

Mark Pruhenski  
Town Manager

E-mail: [mpruhenski@townofgb.org](mailto:mpruhenski@townofgb.org)  
[www.townofgb.org](http://www.townofgb.org)



Town Hall, 334 Main Street  
Great Barrington, MA 01230

Telephone: (413) 528-1619 x2900  
Fax: (413) 528-2290

## TOWN OF GREAT BARRINGTON MASSACHUSETTS

### OFFICE OF THE TOWN MANAGER

#### **Selectboard Meeting via Zoom and in person at 334 Main Street, Great Barrington, MA Order of Agenda for Monday, April 22nd, 2024, at 6:00 PM**

Please click this link to join the webinar:  
Webinar ID: 873 6323 7330

<https://us02web.zoom.us/j/87363237330>  
Dial-in, audio-only: (929) 205 6099

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and Governor Healey's March 29, 2023 Revised Order extending remote participation by all members in any meeting of a public body, this meeting of the Selectboard will be conducted both in-person and via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on town's website: [www.townofgb.org](http://www.townofgb.org). Committee members and members of the public may attend this meeting in person or remotely. Instructions for remote access can be found at the top of this agenda. Every effort will be made to ensure that those attending remotely can access the proceedings in real time, via technological means.*

1. CALL TO ORDER SELECTBOARD REGULAR MEETING
2. SELECTBOARD'S ANNOUNCEMENTS/STATEMENTS
3. APPROVAL OF MINUTES
  - a. Selectboard Minutes from March 11, 2024
  - b. Selectboard Minutes from March 20, 2024
4. SELECTBOARD'S ANNOUNCEMENTS/STATEMENTS
5. TOWN MANAGER'S REPORT
  - a. Housatonic Water Works
  - b. Annual Town Report
6. LICENSES AND PERMITS
  - a. Application for Common Victualler License – Fuel, 293 Main Street, Great Barrington
  - b. Application for Temporary Weekday Entertainment License – Fuel, Leigh Davis Campaign Kickoff Event, 293 Main Street, Great Barrington – May 4, 2024 6:00 PM to 9:00 PM
  - c. Application for One Day Beer & Wine License – Fuel, Leigh Davis Campaign Kickoff Event, 293 Main Street, Great Barrington – May 4, 2024 6:00 PM to 9:00 PM
  - d. Application for Temporary Weekday Entertainment License – Berkshire International Film Festival, Town Hall Park, Great Barrington
    - i. Opening Night Party, May 30, 2024 6:00 PM to 7:00 PM
    - ii. Tribute Night Party, June 1, 2024 4:00 PM to 6:00 PM
  - e. Application for One Day All Alcohol License – Berkshire International Film Festival, Town Hall Park, Great Barrington
    - i. Opening Night Party, May 30, 2024 5:30 PM to 7:00 PM
    - ii. Tribute Night Party, June 1, 2024 4:00 PM to 6:00 PM

7. PUBLIC HEARINGS

- a. Table and Vine, Inc., continued from April 8, 2024. Application for Multiple Amendments to Liquor License – Change of Officers/Directors and Change of Stock Interest at 700 Main Street 2A, Great Barrington , MA 01230
  - i. Open Public Hearing
  - ii. Explanation of the Project
  - iii. Public comments and questions, speak in favor or in opposition
  - iv. Questions from the Selectboard
  - v. Close Public Hearing
  - vi. Selectboard discussion
  - vii. Motion to continue/deny/grant

8. NEW BUSINESS

- a. Review and approve Town Meeting Warrant
- b. Request from Berkshire International Film Festival to temporarily lift limits on parking time from May 30, 2024 to June 2, 2024
- c. Arbor Day Proclamation, Saturday, April 27, 2024

9. CITIZEN SPEAK TIME

*Citizen Speak Time is an opportunity for the Selectboard to listen to residents. Topics of particular concern or importance may be placed on a future agenda for discussion. This time is reserved for town residents only unless otherwise permitted by the chair, and speakers are limited to 3 minutes each.*

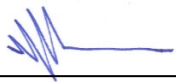
10. SELECTBOARD'S TIME

11. MEDIA TIME

12. ADJOURNMENT

NEXT SELECTBOARD MEETING

April 29, 2024 | May 6, 2024 – (Annual Town Meeting) | May 9, 2024 – (Possible Continuation)  
May 15, 2024 – (Reorganization) | May 20, 2024 | June 3, 2024 | June 24, 2024



---

Mark Pruhenski, Town Manager

*Pursuant to MGL. 7c. 30A sec. 20 (f), after notifying the chair of the public body, any person may make a video or audio recording of an open session of a meeting of a public body, or may transmit the meeting through any medium. At the beginning of the meeting, the chair shall inform other attendees of any such recordings. Any member of the public wishing to speak at the meeting must receive permission of the chair. The listings of agenda items are those reasonably anticipated by the chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law*

elan-

bronzbuilder@gmail.com

Agenda Item 6a. Page 1 of 1

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF GREAT BARRINGTON  
APPLICATION FOR COMMON VICTUALLER LICENSE**

**FEE:** \$25.00 (Payable to the Town of Great Barrington) **DATE:** 4/17/24

**NOTICE:**

As provided by MGL Chapter 140, the sale of food for immediate consumption on the premises of the vendor has an intimate relation to the public health, and such activity cannot be conducted without the proper license and permit.

**TO THE LICENSING AUTHORITY:**

The undersigned hereby applies for a Common Victualler License in accordance with the provisions relating thereto:

OWNER(S) NAME: Elan Merkel

NAME OF BUSINESS: Fuel Restaurant Group LLC

D/B/A (if applicable): Fuel Coffee Shop

BUSINESS MAILING ADDRESS: 293 Main St.

BUSINESS TELEPHONE: 5285505 HOME TELEPHONE: \_\_\_\_\_

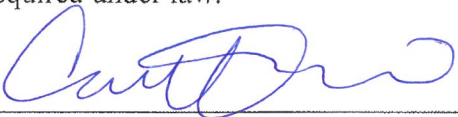
LOCATION WHERE LICENSE IS TO BE USED: 293 Main St.

DAYS OF OPERATION: 7 days

HOURS OF OPERATION: 7 am - 12 am

DESCRIPTION OF PREMISES: Coffee shop / Restaurant

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

  
Signature of Individual or Corporate Name

By: Carol Keuma  
Corporate Officer (if applicable)

SS# \_\_\_\_\_ or FID# 99-0815312

paid  
①

Agenda Item 6b. Page 1 of 2



**TOWN OF GREAT BARRINGTON**  
**Temporary Weekday Entertainment License Application**  
**\$25.00 per day**

The undersigned hereby applies for a license in accordance with the provisions of MA General Laws, Ch.140 Sec.183A amended, Ch.351, Sec.85 of Acts of 1981 and Ch.140 Sec.181.

Name: Elan Merkel  
Business/Organization: Fuel Restaurant Group, LLC  
D/B/A (if applicable): Fuel  
Address: 293 Main Street, Great Barrington, MA 01230  
Mailing Address: 293 Main Street, Great Barrington, MA 01230  
Phone Number: 347-664-3019  
Email: emerkel@lemlewoff.com

**TYPE:** (Check all that apply) ☐ Concert ☐ Dance ☐ Exhibition ☐ Cabaret ☐ DJ

☐ Live band with up to \_\_\_ pieces, including singers ☐ Public Show

☒ Other (please explain) Leigh Davis Campaign Kickoff Event

**INCLUDES:** ☐ Live music ☐ Recorded music ☐ Dancing by entertainers/ performers

☐ Dancing by patrons ☐ Amplification system ☐ Theatrical exhibition

☐ Floorshow ☐ Play ☐ Moving picture show ☐ Light show ☐ Jukebox

☒ Other (please explain) Campaign meet and greet and kickoff event

As part of the entertainment, will any person be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, or whether any person will be permitted to appear on the premises in any manner or attire as to expose to public view a portion of the breast below the top of the areola, or any simulation thereof? (M.G.L.Chp.140 Sec.183A)

\_\_\_ YES

X NO



Please circle: **INDOOR** or **OUTDOOR** Entertainment

Exact Location of Entertainment (include sketch): 293 Main Street, Great Barrington, MA 01230

Date(s) of Entertainment\*: May 4, 2024

\*Does not include SUNDAY

Start & End Times of Entertainment: 6:00pm & 9:00pm

**Does your event involve any of the following? (Check all that apply)**

- ☒ Food    ☐ Temporary Bathrooms    ☐ Tents    ☐ Stages    ☐ Temporary Signs  
☐ Electrical Permits    ☐ Building Permits    ☐ Police Traffic Details    ☐ Street Closures

**ALL entertainment licenses will be reviewed by the Design Review Team (DRT), which is comprised of several Town departments, for comments/concerns on this application.**

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

  
Elan Merkel

Digitally signed by Elan Merkel  
DN: C=US, E=emerkel@lemlewoff.com,  
CN=Elan Merkel  
Date: 2024.03.20 16:29:22-04'00'

Signature of Individual or  
Corporate Officer

March 26, 2024

Date

**TOWN USE ONLY:**

DRT Review with Conditions: DRT has no issues or

Concerns (OR)

APPROVAL DATE: \_\_\_\_\_

LICENSE # \_\_\_\_\_

paid  
JP

Fee: \$25.00 (per day)



**APPLICATION FOR ONE DAY LIQUOR LICENSE**

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Elan Merkel

Organization Name: Fuel Restaurant Group LLC

Applicant's Address: 293 Main Street, Great Barrington MA 01230

Telephone Number: 347-664-3019

Type of License: ONE DAY BEER & WINE ONE DAY ALL ALCOHOLIC  
(Circle one)

Event: Leigh Davis Campaign Kickoff

Date: 5/4/24 Start Time: 6:00pm End Time: 9:00pm

Event Address: 293 Main Street, Great Barrington, MA 01230

Is the Event on Town property? YES NO

**PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:**

1. TIPS or ServSafe Alcohol certification for anyone serving alcohol. ✓
2. Certificate of Insurance showing proof of Liquor Liability coverage.  
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
3. If the event is not on applicant's property, a letter of permission from the owner is required. ✓

**Liability:** The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Elan Merkel  
Signature of Applicant

March 31, 2024  
Date

**FOR TOWN USE:**

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Postponed \_\_\_\_\_



The Commonwealth of Massachusetts  
 Department of Industrial Accidents  
 Office of Investigations  
 600 Washington Street  
 Boston, MA 02111  
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses

**Applicant Information**

Please Print Legibly

Business/Organization Name: Fuel Resturant Group

Address: 293 Main Street

City/State/Zip: Great Barrington <sup>01230</sup> Phone #: \_\_\_\_\_

**Are you an employer? Check the appropriate box:**

1. ☒ I am a employer with 20 employees (full and/or part-time).\*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity.  
[No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]\*\*
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

**Business Type (required):**

5. ☐ Retail
6. ☒ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other \_\_\_\_\_

\*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

\*\*If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

*I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.*

Insurance Company Name: WestGuard Insurance Company

Insurer's Address: P.O. Box 785570

City/State/Zip: Philadelphia, PA 19178-5570

Policy # or Self-ins. Lic. # FUWCL568329 Expiration Date: 1/29/25

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

*I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.*

Signature: [Signature]

Date: 3/11/21

Phone #: (347) 664-3019

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: \_\_\_\_\_ Permit/License # \_\_\_\_\_

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office  
 6. Other \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_





FUELBI5-01

BPEARSON

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/2/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> License # 19001818 <b>Pearson Wallace Insurance LLC</b> 222 South Street Suite 201 Pittsfield, MA 01201	<b>CONTACT NAME:</b> Beth Pearson <b>PHONE (A/C, No, Ext):</b> (413) 464-9390 <b>FAX (A/C, No):</b> (866) 495-4808 <b>E-MAIL ADDRESS:</b> beth@pearsonwallace.com
INSURER(S) AFFORDING COVERAGE	
INSURER A : Philadelphia Insurance	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			EV136009	5/4/2024	5/5/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			EV136009	5/4/2024	5/5/2024	Occurrence 1,000,000
A	Liquor Liability			EV136009	5/4/2024	5/5/2024	Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Town of Great Barrington 334 Main St Great Barrington, MA 01230	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	---

TIPS Commercial On-Premise Alcohol Server Training\_30

Open with Google Docs







A 360TRAINING COMPANY

## CERTIFICATE OF COMPLETION

This certifies that

Carol Christine Keuma Hipwell

is awarded this certificate for

**TIPS On-Premise Alcohol Server Training**



Hours  
3.00



Completion Date  
04/01/2024



Expiration Date  
04/01/2027



Certificate #  
ON-000033190907

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | [www.360training.com](http://www.360training.com)



(CUT HERE)



(CUT HERE)



On-Premise

Issued: 04/01/2024

Certificate #: ON-000033190907

Carol Christine Keuma Hipwell

20 Willow Road

Richmond

MA 01254

**CERTIFIED**

Expires: 04/01/2027



A 360TRAINING COMPANY

Phone: 800-438-8477

[www.gettips.com](http://www.gettips.com)

This card was issued for successful completion of the TIPS program.

