



*The Commonwealth of Massachusetts*  
**Berkshire County Retirement System**  
29 Dunham Mall  
Pittsfield, MA 01201



Tel. 413-499-1981 To: Town Clerks

Berkshire County Retirement Board Meeting

Fax 413-445-7990


Date: Wednesday, May 25, 2022  
At: Retirement Office, 29 Dunham Mall, Pittsfield, MA 01201  
Time: 8:30 am

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/639201381>

**AGENDA**

1. Public Comment
- NEW BUSINESS:**
2. **Executive Session:** under purpose #7 **RE:** ADR review Timothy Kelly
3. **Executive Session:** under purpose #7 **RE:** ODR review Shanna Curley- Graham
4. **Executive Session:** under purpose #7 **RE:** Review Staff evaluations
5. **Legal Update:** Presented by Board Counsel Thomas Gibson
6. The Board is asked to review approve credit card policy for Berkshire County Retirement Board Members and Staff.
7. The Board is asked to review and approve amending the Travel Regulation.
8. The Board will discuss the process of performance evaluations and staff compensation.
9. PTG software update
10. **Consent Agenda:**
  - a.) The Board minutes of the regular and executive session meeting held April 20, 2022, to be signed and approved
  - b.) The Board received from PRIT a statement of performance for March & April 2022.
  - c.) The Board is in receipt of the bank statements for April 2022, and the budget for May 2022. Cash Books for April 2022.
  - d.) Approve monthly expenses for May 2022
  - e.) Approve the applications for superannuation retirement allowances
  - f.) Approve the member transfers for the month of May
  - g.) Approve service buybacks for the month of May
  - h.) Approve the applications for refunds for the month of May
  - i.) Review injuries reported for the month of May
  - j.) Approve new member applications
  - k.) Record approval of PERAC retirement calculations
  - l.) Review 3(8)c reimbursement letters
  - m.) Record all PERAC memo correspondence
  - n.) Approve payment of travel & educational expenses
  - o.) Record all miscellaneous correspondence



Sheila LaBarbera, Executive Director  
Berkshire County Retirement Board