



# BRPC

Berkshire Regional Planning Commission

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## MEETING NOTICE

There will be a meeting of the  
EXECUTIVE COMMITTEE  
of the  
BERKSHIRE REGIONAL PLANNING COMMISSION  
Thursday, December 7, 2023 at **4:00 p.m.**

This will be a virtual meeting as allowed by Ch. 2 of the Acts of 2023 extending certain provisions of the Open Meeting Law, G.L. c.30 sec.20 until March 31, 2025.

To participate virtually join the Zoom meeting at  
<https://us02web.zoom.us/j/89043325692?pwd=dWgwY0NxSWJKZWZWFUTnh2czJ4UFIQT09>  
Meeting id: 890 4332 5692, Passcode:461092 Phone: 646.558.8656, 646 931 3860,  
312.626.6799, 301 715 8592

**Meeting materials are on BRPC's website: [www.berkshireplanning.org](http://www.berkshireplanning.org).** Click the calendar of events, then the meeting name, and follow the link to materials.

### AGENDA

(all times approximate)

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Roll Call of Executive Committee Members Attending the Meeting
- III. Vote to Approve Minutes of the Executive Committee Meeting of November 2, 2023\* (4:05)
- IV. Financial Reports (4:10)
  - A. Vote to Approve the October 19, 2023, to November 30, 2023, Expenditures Report\*
  - B. Report on the Accounts Receivable/ Assessments – November 2023
  - C. Report on the Line of Credit
- V. Comments from Berkshire Regional Planning Commission Delegates and Alternate Delegates (4:15)
- VI. Items Requiring Action\* (4:20)
  - A. Vote to Approve Submission of a Grant Application to the Executive Office of Technology Services and Security's Municipal Cybersecurity Awareness Grant Program\*
  - B. Vote to Approve Changes to the BRPC Personnel Pay Plan to Add a Public Health Social Worker Position and Change the Pay Range of the Public Health Nurse Position\*
  - C. Vote to Submit Comments on the New England Power Company - E131 Asset Condition Refurbishment Project, Draft Environmental Impact Report (DEIR), Adams, North

***City and Town Clerks: Please post this notice pursuant to the Open Meeting Law, MGL c. 30A, §§ 18-25.***

#### Please Note:

For information regarding postponements or cancellations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

Adams, Florida, and Monroe to the Massachusetts Environmental Policy Act Office (MEPA)\*

D. Vote to Approve Comments on the NSTAR WT-02 Transmission Right-of-Way Reliability Program (TRRP) Project, Draft Environmental Impact Report (DEIR), Hancock, Lanesborough, Cheshire, Dalton, and Hinsdale to the Massachusetts Environmental Policy Act Office (MEPA)\*

E. Vote to Approve Comments on the Massachusetts Internet for All Plan to the Massachusetts Broadband Institute\*

VII. Committee Reports and Discussion (4:40)

- A. Finance Committee
- B. Commission Development Committee
- C. Environmental Review Committee
- D. Metropolitan Planning Organization
- E. Regional Issues Committee

VIII. Executive Director's Report (4:45)

- A. Report on New Contracts / Agreements
- B. Berkshires Tomorrow Inc. (BTI) Update
- C. Staff Updates
- D. Rural Policy Advisory Commission (RPAC) Update
- E. Passenger Rail
- F. The Commonwealth's Climate Report Card

IX. Old Business (4:50)

No old business

X. New Business (4:50)

- A. Discussion about Possibly Amending the BRPC Bylaws to Increase the Length of the Term of the Officers and Committee members from One Year to Two Years
- B. Discussion about the January Commission Meeting

XI. Adjournment (5:00)

Attachments:

- Unapproved Minutes of the November 2, 2023, BRPC Executive Committee Meeting
- October 19, 2023, to November 30, 2023, Expenditures Report
- Accounts Receivable Report – November 2023
- Line of Credit Report
- Executive Director's Memorandum
- Personnel Pay Plan
- Berkshire Regional Planning Commission Environmental Review Report, E131 Asset Condition Refurbishment Project, Draft Environmental Impact Report (DEIR), Adams, North Adams, Florida, and Monroe
- Unapproved Comments to MEPA on the New England Power Company - E131 Asset Condition Refurbishment Project, Draft Environmental Impact Report (DEIR), Adams, North Adams, Florida, and Monroe
- Unapproved Minutes of the November 13, 2023 BRPC Finance Committee Meeting
- Unapproved Minutes of the November 16, 2023 BRPC Commission Development Committee Meeting
- Nikki Lewis Resume
- October Technical Assistance Memo

\* Items Requiring Action