Signature \_\_\_\_\_



March 24, 2024

Town of Great Barrington,

Elan Merkel, owner of Fuel at 293 Main Street requested permission for a one day Beer and Wine License for a special event from 6 to 9 pm on 5/04/2024.

I, Tom Levin owner of Tom's Toys Realty LLC, am happy to grant Elan Merkel permission for this event with one condition which is that there will be no drinks allowed to be carried out to or consumed outside the restaurant, that is on the sidewalk.

Signed,

A handwritten signature in black ink, appearing to read 'Tom Levin'.

Tom Levin



**TOWN OF GREAT BARRINGTON**  
**Temporary Weekday Entertainment License Application**  
**\$25.00 per day**

The undersigned hereby applies for a license in accordance with the provisions of MA General Laws, Ch.140 Sec.183A amended, Ch.351, Sec.85 of Acts of 1981 and Ch.140 Sec.181.

Name: Lauren Ferin, Kelley Vickery  
 Business/Organization: Berkshire International Film Festival  
 D/B/A (if applicable): \_\_\_\_\_  
 Address: 40 Railroad St. Suite 5-7, 6B  
 Mailing Address: PO BOX 237, 6B  
 Phone Number: 413-528-0030  
 Email: lauren@biffma.org

**TYPE:** (Check all that apply) ☐ Concert ☐ Dance ☐ Exhibition ☐ Cabaret ☐ DJ

☒ Live band with up to 3 pieces, including singers ☐ Public Show

☐ Other (please explain) For BIFF opening night party

**INCLUDES:** ☒ Live music ☐ Recorded music ☐ Dancing by entertainers/ performers

☐ Dancing by patrons ☐ Amplification system ☐ Theatrical exhibition

☐ Floorshow ☐ Play ☐ Moving picture show ☐ Light show ☐ Jukebox

☐ Other (please explain) \_\_\_\_\_

As part of the entertainment, will any person be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, or whether any person will be permitted to appear on the premises in any manner or attire as to expose to public view a portion of the breast below the top of the areola, or any simulation thereof? (M.G.L.Chp.140 Sec.183A)

\_\_\_\_ YES

☒ NO



Please circle: **INDOOR** or **OUTDOOR** Entertainment

Exact Location of Entertainment (include sketch): see sketch

Date(s) of Entertainment\*: Thursday May 30, 2024  
**\*Does not include SUNDAY**

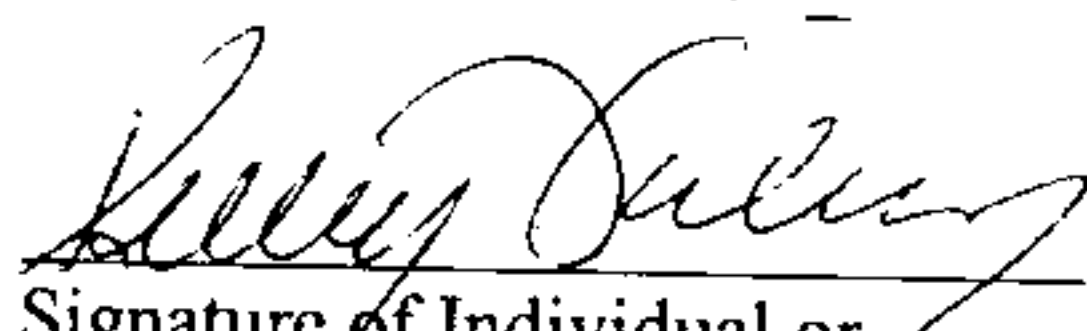
Start & End Times of Entertainment: 5:00 - 7:00 pm

**Does your event involve any of the following? (Check all that apply)**

☒ Food   ☐ Temporary Bathrooms   ☒ Tents   ☐ Stages   ☐ Temporary Signs  
☐ Electrical Permits   ☐ Building Permits   ☐ Police Traffic Details   ☐ Street Closures

**ALL entertainment licenses will be reviewed by the Design Review Team (DRT), which is comprised of several Town departments, for comments/concerns on this application.**

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

  
 Signature of Individual or  
 Corporate Officer

4.2.24  
 Date

---

**TOWN USE ONLY:**

DRT Review with Conditions: \_\_\_\_\_

APPROVAL DATE: \_\_\_\_\_

LICENSE # \_\_\_\_\_



**TOWN OF GREAT BARRINGTON**  
**Temporary Weekday Entertainment License Application**  
**\$25.00 per day**

The undersigned hereby applies for a license in accordance with the provisions of MA General Laws, Ch.140 Sec.183A amended, Ch.351, Sec.85 of Acts of 1981 and Ch.140 Sec.181.

Name: Lauren Ferin, Kelley Vickery  
 Business/Organization: Berkshire International Film Festival  
 D/B/A (if applicable): \_\_\_\_\_  
 Address: 40 Railroad Street, Suite 5-7, 6B  
 Mailing Address: PO Box 237, 6B  
 Phone Number: 413-528-9030  
 Email: lauren@biffma.org

**TYPE:** (Check all that apply) ☐ Concert ☐ Dance ☐ Exhibition ☐ Cabaret ☐ DJ

☒ Live band with up to 3 pieces, including singers ☐ Public Show

☐ Other (please explain) Tribute Night Party for BIFF

**INCLUDES:** ☒ Live music ☐ Recorded music ☐ Dancing by entertainers/ performers

☐ Dancing by patrons ☐ Amplification system ☐ Theatrical exhibition

☐ Floorshow ☐ Play ☐ Moving picture show ☐ Light show ☐ Jukebox

☐ Other (please explain) \_\_\_\_\_

As part of the entertainment, will any person be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, or whether any person will be permitted to appear on the premises in any manner or attire as to expose to public view a portion of the breast below the top of the areola, or any simulation thereof? (M.G.L.Chp.140 Sec.183A)

\_\_\_\_ YES

X NO



Please circle: **INDOOR** or **OUTDOOR** Entertainment

Exact Location of Entertainment (include sketch): please see sketch

Date(s) of Entertainment\*: SAT June 1<sup>st</sup> 2024  
**\*Does not include SUNDAY**

Start & End Times of Entertainment: 4:00 - 6:00 pm

**Does your event involve any of the following? (Check all that apply)**

- ☒ Food   ☐ Temporary Bathrooms   ☒ Tents   ☐ Stages   ☐ Temporary Signs  
☐ Electrical Permits   ☐ Building Permits   ☐ Police Traffic Details   ☐ Street Closures

**ALL entertainment licenses will be reviewed by the Design Review Team (DRT), which is comprised of several Town departments, for comments/concerns on this application.**

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Kelly Kiley  
 Signature of Individual or  
 Corporate Officer

4.2.24  
 Date

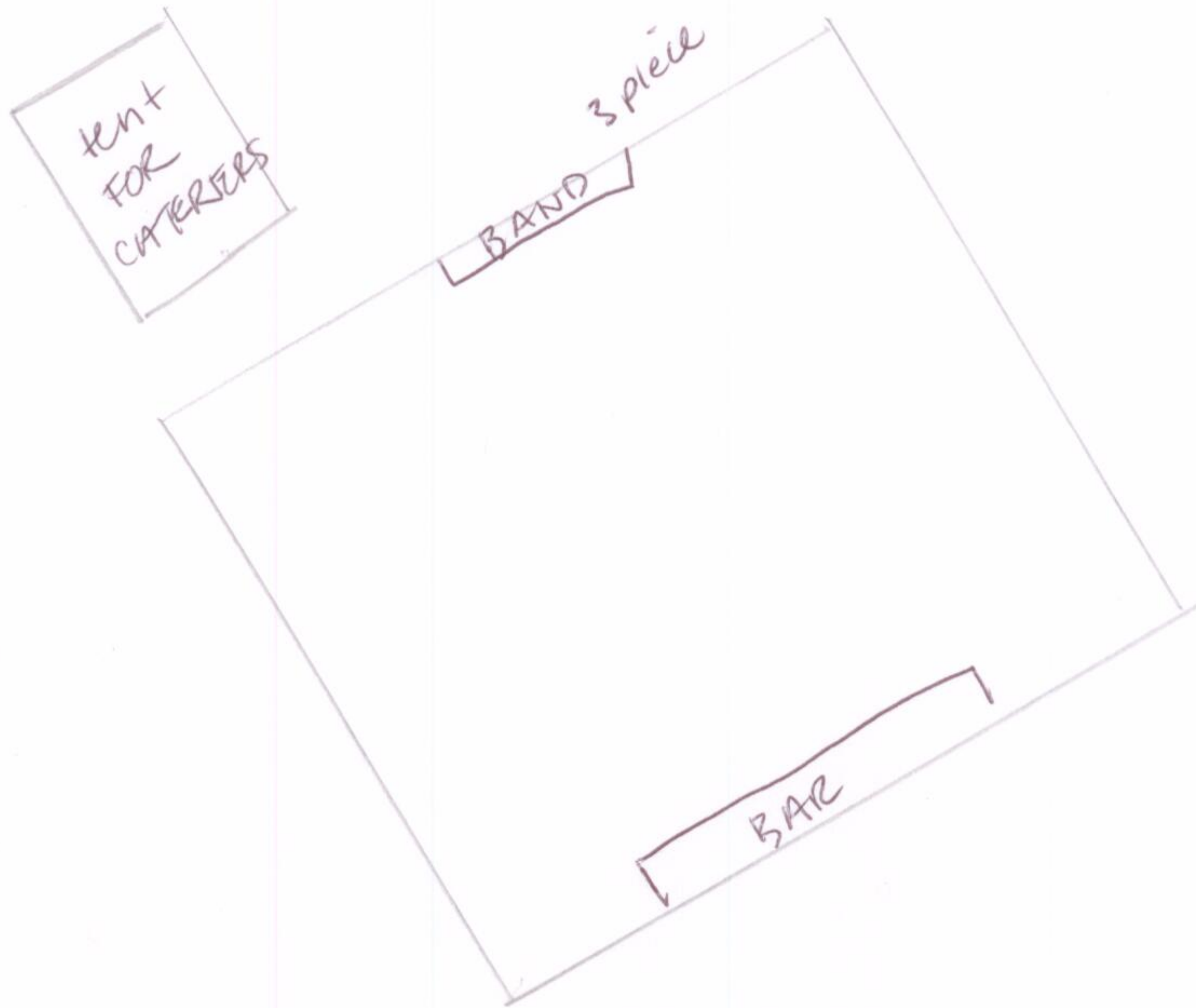
---

**TOWN USE ONLY:**

DRT Review with Conditions: \_\_\_\_\_

APPROVAL DATE: \_\_\_\_\_

LICENSE # \_\_\_\_\_



GAZEBO

This will hold true for opening + tribute night events in tent.

thank you!

**From:** [Chris Rembold](#)  
**To:** [Natalie Amendola](#)  
**Cc:** [Lauren Ferin](#)  
**Subject:** DRT comments on BIFF 2024  
**Date:** Wednesday, April 17, 2024 1:15:06 PM

---

Hi Natalie -- DRT reviewed this event and has the following comments. The Applicant is aware of these, and cooperates well every year, so we do not anticipate any issues.

1. Applicant shall coordinate with DPW Superintendent at least 3 weeks in advance to determine the parking spots at Town Hall they will block, where the trailer will be parked, where and when the tent will be placed, etc.
2. Tent will require permitting through the Building Dept. As will electrical generators, if any.
3. The event is required provide restrooms nearby for their patrons and staff. (It is not clear if the event will provide restrooms behind Town Hall for the 5/30 Opening Night event, or for the 6/1 Tribute Night event.)
4. There is no potable water behind Town Hall. Water will have to be brought in from an approved source.
5. The Applicant has been provided with the Event Organizer form, and shall file it / coordinate with the Health Dept. well in advance.
6. If temporary event signs are utilized, they require permitting through the Building Dept. including permission from the property owners where they are placed.

Good luck!

Thank you,  
Chris



**Christopher Rembold, AICP**

Assistant Town Manager /  
Director of Planning and  
Community Development  
413-528-1619, x. 2401

Town of Great Barrington  
334 Main Street  
Great Barrington MA 01230

The Secretary of State's office has determined that most e-mails to and from municipal offices and officials are public records. Consequently, confidentiality should not be expected.



