

Joint Special Meeting of the Housing Authority and Selectboard
Joint Special Meeting of the Finance Committee and Selectboard
Selectboard Regular Meeting
via Zoom, Monday, June 13, 2022

1. CALL TO ORDER HOUSING AUTHORITY AND SELECTBOARD SPECIAL MEETING

- a. Roll Call - Chairman Bannon called to order the Housing Authority - Selectboard special meeting at 5:30pm. Roll call: Ed Abrahams, "aye," Steve Bannon, "aye," Eric Gabriel, "aye."

Roll Call Housing Authority: John Grogan, "aye," Eileen Mooney, "aye."

Additional attendees: Town Manager Mark Pruhenski

- b. Appoint 2 candidates to the Housing Authority

E. Abrahams made a motion to nominate Sherry Steiner and Phil Orenstein to local positions on the Housing Authority; E. Gabriel seconded. S. Bannon asked if any discussion – it was clarified there are three applicants total and S. Steiner was being appointed to the local position. Roll call vote Selectboard: E. Abrahams, "aye," S. Bannon, "aye," E. Gabriel, "aye." Roll call vote Housing Authority: J. Grogan, "aye," E. Mooney, "aye." All in favor: 5-0.

- c. Recommend 1 candidate for the Governor's appointed position

E. Abrahams made a motion to recommend Tom Blauvelt to the Governor for the Housing Authority; E. Gabriel seconded. S. Bannon asked if any discussion – there was none. Roll call vote Selectboard: E. Abrahams, "aye," S. Bannon, "aye," E. Gabriel, "aye." Roll call vote Housing Authority: J. Grogan, "aye," E. Mooney, "aye." All in favor: 5-0.

- i. It was clarified that T. Blauvelt cannot vote until he is approved, but the committee can decide whether to recognize him to speak.

- d. Citizen Speak Time

- i. Nan Wile confirmed the Selectboard received her letter commending T. Blauvelt's qualifications for the position.

- e. Adjournment of Joint Meeting – J. Grogan made a motion to adjourn the joint meeting of the Housing Authority and Selectboard, E. Abrahams seconded. Roll call vote: E. Abrahams, "aye," S. Bannon, "aye," E. Gabriel, "aye," J. Grogan, "aye," E. Mooney, "aye." All in favor: 5-0. Meeting adjourned by unanimous consent at 5:38pm.

2. CALL TO ORDER FINANCE COMMITTEE AND SELECTBOARD SPECIAL MEETING

- a. Roll Call – S. Bannon called to order the Selectboard - Finance Committee special meeting at 5:38pm. Roll Call Selectboard: Ed Abrahams, "aye," Steve Bannon, "aye," Eric Gabriel, "aye." Roll Call - Finance Committee: Milena Cerna, "aye," Madonna Meagher, "aye," Anne O'Dwyer, "aye," Philip Orenstein, "aye."

Additional attendees: Town Manager Mark Pruhenski, Finance Director Sue Carmel.

- b. Vote to appoint 1 candidate to the Finance Committee

E. Abrahams made a motion to appoint Richard Geiler to the Finance Committee to fill the vacancy; E. Gabriel seconded. S. Bannon asked if any discussion – there was none. Roll call vote Selectboard: E. Abrahams, "aye," S. Bannon, "aye," E. Gabriel, "aye." Roll call vote Finance Committee: Milena Cerna, "aye," Madonna Meagher, "aye," Anne O'Dwyer, "aye," Philip Orenstein, "aye." All in favor: 7-0.

c. Review and vote on year end budget transfers

- i. Chief Berger presented a request for two transfers from salary under fire fighters/overtime to non-salary - \$12,000 for repairs/maintenance and \$6,000 for firefighting supplies due to increased costs for repairs and to replenish supplies.

- P. Orenstein confirmed that unused funds in overtime is due to fewer incidents.

E. Abrahams made a motion to approve both transfers as amended by Chief Berger; P. Orenstein seconded. S. Bannon asked if any discussion – there was none. Roll call vote Selectboard: E. Abrahams, “aye,” S. Bannon, “aye,” E. Gabriel, “aye.” Roll call vote Finance Committee: Milena Cerna, “aye,” Madonna Meagher, “aye,” Anne O’Dwyer, “aye,” Philip Orenstein, “aye.” All in favor: 7-0.

