

Mark Pruhenski  
Town Manager

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Town Hall, 334 Main Street  
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## TOWN OF GREAT BARRINGTON MASSACHUSETTS

OFFICE OF THE TOWN MANAGER

### AGENDA

#### SELECTBOARD AND FINANCE COMMITTEE SPECIAL MEETING AND SELECTBOARD'S REGULAR MEETING AGENDA

MONDAY, JULY 8, 2019

**6:00 PM** – SPECIAL SESSION

SELECTBOARD REGULAR SESSION IMMEDIATELY FOLLOWING  
TOWN HALL, 334 MAIN STREET

#### ORDER OF AGENDA

#### **6:00 PM** – OPEN MEETING

- I. Call to Order.
- II. Selectboard and Finance Committee  
- Year End Budget Transfers.
- III. Citizen Speak Time.
- IV. Adjournment.

#### **SB REGULAR SESSION:** - OPEN MEETING

##### **1. CALL TO ORDER:**

##### **2. APPROVAL OF MINUTES:**

August 28, 2017 Executive Session.  
April 8, 2019 Regular Meeting.  
April 29, 2019 Regular Meeting.

##### **3. SELECTBOARD'S ANNOUNCEMENTS/STATEMENTS:**

A. General Comments by the Board.

##### **4. TOWN MANAGER'S REPORT:**

- A. Department Updates  
- Police Chief William Walsh re: Mental Health Clinician Update.
- B. Project Updates

**5. PUBLIC HEARINGS:**

- A. Berkshire Pleasure Hospitality, LLC d/b/a The Barrington, Carrie Chen, Manager for a new Innholder's Hotel All Alcoholic Liquor License at 281 Main Street, Level 3, Great Barrington, MA 01230. (Discussion/Vote)
- a. Open Public Hearing
  - b. Explanation of Project
  - c. Speak in Favor/Opposition
  - d. Motion to Close Public Hearing
  - e. Motion re: Findings
  - f. Motion re: Approval/Denial/Table

**6. LICENSES OR PERMITS:**

- A. Sophia Veinoglou/Fairview Hospital for permission to hold Annual Monster Dash 5k Running race/walk and 1 mile walk on Saturday, October 26, 2019 starting at 9:30 am at Fairview Hospital's Out-Patient Rehabilitation Services. (Discussion/Vote)
- B. Maria Rundle/Flying Cloud Institute for One Day Beer and Wine Liquor License for July 27, 2019 from 3:00 pm – 6:00 pm at Bard College at Simon's Rock/Daniel Arts Center for Art Café and Auction. (Discussion/Vote)
- C. Janis Martinson/Mahaiwe Performing Arts Center for permission to reserve 40 parking spaces in the Town Hall Lot for Saturday, August 10, 2019 from 12:00 Noon to 12:00 Midnight for the Annual Gala. (Discussion/Vote)
- D. Amy Rudnick/Mahaiwe Performing Arts Center
- for One Day Weekday Entertainment License for Saturday, August 10, 2019 from 5:00 pm – 8:00 pm in a Tent behind Town Hall for the Annual Gala. (Discussion/Vote)
  - for One Day All Alcoholic Liquor License for Saturday, August 10, 2019 From 5:00 pm – 8:00 pm in a Tent behind Town Hall for the Annual Gala. (Discussion/Vote)
- E. Amy Rudnick/Fairview Hospital
- for One Day Weekday Entertainment License for Saturday, September 21, 2019 from 5:30 pm – 8:00 pm in a Tent behind Town Hall for Annual Gala. (Discussion/Vote)
  - for One Day All Alcoholic Liquor License for Saturday, September 21, 2019 from 5:30 pm – 8:00 pm in a Tent behind Town Hall for Annual Gala. (Discussion/Vote)
- F. David Isby/WSBS Radio/Sounds of Summer dba Townsquare Media, LLC for Seven (7) One Day Weekday Entertainment Licenses for July 9, 16, 23, 30, August 6, 13 and 20, 2019 from 6:00 pm – 8:00 pm at VFW, Route 7, Main Street for 2019 Sounds of Summer. (Discussion/Vote)

**7. OLD BUSINESS:**

- A. SB – **Continuation** - Staff update on Options for Housatonic School – Request to **Continue to July 22, 2019** SB meeting. (Discussion/Vote)
- B. SB – **Continuation** of Selectboard Policies and Procedures. (Discussion/Vote)

**8. NEW BUSINESS:**

- A. SB – Appointment of member(s) to the GB Cultural Council. (Discussion/Vote)
- B. Eric Brenner/BerkWork, LLC – Request for a Municipal Letter of Support. (Discussion/Vote)
- C. SB – Recommendation to the Zoning Board of Appeals on the Special Permit Application of Zachary Culbreth to alter a nonconforming single family home at 170 Taconic Avenue. (Discussion/Vote)
- D. SB – Recommendation to the Zoning Board of Appeals on the Special Permit Application of A & A Memorials, Inc. to expand a pre-existing nonconforming use from a welding shop and construction company to add services related to the construction, storage and sales of stone including cemetery monuments at 57 VanDeusenville Road. (Discussion/Vote)
- E. SB – Designation of Town Manager as Environmental Certifying Officer. (Discussion/Vote)
- F. SB – Approval of 2020 Town Meeting/Election Calendar. (Discussion/Vote)

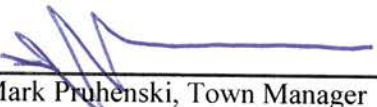
**9. CITIZEN SPEAK TIME:**

**10. SELECTBOARD’S TIME:**

**11. MEDIA TIME:**

**12. ADJOURNMENT:**

**NEXT SELECTBOARD’S MEETING: Monday, July 22, 2019, 7:00 P.M.**

  
\_\_\_\_\_  
Mark Pruhenski, Town Manager

*Pursuant to MGL. 7c. 30A sec. 20 (f), after notifying the chair of the public body, any person may make a video or audio recording of an open session of a meeting of a public body, or may transmit the meeting through any medium. At the beginning of the meeting, the chair shall inform other attendees of any such recordings. Any member of the public wishing to speak at the meeting must receive permission of the chair. The listings of agenda items are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

Mark Pruhenski  
Town Manager

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## TOWN OF GREAT BARRINGTON MASSACHUSETTS

### Year-end Transfer

June 28, 2019

TO: Selectboard and Finance Committee

FROM: Selectboard/Town Manager Office

RE: Year-end Transfer Request

I am respectfully requesting a transfer of funds from the following line items within my budget. Please see attached for detailed explanation.

	Org	Obj	Account Name	Amount
From:	01122	51114	Committee Clerks	\$ 4,000.00
	01122	51108	Town Manager	\$10,000.00
	01122	57800	Reserve Fund Transfer	\$ 2,300.00
To:	01122	53020	Legal	\$16,300.00

Department Head: \_\_\_\_\_

Date: \_\_\_\_\_

Town Accountant: Isaac M. Carmel

Date: 6-28-19

Town Manager: [Signature]

Date: 6-28-19

#### Approved:

Finance Committee: \_\_\_\_\_

Selectboard: \_\_\_\_\_

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**Reason for Transfer:**

The majority of this shortfall was a result of ongoing litigation with GJO LLC, legal questions related to marijuana applications, and a number of ongoing personnel matters.



FOR 2019 12

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01122 SELECTBOARD/TOWN MANAGER							
01122 50000 PRIOR YEAR ENCUMBRANCE	0					2,853.75	.0%
01122 51105 SELECTBOARD	12,500	2,854	12,499.95	2,083.45	.00	.05	100.0%
01122 51108 TOWN MANAGER	122,077	132,077	121,916.65	13,926.01	.00	10,160.35	92.3%
01122 51113 ADMINISTRATION	99,831	99,831	99,830.66	11,519.12	.00	.34	100.0%
01122 51114 COMMITTEE CLERKS	11,275	11,275	6,603.75	507.42	.00	4,671.25	58.6%
01122 51420 LONGEVITY PAY	950	950	950.00	.00	.00	.00	100.0%
01122 52300 PUBLICATIONS	5,000	2,000	489.56	156.00	.00	1,510.44	24.5%
01122 53020 LEGAL FEES	55,000	84,200	81,224.21	19,232.32	.00	2,975.79	96.5%
01122 53070 CONSULTANTS	7,022	16,322	14,900.00	2,900.00	.00	1,422.00	91.3%
01122 53400 TELEPHONE	30,000	30,000	29,606.86	6,430.83	.00	393.14	98.7%
01122 53450 ADVERTISING	15,000	11,500	8,628.17	919.91	.00	2,871.83	75.0%
01122 54200 OFFICE SUPPLIES	4,000	4,200	3,976.43	150.00	.00	223.57	94.7%
01122 57100 TRAVEL/TRAINING	4,364	5,945	5,799.38	.00	.00	145.83	97.5%
01122 57300 DUES & MEMBERSHIPS	4,600	3,744	3,743.79	.00	.00	145.83	100.0%
01122 57800 RESERVE FUND TRANSFER	0	15,000	12,670.50	.00	.00	2,329.50	84.5%
TOTAL SELECTBOARD/TOWN MANAGER	371,619	432,398	402,839.91	57,825.06	.00	29,557.84	93.2%
TOTAL EXPENSES	371,619	432,398	402,839.91	57,825.06	.00	29,557.84	

Shaun P. McHugh, Principle Assessor  
E-mail: SMchugh@townofgb.org  
www.townofgb.org



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Great Barrington, MA 01230

Telephone: (413) 528-1619  
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## TOWN OF GREAT BARRINGTON MASSACHUSETTS

### Year-end Transfer

June 28, 2019

TO: Selectboard and Finance Committee  
FROM: Shaun P. McHugh, Principle Assessor  
RE: Year-end Transfer Request

I am respectfully requesting a transfer of funds from the following line items within my budget. Please see attached for detailed explanation.

	Org	Obj	Account Name	Amount
From:	01141	51106	Principal Assessor	\$1,200.00
To:	01141	53010	Contracted Services	\$1,200.00

Department Head: *Shaun McHugh*

Date: 6/28/19

Town Accountant: *[Signature]*

Date: 6/28/19

Town Manager: *[Signature]*

Date: 6/28/19

**Approved:**

Finance Committee: \_\_\_\_\_  
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Selectboard: \_\_\_\_\_  
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**Reason for Transfer:**

FY20 is a revaluation year for the town. This requires a more in-depth analysis of all real and personal properties. The Assessing department has to work closely with the Department of Revenue to ensure all proper procedures are being complied with. In order to complete this work in a timely manner and have the tax rate set in late August, it was advised, upon the DOR's recommendation, to engage the services of a valuation company. Additional funds to cover this cost are available in the Principal Assessor's line item.





FOR 2019 12

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01141 ASSESSORS							
01141 51106 PRINCIPAL ASSESSOR	80,850	79,150	67,029.88	8,307.69	.00	12,120.12	84.7%
01141 51109 BOARD OF ASSESSORS	1,200	1,200	1,200.00	600.00	.00	.00	100.0%
01141 51113 ADMIN ASSESSOR	45,295	46,995	46,923.25	5,769.24	.00	71.75	99.8%
01141 51420 LONGEVITY PAY	950	950	884.00	.00	.00	66.00	93.1%
01141 53010 CONTRACTED SERVICES	15,000	22,060	13,882.50	5,812.50	9,187.50	-1,010.00	104.6%*
01141 54200 OFFICE SUPPLIES	2,000	2,300	1,293.71	209.44	.00	1,006.29	56.2%
01141 57100 TRAVEL/TRAINING	2,250	1,150	860.08	.00	.00	289.92	74.8%
01141 57300 DUES & MEMBERSHIPS	300	200	200.00	.00	.00	.00	100.0%
TOTAL ASSESSORS	147,845	154,005	132,273.42	20,698.87	9,187.50	12,544.08	91.9%
TOTAL EXPENSES	147,845	154,005	132,273.42	20,698.87	9,187.50	12,544.08	

Marie Y. Ryan, MMC  
Town Clerk

E-mail: [mryan@townofgb.org](mailto:mryan@townofgb.org)  
[www.townofgb.org](http://www.townofgb.org)



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## TOWN OF GREAT BARRINGTON MASSACHUSETTS

### Year-end Transfer

June 24, 2019

TO: Selectboard Board and Finance Committee  
FROM: Marie Y. Ryan, Town Clerk  
RE: Year-end Transfer Request

I am respectfully requesting a transfer of funds from the following line items within my budget. Please see attached for detailed explanation.

	Org	Obj	Account Name	Amount
From:	01161	55800	Other Supplies	\$1,364.73
To:	01161	51108	Election Workers	\$1,364.73

Department Head: Marie Y Ryan

Date: 6/24/19

Town Accountant: [Signature]

Date: 6/28/19

Town Manager: [Signature]

Date: 6/28/19

**Approved:**

Finance Committee: \_\_\_\_\_  
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Selectboard: \_\_\_\_\_  
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**Reason for Transfer:**

When we did our budgets last year, I specifically requested more money in my Election line items because I knew I had an extra election but this line item was cut from what I requested originally. We now need to cover the costs of paying out the election workers. Thank you.