Fee: \$25.00 (per day)



## APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Lauren Fern, Kelley VleryOrganization Name: Berkshire International FilmApplicant's Address: 40 Railroad St. Suite 5-7 GBTelephone Number: 413-528-8030Type of License:  
(Circle one)**ONE DAY BEER & WINE****ONE DAY ALL ALCOHOLIC**Event: Opening Night of 10th BiffDate: May 30, 2024 Start Time: 5:30 pm End Time: 7:00 pmEvent Address: Tent behind Town Hall - "Grover's corner"Is the Event on Town property? **YES** **NO**

### PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:

1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
2. Certificate of Insurance showing proof of Liquor Liability coverage.  
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Kelley Vlery  
Signature of Applicant

4.2.24  
Date

FOR TOWN USE:

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Postponed \_\_\_\_\_



Fee: \$25.00 (per day)



### APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Lauren Ferin, Kelley VickeryOrganization Name: Berkshire International Film FestivalApplicant's Address: 40 Railroad St - Suite 5-7, 6BTelephone Number: 413-528-8030Type of License: **ONE DAY BEER & WINE**  
(Circle one)**ONE DAY ALL ALCOHOLIC**Event: Tribute Night of 10th BIFFDate: June 1<sup>st</sup>, 2024 Start Time: 4:00 pm End Time: 10:00 pmEvent Address: Tent behind Town Hall - "Grover's Corner"Is the Event on Town property? **YES** **NO**

#### PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:

1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
2. Certificate of Insurance showing proof of Liquor Liability coverage.  
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Kelley Vickery  
Signature of Applicant

4.2.24

Date

#### FOR TOWN USE:

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Postponed \_\_\_\_\_







## CERTIFICATE OF LIABILITY INSURANCE BERKINT-02

DATE (MM/DD/YYYY)

1/15/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Lawrence V. Toole Insurance Agency 195 Main Street Lee, MA 01238	<b>CONTACT NAME:</b> Business Division Team <b>PHONE (A/C, No, Ext):</b> (413) 243-0089 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> michael@tooleinsurance.com
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> West American Insurance Company <b>INSURER B:</b> The Ohio Casualty Insurance Company <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>INSURED</b>  Berkshire Int'l Film Festival PO Box 237 Great Barrington, MA 01230	<b>NAIC #</b> 44393 24074

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		BLW2358503529	5/3/2023	5/3/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			USO2358503529	5/3/2023	5/3/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N N	N / A	XWO58503529	5/3/2023	5/3/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
2024 Berkshire International Film Festival (Updated COI will be issued once insured's policy renews)

## CERTIFICATE HOLDER

## CANCELLATION

<b>TOWN OF GREAT BARRINGTON</b> 334 MAIN ST GREAT BARRINGTON, MA 01201	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b>  <b>AUTHORIZED REPRESENTATIVE</b> 
--	---



*The Commonwealth of Massachusetts*  
*Alcoholic Beverages Control Commission*  
*95 Fourth Street, Suite 3, Chelsea, MA 02150-2358*  
*www.mass.gov/abcc*

**APPLICATION FOR MULTIPLE AMENDMENTS**

*Please select all of the amendments you are applying for:*

☐ **CHANGE OF CATEGORY**

\$200 fee via ABCC website and Payment Receipt  
Monetary Transmittal Form  
DOR Certificate of Good Standing  
DUA Certificate of Compliance  
Change of Category Application  
Vote of the Entity Board  
Advertisement\*  
Abutter's Notification\*

☐ **CHANGE OF LICENSE TYPE**

\$200 fee via ABCC website and Payment Receipt  
Monetary Transmittal Form  
Change of License Type Application  
Vote of the Entity Board  
Advertisement\*

☐ **CHANGE OF CORPORATE STRUCTURE**

\$200 fee via ABCC website and Payment Receipt  
Monetary Transmittal Form  
DOR Certificate of Good Standing  
DUA Certificate of Compliance  
Change of Corporate Structure Application  
Vote of the Entity Board  
Business Structure Documents  
If Sole Proprietor, Business Certificate  
If partnership, Partnership Agreement  
If corporation or LLC, Articles of Organization from the Secretary of the Commonwealth

☐ **CHANGE OF CLASSIFICATION**

\$200 fee via ABCC website and Payment Receipt  
Monetary Transmittal Form  
DOR Certificate of Good Standing  
DUA Certificate of Compliance  
Change of Classification Application  
Vote of the Entity Board  
Abutter's Notification\*  
Advertisement\*



*The Commonwealth of Massachusetts*  
**Alcoholic Beverages Control Commission**  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

**APPLICATION FOR MULTIPLE AMENDMENTS**

Please select all of the amendments you are applying for(continued):

☒ **CHANGE OF OFFICERS/DIRECTORS/LLC MANAGERS**

\$200 fee via ABCC website and Payment Receipt

Monetary Transmittal Form

DOR Certificate of Good Standing

DUA Certificate of Compliance

Change of Officers/Directors Application

Vote of the Entity Board

CORI Authorization Complete one for the proposed manager of record. This form must be *notarized with a stamp or raised seal.*

Business Structure Documents

If Sole Proprietor, Business Certificate

If partnership, Partnership Agreement

If corporation or LLC, Articles of Organization from the Secretary of the Commonwealth

☐ **CHANGE OF OWNERSHIP INTEREST** (e.g. LLC Members, LLP Partners, Trustees etc.)

\$200 fee via ABCC website and Payment Receipt

Monetary Transmittal Form

DOR Certificate of Good Standing

DUA Certificate of Compliance

Change of Officers/Directors Application

Financial Statement

Vote of the Entity Board

CORI Authorization Complete one for the proposed manager of record. This form must be *notarized with a stamp or raised seal.*

Business Structure Documents

If Sole Proprietor, Business Certificate

If partnership, Partnership Agreement

If corporation or LLC, Articles of Organization from the Secretary of the Commonwealth

Purchase and Sale Agreement

Supporting Financial Records

Advertisement\*

☒ **CHANGE OF STOCK INTEREST** (e.g. New Stockholders or Transfer or Issuance of Stock)

\$200 fee via ABCC website and Payment Receipt

Monetary Transmittal Form

DOR Certificate of Good Standing ✓

DUA Certificate of Compliance ✓

Change of Officers/Directors Application ✓

Financial Statement

Vote of the Entity Board ✓

CORI Authorization Complete one for the proposed manager of record. This form must be *notarized with a stamp or raised seal.* ✓

Business Structure Documents

If Sole Proprietor, Business Certificate

If partnership, Partnership Agreement

If corporation or LLC, Articles of Organization from the Secretary of the Commonwealth ✓

Purchase and Sale Agreement

Supporting Financial Records

Advertisement\*

\*If abutter notification and advertisement are required for transaction, please see the local licensing authority.



**The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
[www.mass.gov/abcc](http://www.mass.gov/abcc)**

**APPLICATION FOR MULTIPLE AMENDMENTS**

*Please select all of the amendments you are applying for(continued):*

☐ **CHANGE OF CORPORATE NAME OR DBA**

\$200 fee via [ABCC website](http://ABCC website) and Payment Receipt (Corporate Name Only)

Monetary Transmittal Form

DOR Certificate of Good Standing (Corporate Name Only)

DUA Certificate of Compliance (Corporate Name Only)

Change of Corporate Name/DBA Application

Vote of the Entity Board

Business Structure Documents

If Sole Proprietor, Business Certificate

If partnership, Partnership Agreement

If corporation or LLC, Articles of Organization from the Secretary of the Commonwealth

☐ **CHANGE OF PLEDGE OF LICENSE, STOCK OR INVENTORY**

\$200 fee via [ABCC website](http://ABCC website) and Payment Receipt

Monetary Transmittal Form

DOR Certificate of Good Standing

DUA Certificate of Compliance

Change of Pledge of License, Stock or Inventory Application

Vote of the Entity Board

Pledge documentation

Promissory note

**CHANGE OF MANAGER**

☐ **CHANGE OF MANAGER**

\$200 fee via [ABCC website](http://ABCC website) and Payment Receipt

Monetary Transmittal Form

Change of Manager Application

Vote of the Entity Board

CORI Authorization Complete one for the proposed manager of record. This form **must** be *notarized with a stamp or raised seal*.

**Proof of Citizenship.** Passport, birth certificate, voter registration, or naturalization papers will be accepted.





**The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
[www.mass.gov/abcc](http://www.mass.gov/abcc)**

**APPLICATION FOR MULTIPLE AMENDMENTS**

*Please select all of the amendments you are applying for(continued):*

☐

**CHANGE OF LOCATION**

\$200 fee via [ABCC website](http://ABCC website) and Payment Receipt  
Monetary Transmittal Form  
Alteration of Premises/Change of Location Application  
Vote of the Entity Board  
Supporting financial records  
Legal Right to Occupy  
Floor Plan  
Abutter's Notification\*  
Advertisement\*

☐

**ALTERATION OF PREMISES**

\$200 fee via [ABCC website](http://ABCC website) and Payment Receipt  
Monetary Transmittal Form  
Alteration of Premises/Change of Location Application  
Vote of the Entity Board  
Supporting financial records  
Legal Right to Occupy  
Floor Plan  
Abutter's Notification\*  
Advertisement\*

☐

**MANAGEMENT AGREEMENT**

\$200 fee via [ABCC website](http://ABCC website) and Payment Receipt  
Monetary Transmittal Form  
Management Agreement Application  
Management Agreement  
Vote of the Entity Board  
CORI Forms for all listed in Section 8A and attachments

IMPORTANT NOTE: A management agreement is where a licensee authorizes a third party to control the daily operations of the license premises, while retaining ultimate control over the license, through a written contract. *This does not pertain to a liquor license manager that is employed directly by the entity.*



*The Commonwealth of Massachusetts*  
*Alcoholic Beverages Control Commission*  
*95 Fourth Street, Suite 3, Chelsea, MA 02150-2358*  
*[www.mass.gov/abcc](http://www.mass.gov/abcc)*

**APPLICATION FOR MULTIPLE AMENDMENTS**

*Please select all of the amendments you are applying for(continued):*

**Non-Profit Club's ONLY**

e.g. Veterans Club

☐ **Non-Profit Club CHANGE OF OFFICERS/DIRECTORS**

DOR Certificate of Good Standing  
DUA Certificate of Compliance  
Change of Officers/Directors Application  
Vote of the club signed by an approved officer  
Business Structure Documents-Articles of Organization from the Secretary of the Commonwealth  
Monetary Transmittal Form  
\$200 fee via [ABCC website](http://ABCC website) and Payment Receipt

☐ **Non-Profit Club CHANGE OF MANAGER**

\$200 fee via [ABCC website](http://ABCC website) and Payment Receipt  
Monetary Transmittal Form  
Change of Manager Application  
Vote of the club signed by an approved officer  
CORI Authorization Complete one for the proposed manager of record. This form must be *notarized with a stamp or raised seal*.  
Updated Officers and Directors\*  
\*Please ensure to update your officers and directors *simultaneously* or PRIOR to applying for a change of manager. It will be returned with no action taken if the officers and directors do not match ABCC records.  
Proof of Citizenship. Passport, birth certificate, voter registration, or naturalization papers will be accepted.



*The Commonwealth of Massachusetts*  
**Alcoholic Beverages Control Commission**  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION  
 MONETARY TRANSMITTAL FORM**

**APPLICATION FOR MULTIPLE AMENDMENTS**

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL  
 LICENSING AUTHORITY.

**ECRT CODE: RETA**

Please make \$200.00 payment here: **ABCC PAYMENT WEBSITE**

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE  
 PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN

STATE

ZIP CODE

For the following transactions (Check all that apply):

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> New License                                   | <input type="checkbox"/> Change of Location  | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal)              | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License                           | <input type="checkbox"/> Alteration of Licensed Premises   | <input type="checkbox"/> Change of License Type (i.e. club / restaurant)       | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock)    |
| <input type="checkbox"/> Change of Manager                             | <input type="checkbox"/> Change Corporate Name   | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt)      | <input type="checkbox"/> Management/Operating Agreement               |
| <input type="checkbox"/> Change of Officers/<br>Directors/LLC Managers | <input checked="" type="checkbox"/> Change of Ownership Interest<br>(LLC Members/ LLP Partners,<br>Trustees) | <input checked="" type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours                              |
|  | <input type="checkbox"/> Other   |  | <input type="checkbox"/> Change of DBA                                |

THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS  
 APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL

**Alcoholic Beverages Control Commission**  
 95 Fourth Street, Suite 3  
 Chelsea, MA 02150-2358



*The Commonwealth of Massachusetts*  
**Alcoholic Beverages Control Commission**  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

**APPLICATION FOR MULTIPLE AMENDMENTS**

**1. BUSINESS ENTITY INFORMATION**

Entity Name	Municipality	ABCC License Number
Table & Vine, Inc.		