- ii. A. O’Dwyer asked how sign-off on transfers is handled - S. Carmel stated a majority of signatures is required – and board/committee members can find documents in the Selectboard folder at Town Hall.

- iii. Jennifer Messina presented a request for a transfer \$603.00 from the travel/training budget line to election workers to cover an unanticipated \$.75 increase in the minimum wage for calendar 2022.

E. Abrahams made a motion to approve the transfer as requested; E. Gabriel seconded. S. Bannon asked if any discussion – there was none. Roll call vote Selectboard: E. Abrahams, “aye,” S. Bannon, “aye,” E. Gabriel, “aye.” Roll call vote Finance Committee: Milena Cerna, “aye,” Madonna Meagher, “aye,” Anne O’Dwyer, “aye,” Philip Orenstein, “aye.” All in favor: 7-0.

d. Citizen Speak Time

- e. Adjournment Joint Meeting - E. Abrahams made a motion to adjourn the joint meeting of the Finance Committee and Selectboard; E. Gabriel seconded. Roll call vote Selectboard: E. Abrahams, “aye,” S. Bannon, “aye,” E. Gabriel, “aye.” Roll call vote Finance Committee: Milena Cerna, “aye,” Madonna Meagher, “aye,” Anne O’Dwyer, “aye,” Philip Orenstein, “aye.” All in favor: 7-0. Meeting adjourned by unanimous consent at 5:55pm.

Leigh Davis joined the meeting at 5:56pm.

3. CALL TO ORDER SELECTBOARD REGULAR MEETING

- a. Roll Call - Chairman Bannon opened the meeting at 5:57pm. Roll call: Ed Abrahams, “aye,” Steve Bannon, “aye,” Leigh Davis, “aye,” Eric Gabriel, “aye.” Additional attendees: Town Manager Mark Pruhenski.

4. CONVENE AS SEWER COMMISSIONERS

E. Abrahams made a motion to convene as Sewer Commissioners; E. Gabriel seconded. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.

- a. DPC Rate study presentation and vote

- i. M. Pruhenski stated this is a follow up to the DPC Engineering 2021 presentation regarding funding for capital projects. He noted at that time, of the two sewer rate options: a year one 53% increase with smaller increases in years 2-6 or a fixed 16% increase years 1-6 – the Selectboard chose the second option with the sewer rate set at \$587.00/EDU. He stated, for context, the statewide sewer rate is \$1100/year – and noted the Town has held back on increases for several years, but the need for improvements is increased/pressing.

ii. Justin Skelly and Dave Prickett, DPC Engineering, provided a summary and recommendations on the capital plan including current sewer rate structure; planned capital projects for wastewater infrastructure improvements; sewer rate alternatives and funding recommendations. J. Skelly stated GB's financials are good and well-managed with retained earnings of \$5.7m. He stated the current fixed fee system involves billing EDUs/customer at an annual cost of \$587.00/EDU which is up 16% from last year. He recommended a steady annual increase go forward, and noted GB is currently at 50% of the statewide average. J. Skelly reviewed proposed capital projects and three sewer rate alternative approaches starting in FY23 that considered retained earnings and rate increase variables. He recommended option #3 - a fixed 12% rate increase annually in years 1-6 starting in FY23 at \$657.00 which is a lower increase than proposed in last year's model. He also stated there are grants and low interest loans available to fund infrastructure/capital projects.

iii. S. Bannon asked for questions – there were none.

L. Davis made a motion to accept the recommendation to go with alternative #3 rate increase; E. Abrahams seconded. S. Bannon asked if any discussion – there was none. Roll call vote: E. Abrahams, "aye," S. Bannon, "aye," L. Davis, "aye," E. Gabriel, "aye." All in favor: 4-0.

b. Sewer Abatements for the period of July 1, 2021 to December 30, 2021 – M. Pruhenski stated there is information in the packet on sewer abatements - and three abatements require approval.

L. Davis made a motion to approve abatements recommended by DPW; E. Abrahams seconded. S. Bannon asked if any discussion – there was none. Roll call vote: E. Abrahams, "aye," S. Bannon, "aye," L. Davis, "aye," E. Gabriel, "aye." All in favor: 4-0.

