

Mark Pruhenski
Town Manager

E-mail: mpruhenski@townofgb.org
www.townofgb.org



Town Hall, 334 Main Street
Great Barrington, MA 01230

Telephone: (413) 528-1619 x2
Fax: (413) 528-2290

TOWN OF GREAT BARRINGTON MASSACHUSETTS

OFFICE OF THE TOWN MANAGER

SELECTBOARD'S MEETING AGENDA (VIA ZOOM)

CONFERENCE DATE: MONDAY, APRIL 13, 2020

6:30 PM – REGULAR SESSION

LOCATION: ZOOM VIDEO

TOWN HALL, 334 MAIN STREET

ORDER OF AGENDA

Join Zoom Meeting

<https://us04web.zoom.us/j/953311433?pwd=QjlKR2hJRjZ5cU5FR2lZcFo2K2oyQT09>

Meeting ID: 953 311 433

Password: 225599

Dial in:

+1 929 205 6099 US (New York)

Meeting ID: 953 311 433

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Great Barrington Selectboard will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on town's website, at www.townofgb.org. For this meeting, members of the public who wish to listen to the meeting may do so in the following manner: See instructions at the top of the agenda. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

6:30 PM - OPEN MEETING

1. CALL TO ORDER:

2. ROLL CALL VOTE:

3. APPROVAL OF MINUTES:

January 13, 2020 SB Special Meeting.

4. SELECTBOARD'S ANNOUNCEMENTS/STATEMENTS:

A. General Comments by the Board.

5. TOWN MANAGER'S REPORT:

A. Department Updates

- Shared Services Offerings – Continued Discussion with Department Heads.
(Discussion/Vote)

B. Project Updates

7:00 PM

6. PUBLIC HEARINGS:

A. **Continuation** - Special Permit Application of School Street Parking, LLC, c/o Phillips International Holding Corp., 5 Cheshire Road, Pittsfield, to construct and operate a commercial parking lot in a B-3 zone, and for work within the Water Quality Protection Overlay District, at 11 School Street, Great Barrington, MA. (Discussion/Vote)

a. Open Public Hearing

b. Explanation of Project

c. Speak in Favor/Opposition

d. Motion to Close Public Hearing

e. Motion re: Findings

f. Motion re: Approval/Denial/Table

B. **Request to Continue** to April 27, 2020 SB Meeting the Special Permit Application from MRI Investments, LLC for a medically supervised substance abuse detoxification facility, at 438-446 Monterey Road, Great Barrington per Sections 3.1.4 B (10) and 10.4 of the Zoning Bylaw. (Discussion/Vote)

a. Open Public Hearing

b. Motion to Continue to April 27, 2020

7. LICENSES OR PERMITS:

A. Steve Goldberg Application for a Driveway Permit at 318 A Park Street.
(Discussion/Vote)

B. Kimberly L. Shaw Application for a Driveway Permit at 5 Ramsey Avenue (Corner of Locust and Ramsey). (Discussion/Vote)

C. Andy Moro/American Legion Murphy-Leary Post 298 for permission to hold Poppy Boot Drive on Main Street between Gas House Lane and the entrance to JB Hull Oil Inc. on Saturday, May 16, 2020 (Rain date May 23) from 10:00 am – 2:00 pm. (Discussion/Vote)

D. Andy Moro/American Legion Murphy-Leary Post 298 for permission to sell Poppies in Great Barrington and the village of Housatonic during the month of May. (Discussion/Vote)

E. Amelia Wood/Great Barrington Land Conservancy for permission to hold the 10th Annual Run for the Hills 5K/10K /Race on Sunday, October 4, 2020 starting at 9:00 am from Bard College at Simon's Rock and the Kilpatrick Athletic Center. (Discussion/Vote)

8. NEW BUSINESS:

A. SB – Vote on the maximum useful life of the departmental equipment being financed with the proceeds of the borrowing authorized by the vote of the Town Meeting passed May 6, 2019 (Article 7).

- B. SB – To set new dates for the 2020 Annual Town Meeting and the Annual Town Election. (Discussion/Vote)
- C. SB - To Extend the due dates of the property tax bills under G.L. c.59 s.57 and 57C from May 1, 2020 to a date not later than June 1, 2020. (Discussion/Vote)
- To Waive interest and other penalties for late payment of excise and sewer use with a due date on or after March 10, 2020 where payment is made after its respective due date but before June 30, 2020. (Discussion/Vote)
 - To Eextend the due date under G.L. c.59, s.59 for applications for exemptions from April 1, 2020 to a date not later than June 1, 2020. (Discussion/Vote)
- D. SB – Request for a Letter of Support to Consider Recreational Marijuana as an “Essential Service”. (Discussion/Vote)
- E. SB – **Continuation** - Change the time (7:00 PM) of any future Selectboard 2020 Regular Meetings held virtually. (Discussion/Vote)


9. CITIZEN SPEAK TIME:

Citizen Speak Time is simply an opportunity for the Selectboard to listen to residents. Topics of particular concern or importance may be placed on a future agenda for discussion. This time is reserved for town residents only unless otherwise permitted by the chair, and speakers are limited to 3 minutes each.

10. SELECTBOARD’S TIME:

11. MEDIA TIME:

12. ADJOURNMENT:



Mark Pruhenski, Town Manager

Pursuant to MGL, 7c, 30A sec. 20 (f), after notifying the chair of the public body, any person may make a video or audio recording of an open session of a meeting of a public body, or may transmit the meeting through any medium. At the beginning of the meeting, the chair shall inform other attendees of any such recordings. Any member of the public wishing to speak at the meeting must receive permission of the chair. The listings of agenda items are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

EXECUTIVE SUMMARY

TITLE: Shared Service Offerings

BACKGROUND: At the February 24th meeting, Ed Abrahams requested the Town Manager survey the Department Heads and collect information on the services we provide to neighboring towns. The following is a complete list of those additional services and the revenue generated from each (does not include services provided through mutual aid agreements):

Police Department:

- Lock-up and breath-testing equipment services- \$100/prisoner. Increased to \$150/night for FY21.
- Civilian fingerprint services- \$10
- Prescription medication disposal- No charge
- Safe Exchange Zone- No charge
- Accident re-construction (Trained Officer)- No charge
- K-9 Services- No charge
- Co-Responder Services- No charge
- Drug Recognition Expert (DRE) (Training 1 Officer currently)- No charge/services not yet available

Fire Department:

- Inspectional Services- Town of Sheffield/\$13,500 for remainder of FY20, and \$24,000 for FY21.