	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01161 TOWN CLERK/ELECTIONS							
01161 51106 TOWN CLERK	58,548	58,548	58,548.00	6,755.56	.00	.00	100.0%
01161 51108 ELECTION WORKERS	7,000	7,000	8,364.73	.00	.00	-1,364.73	119.5%*
01161 51109 REGISTRAR	2,112	2,112	1,958.00	264.00	.00	154.00	92.7%
01161 51113 CLERICAL	17,798	17,798	18,175.83	2,027.04	.00	-377.83	102.1%*
01161 51420 LONGEVITY PAY	300	300	300.00	.00	.00	.00	100.0%
01161 52450 R/M EQUIP	5,000	5,000	4,644.92	.00	.00	355.08	92.9%
01161 52470 PUBLICATIONS	6,000	6,000	3,610.14	.00	.00	2,389.86	60.2%
01161 55800 OTHER SUPPLIES	18,100	19,750	9,841.96	5,474.04	1,650.00	8,258.04	58.2%
01161 55860 SUBSCRIPTIONS	2,600	2,600	40.00	.00	.00	2,560.00	1.5%
01161 57100 TRAVEL/TRAINING	2,500	2,500	2,366.24	324.80	.00	133.76	94.6%
01161 57300 DUES & MEMBERSHIPS	2,500	2,500	1,304.33	850.00	.00	1,195.67	52.2%
TOTAL TOWN CLERK/ELECTIONS	122,458	124,108	109,154.15	15,695.44	1,650.00	13,303.85	89.3%
TOTAL EXPENSES	122,458	124,108	109,154.15	15,695.44	1,650.00	13,303.85	

William R. Walsh, Jr.  
Chief of Police



465 Main Street  
Great Barrington, MA 01230

Telephone: (413) 528-0306  
Fax: (413) 528-6342

# TOWN OF GREAT BARRINGTON MASSACHUSETTS

## POLICE DEPARTMENT

### Year-end Transfer

June 26, 2019

TO: Selectboard Board and Finance Committee

FROM: William Walsh, Chief of Police

RE: Year-end Transfer Request

I am respectfully requesting a transfer of funds from the following line items within my budget. Please see attached for detailed explanation.

	Org	Obj	Account Name	Amount
From:	01210	51410	Holiday Pay	\$5685
	01210	57100	Travel / Training	\$5250
To:	01210	54800	Vehicular Supplies	\$435

Department Head: [Signature]

Date: 6/25/19 *R101d 7/3*

Town Accountant: [Signature]

Date: 7/3/19

Town Manager: [Signature]

Date: 7/3/19

**Approved:**

Finance Committee

Selectboard:

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**Reason for Transfer:**

This year, we have had a retirement, one resignation and one officer leave for another position in a different town. In order to get our part-time officer through the police academy quicker so that we can fill one of these positions, we decided to send him to an academy out of the area. This required a hotel stay. When this plan was originally approved by the prior Town Manager, she said that she would give us funds toward this expense, however, due to her own budget constraints, was unable to do so.

Each year we apply for the 911 training/ EMD grant, This allows us to pay for required 911 in-service training of our officers and also training of our new part-time officers in the area of Emergency Medical Dispatching. Some of the funds requested through this grant were denied. Since the contract end date is the end of June, there are reimbursement requests still pending. Therefore, we are asking for funds to cover the item that was denied, as well as, funds in case the state does not approve the full reimbursement request amount.

We used all of our vehicle supplies money and are requesting a small amount to offset last minute repairs.



FOR 2019 12

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01210 POLICE DEPARTMENT							
01210 51117 POLICE CHIEF	93,423	93,423	93,423.00	10,779.59	.00	.00	100.0%
01210 51121 PATROLMEN	1,072,230	987,809	961,226.91	109,069.86	.00	26,581.90	97.3%
01210 51123 POLICE SPECIALS	64,361	64,361	52,992.22	11,227.52	.00	11,368.78	82.3%
01210 51125 ADMINISTRATIVE ASST	42,172	42,172	42,149.69	4,863.44	.00	22.31	99.9%
01210 51131 PARKING CONTROL OFFCR	15,000	15,000	13,630.77	856.17	.00	1,369.23	90.9%
01210 51300 OVERTIME	118,384	198,384	203,336.01	36,871.31	.00	-4,952.01	102.5%*
01210 51410 HOLIDAY PAY	52,275	52,275	44,407.84	3,021.83	.00	7,867.16	85.0%
01210 51420 LONGEVITY PAY	6,100	6,100	5,350.00	.00	.00	750.00	87.7%
01210 51920 UNIFORM ALLOWANCE	19,125	19,125	16,875.00	.00	.00	2,250.00	88.2%
01210 51930 TRAINING/EDUCATION	45,378	49,799	49,799.19	2,171.79	.00	.00	100.0%
01210 52120 OIL	0	1,000	.00	.00	1,000.00	.00	100.0%
01210 52450 EQUIPMT MAINT/REPRS	1,535	1,535	1,535.00	.00	.00	.00	100.0%
01210 52700 CONTRACTED SERVICES	0	1,440	1,440.00	.00	.00	.00	100.0%
01210 52900 CARE OF PRISONERS	0	1,431	1,431.21	348.45	.00	.00	100.0%
01210 54200 OFFICE SUPPLIES	7,000	5,832	5,742.44	335.62	.00	89.61	98.5%
01210 54201 OFFICE EQUIPMENT	1,380	1,523	1,522.75	144.90	.00	.00	100.0%
01210 54202 ADDTL EQUIPMENT	2,700	2,700	2,699.05	.00	.00	.95	100.0%
01210 54800 VEHICULAR SUPPLIES	14,000	19,343	17,828.80	3,614.92	.00	1,514.40	92.2%
01210 55840 UNIFORMS	13,000	7,615	7,615.20	144.52	.00	.00	100.0%
01210 55850 CRIME PREVENTION/AMMO	8,400	4,906	4,647.67	84.99	53.06	204.98	95.8%
01210 55851 OTHER SUPPLIES	0	2	2.49	.00	.00	.00	100.0%
01210 55860 SUBSCRIPTIONS	1,945	1,890	1,890.00	.00	.00	.00	100.0%
01210 57100 TRAVEL/TRAINING	14,021	16,421	17,001.20	2,208.59	.00	-580.20	103.5%*
01210 57300 DUES & MEMBERSHIPS	2,914	2,840	2,840.00	.00	.00	.00	100.0%
TOTAL POLICE DEPARTMENT	1,595,343	1,596,927	1,549,386.44	185,743.50	1,053.06	46,487.11	97.1%
TOTAL EXPENSES	1,595,343	1,596,927	1,549,386.44	185,743.50	1,053.06	46,487.11	

Sean T. VanDeusen  
DPW Superintendent

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## TOWN OF GREAT BARRINGTON MASSACHUSETTS

### Year-end Transfer

July 1, 2019

TO: Selectboard Board and Finance Committee  
FROM: Sean T. VanDeusen, DPW Superintendent  
RE: Year-end Transfer Request

I am respectfully requesting a transfer of funds from the following line items within my budget. Please see attached for detailed explanation.

	Org	Obj	Account Name	Amount
From:	01422	51137	Highway Division	\$50,000
To:	01192	52120	Gas/Oil	25,000
	01424	52110	Street Lights	25,000

Department Head: [Signature]

Date: July 1 2019

Town Accountant: [Signature]

Date: 7-1-19

Town Manager: [Signature]

Date: 7/3/19

**Approved:**

Finance Committee: \_\_\_\_\_  
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Selectboard: \_\_\_\_\_  
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**Reason for Transfer:**

The FY 19 budget was based upon the previous fiscal years actual numbers for Gas/Oil and Street Lights with no contingency for market fluctuations. The costs for Street Lights as well as Gas and Oil has increased resulting in overages.



TOWN OF GREAT BARRINGTON  
FY19 YTD BUDGET REPORT-THRU 6/30/19

07/02/2019 10:18  
1184scarmel

FOR 2019 12

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01192 PUBLIC BUILDINGS							
01192 51106 MAINTENANCE CUSTODIAN	87,380	89,115	89,111.80	5,805.60	.00	3.20	100.0%
01192 51135 WORKING FOREMAN	0	54,580	54,566.40	6,820.80	.00	13.60	100.0%
01192 51301 OVERTIME	2,869	2,869	2,559.01	2,236.75	.00	309.99	89.2%
01192 52110 ELECTRICITY	103,711	114,211	87,083.31	9,806.95	.00	27,127.69	76.2%
01192 52120 GAS/OIL	41,400	64,221	71,741.03	7,701.34	.00	-7,520.43	111.7%*
01192 52121 LIBRARY BLDGS-GAS/OIL	14,872	1,025	25.02	.00	.00	1,000.00	2.4%
01192 52310 WATER/SEWER	8,824	13,600	10,850.38	265.59	.00	2,750.00	79.8%
01192 52410 REPAIRS-BLDG/GROUNDS	58,000	40,450	35,205.76	2,436.12	.00	5,244.24	87.0%
01192 52700 CONTRACTED SERVICES	49,217	63,326	55,163.76	2,031.20	.00	8,162.32	87.1%
01192 52701 FACILITY LEASES	33,100	38,100	35,314.15	2,334.90	.00	2,785.85	92.7%
01192 52920 TRASH REMOVAL	1,958	2,558	2,139.72	194.52	.00	418.28	83.6%
01192 54500 CUSTODIAL SUPPLIES	13,311	13,711	12,374.19	1,291.95	.00	1,336.81	90.3%
01192 55200 DEWEY SCHOOL	17,000	6,880	6,231.12	.00	.00	648.88	90.6%
01192 57800 RESERVE FUND TRANSFER	0	15,000	.00	.00	7,250.00	7,750.00	48.3%
TOTAL PUBLIC BUILDINGS	431,642	519,646	462,365.65	38,925.72	7,250.00	50,030.43	90.4%
01422 DPW-HIGHWAY							
01422 51110 DPW SUPERINTENDENT	85,208	85,208	85,208.00	9,831.49	.00	.00	100.0%
01422 51113 ADMINISTRATIVE ASST	35,135	33,820	30,675.89	4,054.09	.00	3,144.11	90.7%
01422 51120 HIGHWAY SUPERINTENDEN	71,270	71,270	71,270.00	8,223.43	.00	.00	100.0%
01422 51137 HIGHWAY DIVISION	539,590	532,340	484,435.28	59,736.00	.00	47,904.72	91.0%
01422 51138 RECYCLING CENTER STAFF	15,788	15,788	15,668.46	1,763.88	.00	119.54	99.2%
01422 51300 SNOW & ICE OVERTIME	70,108	70,108	107,386.19	1,518.22	.00	-37,278.19	153.2%*
01422 51301 OVERTIME	9,499	11,499	11,078.20	.00	.00	420.80	96.3%
01422 51420 LONGEVITY PAY	5,350	5,350	4,833.50	.00	.00	516.50	90.3%
01422 52115 SEWER/WATER	1,000	1,000	795.65	.00	.00	204.35	79.6%
01422 52120 GAS	6,000	9,000	5,977.55	777.67	.00	3,022.45	66.4%
01422 52410 BLDG & GROUNDS MAINT/R	6,000	1,000	317.15	71.24	.00	682.85	31.7%
01422 52450 EQUIPMENT MAINT/REPAIRS	56,000	64,000	54,193.05	5,564.19	92.50	9,714.45	84.8%
01422 52490 STREET MAINT/REPAIRS	70,000	83,416	77,398.91	17,598.64	.00	6,016.87	92.8%
01422 52700 CONTRACTED SERVICES	51,000	50,724	43,713.38	12,535.00	.00	7,010.82	86.2%
01422 52701 TRASH HAULING	35,800	47,645	40,129.71	2,988.52	.00	7,515.29	84.2%
01422 52702 HAZ WASTE COLLECTION	6,500	4,255	4,255.00	.00	.00	.00	100.0%
01422 52740 CLOTHING & UNIFORMS	10,800	16,300	12,910.47	558.64	.00	3,389.53	79.2%
01422 52900 LICENSES	500	100	61.38	.00	.00	38.62	61.4%
01422 53050 ENGINEERING-LANDFILL	12,000	12,000	9,400.00	3,525.00	.00	2,600.00	78.3%



TOWN OF GREAT BARRINGTON  
FY19 YTD BUDGET REPORT-THRU 6/30/19

07/02/2019 10:18  
1184scarmel

FOR 2019 12

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01422 53800 FEES/PERMITS	2,500	500	273.00	.00	.00	227.00	54.6%
01422 54200 OFFICE SUPPLIES	1,000	1,700	1,209.00	.00	.00	491.00	71.1%
01422 54810 GASOLINE & DIESEL FUEL	90,000	96,540	73,742.93	3,608.15	6,000.00	16,797.07	82.6%
01422 55300 PUBLIC WORKS SUPPLIES	31,900	28,698	24,380.37	3,478.50	.00	4,317.63	85.0%
01422 55700 SNOW & ICE SUPPLIES	150,000	150,000	154,500.84	4,897.69	.00	-4,500.84	103.0%*
01422 57100 INSTATE TRAVEL	0	1,002	551.75	.00	.00	450.25	55.1%
01422 57300 DUES & MEMBERSHIPS	200	60	60.00	.00	.00	.00	100.0%
01422 58541 REMEDIATION-HWY GARAGE	34,000	27,470	27,470.00	2,090.00	.00	.00	100.0%
TOTAL DPW-HIGHWAY	1,397,148	1,420,793	1,341,895.66	142,820.35	6,092.50	72,804.82	94.9%
01424 DPW-STREET LIGHTS							
01424 52110 STREET LIGHTS	116,000	119,434	110,849.07	9,671.16	.00	8,584.93	92.8%
TOTAL DPW-STREET LIGHTS	116,000	119,434	110,849.07	9,671.16	.00	8,584.93	92.8%
TOTAL EXPENSES	1,944,790	2,059,873	1,915,110.38	191,417.23	13,342.50	131,420.18	



FOR 2019 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	1,944,790	2,059,873	1,915,110.38	191,417.23	13,342.50	131,420.18	93.6%

\*\* END OF REPORT - Generated by Susan Carmel \*\*

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**TOWN OF GREAT BARRINGTON**

**NOTICE OF PUBLIC HEARING**

The Selectboard will hold a public hearing on Monday, July 8, 2019 at 7:00 PM at the Town Hall, 334 Main Street, Great Barrington, MA 01230 to act on the application of Berkshire Pleasure Hospitality, LLC d/b/a The Barrington, Carrie Chen, Manager for a new Innholder's Hotel All Alcoholic Liquor License at 281 Main Street, Level 3, Great Barrington, MA 01230.