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

\*Please see next page for overview

**APPLICATION CONTACT**

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
Michael S. Gold	VP, Secretary		

**2. AMENDMENT-Change of License Classification**

<input type="checkbox"/> <b>Change of License Category</b> All Alcohol, Wine and Malt, Wine Malt and Cordials	Last-Approved License Category  Requested New License Category	<div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div>
<input type="checkbox"/> <b>Change of License Class</b> Seasonal or Annual	Last-Approved License Class  Requested New License Class	<div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div>
<input type="checkbox"/> <b>Change of License Type*</b> i.e. Restaurant to Club *Certain License Types CANNOT change once issued*	Last-Approved License Type  Requested New License Type	<div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div>

**3. AMENDMENT-Change of Business Entity Information**

<input type="checkbox"/> <b>Change of Corporate Name</b>	Last-Approved Corporate Name:  Requested New Corporate Name:	<div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div>
<input type="checkbox"/> <b>Change of DBA</b>	Last-Approved DBA:  Requested New DBA:	<div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div>
<input type="checkbox"/> <b>Change of Corporate Structure</b> LLC, Corporation, Sole Proprietor, etc	Last-Approved Corporate Structure  Requested New Corporate Structure	<div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div>

**4. AMENDMENT-Pledge Information**

<input type="checkbox"/> <b>Pledge of License</b> <input type="checkbox"/> <b>Pledge of Inventory</b> <input type="checkbox"/> <b>Pledge of Stock</b>	To whom is the pledge being made: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>
---	--



**Summary of Transactions-2023**

**Updated 1/15/2024**

**Background**

Table & Vine, Inc. (T&V) holds nine (9) §15 Alcohol Beverages Retail Licenses as well as a §18 Wholesale License.

T&V is a wholly-owned subsidiary of Big Y Foods, Inc., a Massachusetts Corporation (T&V is effectively the “liquor division” of Big Y). Big Y is owned and operated by the D’Amour family. It was founded by two brothers, Paul and Gerry D’Amour; currently second and third generation D’Amours manage the company. All shares of stock are owned by D’Amour family members or trusts for the benefit of D’Amour family members. Big Y operates 91 locations throughout Massachusetts and Connecticut including 73 supermarkets, Table & Vine Fine Wines and Liquors and 17 Big Y Express gas and convenience locations with over 10,000 employees.

At the end of 2020, Donald D’Amour and Charles D’Amour (at that time the only 2 shareholders of Big Y) transferred Non-Voting shares of Big Y by gift in accordance with succession and tax planning to trusts they had established for the benefit of their adult children.

Charles now is transferring additional Non-Voting shares of Big Y by (i) gift and (ii) sale to the same Trust he gifted shares in 2020.

Donald now is transferring additional Non-Voting shares of Big Y by sale to the same Trust that he gifted shares in 2020.

Donald is also transferring all of his Voting shares of Big Y by gift to his son, Michael D’Amour.

Additionally, Charles and Michael have transferred all of their respective Voting Shares of Big Y to a Voting Trust of which they will be the Trustees and beneficiaries.

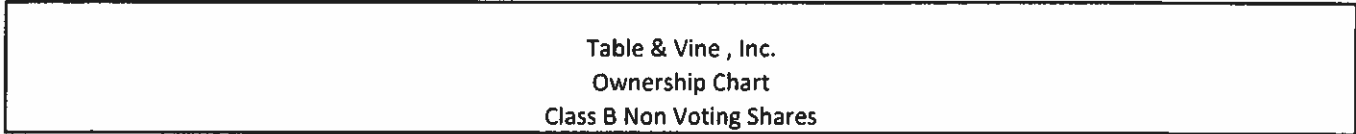
Finally, Charles D’Amour and Claire D’Amour Daley have resigned as Directors and Officers of T&V; they have been replaced by Christian D’Amour (Charles’s son) and Nicole D’Amour Schneider (Donald’s daughter).

Please note, on 12/27/23, Theresa Jasmin Niemczura resigned as Trustee of the Donald D’Amour Gifting Trust U/A 12/29/2020, on that same date Todd Schneider accepted appointment as trustee of the Donald D’Amour Gifting Trust U/A 12/29/2020

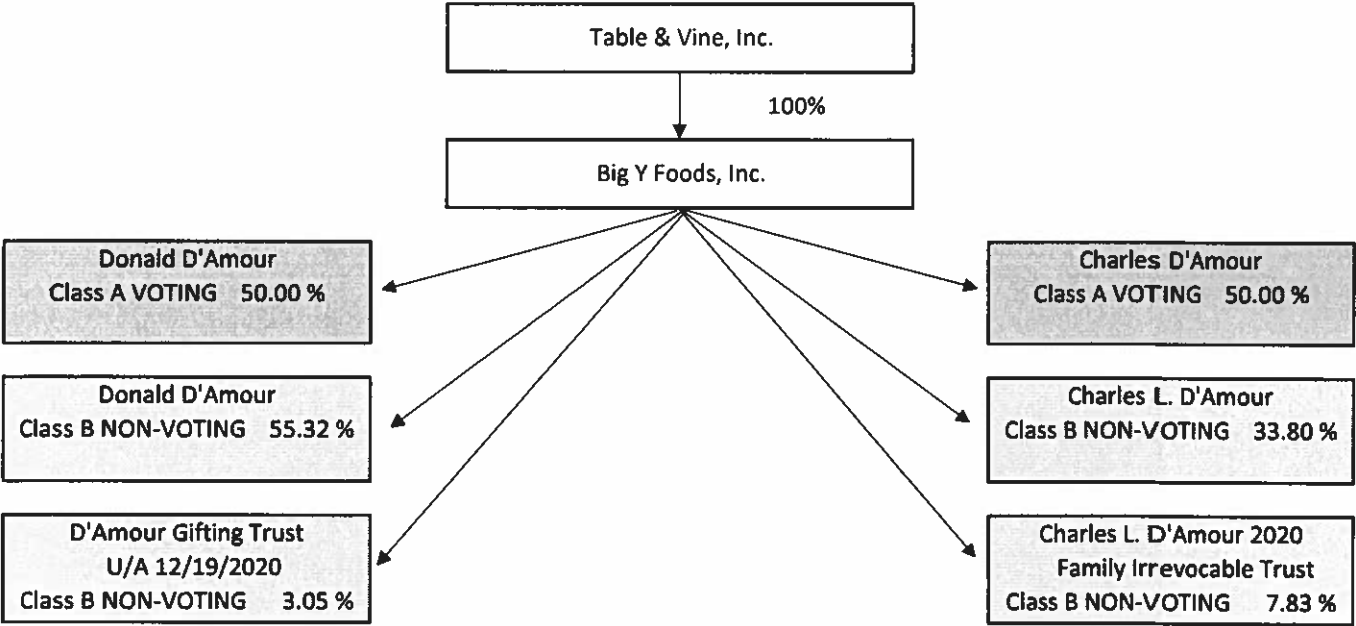
**Shareholders:**

- Charles D’Amour
- Charles D’Amour 2020 Family Irrevocable Trust:
  - Trustee: Fiduciary Trust Company of New England (LLC Agreement attached);
  - Beneficiaries: Emily D’Amour, Colin D’Amour, Margaret D’Amour and Christian D’Amour.
- Donald D’Amour
- Donald D’Amour Gifting Trust U/A 12/29/2020:
  - Trustees: Michele D’Amour, Caroline Demirs Calio and Todd Schneider;
  - Beneficiaries: Michael D’Amour, Nicole D’Amour-Schneider and Matheiu D’Amour.
- Big Y Foods Voting Trust U/A 9/1/2023
  - Trustees: Michael D’Amour, Charles D’Amour
  - Beneficiaries: Michael D’Amour, Charles D’Amour

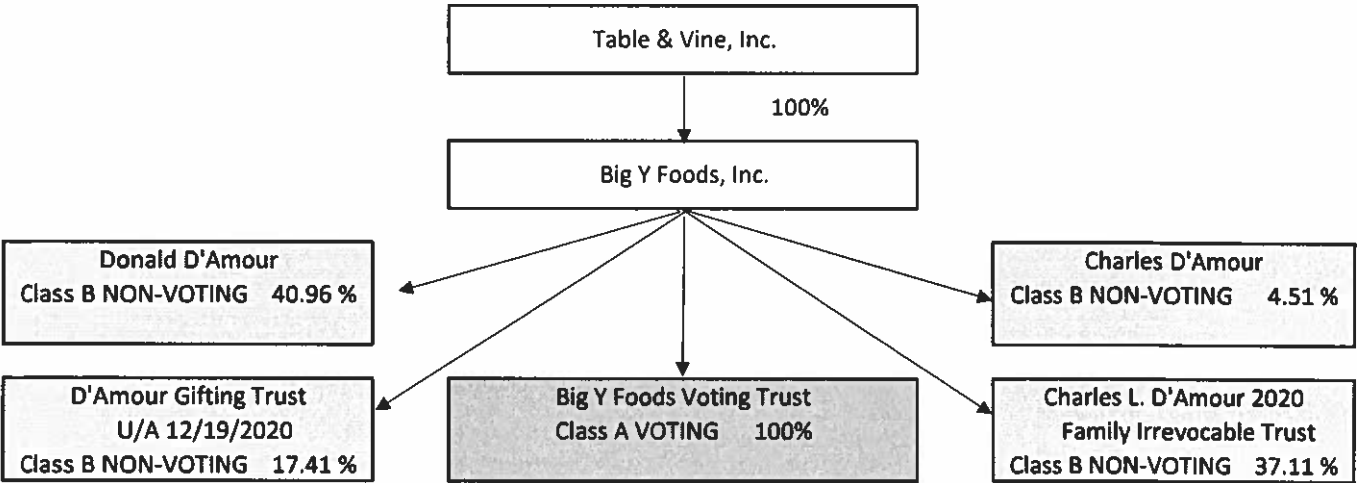
Summary of Table & Vine Inc  
Change of Beneficial Ownership  
January 15, 2024  
Page 2 of 2



Prior to 2023 Transactions



After 2023 Transactions



**5. AMENDMENT-Change of Manager**☐ **Change of License Manager****A. MANAGER INFORMATION**

The individual that has been appointed to manage and control the licensed business and premises.

Proposed Manager Name  Date of Birth  SSN Residential Address Email  Phone Please indicate how many hours per week you intend to be on the licensed premises  Last-Approved License Manager **B. CITIZENSHIP/BACKGROUND INFORMATION**

Are you a U.S. Citizen?\*

☐ Yes ☐ No \*Manager must be a U.S. Citizen

If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime?

☐ Yes ☐ No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

**C. EMPLOYMENT INFORMATION**

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name

**D. PRIOR DISCIPLINARY ACTION**Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? ☐ Yes ☐ No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate.

Manager's Signature  Date

## 6. AMENDMENT-Change of Officers, Stock or Ownership Interest

☒ **Change of Officers/Directors**    ☐ **Change of Ownership Interest (LLC Managers/LLP Partners, Trustees)**    ☒ **Change of Stock (E.g. New Stockholder/Transfer or Issuance of Stock)**

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:  
**On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers** - At least 50% must be US citizens;  
**Off Premises (Liquor Store) Directors or LLC Managers** - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
Michael P. D'Amour	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
President, Director, Treasurer	0	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Michael S. Gold	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
VP, Secretary	0	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Thereasa A. Jasmin Niemczura	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
VP, Asst Secretary	0	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Christian D'Amour	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
Director	0	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Nicole Schneider	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
Director	0	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Big Y Foods, Inc.	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
Corporation	100	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Additional pages attached? ☐ Yes ☒ No

### CRIMINAL HISTORY

Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions.

☐ Yes ☒ No

### MANAGEMENT AGREEMENT

Are you requesting approval to utilize a management company through a management agreement? Please provide a copy of the management agreement.

☐ Yes ☒ No



## 6. AMENDMENT-Change of Officers, Stock or Ownership Interest

### 6B. CURRENT OFFICERS, STOCK OR OWNERSHIP INTEREST

List the individuals and entities of the current ownership. Attach additional pages if necessary utilizing the format below.

Name of Principal	Title/Position	Percentage of Ownership
Charles L. D'Amour	President, CEO, Treasurer, Director	0
Michael P. D'Amour	Executive Vice President, COO, Director	0
Claire M. D'Amour Daley	Secretary, Director	0
Michael S. Gold	VP, Asst Secreatay	0
Thereasa A. Jasmin Niemczura	VP, CFO	0
Big Y Foods, Inc.	Corporation	100

### 6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes ☒ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality
Big Y Foods, Inc.	\$15 Package Store	Table & Vine, Inc	Northampton, MA
Big Y Foods, inc.	\$15 Package Store	Table & Vine, Inc	Great Barrington, MA
Big Y Foods, inc.	\$15 Package Store	Table & Vine, Inc	Holden, MA

### 6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality
Big Y Foods, Inc.	\$15 Package Store	Table & Vine, Inc.	Southwick, MA
Big Y Foods, Inc.	\$15 Package Store	Table & Vine, Inc	Quincy, MA

### 6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6A or 6B ever been suspended, revoked or cancelled?

Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

## ADDENDUM A

Agenda Item 7a. Page 13 of 25

### 6. Change of Officers, Stock or Ownership Interest (Continued...)

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name

Big Y Foods, Inc

Percentage of Ownership in Entity being Licensed  
(Write "NA" if this is the entity being licensed)

40.96% (of Big Y Foods

Name of Principal

Donald D'Amour

Residential Address

[REDACTED]

SSN

[REDACTED]

DOB

[REDACTED]

Title and or Position

Owner

Percentage of Ownership

40.96% (of Big Y Foods

Director/ LLC Manager

☐ Yes ☒ No

US Citizen

☒ Yes ☐ No

MA Resident

☐ Yes ☒ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

### CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?  
If yes, attach an affidavit providing the details of any and all convictions.