Libraries (Mason and Ramsdell):

- Out of State Residents- \$25/year for library card
- Library Services- Town of Alford/\$1,100/yr. Rate increases to \$1,500 in FY21.

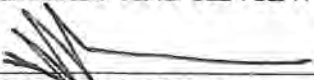
Senior Center/COA:

- Center services open to all seniors regardless of residency. (Only 1 of 2 centers in South County)
- Meeting space provided to various groups- Ranges from \$0 to \$75/use to \$30-50/month.
- Southern Berkshire Elderly Transportation Corp (SBETC)- Office space and parking for 3 vans. Serves GB, Clayton/Hartsville, Mill River/New Marlborough/Southfield, Monterey, Alford, Egremont, and Sandisfield. No charge.

FISCAL IMPACT: It is unclear what the fiscal impact of the above services is for the Town of Great Barrington since most are not tracked at this time.

RECOMMENDATION: The Town Manager recommends the Selectboard invite the above department heads to discuss the above services, potential costs, benefits, etc. and delay any modifications until that time.

PREPARED AND REVIEWED BY:



Mark Pruhnski/Town Manager

DATE:

3/4/2020

TOWN OF GREAT BARRINGTON

NOTICE OF PUBLIC HEARING

The Great Barrington Selectboard will hold a public hearing on Monday, January 13, 2020 at 5:30 pm at the Claire Teague Senior Center, 917 Main Street, Great Barrington, MA, to act on the Special Permit application from School Street Parking, LLC, c/o Phillips International Holding Corp., 5 Cheshire Road, Pittsfield, to construct and operate a commercial parking lot in a B-3 zone, and for work within the Water Quality Protection Overlay District, at 11 School Street, Great Barrington. The application is filed in accordance with Sections 3.1.4 C(19), 9.2, and 10.4 of the Zoning Bylaw. A copy of the application is on file with the Town Clerk.

Stephen Bannon, Chair

* Continued to February 10, 2020

* Continued to February 24, 2020

* Continued to March 23, 2020

* **Applicant requests continuance to April 13, 2020** *C 6:00 pm*

Follow the link below to view submitted information:

https://www.dropbox.com/s/s8ucz1lk3yre361/11_School_Street_-_Special_Permit.pdf?dl=0

SB SP# 907-20

TOWN OF GREAT BARRINGTON

NOTICE OF PUBLIC HEARING

*Request to
Continue
Attached.*

The Great Barrington Selectboard will hold a public hearing on Monday, April 13, 2020 at 7:00 pm at Town Hall, 334 Main Street, Great Barrington, to act on the Special Permit application from MRI Investments, LLC, for a medically supervised substance abuse detoxification facility, at 438 - 446 Monterey Road, Great Barrington per Sections 3.1.4 B(10) and 10.4 of the Zoning Bylaw. A copy of the application is on file with the Town Clerk.

Stephen Bannon, Chair

Please publish March 13 and March 20, 2020

Berkshire Record

Chris Rembold

From: Nick Arienti <NArienti@hellmanshearn.com>
Sent: Tuesday, April 7, 2020 4:39 PM
To: Chris Rembold
Cc: Onnaka Dudley
Subject: RE: Public Records Request 3/11/20

Chris,

My client, MRI Investments, LLC, requests a continuance of its special permit hearing before the Great Barrington Selectboard, scheduled for Monday, April 13, 2020, until Monday, April 27, 2020, at this time.

Please provide whatever notice is currently appropriate to document this continuance.

Thanks and be well,

Nick

C. Nicholas Arienti | Hellman Shearn & Arienti LLP
342 Main Street | Great Barrington, MA 01230
o(413) 528-4800 | d(413) 449-5044 | NArienti@hellmanshearn.com | www.hellmanshearn.com

From: Chris Rembold <crembold@Townofgb.org>
Sent: Tuesday, April 7, 2020 9:39 AM
To: Nick Arienti <NArienti@hellmanshearn.com>
Subject: RE: Public Records Request 3/11/20

Hi Nick, what is your status for Monday night? I am hoping that you will be requesting a continuance.

Please let me know.

Thanks, Chris



Christopher Rembold, AICP

Assistant Town Manager
Director of Planning and
Community Development
413-528-1619 ext. 108
crembold@townofgb.org

Town of Great Barrington
334 Main Street
Great Barrington MA 01230



The Secretary of State's office has determined that most e-mails to and from municipal offices and officials are public records. Consequently, confidentiality should not be expected.

Pl. Dept. OK
Fire Dept. - OK
DPW - OK
Com Com -

Town of Great Barrington

Form date: August 2015

Selectboard

Fee \$50.00 Pd.

Application for Access to a Public Way / Driveway Permit

Number _____

INSTRUCTIONS

RETURN FIVE (5) COPIES OF THIS FORM AND ALL ACCOMPANYING PLANS, ALONG WITH THE \$50.00 FEE to the Department of Public Works office in Town Hall, 2nd Floor, 334 Main Street, Great Barrington, MA 01230. Plans must show the location of the driveway on the property and must also indicate all details needed in order to determine that driveway regulations are met, including paving material, width, grade, drainage, culverts, angle to street, etc. See Chapter 153 of the Town Code for driveway regulations.

Application Date 3/26/2020
Name of Applicant / Property Owner Steve Goldberg
Little Creek Excavating
Mailing address Po Box 525 Lee, MA 01238
Phone number 413-329-4781
Location of proposed driveway / highway entrance 318A Park St
Contractor who will perform the work Little Creek Excavating
Address & phone number of contractor Po Box 525 Lee, MA 01238
Proposed construction date 4/2020
Type of driveway (gravel, asphalt, etc.) gravel

Print Form

Submit five (5) copies of completed form and plans.

