

Selectboard & Planning Board Housing Subcommittee Meeting via Zoom  
Thursday June 27, 2023

Approved

1. CALL TO ORDER HOUSING SUBCOMMITTEE MEETING – Chairperson Leigh Davis called to order the Selectboard and Planning Board Housing Subcommittee meeting at 5:30 pm.
2. Chairperson Davis called the role: Leigh Davis, “present,” Malcolm Fick, “present,” Jeremy Higa, “present,” Garfield Reed, “present.”
3. APPROVAL OF MINUTES –
  - a. Mr. Fick moved to approve the minutes of April 25, 2023. Mr. Reed seconded the motion. All voted to approve.
  - b. Mr. Fick moved to approve the minutes of May 30, 2023. Mr. Reed seconded the motion. All voted to approve.
4. SUBCOMMITTEE’S ANNOUNCEMENTS/STATEMENTS – No members had announcements or statements.
5. NEW BUSINESS
  - a. Town staff Capacity Discussion – Mr. Fick introduced a discussion of the *Housing Initiatives – Leadership Roles* version 2 which was annotated with comments by Chris Rembold, the Assistant Town Manger. A “Status” was added for each initiative based on Mr. Rembold’s comments. According to Mr. Fick, the updated Status included those items
    - that are already being done,
    - where town staff is prepared to respond to requests,
    - that need further definition of the work involved, and
    - that town staff would be unable to accomplish.

Mr. Reed asked if the list could be reordered. Ms. Davis said that the subcommittee will re-prioritize the items based on discussion.
  - b. Upcoming SB-PB Joint Meeting Prep – Mr. Fick said he looked forward to the meeting as an opportunity to confirm and renew the charter of the Subcommittee. Ms. Davis said she advocates a continuing role for the Subcommittee as new ideas emerge. The members concurred.
  - c. Continuation of Housing Worksheet discussion – Members discussed the various issues related to several initiatives. Ms. Davis annotated the changes on the worksheet. Specific items were discussed in relation to Mr. Rembold’s estimates of the effort required.
    - Mr. Rembold estimated a low level of effort related to the AG’s Abandoned Housing Receivership Fund program. Ms. Davis said that Construct’s experience the program requires assignment to a Receiver who is responsible for the work and reporting progress. Ms. Davis said that, while the Town’s effort may be low, the effort required of the Receiver is very high.

- Mr. Rembold estimated a high level of effort related to a program for assistance for rehabbing and/or converting multi-unit homes. Ms. Davis suggested that the scope of the work may be as little as keeping an eye on what is happening and referring potential need to local non-profits. Mr. Higa said he supported some level of help to keep tenants in place.

6. Next meeting date: Tuesday, July 25, 2023, at 5:30 pm
7. Citizens Speak
  - a. No citizens requested time to speak.
8. Subcommittee's Time: Members had no further comments.
9. Media Time: No media members requested time.
10. Adjournment: Mr. Fick moved to adjourn. Mr. Higa seconded. All voted yes. Ms. Davis adjourned the meeting at 6:20 pm.

Respectfully submitted,

Malcolm Fick, Vice Chairperson