manager Mark Pruhenski was in attendance. The Trustees brought up Library buildings concerns to Mark. A lengthy discussion ensued.

III. Citizens Speak: The 2 other audience members spoke during the Library Buildings concerns.

IV. Board Speak: L. Clark asked the Town Manager about the timeline for getting the eggshell half dome above Mason's front entrance replaced and the Ramsdell boiler being replaced. That those items have been on the Trustee's building list for a few years. A discussion ensued.

V. Adjournment: KP: MOTION TO ADJOURN AT 6:32 pm. LC: 2nd.
ROLL CALL VIA ZOOM: PH< KP< LC< MH agreed. Vote: 4-0 PASSED.
PH thanked Town Manager Mark Pruhenski for attending.
Next Trustee meeting is December 9, 2021

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Great Barrington Libraries Board of Trustees October 14, 2021

5:30 pm Meeting via Zoom only

I. Call to Order at 5:32 pm.

A. Roll Call via Zoom: PH: HERE KP: HERE LC: HERE JS: HERE
MH: ABSENT CT: ABSENT 4 TRUSTEES, THERE IS A QUORUM.

A. DeGIORGIS-DIRECTOR: PRESENT AUDIENCE: -1-

B. Approve September Minutes: KP: MOTION TO APPROVE THE SEPTEMBER MINUTES. PH: 2nd. NO DISCUSSION.

A. Roll Call via Zoom: PH: YES KP: YES LC: YES JS: YES
MH: ABSENT CT: ABSENT VOTE: 4 – 0 MOTION PASSES

C. Friends Report: Vote on Friends request to purchase lawn furniture for Mason @ \$1,000.

KP: MOTION MADE TO APPROVE UP TO \$1,000 FROM STATE AID FOR LAWN FURNITURE FOR THE LIBRARIES. PH: 2nd. DISCUSSION ensued as to where the furniture will be stored for the winter. In EA's barn. That the furniture will be kept outside 24 hours. A picnic table was suggested.

Roll call via Zoom: PH: YES KP: YES LC: YES JS: YES
VOTE: 4 – 0 MOTION PASSES.

On another matter, EA reported that the 3 day Book Give Away on Mason's front lawn this past weekend was a huge success.

D. Director's Report: ADeG: (see attached reports). ADeG reports that the libraries are now back to full staff and that normal hours have resumed.

Volunteers are back in the library.

The study rooms are being used. The first virtual program saw 120 people log in.

ADeG noted the passing of retired Ramsdell Librarian Dawn Barberi. She was a beloved librarian for 16 years in Housatonic.

KP: MOTION MADE TO SPEND UP TO \$700 FROM MASON DONATIONS FOR 2 NEW ROLLING CARTS FOR MASON LIBRARY. JS: 2nd.

Discussion. Roll call via Zoom: PH: YES KP: YES LC: YES JS: YES
VOTE: 4 – 0 MOTION PASSES.

II. Business:

A. Treasurers Report: JS: None, See Financial Statement in the Director's Report

B.. Building and Grounds: CT: Absent, No Report

III. Citizens Speak: NONE

IV. Board Speak: NONE

V. Adjournment: PH: MOTION TO ADJOURN AT 5:57pm. KP: 2nd.
ROLL CALL VIA ZOOM: ALL. PASSES, MEETING ADJOURNED

Kathleen Plunger
Secretary

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October Library Life
November 4, 2021

Stats from October:

Libby/OverDrive: 1,639

Mason Circulation (everything): 6,112

Ramsdell Circulation (everything): 974

Mason had 5,095 in person visitors

Ramsdell in 280 person visitors

The last three weeks since our October meeting were filled with weeding, the arrival (finally!) of new books and cooler temperatures.

- Self-Check-Out is almost ready to launch. The equipment came in, our tech person stopped by and I have been installing software and testing the process. I am planning on a soft launch the third week of November when I am back from vacation.
- Hotspots started circulating this week. We have ten total – 6 at Mason and 4 at Ramsdell. They go out for two weeks with one renewal.
- Archeological Study at Ramsdell: Initial verbal report is there are no pre-contact Native American materials. They did find historic material but nothing that requires further investigation. Ora and Ben will be cleaning up what they found, cataloging it and working on the report in the next few weeks.
- Budget FY2023: we should start discussing this at the December meeting once the Fin Com/Selectboard vote on the budget policy.