Applicant hereby agrees to notify the Great Barrington DPW Superintendent of the date and time of driveway construction at least 24 hours before construction is begun. Applicant further agrees to conform to all requirements of the Town of Great Barrington regulations governing access to public ways and to all conditions that may be placed on this permit. See Chapter 153 of the Town Code for regulations and design requirements.

Applicant's Signature: [Signature]

FOR STAFF USE ONLY

RECOMMENDATION OF DPW / HIGHWAY SUPERINTENDENT

After consultation with review staff, and after full consideration of the application and the applicable requirements, I recommend that this application be: approved as submitted
 approved with conditions attached
 disapproved for reasons attached
 resubmitted with changes suggested per attached

Staff Reviews Received:

	Received	Conditions Recommended	Other Permits Required
Conservation:	()	()	()
Fire Chief:	()	()	()
Planning:	()	()	()

PERMIT FOR ACCESS TO A PUBLIC WAY / DRIVEWAY

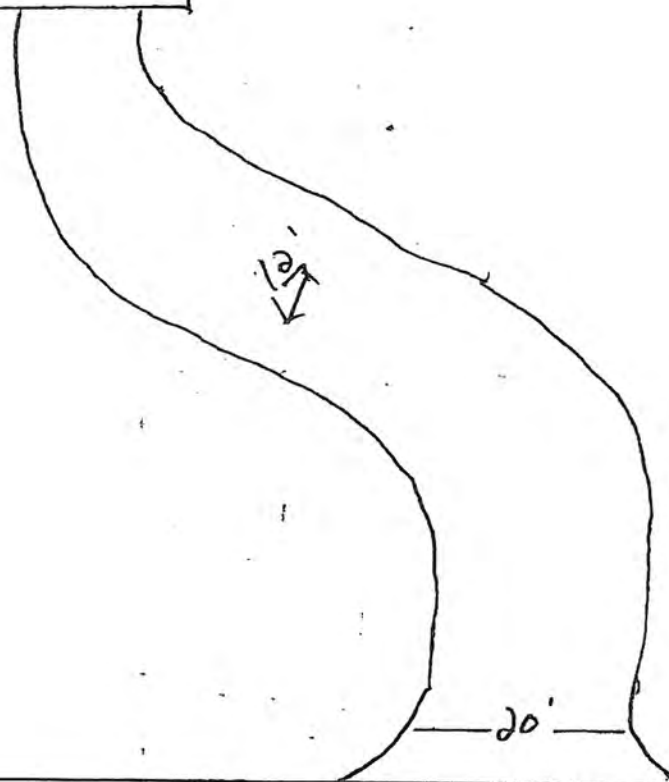
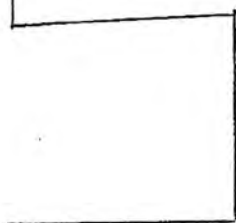
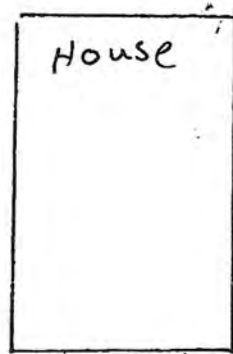
Pursuant to its vote of _____ in favor and _____ opposed, at its meeting on _____, the Great Barrington Selectboard granted permission to construct or alter this access to a public way at the address and in the location indicated in this application, in accordance with the plans accompanying this application, and subject to any conditions attached.

For the Selectboard: _____, its _____
(signature) (title) (date)

Property line
←

318 A Park St

Property line
↓



Park St

Pete Soules
Highway-Facilities Superintendent

E-mail: psoules@townofgb.org
www.townofgb.org



20 East Street
Great Barrington, MA 01230

Telephone: (413) 528-2500
Fax: (413) 528-2290

TOWN OF GREAT BARRINGTON MASSACHUSETTS

Department of Public Works
Highway Division

Conditions on Application for Access to Public Way

Applicant: Steve Goldberg
Location: 318A Park St
From: Pete Soules Highway Superintendent
Date: March 27, 2020

1. The applicant shall construct the proposed access to conform to the following applicable criteria listed under **Section 153-14, Design requirements** of the Town of Great Barrington Code:
 - B. Driveway location as shown on the attached plan is acceptable, with regards to alignments with the way, profile, sight distance conditions and not located at the extreme edge of the property.
 - C. No more than two (2) driveways shall normally be allowed for any property, unless there is a clear necessity for more.
 - D. Driveways shall not normally be approved at intersections, because of potential safety hazards.
 - E. Culverts taking the place of roadside ditches shall have a diameter of not less than 15" (*A culvert is not required at this location*)
 - F. Entrance elevation at the point of entry into the public right-of-way shall be no more than the elevation of the shoulder of the road.
 - G. Driveways should be so constructed that water from the driveway shall not drain onto the crown of the road.
 - H. In no instance shall the edge of the driveway entering onto the road conflict with the flow of surface water runoff.

- I. Driveway width shall not be less than 8-feet or more than 16-feet within the town right-of-way. Any curb at the entrance shall be rounded off with a radius of three (3) feet.
 - J. Pitch of driveway shall be downward from the edge of the road to sideline of the town right-of-way or front property line.
 - K. Driveways should be located to the best advantage with respect to the alignment with the way, profile and sight distance conditions. In no instance shall a driveway intersect the way at less than a sixty degree angle. Unless there is no alternative, a driveway should not be located within a required side yard.
 - L. No permit shall be issued for any driveway to a structure or proposed structure on a grade in excess of ten percent (10%) above the road or street level until and unless the applicant submits plans to the Highway Superintendent showing that the driveway will be constructed in a such a way so as not to discharge water, stones or other materials onto any public street, road or highway.
2. Install a paved driveway apron in accordance with the following requirements:
 - A. Apron dimensions: Width = 22-feet maximum along the roadway which includes a 3-foot radius curb on each side. Length = 5-feet minimum from edge of roadway.
 - B. Place 3-inches of bituminous concrete on 12-inches of compacted gravel.
 - C. Place asphalt tack coat along the edge of the road where the apron meets the edge of the existing pavement.