L. Davis made a motion to adjourn as Sewer Commissioners and to open the regular Selectboard meeting; E. Abrahams seconded. S. Bannon asked if any discussion – there was none. Roll call vote: E. Abrahams, "aye," S. Bannon, "aye," L. Davis, "aye," E. Gabriel, "aye." All in favor: 4-0.

5. APPROVAL OF MINUTES

a. May 11, 2022

L. Davis made a motion approve the minutes of May 11, 2022; E. Abrahams seconded. S. Bannon asked if any discussion – there was none. Roll call vote: E. Abrahams, "aye," S. Bannon, "aye," L. Davis, "aye," E. Gabriel, "aye." All in favor: 4-0.

6. SELECTBOARD'S ANNOUNCEMENTS/STATEMENTS

7. TOWN MANAGER'S REPORT

a. Housatonic Water Works

i. Response to SB letter dated May 3rd – M. Pruhenski stated the Town received a response to the letter requesting assistance and relief for HWW customers on June 2, and it is posted on the Town website under Selectboard, HWW tab.

ii. Housatonic Water Works informational meeting June 16, 2022 – M. Pruhenski reported the link for the HWW meeting is posted on the website and shared on Facebook and Instagram.

b. Shared Human Resources Director – M. Pruhenski reported a HR Director has been hired and will start in July - a press release will follow.

c. Schedule Priority Planning Meeting – M. Pruhenski asked the Selectboard to consider a date for the meeting. The Selectboard agreed to July 20 at 6pm, pending G. Reed's availability.

- d. Division Street Bridge – M. Pruhenski stated the project is progressing as planned awaiting Mass DOT final approval with demotion expected to start within a week and erosion controls/utilities relocation in place - expected completion is later in the summer.
 - i. L. Davis asked about weight restrictions for the temporary structure – M/ Pruhenski replied he would check with the engineering company.

S. Bannon stated there were 5 panelists and 17 attendees tonight.

8. LICENSES AND PERMITS

- a. Terry Chamberland request for permission to use Town Roads for the 13th annual Main Street Car Show between the hours of 4:00 PM to 9:00 PM on August 4, 2022 (with a rain date of August 11, 2022) and includes Main Street from Cottage Street to Bridge Street, including Castle Street and Railroad Street.
 - i. T. Chamberland stated this event would be the same plan/layout as in prior years.
- L. Davis made a motion to approve the request from Terry Chamberland to use Town Roads for the 13th annual Main Street Car Show between the hours of 4:00 PM to 9:00 PM on August 4, 2022 (with a rain date of August 11, 2022) and includes Main Street from Cottage Street to Bridge Street, including Castle Street and Railroad Street; E. Abrahams seconded. S. Bannon asked if any discussion – there was none. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.
- b. Dave Isby request for 8-Temporary Weekday Entertainment Licenses for WSBS’s Sounds of Summer Events to be held at the Great Barrington VFW at 800 Main Street between the hours of 6:00 PM to 8:00 PM on 7/5/2022; 7/12/2022; 7/19/2022; 7/26/2022; 8/2/2022; 8/9/2022; 8/16/2022; and 8/23/2022.
- L. Davis made a motion to approve the request for 8-Temporary Weekday Entertainment Licenses for WSBS’s Sounds of Summer Events to be held at the Great Barrington VFW at 800 Main Street between the hours of 6:00 PM to 8:00 PM on 7/5/2022; 7/12/2022; 7/19/2022; 7/26/2022; 8/2/2022; 8/9/2022; 8/16/2022; and 8/23/2022 to Dave Isby; E. Abrahams seconded. S. Bannon asked if any discussion – there was none. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.
- c. Karen Beckwith for Great Barrington Fish & Game – Annual Father’s Day Lobster Shoots at 338 Long Pond Road, on June 19, 2022 from 12:00PM to 6:00PM.
- L. Davis made a motion to approve the request from Karen Beckwith for Great Barrington Fish & Game for the Annual Father’s Day Lobster Shoots at 338 Long Pond Road, on June 19, 2022 from 12:00PM to 6:00PM; E. Abrahams seconded. S. Bannon asked if any discussion – there was none. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.
- d. Joanna and Richard Rothbard of American Art Marketing requesting 2-Temporary Weekday Entertainment and 1-Temporary Sunday Entertainment License for their Annual Berkshires Arts Festival at Butternut Ski Area 380 State Road on July 1, July 2, and July 3, 2022 from 10:00 AM to 5:00 PM.
 - i. R. Rothbard stated this is the 21st year for this event and good turnout is expected.
- L. Davis made a motion to approve the request for 2-Temporary Weekday Entertainment and 1-Temporary Sunday Entertainment License for the Annual Berkshires Arts Festival at Butternut Ski Area 380 State Road on July 1, July 2, and July 3, 2022 from 10:00 AM to 5:00 PM to from Joanna and Richard Rothbard of American Art Marketing; E. Abrahams seconded. S. Bannon asked if any discussion – there was none. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.

