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TOWN OF GREAT BARRINGTON MASSACHUSETTS

OFFICE OF THE TOWN MANAGER

Selectboard Special Meeting via Zoom and in person at 334 Main Street Great Barrington MA
Order of Agenda for Tuesday, June 13, 2023, at 6:00 PM

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84727797185?pwd=NDFRUjFITE12eDN3bE5LaTNBQ0RmZz09>

Webinar ID: 84727797185

Dial-in, audio-only: (929) 205 6099

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and Governor Healey's March 29, 2023 Revised Order extending remote participation by all members in any meeting of a public body, this meeting of the Selectboard will be conducted both in-person and via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on town's website, at www.townofgb.org. For this meeting, members of the public and committee members may attend the meeting in person, or, for those who wish to do so remotely may by following the instructions at the top of this agenda. For those who are not in-person every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. *(Hybrid)*

1. CALL TO ORDER REGULAR MEETING
2. SELECTBOARD'S ANNOUNCEMENTS/STATEMENTS
3. NEW BUSINESS
 - a. Priority Planning
4. CITIZEN SPEAK TIME

Citizen Speak Time is an opportunity for the Selectboard to listen to residents. Topics of particular concern or importance may be placed on a future agenda for discussion. This time is reserved for town residents only unless otherwise permitted by the chair, and speakers are limited to 3 minutes each.

5. SELECTBOARD'S TIME
6. MEDIA TIME
7. ADJOURNMENT

NEXT SELECTBOARD MEETING

June 26, 2023 Regular Meeting

Mark Pruhenski, Town Manager

Pursuant to MGL. 7c. 30A sec. 20 (f), after notifying the chair of the public body, any person may make a video or audio recording of an open session of a meeting of a public body, or may transmit the meeting through any medium. At the beginning of the meeting, the chair shall inform other attendees of any such recordings. Any member of the public wishing to speak at the meeting must receive permission of the chair. The listings of agenda items are those reasonably anticipated by the chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.

PROJECT/TASK <small>UPDATED: 6-7-2023</small>	RATED 1-3 & LONG-RANGE	RESPONSIBLE DEPT.	COMMENTS/UPDATES	STATUS
High Priority Projects				
#1 Housatonic Water Works	1	TM/DPW	Appraisal completed. Resumed meetings in executive session. Public update expected soon.	WIP
Affordable Housing- Aging in Place	1	SB/AHTF/PB/Planning	Significant investment of ARPA funds in FY23. Housy School Developer selected. Housing Trust assistance programs.	WIP
Ambulance Service Study	LONG-RANGE	Fire Dept.	ARPA funds for ambulance replacement approved (\$136k). SBA Board working to ensure efficient operations.	WIP
Cook's Garage Property	1	TM/Planning	Market Study completed. Water test to be performed. Bldg. is deteriorating. Staff rec: HIC and SB discuss next steps.	WIP
Hous. Com. Center (updates/conf. room/grants)	2	TM/DPW	Weatherization/insulation, LED lighting, storage locker projects completed. Heating system being evaluated now.	WIP
Hous. School- Updates	1	TM/Planning	Windows boarded. Developer drafting plans and working on pre-dev tasks such as permitting/grants. Legal docs IP.	WIP
Housatonic Fiber	1	Planning Dept	Borrowing authorized for make ready costs. Staff to recommend next steps to pursue grants.	WIP
Infrastructure (Bridges/Roads/Sidewalks/Complete Streets)	1	TM/DPW	Public Works Director will provide update on June 13th: roads, bridges, sidewalks, and buildings town-wide.	WIP
Main Street Pedestrian Safety and Traffic	1	DPW/PD/TM	Final design app'd by SB in June 22. Funding approved in FY23. Bid awarded in early 2023 for summer construction.	WIP
MMRHS Entrance	1	SB/TM/BHRSD	Intersection Conflict Warning System installed recently. No additional work is expected at this time.	COMPLETED
Public Safety Staffing Plan	1	TM/FD/PD	Review call volumes and estimate staffing needs--- draft proactive long-range plan to accommodate growth if needed	NEW in 23
Ramsdell Library Entrance/Accessibility	1	TM/DPW	Project designed and bid awarded. Construction will commence this month (June 2023)	WIP
Reid Cleaners Property	1	TM/Planning Dept.	Property survey completed. Testing/drilling work begins this summer to determine clean-up parameters. Cleanup begins 2024.	WIP
Short-term Rental Compliance	2	SB/TM/Planning Bd.	Registration portal built and live at this time. 49 STR's registered. 2nd notices being mailed.	WIP
Trip Hazards Main Street	1	DPW	Funding approved for high priority hazards in FY23. Intend to bid early spring 23 for summer construction.	WIP
Website and URL for email addresses	1	IT /Town Clerk	Funding for new website approved at May 2023 ATM. DOTGOV name has been reserved. Townofgbma.gov	WIP
Moderate Priority Projects				
5G Technology	LONG-RANGE	Planning Dept.	Awaiting AG's decision on recent zoning bylaw amendment. Not currently on PB's to-do list.	
Committee Charters- Policy for Member Removal	2	SPM	Updated charters need to be drafted for approval by SB for some boards and committees	
Dog Park	LONG-RANGE	TM/ACO/DPW	Commit staff time to locating and developing a plan to establish a town dog park	
Econ. Dev/Sm. Biz Assistance and Job Creation	LONG-RANGE	Planning Dept.	Focus has been on the housing and transportation required to support economic dev/job creation	WIP
Elevator Repairs	1	DPW	This project is being prepped for the bidding phase at this time.	WIP
Fire Department Study	2	TM/Fire Dept.	Initial recommendations complete. This task will be assigned to the new Fire Chief to continue.	
Fire Station (Old) Easement- Telephone Pole/utility	3	TM/DPW	On hold at the moment. Will work with DPW Superintendent, N-Grid, and Property Owner if/when needed.	
Inclusiveness/Diversity (Town Hall/Town-wide)	1.2.3	TM	Translation tablets @ all town buildings. Trust Pollicy posted in PD and Town Hall lobbies.	WIP
Laundromat	1	TM	SB request for staff to assist w/local start-up laundromat establishments to the extent possible	NEW in 23
Marketing to young families	LONG-RANGE	TM/Planning Dept.	Welcome new residents initiative launched in winter 2021. New residents tab on website homepage.	
Master Plan Review w/PB	2	Planning Dept.	For continued discussion at SB/PB joint meetings.	
Open Space and Recreation Plan	2	Planning Dept.	Update OSRP. Targeted for 2023	WIP
Parking- Downtown	2	TM/Planning Dept.	Discuss next steps & strategies to manage parking, wayfinding/awareness, working with private sector.	
Rest of River Status	1	Planning Dept./TM	EPA issued permit consistent with settlement; pending appeals. Oral arguments made in Ct of Appeals. Committee reviewing technical docs.	WIP
Selectboard Policies	1	TM/SB	Working document. Should be reviewed and updated in 2023.	
Sign Zoning (+Banners)	LONG-RANGE	Building Dept.	Determine if sign code re-write is desired	
Zoning Enforcement	1	Building Dept.	Active enforcement of zoning issues and signs. Proactive vs. Reactive approach	WIP
Completed Projects				
ADA Committee/Disability Related Issues	1	TM/BLDG	Commission formed.	Completed
CodeRED Protocols	1	TM/EMD/FIRE/PD/BOH/DPW	Updated on 6-11-19 and effective on same. Outreach ongoing to large employers.	Completed
Columbus Day/Indigenous Peoples' Day	LONG-RANGE	TM	Proclamation approved by SB	Completed
Court House Improvements	1	TM/DPW	Bathroom work completed. Carpeting and blinds completed.	Completed