Stephen Bannon  
Chair

**PLEASE PUBLISH June 28, 2019 and July 5, 2019.**



The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

**APPLICATION FOR A NEW LICENSE**

Municipality

**1. LICENSE CLASSIFICATION INFORMATION**

ON/OFF-PREMISES	TYPE	CATEGORY	CLASS
<input type="text" value="On-Premises-12"/>	<input type="text" value="§12 Hotel"/>	<input type="text" value="All Alcoholic Beverages"/>	<input type="text" value="Annual"/>

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

Is this license application pursuant to special legislation?  Yes  No Chapter  Acts of

**2. BUSINESS ENTITY INFORMATION**

The entity that will be issued the license and have operational control of the premises.

Entity Name	<input type="text" value="Berkshire Pleasure Hospitality, LLC"/>	FEIN	<input type="text" value="83-4674301"/>
DBA	<input type="text" value="The Barrington"/>	Manager of Record	<input type="text" value="Carrie Chen"/>
Street Address	<input type="text" value="281 Main Street, Level 3, Great Barrington, MA 01230"/>		
Phone	<input type="text" value="413-528-6159"/>	Email	<input type="text" value="gbthebarrington@gmail.com"/>
Alternative Phone	<input type="text" value="413-404-4511"/>	Website	<input type="text" value="www.thebarringtongb.com"/>

**3. DESCRIPTION OF PREMISES**

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Total Square Footage:	<input type="text" value="~6,000"/>	Number of Entrances:	<input type="text" value="2"/>	Seating Capacity:	<input type="text" value="40"/>
Number of Floors	<input type="text" value="1"/>	Number of Exits:	<input type="text" value="2"/>	Occupancy Number:	<input type="text" value="29"/>

**4. APPLICATION CONTACT**

The application contact is the person whom the licensing authorities should contact regarding this application.

Name:	<input type="text" value="Carrie Chen"/>	Phone:	<input type="text" value="206-972-4819"/>
Title:	<input type="text" value="Manager"/>	Email:	<input type="text" value="chencarrie@me.com"/>

**REVIEWED FOR CODE COMPLIANCE**  
*Signature*  
 Great Barrington Building Department  
 Date: 6-24-19

**ART FORMS ARCHITECTURE**  
 www.artformsa.com  
 Copyright © 2019, RA  
 Principal  
 476 Main Street  
 Great Barrington, MA 01230  
 413.4129.5322

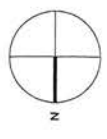
NO.	DATE	DESCRIPTION	BY



**THE BARRINGTON**  
 281 Main Street, 3rd Floor  
 Great Barrington, MA 01230

SHEET TITLE  
 CHANGE OF USE /  
 CODE REVIEW  
 SHEET NUMBER

**R 01.01**



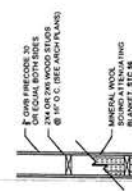
**LEGEND:**

**R1** LODGING RESIDENTIAL EXISTING

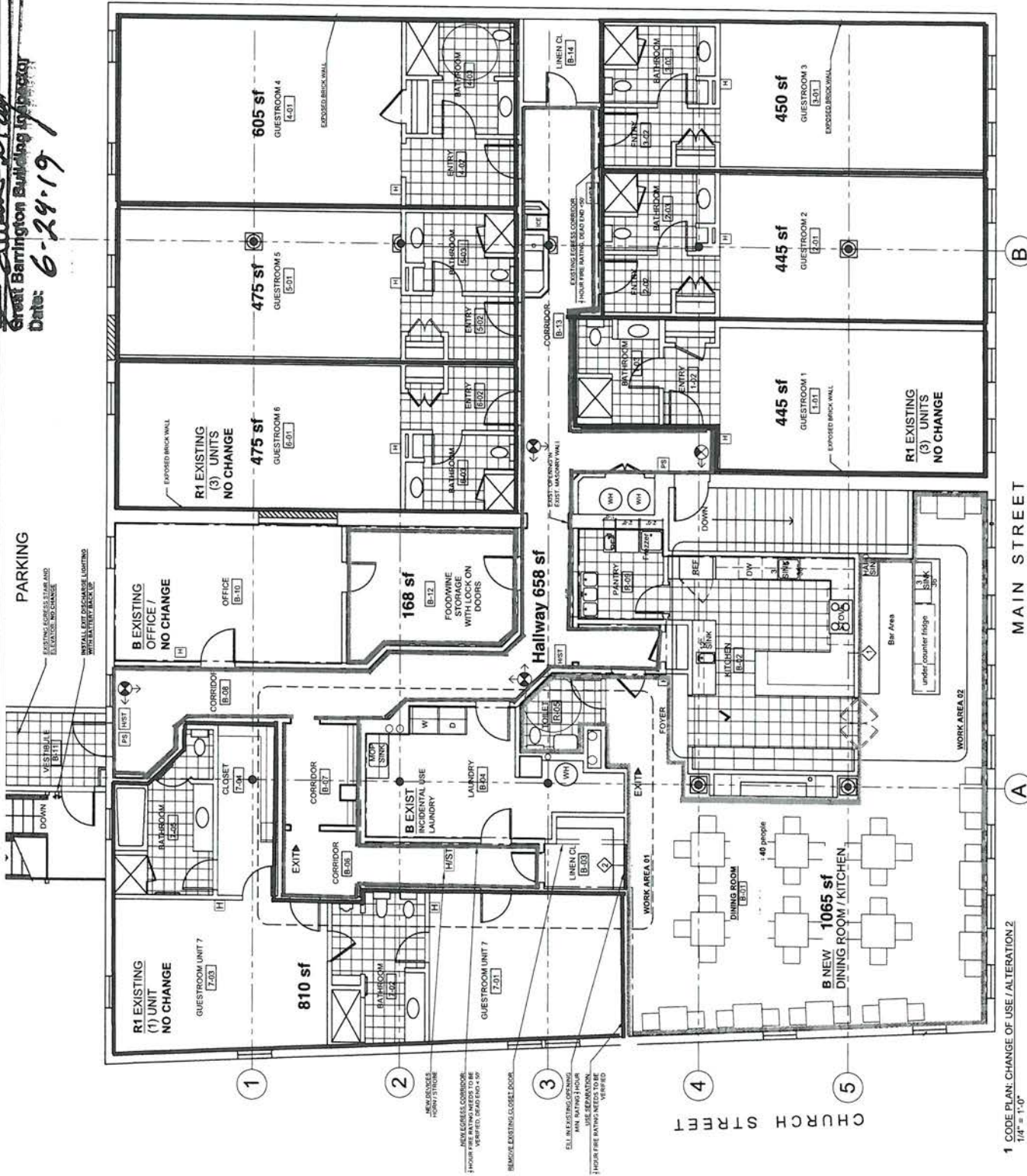
**B** OFFICE BUSINESS

**E** EGRESS HALLWAY

- NEW DEVICES:**
- EXIT EXIT LIGHT
  - FIRE ALARM HORN
  - FIRE ALARM HORN/STROBE
- EXISTING DEVICES:**
- EXIT LIGHT
  - FIRE ALARM HORN
  - FIRE ALARM HORN/STROBE
  - STROBE
  - FIRE ALARM PULL STATION
  - PUBLIC DINING AREA
  - FOOD/WINE STORAGE
  - GUEST ROOMS
  - HALLWAY



UL DESIGN: U 407  
 RATED: 4-HR ASSEMBLY  
 STC 56  
 2 WALL TYPES  
 3/4" = 1'-0"



**1** CODE PLAN: CHANGE OF USE / ALTERATION 2  
 1/4" = 1'-0"

Bruce Firger, Assessor  
John Katz, Assessor

Shaun McHugh, Principal Assessor  
E-mail: [smchugh@townofgb.org](mailto:smchugh@townofgb.org)

Carol Strommer  
Administrative Assessor  
E-mail: [cstrommer@townofgb.org](mailto:cstrommer@townofgb.org)



Town Hall, 334 Main Street  
Great Barrington, MA 01230

Telephone: (413) 528-2220 x 5  
Fax: (413) 528-1026

## TOWN OF GREAT BARRINGTON MASSACHUSETTS

### ASSESSORS' OFFICE

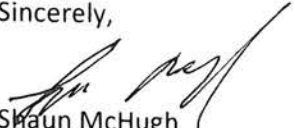
June 25, 2019

LIQUOR LICENSE ABUTTERS FOR PROPERTY OF: BERKSHIRE PLEASURE LLC, 281 MAIN STREET  
Map 19 Lot 124, Book 2479 Page 291

<u>MAP</u>	<u>LOT</u>	<u>ABUTTER</u>
19	125	Drucker Family LLC, 15 Highland Dr., Gt. Barrington, MA 01230-1536
19	127	Enfield Realty Holdings LLC, 28 Church St., Gt. Barrington, MA 01230-1315
19	101	Society of Congregational Church, PO Box 660, Gt. Barrington, MA 01230-0660
19 UA1,A2	124	Lee Bank, 75 Park St., Lee, MA 01238-1701
19 U A3	124	Lance & Cara Vermeulan, PO Box 178, South Egremont, MA 01258-0178
19 U A4	124	Eden Rock Group LLC, 285 Main St., Gt. Barrington, MA 01230-1608
19 U A5	124	James A. Mercer, Trustee, 80 Maple Ave. #1, Gt. Barrington, MA 01230-1953
19 U B1	124	Martha Klein, PO Box 542, Norfolk, CT 06058-0542
19 U B2	124	Robert W. Finley III, 570 Westminister Rd. Suite D16, Brooklyn, NY 11230-1456
19 U B3	124	Christy Allison Smith, 26 Lockwood St., Rochester, NY 14609-6502
19 U B4	124	Damien Flores & Susannah H. Miskell, 128 Green River Valley Rd., Gt. Barrington, MA 01230-2400
19 U B5	124	Ann Canning, 102 Stevens Lake Rd., Gt. Barrington, MA 01230-8429
19 U B6	124	Karen Waddell, 100 Riverside Dr. #12A, New York, NY 10024-4822
19 UB7,8	124	Robert & Alba Tutnauer, Trustees, PO Box 629, Otis, MA 01253-0629
19 U B9	124	G. Thomas Mullany Jr. & Helen Mullany, 281 Main St. #9, Gt. Barrington, MA 01230-1617

The above list of abutters for liquor license is correct according to the latest records of this office.

Sincerely,

  
Shaun McHugh  
Principal Assessor

mailed 6/27/19



## Exhibit B

### Description of Premises

281 Main Street, Third Floor, Great Barrington, Massachusetts ("Premises"). "The Barrington" consists of seven Private Tourist Home Suites ("Suites"), a kitchen, dining room and alcohol storage spaces. Alcohol shall be served from the bar located in the dining room and shall be consumed in the Dining Room and Suites. The licensed area shall consist of the Suites, Hallways, Dining Room and alcohol storage spaces.

The Dining Room is 1,065 square feet and seats 40 people. Alcohol will be stored behind the bar and kept in locked cabinetry when the bar is closed. Alcohol will be stored in the 168 square feet Food/Wine Storage room, which is and located off the hallway. There are two locked doors accessing the storage area. The seven Suites have a total square footage of 3,705. The hallways being licensed are 658 square feet. There are two ingresses and egresses, one is an interior walkup accessible from Main Street and the other is on the rear of the building and is handicap accessible.