☐ Yes ☐ No

## ADDENDUM A

Agenda Item 7a. Page 14 of 25

### 6. Change of Officers, Stock or Ownership Interest (Continued...)

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name

Big Y Foods ,Inc

Percentage of Ownership in Entity being Licensed  
(Write "NA" if this is the entity being licensed)

17.41% (of Big Y Foods

Name of Principal

Donald D'Amour Gifting Trust

Residential Address

SSN

DOB

Title and or Position

Owner/ Trust

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☐ Yes ☒ No

☐ Yes ☐ No

☐ Yes ☐ No

Name of Principal

Todd Schneider

Residential Address

SSN

DOB

Title and or Position

Trustee

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☐ Yes ☒ No

☒ Yes ☐ No

☒ Yes ☐ No

Name of Principal

Michele D'Amour

Residential Address

SSN

DOB

Title and or Position

Trustee

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☐ Yes ☒ No

☒ Yes ☐ No

☐ Yes ☒ No

Name of Principal

Caroline Demirs-Calio

Residential Address

SSN

DOB

Title and or Position

Trustee

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☐ Yes ☒ No

☒ Yes ☐ No

☐ Yes ☒ No

Name of Principal

Michael D'Amour

Residential Address

SSN

DOB

Title and or Position

Beneficiary

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☒ Yes ☐ No

☒ Yes ☐ No

☐ Yes ☒ No

Name of Principal

Nicole Schneider

Residential Address

SSN

DOB

Title and or Position

Beneficiary

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☒ Yes ☐ No

☒ Yes ☐ No

☒ Yes ☐ No

Name of Principal

Matheiu D'Amour

Residential Address

SSN

DOB

Title and or Position

Beneficiary

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☐ Yes ☒ No

☒ Yes ☐ No

☐ Yes ☒ No

### CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?

If yes, attach an affidavit providing the details of any and all convictions.

☐ Yes ☒ No

## ADDENDUM A

Agenda Item 7a. Page 15 of 25

### 6. Change of Officers, Stock or Ownership Interest (Continued...)

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name

Big Y Foods ,Inc

Percentage of Ownership in Entity being Licensed  
(Write "NA" if this is the entity being licensed)

4.51% (of Big Y Foods)

Name of Principal

Charles D'Amour

Residential Address

[REDACTED]

SSN

[REDACTED]

DOB

[REDACTED]

Title and or Position

Owner

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

### CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?

If yes, attach an affidavit providing the details of any and all convictions.

☐ Yes ☐ No

## ADDENDUM A

Agenda Item 7a. Page 16 of 25

### 6. Change of Officers, Stock or Ownership Interest (Continued...)

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name

Big Y Foods ,Inc

Percentage of Ownership in Entity being Licensed  
(Write "NA" if this is the entity being licensed)

37.11% (of Big Y Foods

Name of Principal

Charles D'Amour 2020 Family Trust

Residential Address

SSN

DOB

Title and or Position

Owner/ Trust

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☐ Yes ☒ No

☐ Yes ☐ No

☐ Yes ☐ No

Name of Principal

Fiduciary Trust of New England

Residential Address

SSN

DOB

Title and or Position

Trustee

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☐ Yes ☒ No

☒ Yes ☐ No

☒ Yes ☐ No

Name of Principal

Christian D'Amour

Residential Address

SSN

DOB

Title and or Position

Beneficiary

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☒ Yes ☐ No

☒ Yes ☐ No

☒ Yes ☐ No

Name of Principal

Emily D'Amour

Residential Address

SSN

DOB

Title and or Position

Beneficiary

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☐ Yes ☒ No

☒ Yes ☐ No

☒ Yes ☐ No

Name of Principal

Colin D'Amour

Residential Address

SSN

DOB

Title and or Position

Beneficiary

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☐ Yes ☒ No

☒ Yes ☐ No

☐ Yes ☒ No

Name of Principal

Margaret D'Amour

Residential Address

SSN

DOB

Title and or Position

Beneficiary

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☐ Yes ☒ No

☒ Yes ☐ No

☒ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

US Citizen

MA Resident

☐ Yes ☐ No

☐ Yes ☐ No

☐ Yes ☐ No

### CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?

If yes, attach an affidavit providing the details of any and all convictions.

☐ Yes ☒ No



## ADDENDUM A

### 6. Change of Officers, Stock or Ownership Interest (Continued...)

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name

Big Y Foods, Inc.

Percentage of Ownership in Entity being Licensed  
(Write "NA" if this is the entity being licensed)

100% of Class A Shares

Name of Principal

Big Y Foods Voting Trust

Residential Address

2145 Roosevelt Ave, Springfield, MA 01104

SSN

DOB

Title and or Position

Trust

Percentage of Ownership

100% of Class A Shares

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Charles L. D'Amour

Residential Address

SSN

DOB

Title and or Position

Trustee

Percentage of Ownership

Director/ LLC Manager

☒ Yes ☐ No

US Citizen

☒ Yes ☐ No

MA Resident

☒ Yes ☐ No

Name of Principal

Michael P. D'Amour

Residential Address

SSN

DOB

Title and or Position

Trustee

Percentage of Ownership

Director/ LLC Manager

☒ Yes ☐ No

US Citizen

☒ Yes ☐ No

MA Resident

☐ Yes ☒ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager

☐ Yes ☐ No

US Citizen

☐ Yes ☐ No

MA Resident

☐ Yes ☐ No

#### CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?  
If yes, attach an affidavit providing the details of any and all convictions.

☐ Yes ☐ No

**6A . INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE (CONT.)****TABLE & VINE, INC.****MA ALCOHOLIC BEVERAGES LICENSES**

<b>Name</b>	<b>License Type</b>	<b>License Name</b>	<b>Municipality</b>
Big Y Foods, Inc	§15 Package Store	Table & Vine, Inc.	Franklin, MA
Big Y Foods, Inc	§15 Package Store	Table & Vine, Inc.	Greenfield, MA
Big Y Foods, Inc	§15 Package Store	Table & Vine, Inc.	Springfield, MA
Big Y Foods, Inc	§15 Package Store	Table & Vine, Inc.	Wilbraham, MA
Big Y Foods, Inc	§15 Package Store	Table & Vine, Inc.	West Springfield, MA
Big Y Foods, Inc	§15 Package Store	Table & Vine, Inc.	Norwell, MA
Big Y Foods, Inc	§18 Wholesaler	Table & Vine, Inc.	Springfield, MA

## 7. AMENDMENT-Change of Premises Information

☐ **Alteration of Premises:** (must fill out attached financial information form)

### 7A. ALTERATION OF PREMISES

Please summarize the details of the alterations and highlight any specific changes from the last-approved premises.

#### PROPOSED DESCRIPTION OF PREMISES

Please provide a complete description of the proposed premises, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Total Sq. Footage	<input type="text"/>	Seating Capacity	<input type="text"/>	Occupancy Number	<input type="text"/>
Number of Entrances	<input type="text"/>	Number of Exits	<input type="text"/>	Number of Floors	<input type="text"/>

☐ **Change of Location:** (must fill out attached financial information form)

### 7B. CHANGE OF LOCATION

Last-Approved Street Address

Proposed Street Address

#### DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Total Sq. Footage	<input type="text"/>	Seating Capacity	<input type="text"/>	Occupancy Number	<input type="text"/>
Number of Entrances	<input type="text"/>	Number of Exits	<input type="text"/>	Number of Floors	<input type="text"/>

#### OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises. (E.g. Deed, lease, letter of intent)

Please indicate by what means the applicant has to occupy the premises

Landlord Name

Landlord Phone

Landlord Email

Landlord Address

Lease Beginning Date

Rent per Month

Lease Ending Date

Rent per Year

Will the Landlord receive revenue based on percentage of alcohol sales?

☐ Yes ☐ No

## 8. AMENDMENT-Management Agreement

☐ **Management Agreement:** (must fill out all pages in section 8)

Are you requesting approval to utilize a management company through a management agreement?  
If yes, please fill out section 8.

☐ Yes ☒ No

Please provide a narrative overview of the Management Agreement. Attach additional pages, if necessary.

**IMPORTANT NOTE:** A management agreement is where a licensee authorizes a third party to control the daily operations of the license premises, while retaining ultimate control over the license, through a written contract. *This does not pertain to a liquor license manager that is employed directly by the entity.*

### 8A. MANAGEMENT ENTITY

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in the management Entity (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name	Address	Phone
<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>

Name of Principal	Residential Address	SSN	DOB
<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
<div style="border: 1px solid black; height: 25px;"></div>	<div style="border: 1px solid black; height: 25px;"></div>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

### CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?  
If yes, attach an affidavit providing the details of any and all convictions.

☐ Yes ☐ No

### 8B. EXISTING MANAGEMENT AGREEMENTS AND INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 8A, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages; and or have an active management agreement with any other licensees?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

## 8. AMENDMENT-Management Agreement

### 8C. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 8A, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

### 8D. PREVIOUSLY HELD MANAGEMENT AGREEMENT

Has any individual or entity identified in question 8A, and applicable attachments, ever held a management agreement with any other Massachusetts licensee?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Licensee Name	License Type	Municipality	Date(s) of Agreement

### 8E. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 8B, 8C or 8D ever been suspended, revoked or cancelled?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

### 8F. TERMS OF AGREEMENT

a. Does the agreement provide for termination by the licensee? Yes ☐ No ☐

b. Will the licensee retain control of the business finances? Yes ☐ No ☐

c. Does the management entity handle the payroll for the business? Yes ☐ No ☐

d. Management Term Begin Date

e. Management Term End Date

f. How will the management company be compensated by the licensee? (check all that apply)

☐ \$ per month/year (indicate amount)

☐ % of alcohol sales (indicate percentage)

☐ % of overall sales (indicate percentage)

☐ other (please explain)

**ABCC Licensee Officer/LLC Manager**

Signature:

Title:

Date:

**Management Agreement Entity Officer/LLC Manager**

Signature:

Title:

Date:



**9. FINANCIAL DISCLOSURE**

Required for the following transactions:

- Change of Officers, Stock or Ownership Interest (E.g. New Stockholder/Transfer or Issuance of Stock)
- Change of Premises Information
- Pledge of License, Inventory or Stock

Purchase Price(s):

None

**SOURCE OF CASH CONTRIBUTION**

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
N/A	
Total	

**SOURCE OF FINANCING**

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
N/A			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

**FINANCIAL INFORMATION**

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

N/A

## APPLICANT'S STATEMENT


I, Michael S. Gold the: ☐ sole proprietor; ☐ partner; ☒ corporate principal; ☐ LLC/LLP manager  
 Authorized Signatory  
 of Table & Vine, Inc  
 Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:

  
 Title: VP, Secretary

Date:

10/2/23

Written Consent Vote of the Board of  
Directors of  
Table & Vine, Inc.

The undersigned, being all of the Directors of Table & Vine, Inc. (the "Corporation") acting without a meeting pursuant to Section 8.21 of Chapter 156D of the Mass. General Laws, hereby take the following action and adopt the following votes as of the date first set forth above:


RESOLVED: That this Corporation apply to the Licensing Authority of Northampton, Great Barrington, Holden, Franklin, Greenfield, Springfield, Wilbraham, West Springfield and Norwell and the Commonwealth of Massachusetts Alcoholic Beverages Control Commission for amendments to each of its Alcoholic Beverages Licenses relative to the Transfer of Stock/Change of Beneficial Interest in the Corporation's parent entity, Big Y Foods, Inc.; and

RESOLVED: That Michael S. Gold, Vice President of the Corporation, is hereby authorized to sign the applications submitted and to execute on the Corporation's behalf, any necessary paperwork or documents, and to do all things required to have the applications granted.

Dated: September 15, 2023

  
Michael P. D'Amour, Director

  
Nicole D'Amour Schneider, Director

  
Christian D'Amour, Director

**ADDITIONAL INFORMATION**

Please utilize this space to provide any additional information that will support your application or to clarify any answers provided above.

