AGENDA

Call to Order: The Chair will conduct a roll call to identify attendees. All votes taken during the meeting will be roll call votes. Participants please identify themselves before speaking. This meeting is being recorded.

1. Approval of Minutes of the February 22, 2023 and March 22, 2023 meetings.

2. Open Meeting Law Complaint
   a. Review the Open Meeting Law complaint filed by Jonathan Hankin on May 24, 2023 regarding the Conservation Commission’s lack of approved minutes for certain meetings in 2022 and 2023.
   b. Review/discuss draft letter for the Commission to send in response to the complaint.
   c. Vote to authorize the Conservation Agent to finalize the letter based on the discussion and send the letter on behalf of the Commission.

3. Confirm/revise filing fees
   a. Requests for Determination of Applicability
   b. Certificates of Compliance with Enforcement Orders

4. Citizens Speak Time
   Citizen Speak Time is an opportunity for the Conservation Commission to listen to residents. Topics of particular concern or importance may be placed on a future agenda for discussion. This time is reserved for town residents only unless otherwise permitted by the chair. Speakers are limited to 3 minutes each.

5. Adjournment

Pursuant to MGL. 7c. 30A sec. 20 (f), after notifying the chair of the public body, any person may make a video or audio recording of an open session of a meeting of a public body, or may transmit the meeting through any medium. At the beginning of the meeting, the chair shall inform other attendees of any such recordings. Any member of the public wishing to speak at the meeting must receive permission of the chair. The listings of agenda items are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.