**The Commonwealth of Massachusetts  
William Francis Galvin**

Minimum Fee: \$500.00

Secretary of the Commonwealth, Corporations Division  
One Ashburton Place, 17th floor  
Boston, MA 02108-1512  
Telephone: (617) 727-9640

**Certificate of Organization**  
(General Laws, Chapter )

Identification Number: 001382576

1. The exact name of the limited liability company is: BERKSHIRE PLEASURE HOSPITALITY, LLC

2a. Location of its principal office:

No. and Street: 281 MAIN STREET, LEVEL 3  
City or Town: GREAT BARRINGTON State: MA Zip: 01230 Country: USA

2b. Street address of the office in the Commonwealth at which the records will be maintained:

No. and Street: 281 MAIN STREET  
LEVEL 3  
City or Town: GREAT BARRINGTON State: MA Zip: 01230 Country: USA

3. The general character of business, and if the limited liability company is organized to render professional service, the service to be rendered:

TO OPERATE A TOURIST HOME, LODGING ESTABLISHMENT AND FOOD ESTABLISHMENT AND TO ALSO TO TAKE ANY OTHER ACTION AND ENGAGE IN ANY OTHER BUSINESS NOT PROHIBITED UNDER THE ACT OR OTHER APPLICABLE LAW.

4. The latest date of dissolution, if specified:

5. Name and address of the Resident Agent:

Name: KATHLEEN M. MCCORMICK  
No. and Street: 390 MAIN STREET, SUITE 2  
City or Town: GREAT BARRINGTON State: MA Zip: 01230 Country: USA

I, KATHLEEN M. MCCORMICK resident agent of the above limited liability company, consent to my appointment as the resident agent of the above limited liability company pursuant to G. L. Chapter 156C Section 12.

6. The name and business address of each manager, if any:

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
MANAGER	CARRIE CHEN	281 MAIN STREET, LEVEL 3 GREAT BARRINGTON, MA 01230 USA

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code

**8. The name and business address of the person(s) authorized to execute, acknowledge, deliver and record any recordable instrument purporting to affect an interest in real property:**

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
REAL PROPERTY	CARRIE CHEN	281 MAIN STREET, LEVEL 3 GREAT BARRINGTON, MA 01230 USA

**9. Additional matters:**

**SIGNED UNDER THE PENALTIES OF PERJURY, this 7 Day of May, 2019,**  
CARRIE CHEN


*(The certificate must be signed by the person forming the LLC.)*

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are

deemed to have been filed with me on:

May 07, 2019 04:02 PM

A handwritten signature in black ink, reading "William Francis Galvin". The signature is written in a cursive style with a large, prominent initial "W".

WILLIAM FRANCIS GALVIN

*Secretary of the Commonwealth*



Board of Selectmen  
Town of Great Barrington  
334 Main St.  
Great Barrington, MA 01230

June 3, 2019

Dear Select board:

As an employee of Fairview Hospital and this year's Race Director, I am requesting permission to hold our annual Monster Dash 5k running race/ walk and 1 mile walk on Saturday October 26, 2019.

We would like to begin the event at 9:30 AM, starting and finishing at Fairview Hospital's Out-Patient Rehabilitation Services. The run route will head west on Rt. 23, turn left onto West Sheffield Rd., turn around just before Wyantenuck Country Club and return to start. The walk route will head downtown to Berkshire Bank and back.

We will have volunteers on the course and I have contacted Chief Walsh regarding this event. If you have any questions I can be reached at 413-845-9739.

I look forward to hearing from you and hope that you will be able to approve this annual community event. Upon your approval I will submit the application permit to the Mass. Highway Department.

Sincerely,

Sophia Veinoglou NP, Race Director  
Fairview Hospital  
27 Lewis Ave.  
Great Barrington, MA 01230  
[Sveinoglo2@bhs1.org](mailto:Sveinoglo2@bhs1.org)  
413-854-9739

SB Meeting  
6/27/19

Fee: \$25.00 (per day) pd.



**APPLICATION FOR ONE DAY LIQUOR LICENSE**

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Maria Rundle, Executive Director

Organization Name: FLYING CLOUD INSTITUTE

Applicant's Address: 352 Main St Ste 212 GREATBARRINGTON

Telephone Number: 413 645-3058

Type of License: ONE DAY BEER & WINE ONE DAY ALL ALCOHOLIC  
(Circle one)

Event: ART CAFE & AUCTION (FUNDRAISER)

Date: 7/27/19 Start Time: 3 PM End Time: 6 PM

Event Address: DANIEL ARTS CENTER / BARD COLLEGE at SIMONS ROCK

Is the Event on Town property? YES NO

**PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:**

- 1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
- 2. Certificate of Insurance showing proof of Liquor Liability coverage.  
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
- 3. If the event is not on applicant's property, a letter of permission from the owner is required.

**Liability:** The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

[Signature]  
Signature of Applicant

6/13/2019  
Date

**FOR TOWN USE:**

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Postponed \_\_\_\_\_



Town of Great Barrington  
334 Main Street  
Great Barrington, MA 01230

To Whom It May Concern:

This letter is to certify that Flying Cloud Institute, Inc. has permission to hold an event at Bard College at Simon's Rock in the Daniel Arts Center on July 27, 2019 from 3 – 6 pm. I understand that they will be applying for a one day liquor license in order to serve alcohol during the event.

Thank you for your time and kind assistance.

Yours truly,

A handwritten signature in purple ink, consisting of a stylized 'PB' followed by a long horizontal line.

Philip B. Morrison  
Director of Finance & Administration  
Bard College at Simon's Rock





# Art Cafe & Auction

July 27th • 3:00 - 6:00 pm

# Flying Cloud Institute | Where Science Meets Art

**You are invited to an Art Cafe & Auction to benefit Flying Cloud Institute**

Enjoy a dessert buffet, gourmet coffee, and beverages while bidding on art work by professional local artists, Flying Cloud Institute alumni, and young artists of the Berkshires.

**SATURDAY, JULY 27TH, 3:00-6:00 PM**

**BARD COLLEGE AT SIMON'S ROCK**

**DANIEL ARTS CENTER GALLERY**

84 Alford Road, Great Barrington, MA 01230

RSVP appreciated: [admin@flyingcloudinstitute.org](mailto:admin@flyingcloudinstitute.org)

visit the  
website for  
artists and details:  
[flyingcloudinstitute.org](http://flyingcloudinstitute.org)

---

352 Main St, Ste 212 • Gt. Barrington, MA • 01230 • 413-645-3058



1

June 14, 2019

FOUNDER  
Lola Jaffe

Mark Pruhenski  
Town Manager  
334 Main Street  
Great Barrington, MA 01230

EXECUTIVE DIRECTOR  
Beryl Jolly

Dear Mr. Pruhenski,

BOARD OF DIRECTORS

The Mahaiwe Performing Arts Center will hold its annual Gala on Saturday, August 10. The Gala evening begins with a dinner at 5:00pm, which will be held in a tent behind Town Hall, followed by a performance featuring John Mulaney at the Mahaiwe at 8:00pm. The evening will end at approximately 9:45pm.

CHAIR  
Margaret Deutsch

VICE CHAIRS  
Alan S. Jaffe  
Mandy Victor-Pieczarka

As has been the case in past years, the Mahaiwe requests permission to reserve the 40 parking spaces in the Town Hall lot by posting signs stating "No Parking. Saturday August 10, noon – midnight," allowing for monitored VIP parking during the event. To that end, we also request that, if possible, no meetings be scheduled that evening at Town Hall.

TREASURER  
Jeffrey N. Cohen

CLERK  
Ron Ashendorf

We ask for the approval of this plan by the appropriate town managers and the Board of Selectmen. As you know, the Gala is the most important fundraising event of the year for the Mahaiwe, and one of the major cultural events of the year in Great Barrington.

Stacy Allegrone-Lewis  
Carol Bekar  
Bob Boyett  
Maggie Buchwald,  
Past Chair  
Sharon Casdin  
Barbara Cutler  
Susan Grausman  
Bobbie Hallig  
Jane Iredale  
Lola Jaffe  
Dan Lipson  
Benjamin Liptzin, M.D.  
John D. Miller  
Cheryl Raifstanger  
Deborah Ryan  
Abby Schroeder  
Barry R. Shapiro  
Judd Shoval  
John Hoyt Stookey  
Vicki Weiner

Thank you for your assistance. Please contact me if you require any further information. I can be reached by phone at (413) 644-9040, x 106 or email at [janis@mahaiwe.org](mailto:janis@mahaiwe.org).

Sincerely,  
  
Janis Martinson  
Director of Advancement

3

Fee: \$25.00 (per day)



**APPLICATION FOR ONE DAY LIQUOR LICENSE**

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Amy Rudnick, Event Planner for  
Organization Name: Mahaiwe Performing Arts Center  
Applicant's Address: 14 Castle St. PO Box 960, GB, MA 01230  
Telephone Number: 413 441 1145 (Amy Rudnick)

Type of License: ONE DAY BEER & WINE **ONE DAY ALL ALCOHOLIC**  
(Circle one)

Event: Mahaiwe PAC Gala  
Date: Sat, 8-10-19 Start Time: 5:00pm End Time: 8:00pm  
Event Address: Tent behind Town Hall

Is the Event on Town property? **YES** NO

**PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:**

1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.  
~~OR~~ Certificate of Insurance showing proof of Liquor Liability coverage.  
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
- OR 3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Amy Rudnick 6.13.19  
Signature of Applicant Date

FOR TOWN USE:  
Approved \_\_\_\_\_ Denied \_\_\_\_\_ Postponed \_\_\_\_\_

\* tips



Town Hall, 334 Main Street  
Great Barrington, MA 01230

Telephone: (413) 528-3206  
Fax: (413) 528-3064

**TOWN OF GREAT BARRINGTON  
MASSACHUSETTS**

**OFFICE OF THE PARKS COMMISSIONERS**

May 24, 2019

Amy Rudnick  
Mahaiwe Performing Arts Center  
P.O. Box 690  
Great Barrington, MA 01230

At its meeting of May 13, 2019 the Parks Commissioners approved your request to use the Town Hall Green on Saturday, August 10, 2019 from 5:00 p.m. to 10:00 p.m. for the Mahaiwe Annual Gala. It was also approved for Mahaiwe Tent to set up the tent on August 8, 2019 and remove it August 12, 2019.

If you should have any questions, please do not hesitate to call.

Very truly yours

Carolyn Wichmann  
Clerk  
Parks and Recreation Commissioners

1



**TOWN OF GREAT BARRINGTON**  
**Temporary Weekday Entertainment License Application**  
**\$25.00 per day**

The undersigned hereby applies for a license in accordance with the provisions of MA General Laws, Ch.140 Sec.183A amended, Ch.351, Sec.85 of Acts of 1981 and Ch.140 Sec.181.

Name: Amy Rudnick, Event Planner for

Business/Organization: Fairview Hospital

D/B/A (if applicable): \_\_\_\_\_

Address: 29 Lewis Ave., GB, MA 01230

Mailing Address: same

Phone Number: 413 441-1145 (Amy Rudnick)

Email: amy@amyrudnick.com

**TYPE:** (Check all that apply)  Concert  Dance  Exhibition  Cabaret  DJ

Live band with up to 4 pieces, including singers  Public Show

Other (please explain) speeches

**INCLUDES:**  Live music  Recorded music  Dancing by entertainers/ performers

Dancing by patrons  Amplification system  Theatrical exhibition

Floorshow  Play  Moving picture show  Light show  Jukebox

Other (please explain) \_\_\_\_\_

As part of the entertainment, will any person be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, or whether any person will be permitted to appear on the premises in any manner or attire as to expose to public view a portion of the breast below the top of the areola, or any simulation thereof? (M.G.L.Chp.140 Sec.183A)

\_\_\_ YES

X NO

Please circle: **INDOOR** or **OUTDOOR** Entertainment

Exact Location of Entertainment (include sketch): Tent behind  
TOWN Hall

Date(s) of Entertainment\*: Sat, Sept. 21, 2019  
\*Does not include SUNDAY

Start & End Times of Entertainment: 5:30 pm - 8:00 pm

**Does your event involve any of the following? (Check all that apply)**

- Food    Temporary Bathrooms    Tents    Stages    Temporary Signs  
 Electrical Permits    Building Permits    Police Traffic Details    Street Closures

**ALL entertainment licenses will be reviewed by the Design Review Team (DRT), which is comprised of several Town departments, for comments/concerns on this application.**

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Amy Rudnick  
Signature of Individual or  
Corporate Officer