The applicant agrees to notify the Highway Superintendent (528-2500) at least 48 hours prior to the installation of the paved apron.

3. Should there be, after completion of the driveway, discharges of water, stones, or silt onto the public way or onto property of any abutters or neighbors, the property owner shall take whatever steps are necessary to eliminate such discharges.
4. The applicant shall maintain the proposed access to conform to the following applicable condition listed under **Section 153-17, Continuing responsibility of owners**, of the Town of Great Barrington Code:

Abutting property owners shall be responsible for keeping culverts under their driveways cleared and for maintaining driveways in condition conforming to the requirements of the permit.



318A Park St
Looking North
On Right



318 A Park St
Looking South
On Left

Helen Kuziemko

From: Jackie Dawson
Sent: Tuesday, April 7, 2020 1:18 PM
To: Helen Kuziemko; Amy Pulver
Subject: Fw: Driveway Application for 318A Park Street Reminder

From: Charles Burger
Sent: Tuesday, April 7, 2020 1:15 PM
To: Jackie Dawson; Great Barrington Conservation Commission
Subject: RE: Driveway Application for 318A Park Street Reminder

No problems for the FD



Charles Burger

Fire Chief

413-528-0788 ex 101
cburger@townofgb.org

Town of Great Barrington
Fire Department
37 State Road
Great Barrington MA 01230



The Secretary of State's office has determined that most e-mails to and from municipal offices and officials are public records. Consequently, confidentiality should not be expected.

From: Jackie Dawson <jdawson@Townofgb.org>
Sent: Tuesday, April 7, 2020 12:33 PM
To: Charles Burger <cburger@Townofgb.org>; Great Barrington Conservation Commission <conservation@townofgb.org>
Subject: Fw: Driveway Application for 318A Park Street Reminder

From: Jackie Dawson
Sent: Thursday, April 2, 2020 11:20 AM
To: Chris Rembold; Charles Burger; Great Barrington Conservation Commission
Subject: Driveway Application for 318A Park Street

Please see attached memo and application.

Helen Kuziemko

From: Jackie Dawson
Sent: Monday, April 6, 2020 2:09 PM
To: Helen Kuziemko; Amy Pulver
Subject: FW: Driveway Application for 318A Park Street



Jackie Dawson

Administrative Assistant
413-528-0867
jdawson@townofgb.org

Town of Great Barrington
334 Main Street
Great Barrington MA 01230



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From: Chris Rembold <crembold@Townofgb.org>
Sent: Monday, April 6, 2020 2:07 PM
To: Jackie Dawson <jdawson@Townofgb.org>; Charles Burger <cburger@Townofgb.org>; Great Barrington Conservation Commission <conservation@townofgb.org>
Subject: RE: Driveway Application for 318A Park Street

There are no Planning Dept. issues with this proposal.

Chris



Christopher Rembold, AICP

Assistant Town Manager
Director of Planning and
Community Development
413-528-1619 ext. 108
crembold@townofgb.org

Town of Great Barrington
334 Main Street
Great Barrington MA 01230



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Helen Kuziemko

From: shepevans@yahoo.com
Sent: Wednesday, April 8, 2020 2:57 PM
To: Helen Kuziemko
Subject: Driveway permits at 318A Park Street and 5 Ramsey Avenue

Helen:

Regarding the two driveway permits you inquired about, we have reviewed both and have **no Wetland or Scenic Mountain jurisdictional issue** with either one. No further comment to offer.

Many thanks,

-Shep

Shepley W. Evans
GB Conservation Agent
[Home Office]
P.O.Box 155
Stockbridge, MA 01262-0155
Home Office: 413-528-2909
Cell: 413-298-0044
E-mail: shepevans@yahoo.com

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Pl. Dept. OK
Fire Dept. OK
DPW OK
Con Com OK

Town of Great Barrington

Form date: August 2015

Selectboard

Fee \$50.00 Pd.

Application for Access to a Public Way / Driveway Permit

Number _____

INSTRUCTIONS

RETURN FIVE (5) COPIES OF THIS FORM AND ALL ACCOMPANYING PLANS, ALONG WITH THE \$50.00 FEE to the Department of Public Works office in Town Hall, 2nd Floor, 334 Main Street, Great Barrington, MA 01230. Plans must show the location of the driveway on the property and must also indicate all details needed in order to determine that driveway regulations are met, including paving material, width, grade, drainage, culverts, angle to street, etc. See Chapter 153 of the Town Code for driveway regulations.

Application Date APRIL 6, 2020

Name of Applicant / Property Owner KIMBELRY L. SHAW

Mailing address 1040 SHEFFIELD EGREMONT ROAD

Phone number 413-441-3833

Location of proposed driveway / highway entrance RAMSEY AVENUE (Corner of Locust and ~~Giddings~~ Ramsey)

Contractor who will perform the work Wilkinson Excavating

Address & phone number of contractor 413-229-7711

Proposed construction date ASAP

Type of driveway (gravel, asphalt, etc.) Gravel

Print Form

Submit five (5) copies of completed form and plans.

Applicant hereby agrees to notify the Great Barrington DPW Superintendent of the date and time of driveway construction at least 24 hours before construction is begun. Applicant further agrees to conform to all requirements of the Town of Great Barrington regulations governing access to public ways and to all conditions that may be placed on this permit. See Chapter 153 of the Town Code for regulations and design requirements.

Applicant's Signature: Kimberly L. Shaw

FOR STAFF USE ONLY

RECOMMENDATION OF DPW / HIGHWAY SUPERINTENDENT

After consultation with review staff, and after full consideration of the application and the applicable requirements, I recommend that this application be:

- approved as submitted
- approved with conditions attached
- disapproved for reasons attached
- resubmitted with changes suggested per attached

Staff Reviews Received:

	Received	Conditions Recommended	Other Permits Required
Conservation:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire Chief:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planning:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PERMIT FOR ACCESS TO A PUBLIC WAY / DRIVEWAY

Pursuant to its vote of _____ in favor and _____ opposed, at its meeting on _____, the Great Barrington Selectboard granted permission to construct or alter this access to a public way at the address and in the location indicated in this application, in accordance with the plans accompanying this application, and subject to any conditions attached.