# Town of Great Barrington

2024 Annual Town Meeting Warrant  
Monday, May 6, 2024 at 6:00 PM  
Monument Mountain Regional High School



## SELECTBOARD

Stephen Bannon, Chair  
Leigh Davis, Vice Chair  
Eric Gabriel  
Garfield C. Reed  
Benjamin Elliott

## FINANCE COMMITTEE

Philip Orenstein, Chair  
Anne O'Dwyer  
Richard Geiler  
Milena Cerna  
Madonna Meagher



TOWN OF GREAT BARRINGTON  
2024 ANNUAL TOWN MEETING, MAY 6, 2024  
INDEX OF WARRANT ARTICLES

- |   |   |
|---|---|
| 1. Authorize Revolving Fund Limits  | 14. Authorize Funding to the Opioid Settlement Special Revenue Fund |
| 2. Elected Officials' Salaries  |   |
| 3. FY25 Operating Budget  | 15. Rescinding of Old Borrowing Authorizations                      |
| 4. Capital Spending Authorization for General Fund                                    | 16. Community Preservation Fund Reserves/Appropriations             |
| 5. FY25 Wastewater Operating Budget   | 17. Community Preservation Projects                                 |
| 6. Capital Authorization for Wastewater Enterprise Fund                               | 18. Zoning Amendment – Coliving Residential Development             |
| 7. FY25 Regional School Assessment  | 19. Zoning Amendment – Use Permitted, Housing                       |
| 8. FY25 Out of District Vocational Tuition and Transportation                         | 20. Zoning Amendment – Landscaped Areas, Trees                      |
| 9. Authorize use of Free Cash to Reduce the Tax Levy                                  | 21. Grant of Trail Easement   |
| 10. Authorization to pay Prior Fiscal Years' Invoices                                 | 22. Grant of Utility Easement                                       |
| 11. Authorize Funding to Southern Berkshire Ambulance                                 | 23. Open Space Land Acquisition                                     |
| 12. Authorize Transfer from Sale of Real Estate Fund – Courthouse Upgrades            | 24. Convey Portion of Elm Court                                     |
| 13. Authorize Funding for Ramsdell Library Architecture/Design, and Grant Application | 25. Amendment of Tag Sale Bylaw                                     |
|   | 26. Citizen Petition – Great Barrington Police Department           |
|   | 27. Citizen Petition – Zoning Amendment                             |

2024 WARRANT

ANNUAL TOWN ELECTION  
ANNUAL TOWN MEETING

COMMONWEALTH OF MASSACHUSETTS

BERKSHIRE, SS

To Paul E. Storti, Chief of Police of the Town of Great Barrington, in said Berkshire County,

GREETINGS: In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the Inhabitants of said town to meet at the Great Barrington Fire Station, 37 State Road in the Town of Great Barrington in Precinct A for Precincts A, C, and D, and at the Housatonic Community Center Building in the Village of Housatonic, in Precinct B, for Precinct B on Tuesday, May 14th, 2024 at 8:00 A.M. until 8:00 P.M. for the following purposes, viz.; to elect:

- MODERATOR, ONE FOR ONE YEAR
- SELECTBOARD, TWO FOR THREE YEARS
- BOARD OF HEALTH, ONE FOR THREE YEARS
- FINANCE COMMITTEE, TWO FOR THREE YEARS
- HOUSING AUTHORITY, ONE FOR FIVE YEARS
- LIBRARY TRUSTEES, TWO FOR THREE YEARS
- LIBRARY TRUSTEES, ONE FOR TWO YEARS
- PLANNING BOARD, ONE FOR THREE YEARS
- ZONING BOARD OF APPEALS, TWO FOR FIVE YEARS

**BALLOT QUESTION:**

Shall the Town of Great Barrington be allowed to exempt from the provisions of Proposition Two and One-half, so called, the amounts required to pay for the bond issued in order to pay the cost of Town buildings and grounds improvement capital projects, including projects for the Courthouse, the Great Barrington Fire Station, Mason and Ramsdell Libraries, the Police Station, Town Hall, emergency improvements to buildings town-wide, and related architectural, engineering and planning services; and for the payment of all other costs incidental and related thereto?

The above named officers and ballot questions will be voted for on official ballots prepared by the Town Clerk.

You are also required to notify and warn the Inhabitants of said town, qualified to vote in town affairs, to meet at the Monument Mountain Regional High School in Great Barrington on Monday, May 6th, 2024 (and May 9th, 2024 if needed) at 6:00 P.M., then and there to act on the following:

**ARTICLE 1: AUTHORIZE REVOLVING FUND LIMITS**

To see if the Town will vote to fix the maximum amount that may be spent during fiscal year 2025 beginning on July 1, 2024 for the revolving funds as established in the Town's by-laws for certain departments, boards, committees, commissions, agencies or officers in accordance with M.G.L. Chapter 44, Section 53E ½; or take any other action relative thereto.

<b>Revolving Fund</b>	<b>Department, Board, Committee, Agency or Officer</b>	<b>FY2025 Spending Limit</b>
Plumbing Inspections	Building Department	\$25,000
Wiring Inspections	Building Department	\$65,000
Gas Inspections	Building Department	\$20,000
Parks and Recreation	Public Works Department	\$20,000
COA Transportation	Council on Aging	\$80,000

**Recommended by the Finance Committee and Selectboard**

**ARTICLE 2: ADD EV REVOLVING FUND TO REVOLVING FUND BYLAW**

To see if the Town will vote to amend the Revolving Funds Bylaw, Chapter 36 of the Town Code, by adding to section 36-1 a new line for an electric vehicle charging station revolving fund for the purpose of managing the receipt and expenditure of charges and fees collected for use of the Town's electric vehicle charging stations, with such receipts to be used for operating and maintenance costs of the stations, and with expenditures from such fund to be under the direction of the Town Treasurer, as set forth below, and to set the expenditure limits on the fund for Fiscal Year 2025; or take any other action relative thereto.

Program or Purpose	Representative or Board Authorized to Spend	Department Receipts
Electric Vehicle Charging Stations	Town Treasurer	Charging Station Charges and Fees

**ARTICLE 2: ELECTED OFFICIALS' SALARIES**

To see if the Town will vote to fix the salaries of all elected officials for the period of July 1, 2024 to June 30, 2025 as indicated below:

Elected Officials' Salaries:

Selectboard: \$24,500 (\$4,900 per Selectboard member)

**Recommended by the Finance Committee and Selectboard**

**ARTICLE 3: FY25 OPERATING BUDGET**

To see if the Town will vote to raise and appropriate or transfer from available funds such sums of money necessary for the operation of the several departments in the Town for the ensuing year for the purposes outlined below; or to take any other action relative thereto.

**General Government**

Town Manager/Selectboard	\$473,409
Finance Committee/Reserve Fund	100,200
Financial Coordinator/Town Accountant	204,425
Technology	330,500
Assessors' Office	234,611
Treasurer/Collector	275,931
Human Resources	78,934
Town Clerk/Elections	158,944
Conservation Commission	47,173
Planning Board	5,610
Zoning Board of Appeals	1,250
Office of Planning/Community Development	180,510

**Public Safety**

Police Department	\$2,138,261
Fire Department	897,477
Communications/Emergency Management	24,461
Building Inspector	473,901
Animal Control	11,000

**Department of Public Works**

Buildings and Grounds	\$1,003,838
Highway	1,990,234

**Cultural/Recreation/Human Services**

Health Department	\$146,443
Human Services	0
Council on Aging	246,766
Veterans' Affairs	176,429
Libraries	654,955
Parks & Recreation	83,825
Various Boards/Commissions	21,000

**Miscellaneous**

Insurance	\$1,797,506
Debt Service	3,378,034
Retirement	1,230,281
Celebrations & Events	12,500

**Total General Fund** **\$16,378,408**

**Recommended by the Finance Committee and Selectboard**

**ARTICLE 4: CAPITAL SPENDING AUTHORIZATION**

To see if the Town will vote to appropriate \$4,705,359 or any other sum of money, in the following approximate amounts and for the following purposes, and for the payment of all other costs incidental and related thereto, and to determine whether this appropriation shall be raised by taxation, transferred from available funds, and/or borrowing or otherwise; or to take any other action relative thereto.

**Capital Items**

Police Shields (10)	\$26,300
Police Radios (1)	8,375
Police Cruisers (2)	70,000
Fire Car #1 Replacement	67,000
DPW Wood Chipper	82,000
DPW Dump truck F550	115,000
DPW Transfer Station Rolloffs	25,934
DPW Mowers (2) Zero Turn	36,750
Architectural, Engineering and Planning Services	325,000
Courthouse	241,000
DPW Buildings	25,000
Fire Station (GB)	150,000
Libraries	188,000
Police Station	75,000
Town Hall	200,000
Various: Emergencies/Improvements to buildings	
town-wide	150,000
Street and Bridge Engineering	600,000



Streets, Bridges and Culverts	2,015,000
Sidewalks and Paths	130,000
Parks Improvements/Equipment	153,000
Transit Vehicles (2)	22,000
<b>Total</b>	<b>\$4,705,359</b>

**Recommended by the Finance Committee and Selectboard**

**ARTICLE 5: FY25 WASTEWATER TREATMENT PLANT BUDGET**

To see if the Town will vote to appropriate from the receipts of the Wastewater Treatment Plant such sums of money necessary for the operation of the Sewer Division for the ensuing year for the purposes outlined below; or to take any other action relative thereto.

<b><u>Wastewater Treatment Plant</u></b>	
Salaries	\$554,683
Expenses	1,058,480
Insurance/Benefits	235,810
Miscellaneous/Transfers	292,824
Debt Service	1,011,498
<b>Total Wastewater Treatment Plant</b>	<b>\$3,153,295</b>

**Recommended by the Finance Committee and Selectboard**

**ARTICLE 6: CAPITAL AUTHORIZATION FOR WASTEWATER ENTERPRISE FUND**

To see if the Town will vote to appropriate \$2,650,000, or any other sum of money, for Wastewater capital improvements, in the following approximate amounts and for the following purposes, and for the payment of all other costs incidental and related thereto, and to determine whether this appropriation shall be raised by taxation, transferred from available funds, and/or borrowing or otherwise; or to take any other action relative thereto.

<b><u>Wastewater Capital Items</u></b>	
Engineering	\$850,000
CMOM (Capacity, Management, Operations, and Maintenance;	
Infiltration/Inflow Mitigation	200,000
Sewer & Manholes	100,000
Pump Station Upgrades	1,500,000
<b>Total</b>	<b>\$2,650,000</b>

**Recommended by the Finance Committee and Selectboard**

**ARTICLE 7: FY25 REGIONAL SCHOOL ASSESSMENT**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of Twenty Million, Six Hundred Forty-Four Thousand, Eight Hundred and Five Dollars (\$20,644,805) for the operating assessment, and Three Hundred Ninety-Six Thousand and Sixty-Seven Dollars (\$396,067) for the capital assessment, for a total assessment of Twenty-One Million, Forty Thousand, Eight Hundred and Seventy-Two Dollars (\$21,040,872) of the Berkshire Hills Regional School District; or take any other action relative thereto.

**Recommended by the Finance Committee and Selectboard**



**ARTICLE 8: FY25 OUT OF DISTRICT VOCATIONAL TUITION AND TRANSPORTATION**

To see if the Town will vote to raise and appropriate \$80,000 to fund the Fiscal Year 2025 tuition and transportation for out of district vocational education, in accordance with Chapter 74 of the Massachusetts General Laws; or take any other action relative thereto.

**Recommended by the Finance Committee and Selectboard**

**ARTICLE 9: AUTHORIZE USE OF FREE CASH TO REDUCE THE TAX LEVY**

To see if the Town will vote to authorize the use of Free Cash to reduce the tax levy for Fiscal Year 2025; or to take any other action relative thereto.

**Recommended by the Finance Committee and Selectboard**

**ARTICLE 10: AUTHORIZATION TO PAY PRIOR FISCAL YEARS' INVOICES**

To see if the Town will vote to authorize the payment of prior fiscal year invoices from the FY24 operating budgets of the Selectboard, Technology, Police and Insurance Departments, in the amounts set forth below; or take any other action relative thereto.

<b>Selectboard:</b>	\$36.09 to Carr Hardware	Account Number:	01122-54200
	\$9,561.46 to KP Law, PC	Account Number:	01122-53020
<b>Technology:</b>	\$1,259.68 to Priority Dispatch Corp	Account Number:	01136-53000
<b>Police:</b>	\$1,825.00 to Priority Dispatch Corp	Account Number:	01210-57100
<b>Insurance:</b>	\$105.00 to Work Care (01/31/22)	Account Number:	01945-57500
	\$105.00 to Work Care (02/28/22)	Account Number:	01945-57500
	\$52.50 to Work Care (06/30/22)	Account Number:	01945-57500
	\$52.50 to Work Care (10/31/22)	Account Number:	01945-57500
	\$52.50 to Work Care (12/30/22)	Account Number:	01945-57500
	\$1,750.00 to Ancora Psychological LLC	Account Number:	01945-57500

**Recommended by the Finance Committee and Selectboard**

**ARTICLE 11: AUTHORIZE FUNDING TO SOUTHERN BERKSHIRE AMBULANCE**

To see if the Town will vote to appropriate \$205,326 from Free Cash to support the operation of the Southern Berkshire Ambulance service (Southern Berkshire Volunteer Ambulance Squad, Inc.); or take any other action relative thereto.