6.13.19  
Date

077501202  
SS# or FID#

**TOWN USE ONLY:**

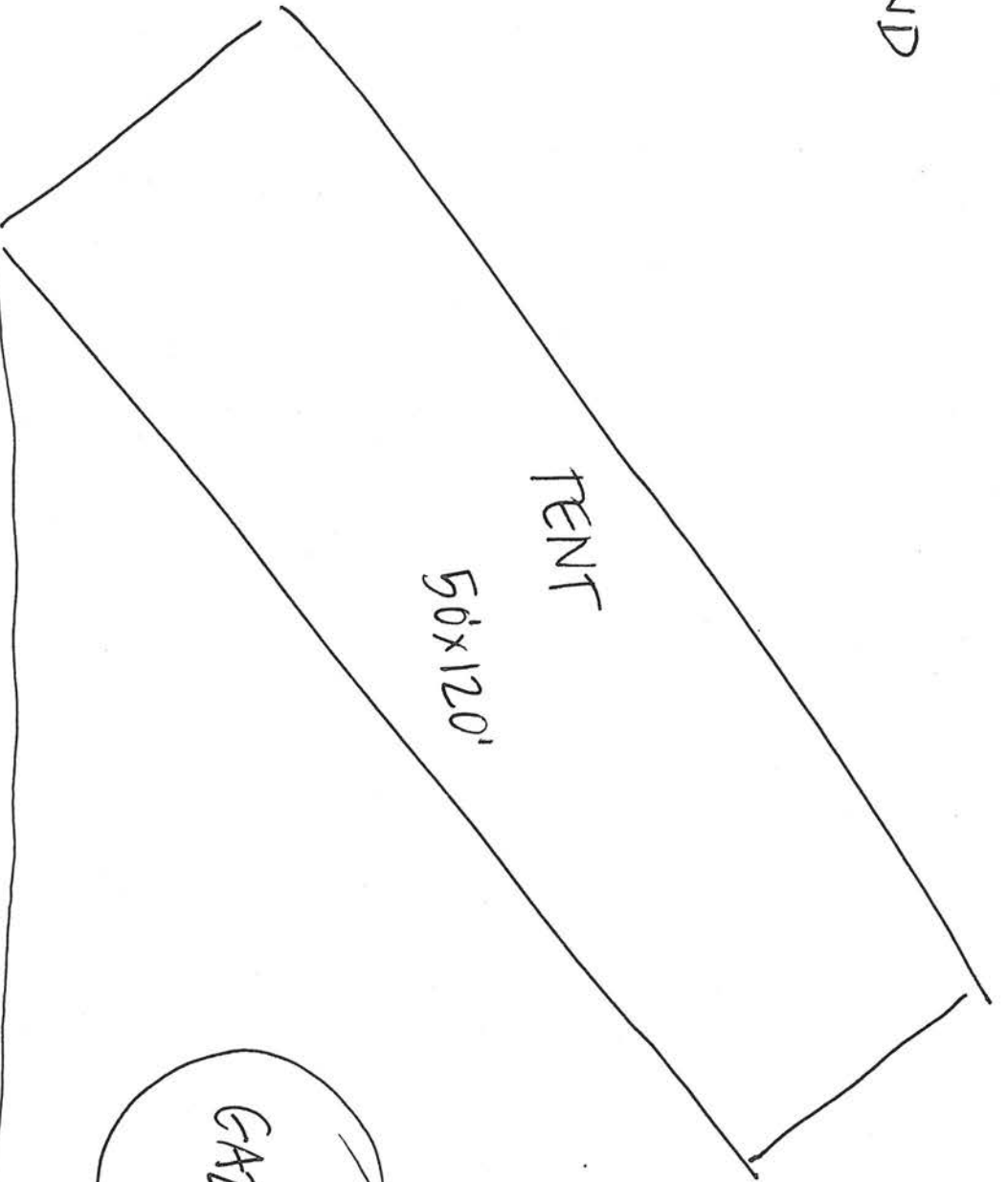
DRT Review with Conditions: DRT has no concerns. Applicant  
is aware of all required permits. (CR)

APPROVAL DATE: \_\_\_\_\_

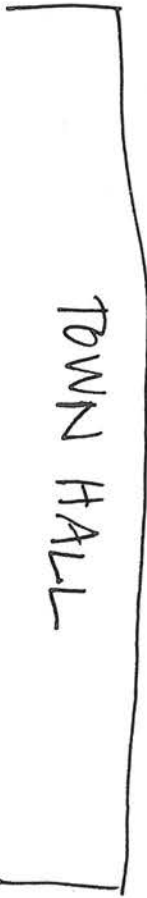
LICENSE # \_\_\_\_\_

Catering by Marketplace  
Tents by Mahaiwe Tent  
Restrooms in Mahaiwe Theatre  
Dumpster from Valley Roll off  
Generator from Andrus

PLAYGROUND



TOWN HALL PARKING



CASTLE STREET



2

Fee: \$25.00 (per day)



**APPLICATION FOR ONE DAY LIQUOR LICENSE**

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Amy Rudnick, Event Planner for

Organization Name: Fairview Hospital

Applicant's Address: 29 Lewis Ave., GB MA 01230

Telephone Number: 413 441.1145 (ARudnick)

Type of License: ONE DAY BEER & WINE ONE DAY ALL ALCOHOLIC  
(Circle one)

Event: Fairview Hospital Gala

Date: Sat, 9-21-19 Start Time: 5:30pm End Time: 8:00pm

Event Address: TENT / Town Hall GREEN

Is the Event on Town property? YES NO

- PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:**
1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
  2. Certificate of Insurance showing proof of Liquor Liability coverage.  
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
  3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Amy Rudnick  
Signature of Applicant

6.13.19  
Date

FOR TOWN USE:

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Postponed \_\_\_\_\_



Town Hall, 334 Main Street  
Great Barrington, MA 01230

Telephone: (413) 528-3206  
Fax: (413) 528-3064

TOWN OF GREAT BARRINGTON  
MASSACHUSETTS

OFFICE OF THE PARKS COMMISSIONERS

May 24, 2019

Amy Rudnick  
Fairview Hospital  
29 Lewis Avenue  
Great Barrington, MA 01230

At its meeting of May 13, 2019 the Parks Commissioners approved your request to use the Town Hall Green on Saturday, September 21, 2019 from 5:00 p.m. to 10:00 p.m. for the Fairview Hospital Annual Gala. It was also approved for Mahaiwe Tent to set up the tent on September 19, 2019 and remove it on Monday, September 23, 2019.

If you should have any questions, please do not hesitate to call.

Very truly yours

Carolyn Wichmann  
Clerk  
Parks and Recreation Commissioners



**TOWN OF GREAT BARRINGTON**  
**Temporary Weekday Entertainment License Application**

\$25.00 per day  $\times 7 = \$175.00$

The undersigned hereby applies for a license in accordance with the provisions of MA General Laws, Ch.140 Sec.183A amended, Ch.351, Sec.85 of Acts of 1981 and Ch.140 Sec.181.

Name: WSBS RADIO / Sounds of Summer

Business/Organization: Townsquare Media, LLC

D/B/A (if applicable): \_\_\_\_\_

Address: 425 Stockbridge Road

Mailing Address: Great Barrington, MA 01230

Phone Number: 413-528-0861

Email: david.isby@townsquaremedia.com

**TYPE:** (Check all that apply)  Concert  Dance  Exhibition  Cabaret  DJ

Live band with up to 6 pieces, including singers  Public Show

Other (please explain) \_\_\_\_\_

**INCLUDES:**  Live music  Recorded music  Dancing by entertainers/ performers

Dancing by patrons  Amplification system  Theatrical exhibition

Floorshow  Play  Moving picture show  Light show  Jukebox

Other (please explain) \_\_\_\_\_

As part of the entertainment, will any person be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, or whether any person will be permitted to appear on the premises in any manner or attire as to expose to public view a portion of the breast below the top of the areola, or any simulation thereof? (M.G.L.Chp.140 Sec.183A)

\_\_\_ YES

NO

Please circle: INDOOR or OUTDOOR Entertainment

Exact Location of Entertainment (include sketch): V.F.W., Rt-7, Main St.,  
Great Barrington, MA 01230

Date(s) of Entertainment\*: 7/9, 7/16, 7/23, 7/30, 8/6, 8/13, +8/20  
\*Does not include SUNDAY

Start & End Times of Entertainment: 6-8PM

**Does your event involve any of the following? (Check all that apply)**

- Food    Temporary Bathrooms    Tents    Stages    Temporary Signs  
 Electrical Permits    Building Permits    Police Traffic Details    Street Closures

**ALL entertainment licenses will be reviewed by the Design Review Team (DRT), which is comprised of several Town departments, for comments/concerns on this application.**

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

David Sley  
Signature of Individual or  
Corporate Officer

6/3/19  
Date

\_\_\_\_\_  
SS# or FID#

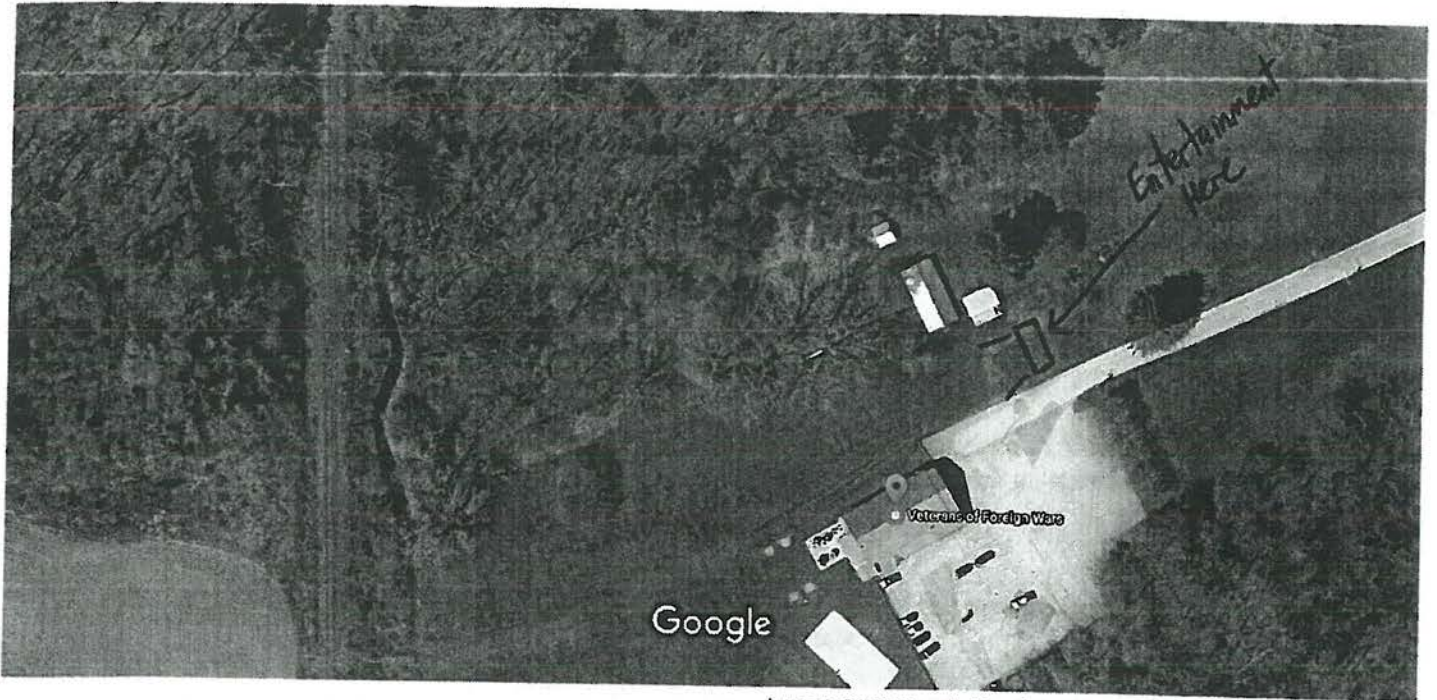
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**TOWN USE ONLY:**

DRT Review with Conditions: DRT has no concerns. (CR)

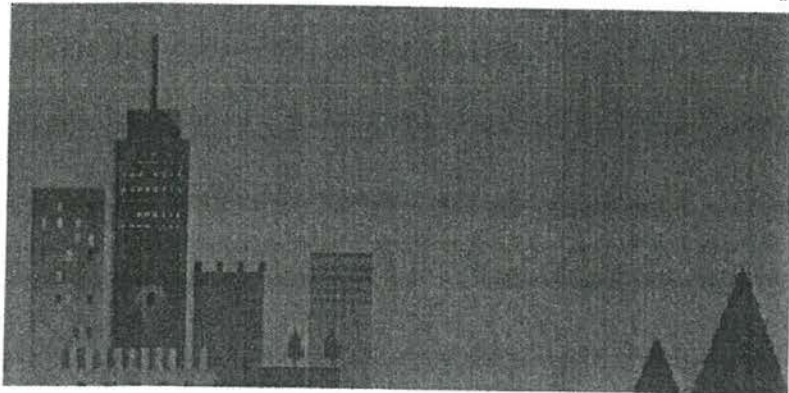
APPROVAL DATE: \_\_\_\_\_

LICENSE # \_\_\_\_\_

# Google Maps Veterans of Foreign Wars



Imagery ©2017 Google, Map data ©2017 Google 50 ft



## Veterans of Foreign Wars

4.0 ★★★★★ · 2 reviews

Veterans Organization

📍 800 Main St, Great Barrington, MA 01230

☎ (413) 528-9701

[Add missing information](#)

[Review summary](#)

Approved  
1/14/19

## Selectboard Policies and Procedures

### I. Selectboard Roles

Leadership, governance and oversight responsibilities: promote the town, serve as advisor to town manager, oversight of town operations, management and strategic plan, set outcomes, evaluate impacts, measure performance, review agenda.