For the Selectboard: _____, its _____ (signature) (title) (date)

Pete Soules
Highway-Facilities Superintendent

E-mail: psoules@townofgb.org
www.townofgb.org



20 East Street
Great Barrington, MA 01230

Telephone: (413) 528-2500
Fax: (413) 528-2290

TOWN OF GREAT BARRINGTON MASSACHUSETTS

Department of Public Works
Highway Division

Conditions on Application for Access to Public Way

Applicant: Kimberly L Shaw
Location: Ramsey Ave (corner of Locust and Ramsey)
From: Pete Soules Highway Superintendent
Date: April 7, 2020

1. The applicant shall construct the proposed access to conform to the following applicable criteria listed under **Section 153-14, Design requirements** of the Town of Great Barrington Code:
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 - E. Culverts taking the place of roadside ditches shall have a diameter of not less than 15" (*A culvert is not required at this location*)
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 - H. In no instance shall the edge of the driveway entering onto the road conflict with the flow of surface water runoff.

- I. Driveway width shall not be less than 8-feet or more than 16-feet within the town right-of-way. Any curb at the entrance shall be rounded off with a radius of three (3) feet.
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 - L. No permit shall be issued for any driveway to a structure or proposed structure on a grade in excess of ten percent (10%) above the road or street level until and unless the applicant submits plans to the Highway Superintendent showing that the driveway will be constructed in a such a way so as not to discharge water, stones or other materials onto any public street, road or highway.
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The applicant agrees to notify the Highway Superintendent (528-2500) at least 48 hours prior to the installation of the paved apron.

3. Should there be, after completion of the driveway, discharges of water, stones, or silt onto the public way or onto property of any abutters or neighbors, the property owner shall take whatever steps are necessary to eliminate such discharges.
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Abutting property owners shall be responsible for keeping culverts under their driveways cleared and for maintaining driveways in condition conforming to the requirements of the permit.



Ramsey Ave
Looking West



Ramsey Ave
Looking East

Helen Kuziemko

From: Chris Rembold
Sent: Tuesday, April 7, 2020 9:56 AM
To: Sean Van Deusen
Cc: Amy Pulver; Helen Kuziemko
Subject: RE: Driveway Permit

Planning Dept has no issues with this.



Christopher Rembold, AICP

Assistant Town Manager
Director of Planning and
Community Development
413-528-1619 ext. 108
crembold@townofgb.org

Town of Great Barrington
334 Main Street
Great Barrington MA 01230



The Secretary of State's office has determined that most e-mails to and from municipal offices and officials are public records. Consequently, confidentiality should not be expected.

From: Sean Van Deusen <svandeuken@townofgb.org>
Sent: Tuesday, April 7, 2020 9:43 AM
To: Chris Rembold <crembold@Townofgb.org>
Subject: FW: Driveway Permit



Sean Van Deusen

Superintendent of Public Works
413-528-0867
svandeuken@townofgb.org

Town of Great Barrington
334 Main Street
Great Barrington MA 01230



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Helen Kuziemko

From: Jackie Dawson
Sent: Tuesday, April 7, 2020 2:55 PM
To: Helen Kuziemko; Amy Pulver
Subject: Fw: Driveway Permit Application for 5 Ramsey Avenue

From: Chris Rembold
Sent: Tuesday, April 7, 2020 2:53 PM
To: Jackie Dawson
Subject: RE: Driveway Permit Application for 5 Ramsey Avenue

Ok with Planning.



Christopher Rembold, AICP

Assistant Town Manager
Director of Planning and
Community Development
413-528-1619 ext. 108
crembold@townofgb.org

Town of Great Barrington
334 Main Street
Great Barrington MA 01230



The Secretary of State's office has determined that most e-mails to and from municipal offices and officials are public records. Consequently, confidentiality should not be expected.

From: Charles Burger <cburger@Townofgb.org>
Sent: Tuesday, April 7, 2020 2:41 PM
To: Jackie Dawson <jdawson@Townofgb.org>; Pete Soules <PSoules@Townofgb.org>; Chris Rembold <crembold@Townofgb.org>; Great Barrington Conservation Commission <conservation@townofgb.org>
Cc: Helen Kuziemko <hkuziemko@Townofgb.org>; Amy Pulver <apulver@Townofgb.org>
Subject: RE: Driveway Permit Application for 5 Ramsey Avenue

FD is all set. I think Sean sent this one out this morning.

Helen Kuziemko

From: shepevans@yahoo.com
Sent: Wednesday, April 8, 2020 2:57 PM
To: Helen Kuziemko
Subject: Driveway permits at 318A Park Street and 5 Ramsey Avenue

Helen:

Regarding the two driveway permits you inquired about, we have reviewed both and have **no Wetland or Scenic Mountain jurisdictional issue** with either one. No further comment to offer.

Many thanks,

-Shep

Shepley W. Evans
GB Conservation Agent
[Home Office]
P.O.Box 155
Stockbridge, MA 01262-0155
Home Office: 413-528-2909
Cell: 413-298-0044
E-mail: shepevans@yahoo.com

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**American Legion
Murphy – Leary Post 298
Cone Avenue
Housatonic, Ma**

May 15, 2020

To the: Select-Board and Town Manager

The Murphy – Leary Post 298 request permission to hold a Poppy Boot Drive on Main Street, Great Barrington. The boot drive will take place in the road between Gas House Lane and the entrance to JB Hull Oil Inc. Date requested Saturday May 16th. Rain date May 23th.

hours 10 am – 2 pm.

The American Legion adopted the Memorial Poppy in September 1920 in remembrance with the great lost of life during The Great War of 1914 – 1918. Money raised during the collection supports the welfare of local veterans.

I look forward to attending your meeting to address any concerns you may have.

