



# BRPC

Berkshire Regional Planning Commission

JOHN DUVAL, Chair  
MALCOLM FICK, Vice-Chair  
SHEILA IRVIN, Clerk  
BUCK DONOVAN, Treasurer  
THOMAS MATUSZKO, A.I.C.P.  
Executive Director

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## **MEETING NOTICE**

There will be a meeting of the  
BERKSHIRE REGIONAL PLANNING COMMISSION  
on Thursday, July 14, 2022 at **5:30** p.m.

This will be a **Virtual Meeting** as allowed by Ch. 22 of the Acts of 2022 suspending certain provisions of the Open Meeting Law, G.L. c.30 sec.20 until July 15, 2022.

Information to join the meeting is: <https://us02web.zoom.us/j/3926128831>

Meeting ID: 392 612 8831

Call in information: 312.626.6799, 646.558.8656, 301.715.8592, 346.248.7799, 669.900.9128

**Meeting Material:** Written materials for the meeting are posted on BRPC's website: [www.berkshireplanning.org](http://www.berkshireplanning.org). Click on the Calendar of Events for the meeting and available materials will be listed.

### **Agenda**

- I. Opening (5:30-5:35)**  
A. *Call to Order*  
B. *Roll Call*  
C. *Approval of Minutes of the May 19, 2022 meeting*
- II. Comments from the Public (5:35-5:40)**  
*Members of the public may offer comments regarding topics on the agenda or other matters they wish to bring to the Commission's attention. Comments are limited to no more than three minutes and are to be directed to the Commission. Commenters must state their names.*
- III. Delegate and Alternate Issues (5:40-5:45)**  
*Delegates and Alternates may bring up any issue not on the agenda.*
- IV. Executive Committee Actions (5:45-5:50)**  
*Executive Committee actions taken on the Commission's behalf at its June 2, 2022 meeting are presented for discussion.*
- V. Election of BRPC Officers for FY 2023 (5:50-5:55)**  
*BRPC Officers need to be elected for FY 23. The Nominating Committee proposed the following slate of officers for FY 2023:*  
- *Chair: John Duval, Adams Alternate*  
- *Vice Chair: Malcolm Fick, Great Barrington Alternate*  
- *Clerk: Sheila Irvin, Pittsfield Delegate*  
- *Treasurer: Buck Donovan, Lee Delegate*  
*Nominations will be taken from the floor.*
- VI. Endorsement of Committee Chairs and At-Large Executive Committee Member Appointment for FY 2023 (5:55-6:00)**  
*The BRPC bylaws require the Commission to approve the Committee Chairs as recommended by the BRPC Chair.*

- Environmental Review Committee – Roger Bolton, Williamstown
- Commission Development Committee – Rene Wood, Sheffield
- Regional Issues Committee – CJ Hoss, Pittsfield
- Berkshire Brownfields Committee – Sheila Irvin, Pittsfield
- Berkshire Comprehensive Economic Development Strategy Committee – Kyle Hanlon, North Adams

The BRPC bylaws require the Commission to approve At-Large Executive Committee members as recommended by the BRPC Chair.

- Kyle Hanlon, At-Large, North Adams
- Sam Haupt, At-Large, Peru (Knowledgeable about transportation issues)

**VII. Ratification of Commission Representatives to Related Groups (6:00- 6:05)**

The BRPC's Bylaws require the Commission to ratify the appointments of members to special or standing bodies not under that jurisdiction of BRPC. The following people need to be ratified for the identified committees.

- Berkshire Metropolitan Planning Organization –Alternate: Sam Haupt, Peru  
Alternate 2: Kyle Hanlon, North Adams
- Westfield River Wild and Scenic Advisory Committee – Representative: Marie Raftery (Stockbridge Non-Commission member) – (to be verified)
- Mohawk Trail Woodlands Partnership Board - Open

**VIII. Authorization for Executive Committee to Act on Behalf of the Commission (6:05-6:10)**

The BRPC bylaws require the Commission to vote annually to reconfirm the authorization of the Executive Committee to act in the name of and on behalf of the Commission. See attached memo. BRPC staff will also send the poll via email.

**IX. Recruitment to BRPC Committees (6:10 – 6:20)**

The BRPC has several standing or special committees of the Commission. We will review the roles of those Committees and solicit new members to the Committees. See attached committee descriptions.

**X. Kusik Award Nominations (6:20 - 6:25)**

The Kusik Award recognizes projects, groups, or individuals who have made outstanding contributions to planning in Berkshire County. Please consider submitting a nomination using the attached form. A list of past award winners is in the meeting materials.

**XI. Berkshire Benchmarks and Indicators (6:25 – 6:55)**

The BRPC GIS, Data and IT Manager, Mark Maloy, will give a presentation about the revamped Berkshire Benchmarks data webpage as well as present on Indicators. Check the site out at [Home - Berkshire Benchmarks](#).

**XII. Executive Director's Report (6:55 – 7:00)**

**XIII. Adjournment (7:05)**

Other interested citizens and officials are invited to attend.

All times listed are estimates of when specific agenda items may be discussed.

City and Town Clerks: Please post this notice