#### A. Legal responsibilities:

1. chief executive branch of town government
2. coordinates with other town elected committees, "government by committee"
3. appointments on boards, committees, assignments
4. local licensing authority
5. local permitting authority
6. a special permit granting authority
7. set policy and propose bylaws for town meeting warrant
8. oversee preparation of budget with finance committee and town manager
9. call for town meeting and approve all warrant articles for agenda
10. sets fees
11. create general rules and regulations for town operations
12. appoint town counsel and approve legal strategy
13. sign warrants to pay all town bills
14. serve as road commissioners
15. serve as sewer commissions
16. appoint town manager
17. conduct annual review of town manager
18. communications to public on issues and respond to citizen concerns

#### B. Annual Tasks

1. annual board organization: establish roles, responsibilities, and reassign liaisons as necessary
2. Selectboard appointments to boards and committees
3. Tax classification hearing – August
4. annual financial policy and budget plan
5. issue annual report
6. set policy and strategic direction
7. coordinate the activities of other boards
8. resolve problems that have not been settled at lower levels.
9. participate in the budget process
10. provide leadership in the development of the capital improvement program
11. identify town projects for CPA funding
12. set risk management policy
13. monitor financial performance of the town
14. sign payment of warrants / invoices
15. review budget policy establishing free cash and holding tax classification hearings
16. establish stabilization fund policy
17. review monthly and quarterly financial reporting
18. participate in audit process

## II. Selectboard Responsibilities

- A. Liaison with Town Boards and Committees – assigned to one or more of the Town Boards and/or Committees, to attend meetings and activities when considered appropriate and maintain current information to be passed on to the Select Board upon request or as per regular agenda item.
- B. Liaison with Town Departments – assigned one or more of the Town departments to serve as a policy liaison, to maintain overall information on the department status and operations and objectives, to assist Town Manager with resolution of issues and to advise the Town Manager on overall policy and strategy. Provide expertise to Selectboard on department area to guide general oversight.
- C. Liaison with Outside Groups – assigned to serve as liaison or member of outside committees, to represent the Selectboard and exchange information.
- D. Selectboard Subcommittees: - formed by the Chair or Board members to address specific issues, strategies or projects.

## III. The Officers of the Board

- A. The Chair: The Chair is chosen by fellow Selectboard members to serve a term of one year. The responsibilities of the Chair include: preparation of the agenda for all Selectboard meetings with the Town Manager, calling meetings of the Board, coordinating an annual evaluation of the Town Manager, presiding over all meetings and public hearings as per Robert's rule of order, recognizing others to speak during each meeting and encouraging complete discussion of all relevant issues before the Board. Being Chair does not mean the Chair forfeits the right to vote on any matter, the right to make a motion or the right to express himself as a Board member. The Chair of the Board shall sign all documents as required by law.
- B. Vice-Chair/Clerk: The Vice-Chair/Clerk is responsible for serving as Chair in the Chair's absence. Should the Chairman resign, the Vice-Chairman automatically succeeds him/her. The Clerk of the Board shall sign all documents as required by law.
- C. Designated Alternative: If the Vice Chair/ Chair are unable to perform their duties, the senior member of the board present at the time shall be designated to perform said duty.

## IV. Meeting Schedule

- A. Regular Meetings: Regular meetings of the Selectboard shall be the second and fourth Mondays of the month. The Board shall not meet on days designated as legal holidays. When a meeting date is to be rescheduled because of a legal holiday, the Board shall agree on a date to reschedule. \*\*Public comment(s) is addressed in Section VIII. Citizen Speak Procedures.
- B. Notice of Meetings : All meetings of the Selectboard shall be duly posted in compliance with MGL Open Meeting Law requirements. The Town Manager on behalf of the Chair is responsible for providing the Agenda to the Town Clerk in accordance with the Open Meeting Law for posting on the Town's website, notice board inside and outside of the Town Hall, and notifying the media.
- C. Meeting Procedures:
  - 1. Meetings are to be conducted in accordance with generally accepted rules of parliamentary procedure. Robert's Rules of Order is used as a guide in matters requiring clarification of definition. Motions to reconsider must be made no later than the next regularly scheduled business meeting following the meeting at which the original vote was taken.
  - 2. A quorum shall consist of the majority (3) members of the board. At times when only three members are present, all three members must vote similarly for a majority vote. Approvals of Special Permits shall require a majority vote of four (4) members of the Board.
  - 3. Any rules or procedures as to functioning of the Board may be amended, repealed or otherwise acted upon by a majority vote, at a duly posted meeting of the Selectboard, provided a quorum of members is in attendance.

4. In accordance with the Town bylaws, the Chair is encouraged to take public comment when appropriate. The press and the public have the right to be present at any open meeting, however they have no right to participate except during public hearings, citizen speak, or media time unless and until they are recognized by the Chair. All public inquiries shall be addressed to the Chair.
5. Meeting participants shall conduct themselves in a professional manner. No demonstrations or signs will be allowed in the meeting room. Individual shall refrain from verbal outbursts. Cell phones and pagers shall be silenced prior to the meeting.
6. Anyone addressing the Board during the meeting, including citizen speak time, shall proceed to the lectern after being recognized by the Chair, and adhere to the Citizen Speak Procedure. Before speaking, they shall state their name and address. There shall be a time limit of 3 minute per speaker unless extended by the Chair.

## **V. Preparing the Agenda**

- A. The responsibility for preparing the agenda for the Selectboard meetings shall be the Chair, Vice Chair, and the Town Manager. Finalized agendas along with supporting background information shall normally be available no later than the close of business on the Friday of the week prior to the next scheduled meeting. The deadline for having requested items on the agenda is 12:00 P.M. the Wednesday of the week prior to the next scheduled meeting. All information relevant to the agenda topic shall also be provided by this time. All information shall be provided to the office of the Town Manager to be included in the agenda packets.
- B. Any items requested by members of the Board shall be placed on the agenda, however, the Chair, Vice Chair, and Town Manager will use discretion and may need to defer a topic to the next available meeting. Agenda items will be deferred to the next meeting if supporting documentation is received after the 12:00 PM deadline.
- C. Agenda items should include background information with the agenda packets so that Board members can review and prepare for discussion prior to the meeting. This procedure does not limit an individual member of the Selectboard from raising a concern about an issue under "Selectboard Time". However, no formal action shall be taken by the Board until a future meeting.
- D. Before raising issues publicly at a meeting, Board members should first advise the Town Manager prior to the meeting of issues, concerns, or complaints so that an appropriate response or update can be provided.

## **VI. Public Hearing Procedures**

State law and various Town bylaws require the Selectboard to hold public hearings on certain issues before any action can be taken.

- A. The Board will schedule the dates for the hearings.
- B. The Chair will open the hearing by identifying the purpose of the hearing and the rules to be followed during the hearing. The Chair will ask for a motion to open the public hearing to be voted on by members of the Board.
- C. The Selectboard has the authority to subpoena a person or relevant information.
- D. The basic format of the hearing will be:
  1. Chair shall open the public hearing
  2. Explanation of project
  3. Speak in Favor/Opposition- Note if there are any letters submitted and if they were in favor or opposition
  4. Motion to close public hearing



5. Motion re: findings of fact
6. Motion re: approval/denial/table

## **VII. Approval of Licenses**

- A. The applicant is strongly urged to appear at the Selectboard meeting when the license will be discussed. If no representative is present, the Board reserves its right to postpone the issue to the next business meeting of the Board or disapprove the application.
- B. If a license application is filed between Selectboard meetings, and the license, if not obtained before the next Selectboard meeting, would cause the applicant irreparable harm, the Chair will have authority to call a special Selectboard meeting. As stated above in the Meeting Procedures section, a quorum will consist of at least three members.

## **VIII. Board and Committee Speak Procedures**

All boards and committees have the right to request agenda time to address the Board members on matters related to the board or committee. Prior to the meeting, the chair of the board or committee shall provide background material on the matter(s) to be discussed along with the results of any board or committee voting on the matter(s) being presented. All members of the board or committee shall be informed by its chair of said board or committee of the matter(s) that will be presented to the Selectboard and shall be the responsibility of the chair. When a board or committee addresses the Selectboard, the chair of said board or committee should be in attendance. If the chair cannot attend, the chair shall include with the background material a statement as to who will be speaking on behalf of the board or committee.

## **IX. Citizen Speak Procedures**

- A. All citizens shall have the right to speak for a period not to exceed five (3) minutes after being recognized by the Chair unless a longer period of time is granted by the Chair.
- B. Citizens who choose to speak during Citizen Speak time shall have the opportunity to address the Selectboard once during each meeting.
- C. The speaker shall not engage in personal attacks against citizens or public officials and shall remain courteous and respectful at all times.
- D. Citizens shall speak for themselves and not speak on behalf of others who are not present unless specific permission is granted by the Chair. Generalized accusations and innuendoes will not be permitted.
- E. The Chair may rule the citizen out of order and the citizen will lose the right to speak, if the speaker fails to remain courteous and respectful.
- F. The Chair may respond to a citizen and put an item on a future agenda, but the Selectboard and chair are unable to problem solve or enter debate during Citizen Speak.

## **X. Minutes**

- A. Regular Meeting: Minutes will be available to the public after review and approval by the Board.
  1. Draft meeting minutes are available in agenda packets, but are not considered public record until approved by the Board.
  2. Meeting minutes should be on the agenda of the next regular scheduled meeting or by 30 days post meeting at the latest.
- B. Executive Session Meeting Minutes: Minutes of executive sessions should be reviewed at reasonable intervals to determine if the Open Meeting Law warrants continued non-disclosure.
  1. Minutes shall be released, once they have been approved in executive session by the Board.
  2. Upon request for minutes of an executive session, the law requires a two-stage review of

minutes. First, to determine whether executive session purpose continues to warrant confidentiality and second, to determine whether the attorney-client privilege or one or more of the exemptions under the Public Records Law apply to withhold the minutes, or a portion thereof, from disclosure. After review, the Selectboard must respond to the requester and either make the minutes available or provide an explanation of what is being withheld and why. Please refer to MA M.L. c. 30A, § 22(f), (g)(2).

- C. All approved minutes are considered public record and will be available immediately. They will also be posted on the Town's website within 48 hrs.

## **XI: Town Manager Evaluations**

The Selectboard is responsible for an annual evaluation of the Town Manager.

- A. The evaluation shall begin around April 1st and be completed no later than May 1st.
- B. Bi-annually (every other year) in lieu of a Selectboard evaluation, a comprehensive community evaluation will be conducted by a third party. Staff, press, elected officials, business owners, and residents will be selected at random to participate in the community evaluation.
- C. Copies of all Town Manager evaluations are public record.

## **XII. Selectboard Response on Received Communication**

The Selectboard welcomes communication through whatever vehicle is chosen by its constituents, i.e. email, written letters, phone calls, personal contact. It is the intent to handle inquiries on a timely basis (within 24 hours) when possible. Communication sent to the Town Hall shall be considered public documents. When communication is addressed to the ENTIRE Selectboard, the Vice Chair/Clerk of the Selectboard will within 1 business day confirm receipt of inquiry to the individual and inform (CC) the rest of the Board and the Town Manager when a response has been sent. The Chair and Town Manager shall review the matter as follows:

- A. Routine Matters: If the matter can be routinely handled by staff, the Town Manager shall, within 1 business day from Vice Chair's email, contact the individual providing adequate information guide the individual with said matter. Appropriate staff should always be included in communication from Town Manager, where applicable.
- B. Non-Routine Matters: Should the matter be a non-routine administrative matter, the Chair and Town Manager shall arrange for the matter to be included on the agenda of the earliest/most convenient Selectboard meeting. The Chair shall notify the individual when the item will be on the Selectboard agenda. The Selectboard shall discuss the matter publicly and may refer the matter to the Town Manager and/or an appropriate board/commission/committee for further investigation. Should the matter be acted upon by the Selectboard, the Town Manager shall so inform the individual. Alternatively a meeting may be scheduled between the Chair, Town Manager and appropriate staff when appropriate.
- C. Should the matter be referred, a report from the referral entity shall be submitted at a regular meeting of the Selectboard as soon as possible.

This procedure is not intended in anyway to inhibit an individual Selectboard member from discussing any matter with his/her constituents. Individual members of the Selectboard may establish independent mechanisms for responding to inquiries including, but not limited to, forwarding the matter to the Town Manager for investigation and may forward to the Selectboard Chair also. However, those actions are the sole responsibility of the individual Selectboard member and should not be construed or conveyed to be the official policy of the Selectboard or Town of Great Barrington. Routine matters should always be sent to appropriate staff and include (CC) the Chair and Town Manager.