Account	Date	Start	End	Total Spent
Dues	10/31/2021	\$1,010	\$51.00	\$959.00
Equipment Repairs	10/31/2021	\$3,280	\$2,300.00	\$980.00
Office Supplies	10/31/2021	\$10,350	\$8,112.20	\$2,237.80

Appropriated Account	Date	Mason		LP	YA		Child		Adult		JP		Ramsdell		Kids		eContent		Joint Services**		Contingency		Total	Balance	Spent
		Start	End		Start	End	Start	End	Start	End	Start	End	Start	End	Start	End	Start	End	Start	End					
Print/Subscriptions	10/31/2021	\$25,685.00	\$17,872.11	\$6,000.00	\$4,400.41	\$3,800	\$3,401.85	\$17,000	\$8,383.37	\$9,000	\$7,215.91	\$800	\$575.08	\$3,000.00	\$1,008.33	\$10,000.00	\$7,621.45	\$5,900.00	\$3,690.18	\$1,000.00	\$1,000.00	\$79,485.00	\$55,748.61	\$23,436.39	
Nonprint	10/31/2021	\$10,100.00	\$7,090.00			\$800	\$227.85	\$6,000	\$4,691.93	\$5,000	\$4,135.38					\$9,000.00	\$5,450.04	\$4,172.00	\$0.00	\$918.00	\$918.00	\$35,990.00	\$22,513.30	\$13,476.70	
Program Supplies	10/31/2021	\$895.00	\$453.70					\$1,650	\$1,152.37	\$625	\$484.11						\$2,090.18					\$35,470.00	\$1,095.92		

Non-Appropriated In-Library		Balance		Ramsdell	
Account	Date	Mason			
Out of State Fees	10/31/2021	\$200.00			
Copier Fees	10/31/2021	\$507.96			
Fines	10/31/2021	\$701.13			
Donations	10/31/2021	\$23,289.69	\$12,248.11		

Non-Appropriated Trusts		Balance		*FINAL INTEREST FOR FY21 IS NOT YET AVAILABLE. FY22 NUMBERS NOT UPDATED AS RESULT*	
Account	Date				
Mason Trust	10/31/2021	\$305.43	Spend interest only, Mason only.		
Ramsdell Trust	10/31/2021	\$2,789.00	Spend interest only, Ramsdell only.		
Chesnow	10/31/2021	\$787.76	Spend interest only, Literacy related		
Wheeler	10/31/2021	\$285.48	Unrestricted by library or purpose		
Hollenbeck	10/31/2021	\$193.02	Spend interest only, New books for Mason		
Dowry	10/31/2021	\$252.48	Spend interest only, Nonfiction books for Mason		
McKinley	10/31/2021	\$5,733.40	Spend interest only, Traditionally for large print for Mason but otherwise unrestricted		
Smith	10/31/2021	\$1,804.98	Spend interest only, Traditionally for children's but no library specified		

Capital Accounts		Balance			
Account	Date				
M Capital Donations	10/31/2021	\$1,597.60	Mason only, For capital projects.		
R Capital Donations	10/31/2021	\$5,118.00	Ramsdell only, \$1000 earmarked for parking lot. For capital projects		

State Aid		Balance			
Account	Date	Start	Current		
Adult	10/31/2021	\$1,800.00	\$900.00		
Mason Children's	10/31/2021	\$1,000.00	\$0.00		
Ramsdell	10/31/2021	\$0.00	\$0.00		
Other	10/31/2021	\$0.00	\$0.00		
Total Allotted		\$2,800.00	\$900.00		
Total in Account		\$24,546.43			
Total Available after allocation			\$23,646.43		

** Joint Print: Wordlibrary, Magazines, Wish Post, WSI

** Joint Nonprint: WebDawey (cataloging), NYT, NYT Cooking