Sincerely:

Andy Moro

Commander



Post 298

413-770-3002

CC. Chief Walsh, Superintendent VanDeusen

**American Legion
Murphy – Leary Post 298
Cone Avenue
Housatonic, Ma.**

March 15, 2020

To the: Select–Board and Town Manager

The Murphy – Leary Post 298 request permission to sell Poppies in Great Barrington and the Village of Housatonic during the month of May.

The American legion adopted the Memorial Poppy in September 1920 in remembrance with the great lost of life during The Great War of 1914 – 1918. Money raised during the collection supports the welfare of local veterans.

I look forward to attending your meeting to address any concerns you may have.

Sincerely:

Andy Moro

Vice Commander



Post 298

413-770-3002

SB meeting April 13

Chris Rembold

From: Amelia Wood <assistant@gbland.org>
Sent: Monday, March 2, 2020 10:33 AM
To: Chris Rembold
Cc: Janice Kabel
Subject: Re: Send the road race info

*Permission to
use Town
Roads*

Hi Chris,

This year the Great Barrington Land Conservancy (GBLC) would like to hold its 10th Annual Run for the Hills 5K/10K Race on Sunday, October 4th. As in the past, the event will be based out of Bard College at Simon's Rock and the Kilpatrick Athletic Center.

Race day check-in and registration take place inside the Kilpatrick Athletic Center gymnasium between 8 – 9am on race day. By 9am all participants begin walking to their respective starting areas (located 1/10 to 1/4 mile away). 10K start time is 9:20am. The 10K starting area is located near Kilpatrick Athletic Center on Simon's Rock entrance road. 5K start time is 9:40am. The 5K starting area is located on Alford Road just north of Simon's Rock entrance at Seekonk Veterinary Clinic. Kids 1K fun run starts at 10:30am. Light refreshments are served and there is an announcement of division winners at the Kilpatrick Athletic Center immediately following the events.

The course takes runners and walkers around Seekonk, Seekonk Cross, and Round Hill Road. Runners start on Alford Road and finish on Seekonk Road. You can find the race route maps on our website: <https://www.gbland.org/run-for-the-hills/race-routes> *Attached.*

Please let me know if you need any more information! I've cc'd Janice Kabel, the President of GBLC's Board of Directors.

Thanks so much,

Amelia

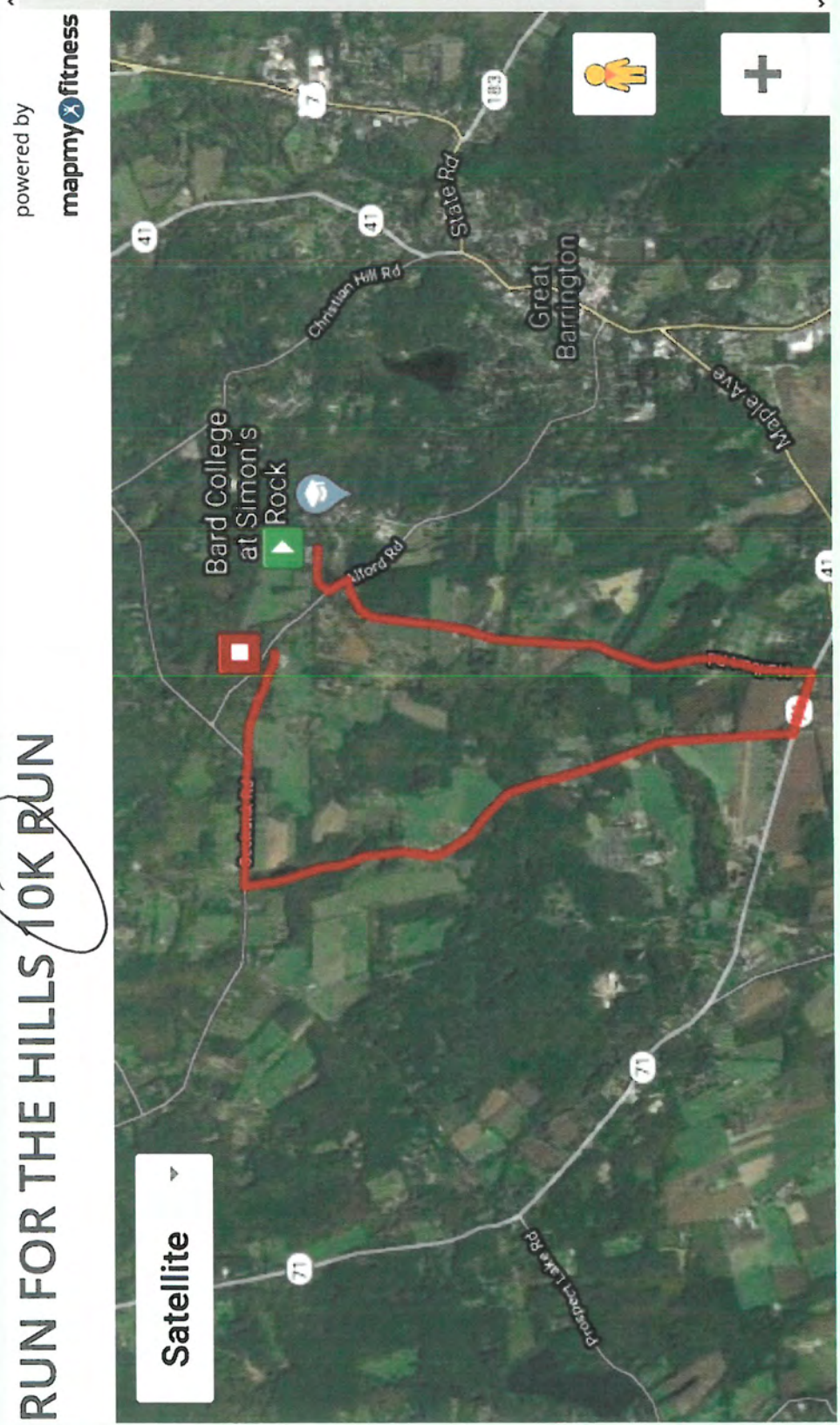
Amelia Wood | Administrative Assistant
Great Barrington Land Conservancy
gbland.org | [Facebook](#)

On Mon, Mar 2, 2020 at 9:59 AM Chris Rembold <crembold@townofgb.org> wrote:

Hi Amelia, send along the information when you have a chance, and staff will determine what permissions you'll need.