9. PUBLIC HEARINGS

- a. Selectboard and Tree Warden to consider removing two public shade trees at the historic trolley shelter at Belcher Square, the intersection of Stockbridge Road and State Road, in the vicinity of 10 Stockbridge Road. The trees scheduled for removal are a 12 inch diameter sugar maple and a moraine locust tree.

- i. Open Public Hearing

L. Davis made a motion to open the public hearing; E. Abrahams seconded. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.

- ii. Explanation – M. Pruhenski stated on the Tree Warden’s behalf that in preparation for the historic trolley restoration project, two trees need to be removed - a maple that is in decline and a locust that has engulfed the structure and is a hazard.

- iii. Public comments / speak in favor or opposition – S. Bannon asked if any comment – there was none.

- iv. Close Public Hearing

L. Davis made a motion to close the public hearing; E. Abrahams seconded. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.

- v. Selectboard and Tree Warden discussion - L. Davis asked about the initial request that was to prune the trees – M. Pruhenski stated the Tree Warden is recommending removal. L. Davis asked if the trees would be replaced – M. Pruhenski stated that was not in the plan, but could be a condition. E. Gabriel confirmed the structure is just be restored – S. Bannon stated that was approved at the last Town Meeting.

- vi. Motion / decision

L. Davis made a motion to go ahead with the removal of the trees with the condition that they are replaced at the completion of the project; E. Abrahams seconded. S. Bannon asked if any discussion – there was none. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.

10. NEW BUSINESS

- a. FY23 Annual Reappointments, as per list attached

L. Davis made a motion to approve the Selectboard reappointments as per the list in the packet; E. Abrahams seconded. S. Bannon asked if any discussion – there was none. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.

- b. Vote to appoint a member to the Regional Transit Authority’s Board (RTA) for the Berkshire Regional Transit Authority for FY23 (one year appointment)

- i. M. Pruhenski stated this is a request from Tate Coleman to appoint John Morrell to the RTA board.

L. Davis made a motion to appoint John Morrell to the RTA board; E. Abrahams seconded. S. Bannon asked if any discussion – there was none. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.

- c. Transfer Station Disposal Fees (vote)

- i. M. Pruhenski stated there is recycling information in the packet and noted an increase in disposal costs for mattresses/box springs, sofas and other large items. He stated a public hearing is required to increase the fee schedule which can be held on June 27 – he recommended in the interim to place a moratorium on the disposal of these items until July 1 - noting residents can take items directly to the Lenoxdale location. He stated a revised fee schedule and executive summary with justification for the fee increase would be provided. The moratorium is needed as the public works budget cannot subsidize the costs.

L. Davis made a motion to impose an immediate moratorium on these items until July 1; E. Abrahams seconded. S. Bannon asked if any discussion – there was none. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.

d. Pride Month Proclamation

PROCLAMATION
Celebrating LGBTQI+ Pride Month
Town of Great Barrington, Massachusetts

Whereas, the Town of Great Barrington is a friendly and welcoming community that celebrates and promotes diversity and inclusion; and

Whereas, the town of Great Barrington recognizes the importance of equality and freedom for all our residents and the progress we have made as a Nation in the fight for justice, inclusion and equity; and

Whereas, the Town of Great Barrington recognizes that our Nation was founded upon the principles that all people are created equal and that everyone has the right to life, liberty, and the pursuit of happiness; and

Whereas, the Town of Great Barrington is dedicated to fostering acceptance of all its residents and preventing discrimination and mistreatment based on sexual orientation or gender identity and we reaffirm our commitment to do more to support LGBTQI+ rights in our Town; and