### **XIII. Executive Sessions**

All Executive Sessions shall conform to the requirements of the open meeting law. There will be no outside discussion of the content of matters addressed in Executive Session, unless and until the Selectboard determines it appropriate to discuss an item in a public session. Recording secretary may be asked to attend. There shall be no audio recording of executive sessions.

### **XIV. Confidential & Personnel Information**

Information provided to the Board on confidential personnel matters will not be shared with the public and to the extent permitted by law.

### **XV. Protocol for Implementing Zoning Bylaw for Housatonic Mills Revitalization Overlay District (HMROD)**

When the HMROD is utilized, the following set of procedures shall be adhered to for implementation of any of the components of section 9.8. This is to ensure a smooth open process enabling all boards/commissions either elected or appointed and the public to have the proper ability to participate.

- A. When an individual/developer wishes to invoke the HMROD process, the initial step shall involve a meeting of the Development Review Team (DRT), which will examine the scope of the proposal. Within 30 days after the initial submittal to the DRT, a joint meeting of the Selectboard and Planning Board shall be scheduled where the two boards will review the DRT initial report and hear a presentation from the developer. All other boards/commissions of the Town of Great Barrington shall be notified of the joint meeting. Should both the Selectboard and Planning Board find merit in the concept proposal submitted, additional review meetings shall commence with the DRT, Planning Board and the developer to enable the developer to formally submit a special permit application. Upon receipt of the formal special permit application, the required public hearing shall be held within 65 days from date of submittal.
- B. The developer shall identify at the earliest possible stage any potential infrastructure inclusive, but not limited to, roadway or utility modifications desired, tax increment financing, property acquisition, and/or long term maintenance obligations to be borne by the Town of Great Barrington. These related matters will require concurrence of the Selectboard at the earliest opportunity and prior to the granting of any special permit by the Planning Board. A timeframe for development improvements inclusive of any improvements required by the Town of Great Barrington shall be subject to approval of the Selectboard and incorporated as necessary in the order of conditions in the issuance of a special permit.
- C. Minutes and agendas from all meetings involving potential developers utilizing the HMROD shall be distributed to the Selectboard and/or Planning Board.
- D. In the Planning Board deliberations with developers utilizing the HMROD, the Planning Board shall take into account the fiscal impact for the Town of Great Barrington inclusive of tax base revenues, infrastructure capability recognizing that various financial arrangements shall require Selectboard approval.
- E. This protocol for HMROD shall remain in full force and effect until modified by majority vote of both the Planning Board and Selectboard. This protocol shall be incorporated into the rules and regulations of the Planning Board, rules and regulations of the Selectboard and the permitting and development guidebook.

## XVI. Special Permit Regulations

- A. Authority and Jurisdiction: These rules and regulations are established and promulgated by the Great Barrington Selectboard pursuant to the provisions of Massachusetts General Laws, Chapter 40A, Section 9 as amended; Chapter 593 of the Acts of 1989, and Section 10.4 of the Great Barrington Zoning Bylaw, and are intended to augment and complement said statutes and the Great Barrington Code.
- B. Effective Date: These rules and regulations shall take effect upon a majority vote of the Selectboard after a public hearing in a newspaper of general circulation in Great Barrington, said advertisement to be published not less than seven (7) days before the public hearing. They shall apply with the force of law to all special permit applications filed on or after the date of said vote.
- C. Applications: Applications for special permits shall be filed with the Town Clerk on either Form SP-1 (short form) or SP-2 (long form) according to the primary use as determined by the Town's Inspector of Buildings. At least one complete copy, including all maps, plans and other documentation, shall be on sheets no larger than 11 inches x 14 inches.
1. The long form (SP-2) shall be used for any special permit application under the following subsections of Section 3.1.4 of the Great Barrington Zoning Bylaw.
    - a. Subsection A (4) Assisted living residence A (8) Open space residential development A (9) Planned unit residential development (PURD) A (10) Publicly financed nonprofit age restricted housing
    - b. Subsection B (1) Camping facilities B (5) Commercial amusements B (8) Educational use, nonexempt B (9) Golf or country clubs B (10) Hospitals, sanitariums, nursing homes, convalescent homes or philanthropic institutions B (13) Riding stables B (14) Ski tows B (15) Summer camps
    - c. Subsection C (2) Fast food eating establishments C (3) Fuels storage and sales, excluding motor vehicle fuel stations C (4) Garages, public C (8) Hotels C (9) Institutional administrative offices or planned professional office developments or research centers C (10) Large scale commercial development C (11) Lumberyards C (12) Motels or overnight cabins C (13) Motor vehicle fuel stations
    - d. Subsection E (1) Aviation fields, public or private E(3)Freight terminals, truck or rail E (6) Personal wireless tower or structure
    - e. Subsection F (2) Gravel, loam, sand and stone removal for commercial purposes F (3) Light Manufacturing F (4) Sawmills and Manufacturing of Forest Products (Special provisions)
  2. All other special permit applications may be filed on Form SP-1 (short form) unless the Inspector of Buildings or the Special Permit Granting Authority (SPGA) by majority vote requires the filing of Form SP-2 (long form). Applications may be submitted to the Inspector of Buildings or a representative of the SPGA for review before filing with the Town Clerk.
  3. Elevation contours on plans submitted with any application filed under subsection F (2) of Section 3.1.4 shall be at intervals of no more than two (2) feet. Elevation contours on plans submitted with all other special permit applications may be at intervals of ten (10) feet, unless the SPGA shall require otherwise.

4. All plans submitted with special permit applications shall be drawn to scale and signed, sealed and dated by an engineer registered in Massachusetts. Specific scales on drawings and plans shall be as follows:
    - a. Site plan, parking plan, landscaping plan and drainage plan: one (1) inch shall equal forty (40) feet.
    - b. Separate plan showing general characteristics of land: one (1) inch shall equal a maximum of one hundred (100) feet.
    - c. Separate scaled drawing of the fully constructed building or change to the existing building shall be submitted. Any photos that are submitted shall be legible if reproduced.
  5. Every application for a special permit shall be accompanied by a drainage plan demonstrating that all drainage is either accommodated on the property or directed to a drainage system approved by the SPGA. If post-development flows off the property will differ in any way from pre-development flows, the drainage system shall be designed by a civil engineer registered in Massachusetts and shall be reviewed and approved by the town's consulting engineer at the applicant's expense as provided by Section D of these Rules and Regulations.
  6. Every application for a special permit shall be accompanied by a parking plan showing the specific locations of an adequate number of off street parking and loading places to comply with the provisions of Section 6.1 of the Great Barrington Zoning Bylaw and any additional requirements of the SPGA. Each parking space on the plan shall be numbered. Designated loading areas, employee parking and handicapped parking shall be labeled as such.
- D. If requested by the Planning Board, an application for special permit shall be accompanied by a landscaping plan satisfactory to that Board, and the Planning Board shall certify in writing to the SPGA its approval of the plan before the SPGA acts on the application. Shall a continuance of the hearing be necessary to complete and certify such plan, it may be granted by the SPGA upon request of the Planning Board.
- E. In the event of a continuance of the special permit hearing or decision beyond the statutory time limit set forth by MGL Ch. 40A, Sec. 9 is required for the purpose of completing any plan to the satisfaction of the SPGA, the Planning Board or any other Town Board or official, the applicant and the SPGA may agree in writing to such continuance.
- F. Failure of the applicant to agree to such continuance shall be prima facie evidence that the applicant is not in compliance with all provisions and requirements of Section 10.4 the Great Barrington Zoning Bylaw and these Regulations, and shall be grounds for rejection of the special permit application.
- G. Schedule of Fees
1. The minimum filing fee for a special permit shall be \$150. No special permit application shall be accepted without payment in full of the required filing fee. Notwithstanding the foregoing, the SPGA shall be empowered to waive all or part of any fee for applications submitted by municipal or charitable organizations.
  2. All reasonable costs approved by the majority vote of the SPGA as necessary for the employment of experts or consultants by any board, agency or official of the Town for the purpose of analyzing or evaluating any project that is the subject of a special permit application shall be assessed to the applicant and shall constitute part of the filing fee. Such costs shall be determined to the satisfaction of the SPGA on the basis of estimates from professionals such as civil engineers, traffic engineers,

hydrologists, botanists, and the like, as well as the experience of Town boards, departments, agencies and officials derived from similar projects.

3. Upon determination by the SPGA of the monies required for evaluation or analysis, the SPGA shall notify the applicant in writing, by first-class mail, postage prepaid, of the consultant or the consultants chosen to evaluate the project and the fees required for such evaluation. The SPGA shall notify all other parties in interest by first-class mail, postage-prepaid, of the nature of the evaluation and the choice of consultant.
4. All required fees shall be paid by the applicant to the Town within ten (10) business days of receipt of such notification. Payment shall be by check certified by a bank doing business in Massachusetts or issued by such a bank. For the purpose of this section, receipt of notification shall be construed to be two (2) business days after the date of written notification to the applicant, or the postmark thereon, if such postmark is a later date.
5. In the event additional evaluation of the project is requested by any board, agency or official of the Town after the initial deposit of funds, and if such additional evaluation is approved by a majority vote of the SPGA, the SPGA shall determine the additional monies required and shall require those amounts to be paid to the Town.
6. The SPGA shall notify the applicant in writing, by first-class mail, postage prepaid, of the consultant or consultants chosen and the fees required for such additional evaluation. The SPGA shall notify all other parties in interest by first-class mail, postage prepaid of the nature of the additional evaluation and the choice of consultant.
7. Such additional fees shall be paid with ten (10) business days of receipt of notification by the application. Payment shall be by a check certified by a bank doing business in Massachusetts or issued by such a bank. For the purpose of this section, receipt of notification shall be construed to be two (2) business days after the date of written notification to the applicant or the postmark thereon, if such postmark is a later date.
8. All fees paid under the provisions of Section D (2) shall be deposited in a special account established by the Town Treasurer in the Town Treasury and shall be kept separate and apart from other monies. The special account, including accrued interest, if any, shall be expended at the direction of the SPGA without further appropriation; provided, however, that such funds shall be expended only in connection with carrying out the responsibilities of such SPGA under law.
9. Any excess amount in the account attributable to a specific project, including any accrued interest at the completion of said project shall be repaid to the applicant or to the applicant's successor in interest, and a final report of said account shall be made available to the applicant or to the applicant's successor in interest. For the purposes of this regulation, a project shall be deemed complete upon issuance of a final Certificate of Occupancy by the Inspector of Buildings, or if no Certificate of Occupancy is required, by written certification by the Inspector of Buildings that the project has been completed to his satisfaction.
10. The Town Accountant shall submit annually to the Selectboard a report of such special account for their review. Said report shall be published in the annual town report, and the Town Accountant shall submit a copy of same annually to the director of the bureau of accounts.
11. Failure or refusal to pay any fee assessed to the applicant by the SPGA acting under the provisions of this regulation shall be grounds for summary denial of the special permit application.

G. Administrative Appeal:

In the event any party in interest in a special permit proceeding is dissatisfied with any consultant selected by any board, agency or official of the Town to analyze or evaluate any project that is the subject of said permit application, that person may file with the Selectboard a written appeal of the selection.

1. Any such appeal shall be accompanied by a filing fee of fifty dollars (\$50) and shall be filed within ten (10) business days of the appellant's receipt of notification of the selection of the consultant. For the

purpose of this section, receipt of notification shall be construed to be two (2) business days after the date of written notification or the postmark thereon if said postmark is a later date.

2. Any appeal filed under this section shall be administrative in nature and shall be limited in its grounds to claims that the consultant selected has a conflict of interest or does not possess minimum qualifications consisting of an educational degree in or related to the field at issue, or three or more years of practice in the field at issue or a related field.
3. The required time limits for action by the SPGA on the special permit application that is the subject of any such appeal shall be extended by the duration of the administrative appeal. In the event that no decision is made by the Selectboard within the one month following the filing of the appeal, the selection of the consultant shall stand.
4. Such an administrative appeal shall not preclude further judicial review, if otherwise permitted by law, on the grounds provided for in this section.

#### I. Severability:

The invalidity of any section or provision of these rules and regulations shall not invalidate any other section or provision thereof, nor shall it invalidate any special permit previously issued, not proceeding previously conducted thereunder.

#### J. Filing of Record of Proceedings and Order of Conditions:

The Town Manager shall cause to be filed the Order of Conditions and the Record of Proceedings on any Special Permit with the Town Clerk within 30 days following the Selectboard's vote approving or denying the Special Permit, but in no case later than 90 days following the close of the public hearing.