**Recommended by the Finance Committee and Selectboard**

**ARTICLE 12: AUTHORIZE TRANSFER FROM TOWN'S SALE OF REAL ESTATE FUND FOR COURTHOUSE UPGRADES**

To see if the Town will vote to appropriate and transfer the sum of \$200,000 from the Sale of Real Estate Fund to pay for Courthouse upgrades; or take any other action relative thereto.

**Recommended by the Finance Committee and Selectboard**

**ARTICLE 13: AUTHORIZE FUNDING FOR RAMSDELL LIBRARY ARCHITECTURE/DESIGN, AND AUTHORIZE MPLCP GRANT APPLICATION**

To see if the Town will vote to appropriate \$25,000 from Free Cash and appropriate and transfer the sum of \$125,000 from the Sale of Real Estate Fund, for a total of \$150,000, to fund planning and design phase services for Ramsdell Library improvements, said sum to be expended by the Town for library assessment, planning, feasibility and/or design; and vote to apply for, accept, and expend Massachusetts Public Library Construction Program ("MPLCP") grant funds in support of such improvements, or take any other action relative thereto.

**Recommended by the Finance Committee and Selectboard**

**ARTICLE 14: AUTHORIZE FUNDING TO THE OPIOID SETTLEMENT SPECIAL REVENUE FUND**

To see if the Town will vote to appropriate and transfer \$10,556.32 from Free Cash to the Opioid Settlement Special Revenue Fund, or take any other action relative thereto.

**Recommended by the Finance Committee and Selectboard**

**ARTICLE 15: RESCINDING OF OLD BORROWING AUTHORIZATIONS**

To see if the Town will vote to rescind the following amounts that have been authorized to be borrowed by vote of Town Meeting, but which are no longer needed for the purposes for which they were initially approved, or to take any other action relative thereto:

<u>Unused Amount</u>	<u>Date of Approval</u>	<u>Warrant Article</u>	<u>Original Purpose</u>
\$22,803	05/06/2019	7	Various Building Improvements
3,843	06/22/2020	6	Parks Equipment
3,950	06/06/2022	5	Highway Truck with Snowfighter Package
3,633	06/06/2022	5	Roadside Mower
27,350	06/06/2022	8	High Pressure Sewer Cleaner

**ARTICLE 16: COMMUNITY PRESERVATION FUND RESERVES & APPROPRIATIONS**

To see if the Town will vote to appropriate, or reserve for future appropriation, from the Community Preservation Fund, the following amounts recommended by the Community Preservation Committee for FY25, with each item considered a separate appropriation; or to take any other action relative thereto.

Reserves:

From FY25 revenues for Historic resources reserve	\$67,500
From FY25 revenues for community housing reserve	\$67,500
From FY25 revenues for open space/recreation reserve	\$0

Appropriations:

From FY25 revenues for debt service on Memorial Field project, and costs related thereto	\$71,000
From FY25 revenues for administrative expenses	\$12,000
Balance of FY25 revenues for FY25 budgeted reserve	\$457,000

**Recommended by the Community Preservation Committee**

**ARTICLE 17: COMMUNITY PRESERVATION PROJECTS**

To see if the Town will vote to appropriate from the Community Preservation Fund for FY25 the following amounts recommended by the Community Preservation Committee with each item to be considered a separate appropriation; or to take any other action relative thereto.

			Source of Appropriation	
	<b>Project</b>	<b>Total Appropriation</b>	<b>FY25 Revenues</b>	<b>Fund Balance</b>
	<i>AFFORDABLE HOUSING</i>			
1	Town – Affordable Housing Trust Fund	\$23,000	-	\$23,000
2	Community Development Corp of South Berkshire	\$250,000	\$250,000	-
3	Construct, Inc.	\$110,000	\$50,000	\$60,000
4	Marble Block Realty	<u>\$150,000</u>	-	\$150,000
	Subtotal, Affordable Housing	\$533,000		
	<i>HISTORIC RESOURCES</i>			
5	Town – Mason Library steps	\$95,000	\$95,000	-
6	Great Barrington Historical Society	<u>\$77,000</u>	\$77,000	
	Subtotal, Historic Resources	\$172,000		
	<i>OPEN SPACE &amp; RECREATION</i>			
7	Town – Grove Street Park	<u>\$95,000</u>	\$95,000	-
	Subtotal, Open Space & Recreation	\$95,000		
	<b>TOTAL</b>	<b>\$800,000</b>		

**Recommended by the Community Preservation Committee**

**ARTICLE 18: ZONING – COLIVING RESIDENTIAL DEVELOPMENT**

To see if the Town will vote to amend the Zoning Bylaw by adding a new definition to Section 11, adding a new Section 8.11, and inserting a new row into the Table of Use Regulations, Section 3.1.4, in the Residential uses category, for Coliving development, as shown below, or to take any other action relative thereto.

*Amend Section 11 to add the following definition:*

**Coliving residential development:** A building or part thereof that contains sleeping units where residents share bathrooms or kitchen facilities or both.

*Add new section 8.11 as follows:*

**8.11 COLIVING RESIDENTIAL DEVELOPMENT**

**8.11.1 Purpose.** The purpose of this section is to encourage the development of Coliving, a housing option that generally is more affordable to residents because typical housekeeping facilities are shared in common with other residents. Coliving developments generally have no more than two persons per unit and typically comprise one or two rooms per unit.

**8.11.2 General.** Coliving, as defined in Section 11.0 of this bylaw, may be permitted by right or by special permit as set forth in the Table of Use Regulations, Section 3.1.4. Other residential uses may be permitted on a Coliving residential development site to the extent they are permitted in the underlying district. All Coliving developments shall require site plan approval in accordance with Section 10.5.



### 8.11.3 Requirements.

1. Area: Individual Coliving units shall have a minimum of 150 square feet of net usable floor area.
2. Management: All Coliving development projects shall require the filing of a management plan with the Planning Board at the time of site plan application. The management plan shall contain management policies, maintenance plans, rental procedures, tenant rules, security procedures, trash collection and recycling services policies, and contact information of management and owner, and the plan shall be updated as necessary and filed concurrently with annual inspections.
3. Common bathrooms: Common bathrooms must be located on any floor with units that do not have their own full bathrooms. Common bathrooms shall contain at least a) one water closet for up to eight occupants on the floor, (b) one lavatory for up to eight occupants on the floor, and (c) one bathtub or shower for up to eight occupants on the floor. For occupancies greater than eight, the minimum ratio of one water closet, lavatory and bath or shower to eight occupants shall be retained.
4. Common cooking and kitchen facilities: Complete common cooking facilities/kitchens shall be provided if any unit within the project does not have a kitchen. Any area that may be used for common cooking and food preparation must be defined in building plans and shall meet the applicable health and building codes, licensing, and inspection requirements of the Commonwealth of Massachusetts and Great Barrington Board of Health.
5. Parking: Off-street parking for residents shall be provided at a rate of at least one space for each Coliving unit. Employee parking shall be provided at a rate of at least one space per two employees.
6. Bicycle parking: Projects shall provide at least one bicycle parking space per four units. The bicycle parking spaces shall allow for the secure storage of bicycles, shall be protected from the weather, and shall be located in a clearly designated, safe and accessible location.
7. Laundry facilities: Projects with up to 10 units shall have a minimum of two washers and two dryers provided in a separate room in the development. For projects with more than 10 units, additional washers and dryers shall be provided at a rate of a minimum of one washer and one dryer for every 10 units.
8. Common Space: Projects shall have at least 10 square feet of common usable open space per unit; no project, however, shall provide less than 200 square feet, each, of common outdoor space and common indoor open space. Maintenance areas, laundry facilities, storage (including bicycle storage), and common hallways shall not be included as usable indoor common space. Landscape areas that are less than eight feet wide shall not be included as outdoor common space.
9. The Planning Board may, by special permit pursuant to Section 10.4, authorize a deviation from the requirements of this section.

*Amend Section 3.1.4, Table of Use Regulations, to add a new row A(12) as follows:*

Permitted Use		ZONING DISTRICT <sup>1</sup>														
		R1A	R1B	R2	R3	R4	B	HVC	B1	B2	B2A	B2X	B3	MXD	I	I2
<b>A. Residential uses</b>																
(12)	Coliving development	Y	Y	SB	Y	SB	Y	Y	Y	Y	Y	Y	Y	Y	SB	Y

**Recommended by the Planning Board**

# **ARTICLE 19: ZONING – PERMITTED USE STATUS FOR CERTAIN HOUSING**

To see if the Town will vote to amend the Table of Use Regulations, Section 3.1.4, of the Zoning Bylaw, by changing the permitted use status for Dwelling, single unit; Dwelling, multi-unit; and for Mixed use, as set forth in the table below, or to take any other action relative thereto.

Proposed deletions are struck through

Proposed additions are underlined

Permitted Use		ZONING DISTRICT <sup>1</sup>														
		R1A	R1B	R2	R3	R4	B	HVC	B1	B2	B2A	B2X	B3	MXD	I	I2
A. Residential uses																
(1)	Dwelling, single unit	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	SB	SB Y
(2)	Dwelling, two- and three-unit	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
(3)	Dwelling, multi-unit															
	4 to 8 units	SB	SB	SB	SB	N	Y	SB Y	SB Y	Y	SB	Y	Y	Y	N SB	SB Y
	9 units or more	N	N	N	SB	N	SB Y	SB Y	N	SB <sup>2</sup> Y	SB	SB Y	Y	SB Y	N SB	SB Y
(7)	Mixed use	N	N	N	N	N	Y	Y	SB Y	SB Y	SB	Y	Y	Y	PB	Y

**Recommended by the Planning Board**

# **ARTICLE 20: ZONING – LANDSCAPED AREAS, TREES**

To see if the Town will vote to amend Section 6.3.5 of the Zoning Bylaw, General landscaping requirements - Maintenance of Landscaped Areas, as follows, or to take any other action relative thereto.

Proposed deletions are struck through

Proposed additions are underlined

**6.3.5 Maintenance of landscaped areas.** The owner of the property used for nonresidential purposes shall be responsible for the maintenance, repair and replacement of all landscaping materials installed in accordance with this section and shall have a continuing obligation to comply with the provisions set forth herein. All plant materials required by this bylaw shall be maintained in a healthful condition, and trees planted as required by this bylaw shall be replaced if they die with a tree at the original planting size.

**Recommended by the Planning Board**

# **ARTICLE 21: GRANT OF TRAIL EASEMENT**

To see if the Town will vote to authorize the Selectboard to grant to Berkshire Natural Resources Council certain perpetual land use rights, under a Trail Easement Agreement, for the construction, use, and maintenance of a recreational foot trail across portions of the Town-owned cemetery property on Blue Hill Road and Rogers Road, to provide for a connection from Rogers Road to the Thomas and Palmer Reserve, as shown on a plan on file with the Town Clerk entitled “Proposed Trail Easement;” and to authorize the Selectboard to take all actions and execute all documents necessary in connection therewith, or to take any other action relative thereto.



**ARTICLE 22: GRANT OF UTILITY EASMENT**

To see if the Town will vote to authorize the Selectboard and the Parks Commission to grant to WDM Properties, LLC, perpetual easements for the purposes of constructing, maintaining, repairing and replacing electrical, sewer, stormwater, and telecommunications infrastructure in the area between Meadow Street and the former Housatonic School, across the northeast portion of the Town park, as shown on a plan on file with the Town Clerk entitled "Proposed Utility Easement;" and to authorize the Selectboard and Parks Commission to take all actions and execute all documents necessary in connection therewith, or to take any other action relative thereto.

**ARTICLE 23: OPEN SPACE LAND ACQUISITION**

To see if the Town will vote to acquire by donation a parcel of land containing approximately 149 acres owned by the General Electric Company, said land being shown on Assessors' Map 5 as Parcel 8, and shown as "Lot 2B" on a plan recorded as Plat File P-7 at the Southern Berkshire Registry of Deeds on June 27, 2008, a copy of which is on file with the Town Clerk; and to authorize the Selectboard to take all actions and execute all documents necessary in connection therewith; or to take any other action relative thereto.

**ARTICLE 24: CONVEY AN INTEREST IN LAND ON ELM COURT**

To see if the Town will vote to transfer the care, custody, management and control of approximately 1,069 square feet of property within the roadway known as Elm Court to the Selectboard for the purpose of transfer or conveyance to the owner of the abutting property located at and known as 9 Elm Court, W.E.B. DuBois Center for Freedom and Democracy Inc., f/k/a, Clinton Church Restoration, Inc., said area of property being shown on a plan entitled "Proposed License Area Plan prepared for Clinton Church Restoration, Inc. 9 Elm Court," dated July 14, 2023 prepared by Foresight Land Services, Inc., Pittsfield, MA, and which is on file with the Town Clerk, and to authorize the Selectboard to take all actions and execute all documents necessary in connection therewith; and vote to accept as a public way the altered layout of Elm Court as shown on said plan, or take any other action relative thereto.

