



### MEETING NOTICE

There will be a meeting of the  
EXECUTIVE COMMITTEE  
of the  
BERKSHIRE REGIONAL PLANNING COMMISSION  
Thursday, December 02, 2021 at **4:00 p.m.**

This will be a **Virtual Meeting** as allowed by Ch. 20 of the Acts of 2021 suspending certain provisions of the Open Meeting Law, G.L. c.30 sec.20.

Join Zoom Meeting  
<https://us02web.zoom.us/j/3926128831>  
Meeting ID: 392 612 8831

Phone: 646.558.8656, 301.715.8592, 312.626.6799, 669.900.9128, 253.215.8782, 346.248.7799

**Meeting materials are posted on BRPC's website: [www.berkshireplanning.org](http://www.berkshireplanning.org).**  
Click on the calendar of events, then the meeting name and follow link to materials.

### AGENDA

- I. Call to Order & Open Meeting Law Statement (4:00)
- II. Approval of Minutes of the Executive Committee Meeting of November 4, 2021\* (4:05)
- III. Financial Reports (4:10)
  - A. November Expenditures Report \*
  - B. Accounts Receivable Report
  - C. Line of Credit Report
  - D. Other
- IV. Delegate & Alternate Issues (4:15)
- V. **Items Requiring Action\*** (4:20)
  - A. Approval to Submit Grant Application to MIIA Health Benefits Trust Wellness Grant
  - B. Approval to Submit Grant Application to the Economic Development Administration (EDA), U.S. Department of Commerce (DOC)
  - C. Approval to Submit a Grant Application to the Rural Health Equity Program
  - D. Approval to Submit Grant Application to the Community Empowerment and Reinvestment Grant Program
  - E. Other

**City and Town Clerks: Please post this notice pursuant to M.G.L. Chapter 39, Section 23B**

Please Note:

For information regarding postponements or cancellations on the day of a scheduled meeting, please call Berkshire Regional Planning Commission at (413) 442-1521, x5

- VI. Committee Reports (4:25)  
A. MPO  
B. Finance Committee  
C. Other
- VII. Executive Director's Report (4:30)  
A. Report on New Contracts / Agreements  
B. Berkshires Tomorrow Inc. (BTI) Update  
C. West – East Rail  
D. Rural Policy Advisory Commission Update  
E. CPTC Fall Training Schedule  
F. Special Commission on Rural Schools  
G. Other
- VIII. Old Business (4:45)  
A. Office Space Update  
B. Other
- IX. New Business (5:05)  
A. January Commission Meeting  
B. Employee Handbook
- X. Adjournment (5:15)

Attachments:

- Unapproved Minutes of the November 4, 2021, Executive Committee Meeting
- November Expenditures Report
- November Receivables Report
- November Line of Credit Report
- MassDOT White Paper Executive Summary
- CPTC Training Schedule
- Special Commission on Rural Schools Subcommittee Reports
- Memo – October 2021 Technical Assistance

\* Items Requiring Action