Whereas, the Town of Great Barrington is strengthened by and thrives upon the rich diversity of ethnic, cultural, racial, gender and sexual identities of its residents; all of which make up our vibrant character; and

Whereas, the Town of Great Barrington recognizes the importance and contributions of members of the Lesbian, Gay, Bisexual, Transgender, Queer, and Intersex (LGBTQI+) community; and

Whereas, the Town of Great Barrington acknowledges that members of the LGBTQI+ community – especially people of color and trans people- continue to face discrimination and cruel, persistent efforts to undermine their basic human rights and it is specifically difficult for LGBTQI+ youth, 45% of whom seriously considered attempting suicide in the last year.

Now, therefore, we, the Selectboard and on behalf of the Town of Great Barrington, hereby proclaim and recognize the month of June as Lesbian, Gay, Bisexual, Transgender, Queer, and Intersex (LGBTQI+) Pride Month, and we urge all residents to actively promote the principles of equality and liberty and we remind the LGBTQI+ community that they are loved and cherished and seen for who they are – deserving of dignity, respect, and support throughout our Town.

IN WITNESS THEREOF, We have hereunto set on this 13th day of June, 2022

E. Abrahams seconded. S. Bannon asked if any discussion – there was none. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor:4-0.

G. Reed joined the meeting at 6:40pm.

- e. Vote to approve sale of bond anticipation Note – Alicia Dulin, Treasurer/Collector, presented a request to approve a short-term bond anticipation note that went out to bid on June 7 for \$3,904,750 for various Town projects including stormwater system, Division Street Bridge, Christian Hill culvert, Town Hall elevator/other improvements, equipment, sewer maintenance/improvements – all projects were approved by voters at Town Meetings in FY2011-2021. The Town will be going out to bid for a permanent bond.

I, the Clerk of the Select board of the Town of Great Barrington, Massachusetts, certify that at a meeting of the board held June 13, 2022, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of a \$3,904,750 2.05 percent General Obligation Bond Anticipation Notes (the "Notes") of the Town dated June 17, 2022, and payable June 16, 2023, to Newburyport Five Cents Savings Bank (the "Purchaser") at par and accrued interest, if any.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 27, 2022, and a final Official Statement dated June 7, 2022, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Selectboard be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes and to comply with relevant securities laws.

Further Voted: that any certificates or documents relating to the Notes (collectively, the "Documents"), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a ".pdf" file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures.

Further Voted: that each member of the Selectboard, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b) at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated June 13, 2022, Clerk of the Selectboard.

E. Abrahams seconded. S. Bannon asked if any discussion – P. Orenstein confirmed this is a new borrow, not a renewal of a recently matured bond. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.

11. CITIZEN SPEAK

12. SELECTBOARD’S TIME

- a. E. Gabriel thanked those who joined the Housing Authority, Finance Committee and others for donating their time to the Town.
- b. L. Davis thanked Town staff for a well-run Town Meeting.

13. MEDIA TIME

14. CONVENE INTO EXECUTIVE SESSION - S. Bannon stated the Selectboard would convene into Executive Session and not return to open session as follows -

- a. Executive Session under MGL ch 30A, sec. 21 (a) for the following purpose: (2) To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel.
- b. Executive Session under MGL ch 30A, sec. 21 (a) for the following purpose: (7) To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements.

L. Davis made a motion that the Board meet in Executive Session pursuant to MGL Ch. 30A sec. 21

(a) for the following purpose: (2) Contract negotiations with Town Manager, Mark Pruhenski; E. Abrahams seconded. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.

L. Davis made a motion that the Board meet in executive session pursuant to MGL Ch. 30A sec. 21 to approve executive session minutes from the following meetings: Executive Session of April 27, 2022, Executive Session of May 18, 2022; E. Abrahams seconded. Roll call vote: E. Abrahams, “aye,” S. Bannon, “aye,” L. Davis, “aye,” E. Gabriel, “aye.” All in favor: 4-0.

15. ADJOURNMENT – Chairman Bannon adjourned the meeting by unanimous consent at 6:52pm.

Respectfully submitted,

Stacy Ostrow
Recording Clerk