**ARTICLE 25: AMENDMENT OF TAG SALE BYLAW**

To see if the Town will vote to amend Chapter 142 of the Town Code, Sales, Special, by deleting the existing text of section 142-1 and replacing it with the text shown below, and by adding new sections 142-2 through 142-12 as shown below, or to take any other action relative thereto.

Proposed deletions are struck through

Proposed additions are underlined

**Sales, Special**

**1. § 142-1 Permit required. – Tag Sales**

~~Tag sales and sales of similar nature within the Town of Great Barrington will be allowed by permit from the Board of Selectmen twice a year, two days each, within the calendar year, at any location.~~

It shall be unlawful for any person, group, unincorporated association, firm or corporation to conduct a tag sale, garage sale, rummage sale or its equivalent without a permit issued by the Town Clerk.

**§ 142-2 Sale of certain property prohibited.**

No person shall sell or offer for sale, at any tag sale, any property other than personal property. The sale of animals, firearms or ammunition, hazardous materials, or any other goods the sale of which is restricted by the Massachusetts General Laws is prohibited.

**§ 142-3 Application form.**

Application for a permit to conduct a tag sale, garage sale, rummage sale or its equivalent shall be made to the Town Clerk on forms furnished by the Town Clerk and shall set forth, under oath, such information as the Town Clerk may require.

**§ 142-4. Permit issuance.**

Permits required by this chapter shall be signed by the Town Clerk and be affixed with the Seal of the Town, shall be numbered in order as granted, and shall state the date and time of expiration.

**§ 142-5. Permit fee.**

The fee required by this chapter for the first and second permit shall be ten (\$10) dollars. The fees for additional permits will be set by the Selectboard. Any fee change will be by vote at a public hearing of the Selectboard.

**§ 142-6 Permit contents; duration of sale.**

The permit shall contain the date, time, and location of the sale and the person, group, unincorporated association, firm or corporation conducting the sale.

**§ 142-7. Hours of Operation.**

Sales shall start no earlier than the hour of 8:00 am and shall not extend beyond sunset.

**§ 142-8. Display of permit.**

The person, group, unincorporated association, firm or corporation conducting a sale which requires a permit under this chapter shall at all times during said sale cause the permit to be visibly displayed upon the premises.

**§ 142-9. Limitations.**

- A. It shall be unlawful for a person, group, unincorporated association, firm or corporation to conduct a tag sale, garage sale, rummage sale or its equivalent at any one residence more than on four separate occasions in any calendar year, or for a duration of more than three consecutive days for each sale.
- B. In a multi-dwelling unit, each household may conduct a tag sale on no more than three separate occasions in any calendar year, for a duration of not more than three consecutive days for each sale.
- C. Any person that is not the owner of record of the property must obtain written permission of the owner. The written permission must be submitted at the time of the application to the Town Clerk.

**§ 142-10. Signs.**

Temporary signs advertising the tag sale may be erected up to five (5) days before the sale and must be in accordance with Zoning Bylaw requirements, and shall be removed not more than 24 hours after the close of any tag sale. Signs that create a nuisance or threat to public safety are prohibited and shall be removed at the request of the zoning enforcement official or any Great Barrington police officer.

**§ 142-11. Parking.**

The person, group, unincorporated association, firm or corporation conducting a sale shall be responsible for orderly parking and traffic flow. The Great Barrington Chief of Police or any Great Barrington police officer authorized by him/her may establish and enforce temporary parking restrictions necessary to the safe and orderly flow of traffic and the passage of emergency vehicles. If parking or traffic flow conditions create a threat to the safety of the public, the tag sale event may be terminated at the request of a Great Barrington police officer.

**§ 142-12. Violations and penalties.**

The Great Barrington Chief of Police and Great Barrington police officers authorized by him/her as a designee have the authority to take down signs or close an event for public safety problems and may issue a ticket (non-criminal) for any violation of this bylaw. Violations include selling items which are not personal property, holding sales more than four times per year, or holding sales on more than three consecutive days.

The Great Barrington Chief of Police and Great Barrington police officers are authorized to enforce this bylaw by issuing noncriminal citations as provided in MGL c. 40, § 21D. The penalty for any violation of this bylaw shall be as listed below:

A.

- (1) First offense: A written warning shall be given. The sale shall be closed upon issuance of the warning.
- (2) Second offense: The sale shall be closed and a non-criminal citation in the penalty amount of \$50.00 shall be issued.
- (3) Third offense and any subsequent offense: The permit shall be revoked and the sale shall be closed, and a non-criminal citation in the penalty amount of \$100.00 shall be issued.

B. Any person, group, unincorporated association, firm or corporation to whom a non-criminal citation has been issued shall not be eligible for another permit for a period of one calendar year.

**ARTICLE 26: Citizen's Petition**

To promote and uphold the spirit and values of Community Policing to which the Great Barrington Police Department (GBPD) has committed, and to enable trained professionals to fulfill the stated missions of their respective schools, libraries, and educational organizations, the GBPD will follow best practices of referring questions and complaints about educational materials to the relevant oversight bodies and their appropriate legal counsel. Specifically, the GBPD will refer any and all initial assessments, investigations, and evaluations of materials utilized in the course of said trained professionals conducting recognized educational practices to the oversight bodies (district committees, trustees, boards) and their policies.

**ARTICLE 27: Citizen's Petition - Zoning**

To ask Town residents to vote to amend Zoning Bylaw §9.11 as set forth below, and to amend the Zoning Map accordingly:

1. *Amend a portion of Section 9.11, Mixed Use Traditional Zone (MXD) as follows:*

**9.11.2 Location.** The MXD shall consist of the land shown on the 2015 Town of Great Barrington Assessors' Map 22 as Parcels 2, 3A, 4-13, 18-63, 66-88, *Map 24 as Parcels 6, 7A, 7C*, and Map 25 as Parcels 1-4.



*2. Amend the Zoning Map by placing the following parcels in MXD zone, as follows: the land shown on the 2016 Town of Great Barrington Assessors' Map 24 as Parcels 6, 7A and 7C*

Purpose of the Amendment: In order to address Great Barrington's Housing needs, the owners of the properties at 33 Silver St. and 35 Silver St. seek at Town Meeting to permit multi-unit dwellings on the properties. Prior to Town Meeting, the owners of each property shall record deed restrictions prohibiting non-residential commercial uses of the properties.

**HEREOF FAIL NOT**, and of this Warrant and your doings thereon, make due return to the Clerk of said Town at or before the time and place of said meeting.

Given under our hands and the seal of the Town of Great Barrington, this \_\_\_\_ day of April, 2024.

\_\_\_\_\_  
Stephen C. Bannon

\_\_\_\_\_  
Garfield C. Reed

\_\_\_\_\_  
Leigh Davis

\_\_\_\_\_  
Benjamin Elliott

\_\_\_\_\_  
Eric Gabriel

**Selectboard of the Town of Great Barrington**

A TRUE COPY ATTEST:

\_\_\_\_\_  
Paul E. Storti, Chief of Police  
Town of Great Barrington

COMMONWEALTH OF MASSACHUSETTS

BERKSHIRE, SS.

I hereby certify that I have served the foregoing warrant by posting duly attested copies thereof in the following places in the Town of Great Barrington, namely:

The vestibule of the Town Hall Building and the Post Office in the Town of Great Barrington, the post office in the Village of Housatonic, Mason Library in the Town of Great Barrington, and the Ramsdell Library in the Village of Housatonic, seven days, at least before the time of holding the within mentioned Town Meeting.

WITNESS my hand and seal this \_\_\_\_\_ day of April, 2024.

\_\_\_\_\_  
Paul E. Storti, Chief of Police  
Town of Great Barrington



# berkshire international film festival

EST. 2006

## BOARD OF TRUSTEES

Kelley Vickery,  
*Founder and Artistic Director*  
Pat Fili-Krushel,  
*Chair*  
Fern Portnoy,  
*Vice-Chair*  
Irving Smokler,  
*Treasurer*  
Daniel Mathieu,  
*Secretary*  
Karen Allen  
Shani Ankori  
David Fenkel  
Marcia Feuer,  
*Advisory Board Liaison*  
Bob Harper  
Eric Haythorne  
Peter Herbst  
Lillian Lennox,  
*Festival Programmer*  
Kate Morris  
Mary Mott  
Sheila Nevins  
Jeryl Oristaglio  
Kevin Sprague  
Richard Stanley

## ADVISORY BOARD

Elizabeth Aspenlieder  
Harry Chotiner  
Joe Corcoran  
Alejandro de Onis  
Emily Gabriel  
Michael Haley  
Carol Haythorne  
Bobby Houston  
Maureen Jerome  
Nicholas Ma  
Julia Mintz  
Elissa Myers  
Seth Nash  
Maria Nation  
Barbara Newman  
Lisa Newmann  
Neil M. O'Brien  
Laura Palmer  
Sarah Patrick  
Pops Peterson  
Greg Rhem  
Fred Seibert  
Jacqueline Togut  
John Valente  
Cynthia Wade  
Suky Werman  
Tom Werman  
Cynthia Wick  
Shelly Williams

Anne McLaughlin,  
*Executive Director*  
Lauren Ferin,  
*Assistant Director*  
Carolyn Lancaster,  
*Filmmaker Summit Producer*

## BOARD EMERITI

Ronald Frohne  
Gary Hill  
Ken Regan  
Annie Selke  
Tania Walker

March 6, 2024

### Selectboard

Town Hall

334 Main Street

Great Barrington, MA 01230

Dear Selectboard Members:

The Berkshire International Film Festival will be celebrating 18 years in the Berkshires and will take place May 30 - June 2 in Great Barrington. With every festival, we are deeply appreciative of the support and cooperation of the town, businesses, and community.

We are submitting applications for entertainment and liquor permits for the various events we will host in the tent behind the Town Hall. We would also like permission to hang banners along Railroad Street from April 22<sup>nd</sup> until the week of June 3<sup>rd</sup>.

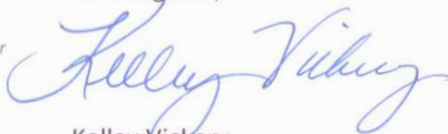
Additionally, we would like to propose that the Selectboard grant a moratorium to lift the parking laws for the weekend of the BIFF to eliminate the inconvenience and stress for patrons having to move their vehicles to different locations due to the time constraints of the parking and receiving parking tickets while they attend the festival. The Selectboard has graciously granted this request in the past, and we hope to receive permission once again.

We would also like permission to occupy three parking spaces behind the Town Hall for the purpose of placing a Stella Artois Airstream for Opening Night on Thursday, May 30<sup>th</sup> and possibly a storage unit to hold rentals, provide access for caterers to get to the tent and VIP parking etc. that we need to have during the BIFF weekend. These spaces would be occupied beginning late on Wednesday, May 29<sup>th</sup> and will be vacated by Monday morning, June 2<sup>nd</sup>.

The BIFF hopes to continue bringing the best in film, exciting events and foster good will within the community.

We thank you for your time and attention regarding all BIFF matters and appreciate the Town and Boards' partnership and support in our efforts.

Kind regards,



Kelley Vickery

Founder and Artistic Director

Berkshire International Film Festival

Arbor Day Proclamation, 2024

Town of Great Barrington, Massachusetts

Whereas, Arbor Day celebrates the role of trees in our lives and promotes tree planting and care. It was initiated in 1872 by J. Sterling Morton of Nebraska City who said “Other holidays focus upon the past; Arbor Day focuses on the future”. Arbor Day is now celebrated throughout the nation and the world.

Whereas, trees are important, we couldn’t live without them: they clean the air and produce the oxygen we breathe. They provide habitat for wildlife and help to keep the climate in balance. They give us paper, wood for our homes, fuel for our fires and countless other wood products.

Whereas, trees increase property values, and enhance the beauty and vitality of our community.

Whereas, planting trees is an act of kindness and optimism. The celebration of Arbor Day represents a priceless opportunity for all of you to take positive actions and make your world a better place.

Therefore, we, the members of the Selectboard of the Town of Great Barrington, Massachusetts, do hereby proclaim April 27<sup>th</sup>, 2024 to be known as ARBOR DAY in Great Barrington, and we urge all citizens to celebrate Arbor Day planting and caring for trees, and to support efforts in our Town to protect our trees.

IN WITNESS THEREOF, We have hereunto set our hands this 22<sup>th</sup> day of April, 2024.

\_\_\_\_\_  
Stephen Bannon

\_\_\_\_\_  
Leigh Davis

\_\_\_\_\_  
Eric Gabriel

\_\_\_\_\_  
Garfield C. Reed

\_\_\_\_\_  
Benjamin Elliot

Members of the Great Barrington Selectboard