COVID-19 State of Emergency 2020-21	1	ALL	State and local State of Emergency lifted on June 15, 2021	Completed
COVID-19 Public Health Emergency 2021-2022	1	Health Department	Added back to the priority list at 1-31-22 meeting. COVID Task Force disbanded in June 2022. Email updates only.	Completed
Downtown (Pride/energy/marketing/entertainment)	2	Planning/Cultural District	Active outdoor dining/entertainment program. Crosswalk project and Cultural District flags, marketing etc. (Ongoing)	Completed
Email Signatures for staff and SB	1	TM/IT Director	Standardized email signature for all gb.org accounts in place. Desktop only.	Completed
EV Charging Stations	2	DPW	DPW incorporating into plans for Taconic lot and future plans for Town Hall lot	Completed
Fire Station- Castle St. (lease status and surplus items)	1	ALL DEPTS/DPW	Building cleared on 11-20-20 and sold. Remediation work is beginning.	Completed
Forensic Audit	1	TM/Finance Director/Treas	Substantially complete at this time. Information has been handed over to authorities.	Completed.
Front Entrance to Town Hall (Steps)	1	DPW	TH front steps are completed January 2022	Completed
Hosting Community Discussions w/BRIDGE	2	TM	Completed trainings through MVP Project	Completed
HR Director (Shared Position)	2	TM	Position was fully funded by CC Grant. Job Desc. Completed and position posting in July 21.	Completed
Joint Meetings w/Planning Board	1	TM	Regular meetings held every other month.	Completed
Mission Statement for SB and Town	1		Updated Mission Statement approved by the SB in June 2022.	Completed
Open Mtg/Public Records training for boards	1	TM/Town Clerk	Two trainings were held and open to all town board members and staff. April 4th and April 12, 2022 (Move to Ops Cal)	Completed
Personnel Policy/Manual	1	TM/Treasurer-Coll./Fin. Dir.	Final Draft approved by the SB in February 2021.	Completed
Privacy Issues in Town Hall Offices	1	TM/DPW	Addressed by office move with Town Clerk and Assessor	Completed
Senior Work-off Program (Re-boot)	1	TM	New forms, SWO member assigning tasks and working closely w/Seniors	Completed
Standardize hours for Town Hall	1	TM	8:30--4:00 M-F Full time staff on until 5:00	Completed
Sewer Rate Study	2	DPW/TM	Sewer rate study completed in winter 2021.	Completed
Systemic Racism Proclamation	1	TM	Proclamation approved in July 2020. Trust Policy Committee formation on hold after 3 rounds of advertising .	Completed
Town Counsel Policy (on use/access/etc.)	1	TM	SB Policies and Procedures approval on 7-22-19	Completed
Town Meeting(s) Schedule (2-night?)	1	TM/SB/Planning Bd	2-Night ATM schedule approved by SB w/input from PB and Moderator	Completed
Water Bottle Ban/Water in Public Buildings	1	TM	Water Stations installed and functional. Ban in full effect 11/1 Water stations in 3 locations	Completed
Website Designate as Posting Board (Agendas)	1	Town Clerk	Approved by SB and Attorney General. Official posting location as of 1-1-20	Completed
Key				
Current High Priority Projects noted in Pink				
Moderate Priority Projects noted in Yellow				
Completed Projects noted in Green	SB= Selectboard	TM= Town Manager		