Chris

RUN FOR THE HILLS 10K RUN

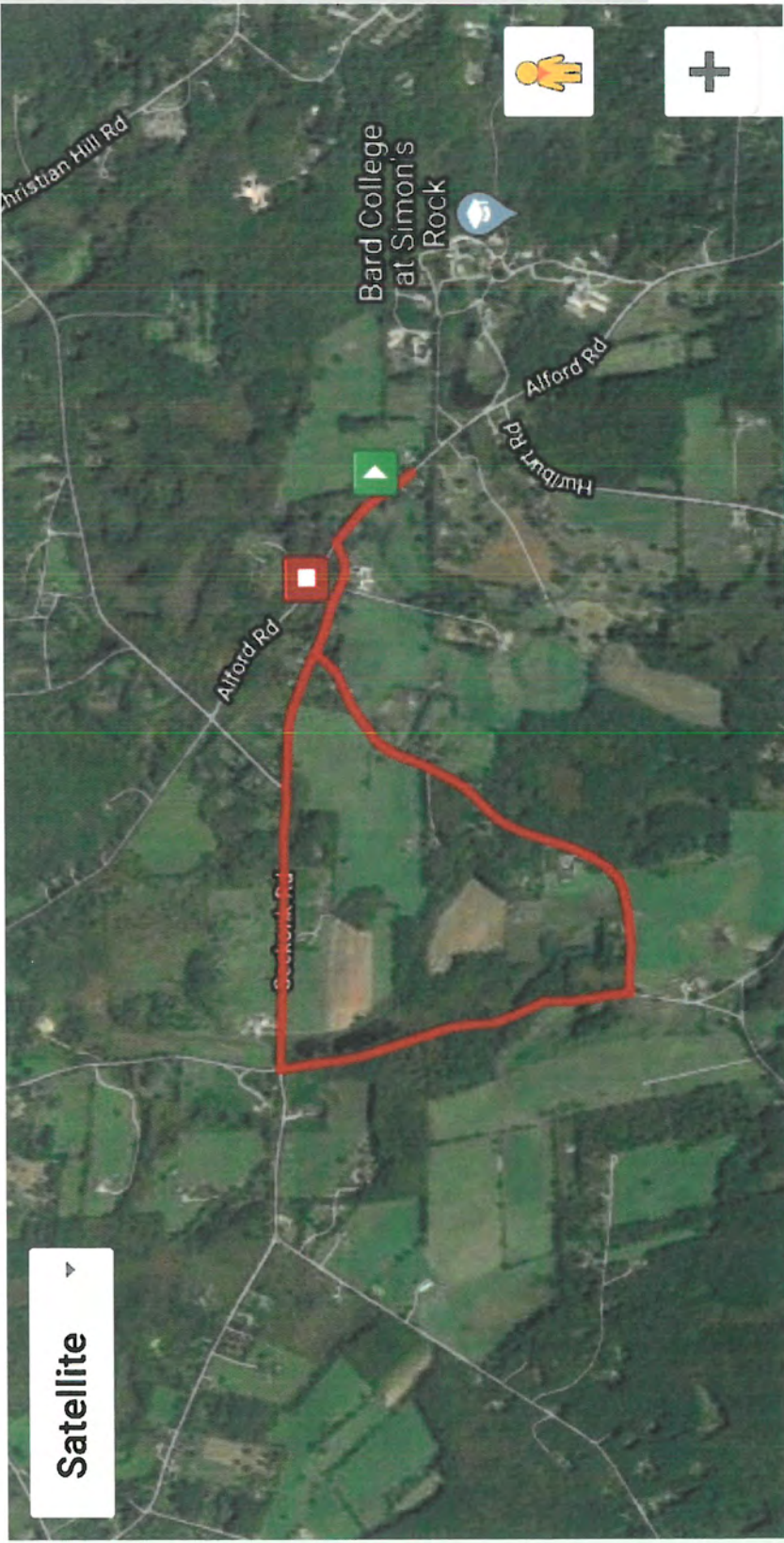


GBLC road race

Sunday October 4, 2020

RUN FOR THE HILLS 5K RUN & WALK

powered by
mapmyfitness



RUN FOR THE HILLS 1K KIDS FUN RUN



Voted: that the maximum useful life of the departmental equipment listed below being financed with the proceeds of the borrowing authorized by the vote of the Town passed May 6, 2019 (Article 7) is hereby determined pursuant to G.L. c.44, §7(1) to be as follows:

<u>Purpose</u>	<u>Borrowing Amount</u>	<u>Maximum Useful Life</u>
Dump trucks with plow and sander	\$410,000	5 8 Years
Police cruisers	\$125,000	3- 5 8 Years
Fire turnout gear	\$70,000	10 10 Years
Portable police radios	\$45,000	10 10 Years

VOTE OF THE SELECTBOARD

I, the Clerk of the Selectboard of the Town of Great Barrington, Massachusetts, certify that at a meeting of the board held _____, 20__, of which meeting all members of the board were duly notified and at which a quorum was present, the following vote was unanimously passed, all of which appears upon the official record of the board in my custody:

Voted: that the maximum useful life of the departmental equipment listed below being financed with the proceeds of the borrowing authorized by the vote of the Town passed May 6, 2019 (Article 7) is hereby determined pursuant to G.L. c.44, §7(1) to be as follows:

<u>Purpose</u>	<u>Borrowing Amount</u>	<u>Maximum Useful Life</u>
Dump trucks with plow and sander	\$410,000	<u>8</u> Years
Police cruisers	\$125,000	<u>5</u> Years
Fire turnout gear	\$70,000	<u>10</u> Years
Portable police radios	\$45,000	<u>10</u> Years

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located, or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the subject matter of this vote were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: _____, 20__

Clerk of the Selectboard

EXECUTIVE SUMMARY

TITLE: **Setting New Dates for 2020 Annual Town Meeting & Election**

BACKGROUND: The Town is currently scheduled to have its Annual Town Meeting (ATM) on Monday, May 4, 2020 & Thursday, May 7, 2020, both nights at 6:00 pm. We are also scheduled to have the Annual Town Election (ATE) the following week on Tuesday, May 12, 2020 from 8:00 am to 8:00 pm.

Annual Town Meeting

On April 3, 2020, the Governor signed Chapter 53 of the Acts of 2020, "An Act to Address Challenges Faced by Municipalities and State Authorities Resulting from COVID-19". This Act amends G.L. c.39, §9 to now allow for annual town meetings to be conducted past June 30th where there is an "immediate threat to the health or safety of persons or property" that prevents the completion of town meeting on or before June 30 and the Governor has declared a State of Emergency as a result of that threat. This is an option to postpone until after June 30, 2020. In order to postpone our current ATM date, the Selectboard needs to vote to postpone it.

Annual Town Election

On March 23, 2020 Chapter 45 of the Acts of 2020 was passed and approved by Governor Baker. This Act gave municipalities the authority to postpone 2020 municipal elections and increase voting options in response to the declaration of emergency to respond to COVID-19. For Town elections, state laws require that polls must be open no later than 12:00 pm and must be open for a minimum of 4 hours. They have also shortened the in person voter registration sessions for a postponed election. Registration sessions must be held on the registration deadline date from 2:00 pm to 4:00 pm AND from 7:00 pm to 8:00 pm. The new law also makes changes to absentee/early voting in the Town election. It specifies that any person taking a precaution related to COVID-19 qualifies for an absentee ballot by reason of physical disability. That includes those who are sick, self-quarantined or choosing not to go to a public place for their own safety. Early voting by mail applies to this election however there is no early voting in person for any municipal election.

FISCAL IMPACT: Reduction in cost of election workers salary. This is due to reduction in the polling hours and reduction in the possible number of election workers obtained on Election Day.

RECOMMENDATION: The Selectboard postpone the Annual Town Meeting to Monday, June 22, 2020 and with an earlier than usual start time. It would be better having it on one night instead of two because of concerns of low attendance and social distancing due to COVID-19. The ATM location would remain the same at the Monument Mountain Regional High School Auditorium and the recommended date has been cleared with one of their staff. The Town Moderator has also confirmed he is available on this date.

The Selectboard postpone the Annual Town Election to Tuesday, June 30, 2020 and hold it at the usual locations for each precinct (Precinct A, C and D at the Great Barrington Fire Station and the Precinct B at the Housatonic Community Center). It is also recommended that the Selectboard reduce the hours the polls are open to 11:00 am to 6:00 pm.

I recommend that residents are notified of these changes to the ATE through the following avenues, some of which are required or suggested under the new Act:

- *Copy of the Act/Selectboard Vote/Sample Ballot on the Town's website no later than 20 days before the new date of the election (**required**)
- *Code Red Call (**suggested**)
- *Press Release to the Media (**suggested**)
- *Ad in the Shopper's Guide
- *Posting on the Town's Social Media Page
- *Mail out Warrant Postcards for ATM

All recommendations are as listed on the included Revised Town Meeting/ Election Calendar 2020.

PREPARED AND REVIEWED BY:



Jennifer L. Messina, Town Clerk

APPROVED BY:



Mark Pruhenski, Town Manager

DATE: April 9, 2020

Town Meeting/Election Calendar 2020

REVISED April 2020

Selectboard approve Final Warrant	Monday, May 18, 2020 (or set a special mtg date for this)
Last Day to send warrant to printers	Friday, May 29, 2020 (should be 3-4 wks before ATM)
Last Date to register to vote	Friday, June 19, 2020 (10 days prior ATE per the Act)
Last date to mail out Warrant Postcards	Monday, June 8, 2020 (should be 14 days before ATM)
Last Date to post Warrant	Monday, June 15, 2020 (required 7 days before ATM)
Town Meeting @ Monument Mountain	Monday, June 22, 2020 *Start time earlier than usual*
Town Election	Tuesday, June 30, 2020 11:00 am- 6:00 pm

EXECUTIVE SUMMARY

DATE: April 9, 2020

TITLE: Extension of Due Dates of Property Tax Bills, Exemptions and Waiver of Penalties and Interest

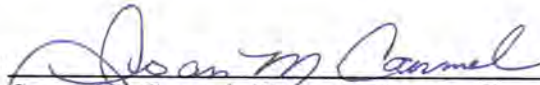
BACKGROUND: On March 10, 2020 Governor Baker declared a state of emergency with regard to COVID-19. In response to addressing financial hardships to taxpayers, legislation was passed on April 3, 2020 under An Act to Address Challenges Faced by Municipalities and State Authorities Resulting From COVID-19, Chapter 53 of the Acts of 2020. Sections 10 and 11 of the Act allow the Town the ability to extend due dates and waive penalties and interest on taxes.

FISCAL IMPACT: Although it is difficult at this point to estimate with a 100% level of certainty, we feel that there will not be a significant impact on the Town's cash flow. We will be monitoring this on a weekly basis, and update the Board as necessary. If the Town shall face a financial strain as a result, we have the ability to temporarily borrow in anticipation of revenue.

RECOMMENDATION: To adopt the following local options:


1. To extend the due dates of the property tax bills under G.L. c.59 s.57 and 57C from May 1, 2020 to a date not later than June 1, 2020.
2. To waive interest and other penalties for late payment of excise and sewer use with a due date on or after March 10, 2020 where payment is made after its respective due date but before June 30, 2020.
3. To extend the due date under G.L. c.59, s.59 for applications for exemptions from April 1, 2020 to a date not later than June 1, 2020.

PREPARED AND REVIEWED BY:

 4-9-20
Susan M. Carmel, Finance Director/Town Accountant

 4.10.20
Karen Fink, Treasurer/Collector

APPROVED:


Mark A. Pruhenski, Town Manager

DATE:

4-9-20