Revised 9/5/95

Revised 8/25/05

Revised 2/12/07

Revised 7/23/07

Revised 1/24/11

Revised 4/25/11

Revised 9/12/11

Revised 10/11/11

Revised 3/26/12

Revised 10/24/16

Revised 8/25/18

Revised 1/14/19

## EXECUTIVE SUMMARY

**TITLE:** Appointment of Cultural Council member (s).

**BACKGROUND:** The Town has advertised for residents to serve as members on the GB Cultural Council. MGL Chapter 10, Section 58 allows for a membership of at least five and not more than twenty- two to be appointed by the Selectboard. At this time there are multiple vacancies due to resignations. The following individuals have applied: Rees Shad; Natasha Perlis; Nan Coleman; and Haley Barbieri.

**FISCAL IMPACT:** Not applicable; members serve without compensation.

**RECOMMENDATION:** Appoint Rees Shad for a term to expire June 30, 2021; Natasha Perlis for a term to expire June 30, 2021; Nan Coleman for a term to expire June 30, 2022; and Haley Barbieri for a term to expire June 30, 2022.

**PREPARED AND REVIEWED BY:**  \_\_\_\_\_

Mark Pruhenski, Town Manager

**DATE:** 7/3/19



**From:** "Rees@reesshad.com" <rees@reesshad.com>

**Subject:** Great Barrington Cultural Council

**Date:** May 22, 2019 at 5:04:35 PM EDT

**To:** [mpruhenski@townofgb.org](mailto:mpruhenski@townofgb.org)

Mr. Pruhenski,

My name is Rees Shad and a year ago I moved to Great Barrington with my wife Pamela. We have spent much of the last year rehabilitating an old Queen Anne on West Avenue while I pursue my doctorate at UMass Amherst in Educational Policy & Leadership. I've been a college professor teaching media design for the last 17 years, before which I ran a recording studio and record company. On Monday evening Pamela and I attended the meeting of the Cultural Council and I am interested in joining the committee. How might I move forward on this?

My CV is attached.

Respectfully,

Rees Shad  
518/796-0863

## Rees E. E. Shad

146 West Avenue, Great Barrington, MA 01230  
(518) 796-0863  
<http://www.reesshad.com>  
[rees@reesshad.com](mailto:rees@reesshad.com)

### EDUCATION

UMASS AMHERST COLLEGE OF EDUCATION	Amherst, MA Doctoral Student in Educational Policy & Leadership	2018- PRESENT
PARSONS THE NEW SCHOOL OF DESIGN	New York, NY M.F.A. in Design & Technology	2002-2004
RENSSELAER POLYTECHNIC INSTITUTE	Troy, NY M.S. in Technical Communication with a focus on Human Computer Interaction & a certificate in Graphic Design	2000-2002
SKIDMORE COLLEGE	Saratoga Springs, NY B.A. in English	1985-1988

### PROFESSIONAL DEVELOPMENT

HARVARD GRADUATE SCHOOL OF EDUCATION	Cambridge, MA Management Development Program	June 2017
PENNSYLVANIA STATE COLLEGE OF EDUCATION	State College, PA Academic Leadership Academy	June 2016
AMERICAN COUNCIL ON EDUCATION LEADERSHIP ACADEMY	Miami, FL American Council on Education Leadership Academy for Chairs	January 2014

### PROFESSIONAL EXPERIENCE

ASSOCIATE PROFESSOR (tenured)	Hostos Community College Bronx, NY	Fall 2017 - 2018
	<ul style="list-style-type: none"><li>• Serve the college on: Personnel Search Committees, The Media Design Program Planning Committee, &amp; PSC CUNY Grant evaluator.</li></ul>	
HUMANITIES CHAIR & ASSOCIATE PROFESSOR (tenured)	Hostos Community College 2013 - 2016 & Spring 2017 (acting) Bronx, NY	
	<ul style="list-style-type: none"><li>• Oversee the department's day-to-day operation</li><li>• Oversee the development and operation of the HMBI for which I secured a NYS 20/20 Grant to establish (2016-2017).</li><li>• Serve the college on: The Academic Council, The Departmental and College-wide Personnel &amp; Budget Committees, The Departmental and College-wide Curriculum Committees, The</li></ul>	

Media Design Program Planning Committee, The Service Learning Committee, The College Wide Senate, Senate College Finance Subcommittee, & PSC CUNY Grant evaluator.

**Rees E. E. Shad**  
rees@reesshad.com

PROFESSIONAL EXPERIENCE (cont'd)

MEDIA DESIGN COORDINATOR & ASSISTANT PROFESSOR	Hostos Community College Bronx, NY	2008 - 2013	<ul style="list-style-type: none"><li>• Taught classes in media design from the curricula that I developed in animation, graphic design, music production, audio engineering, and game design, while overseeing the coordination of the three AAS programs involved, the hiring and scheduling of five full time, over twenty adjuncts, three labs, lab technicians, and lab assistants</li></ul>
CURRICULUM DESIGNER	Shad & Associates Carmel, NY	2007-Present	<ul style="list-style-type: none"><li>• Developing UI/UX program in continuing education for The Knowledge House</li><li>• Developed curriculum for a proposed afterschool program in STEAM using animation as a catalyst for engagement as part of a CUNY/DOE grant from the Mayors Office of Media &amp; Entertainment</li><li>• Building media programs in graphic design, audio/video production, and animation for the Office of Liberal Arts &amp; Sciences at Rock Valley College in Rockford, Illinois</li><li>• Developed digital media programs in animation, game design, graphic design, &amp; audio engineering for the CUNY at Hostos.</li></ul>
ADJUNCT PROFESSOR	Parsons School of Design New York, NY	2003 - 2009	<ul style="list-style-type: none"><li>• Developed curriculum &amp; taught classes in thesis, prototyping, user testing, sound design, design methodologies, and digital tools (Adobe Suite) to students in the BFA &amp; MFA programs as well as separate workshops in sound design and non-linear narrative.</li></ul>
AUDIO, MULTIMEDIA, & GRAPHICS	The Sweetfish Companies Argyle, NY	Director & CEO 1986-2000	<ul style="list-style-type: none"><li>• Sweetfish Recording - Managed 15 employees and many interns. Supervised the design, construction, and management of 4 recording studios. Produced and engineered well over a hundred independent releases, hundreds of other studio sessions and released over two-dozen albums of my own original music.</li><li>• Sweetfish Records - Oversaw artist development as well as graphic design, production, marketing and promotion of international releases.</li><li>• Sweetfish Publishing - Directed catalog development, concept promotion &amp; packaging</li><li>• Sweetfish Interactive - Managed packaging design and development of industrial, educational and artistic digital media</li></ul>

GRANTS

- TITLE V GRANT - Funding for research assistants examining kinesthetic learning environments - \$4,500 - 2015
- NEW YORK STATE 20/20 GRANT - Funding for Hostos, Lehman, & MaCaulay College media certificate/ business incubation (w/ a consortium of CUNY professors & administrators) - \$4.2 Million - 2014
- NATIONAL SCIENCE FOUNDATION ADVANCED TECHNICAL EDUCATION GRANT - "Designing Futures with Games" (w/ Professor Catherine Lewis) - \$600,000 - 2012

COBI GRANT - "Stories from the Green Room" for Media Production Vocational Awareness (w/ Professor Catherine Lewis) - \$7,000 - 2011

**Rees E. E. Shad**  
[rees@reesshad.com](mailto:rees@reesshad.com)

GRANTS (cont'd.)

PERKINS GRANT - Continuing Education in Media Design (w/ Dean Carlos Molina & Professor Catherine Lewis) - \$40,000 - 2010  
COBI GRANT - "Get Your Game On" for gaming & early education (w/ Professor Christine Mangino) - \$7,000 - 2010

Honors & AWARDS

C.A.S.E. NY PROFESSOR OF THE YEAR  
Carnegie Foundation 2012  
GREAT OUT OF THE GATE, OUTSTANDING NEW FACULTY AWARD  
Hostos Community College 2009  
DEAN'S LIST PARSONS SCHOOL OF DESIGN  
Design & Technology Department 2004  
MCKINNEY WRITING COMPETITION  
Rensselaer Polytechnic Institute 2002 (elect. media & fiction)  
Rensselaer Polytechnic Institute 2001 (elect. media),  
GRAMMY NOMINATION By NARAS for Sweetfish Records' Release: All The King's Men for Best Country Instrumental 1998 (for which I was the executive producer).  
INDIE AWARD Association For Independent Music for Sweetfish Records' release:  
HONORABLE MENTION Paul Burlison's Train Kept A Rollin' for Best Rock Album 1998  
GOLD AWARD By the International Gallery of Superb Printing for excellence in the design of my Anderson, Ohio promotional CD package & for excellence in the design of Sweetfish Recording Studios' promotional packaging 1996

PUBLICATIONS

*An Exploration of the Concept of Kinesthetics and the Development of Rubrics for Their Application in Game-Centric Learning* with Jeans Abreu-Mieses, Jose Palacios, & Jose Vidal Touchstone Volume 9.1 Fall 2017  
*The Hive Cooperative: Collaborative Publishing for Student Engagement* Touchstone Volume 6.1 Spring 2013  
*Einstein & the Honeybee: An Introduction to Game Design & Game Development* The Hive Cooperative August 2012  
*Design Collaboration as a Tool for Developing Diversity in the Work Place* International Journal of Diversity in Organizations, Communities & Nations Fall 2010  
*Collaboration in the Design Classroom* (abridged version of article above) Touchstone Volume 3.1 Spring 2010  
*The Riggley Road Stories* Graphic Novel Illustrated by Jennifer Furman Sweetfish Productions 1998

Rees E. E. Shad  
rees@reesshad.com

#### SELECT EDUCATIONAL GAME DESIGNS

- Einstein & the Honeybee*: Colmena Design 2016.  
A playful introduction to colony collapse disorder and environmental science that uses power-ups based on some of Einstein's most interesting theories.
- Labyrinth of Life*: Colmena Design 2015.  
Cell biology framed within a labyrinthine archeological dig.
- Enviro*: Colmena Design 2015.  
Environmental Science and city planning as the arena for collaborative play.
- Now & Venn*: Colmena Design 2014.  
Venn Diagrams taught through territory war.

#### SELECT CONFERENCE PAPERS & PRESENTATIONS

- "An Exploration of the Mind-Body Connection of Kinesthetics and How That Might Be Applied to Game-centric Learning" - 17th International Conference on Diversity in Organizations, Communities and Nations. Toronto July 2017 (accepted and registered)
- "Designing Futures with Games: Game-Framed Mathematics and Science as a Pathway to Multimedia Technology Degrees" with Rocio Rayo - AACC Convention. San Antonio, TX April 19, 2015
- "Can'ts to Cans: Building Stem Confidence Through Design Empowerment" with Catherine Cannon & Rocio Rayo - CUNY GameFest. NYC, January 17 2015
- Workshop: "Seek, Find, Strategize - Developing the Future of Educational Games" with Mary Rasley & Steve Weiss from Leigh Community College - NSF/ATE Principle Investigators Conference. Washington DC October, 2014
- "*The Hive Cooperative: Collaborative Publishing for Student Engagement*" Scholarship of Teaching & Engagement Conference VI. Orem, UT March 2014
- "*Designing Futures with Games: Game-framed Math & Science at Hostos Community College*" - The CUNY Games Conference. NYC January 2014
- Developer, Moderator & Director* of The Next Note Music Conference • Hostos Community College. Bronx, NY April 2012
- "*Designing Futures through Digital Media Education*" (with Professor Catherine Lewis) - Seventh Annual CUNY Education Conference. York College • Jamaica, NY May 2011
- "*Design Collaboration as a Tool for Developing Diversity in the Work Place*" - International Journal of Diversity in Organizations, Communities & Nations. Queens University • Belfast, Ireland July 2010

#### SELECTED EXHIBITIONS

- ART MISSION & THEATER Binghamton, NY ☐  
*Nurturing Nature: Solo exhibition of 8 works & Documentary Film* ☐  
October 2008
- KINGSTON SCULPTURE BIENNIAL • Kingston, NY  
*Declarative Lamp Project* Summer 2007

CHELSEA MUSEUM • NYC

*Reunion* April 2007

OPEN ENDS: THE NARRATIVE IMPULSE • SUNY Ulster Stone Ridge, NY

*Fictitious Family Album* April 2005

**Rees E. E. Shad**

rees@reesshad.com

SELECT DISCOGRAPHY (of 26 releases to date)

Rees Shad – *Songs for Isaac*: Fiendish Endeavor 2016

Rees Shad & Butch Roxas – *Half a World Away*: Fiendish Endeavor 2014

Fester Spunk – *Spackle & Glue*: Fiendish Endeavor 2012

Rees Shad – *Life & Times*: Fiendish Endeavor 2010

Fester Spunk – *How to Combat Ghosts & Interference*: Fiendish Endeavor 2007

Rees Shad – *Carving Away the Clay*: Sweetfish 1999

The Rees Shad Band – *The Riggley Road Stories*: Sweetfish 1995

Rees Shad – *Anderson, Ohio*: Sweetfish 1994

BOARDS

Urban Assembly Maker Academy CTE advisory board: 2017 -2018

Hostos Media Business Incubator (Director): 2015 – 2018

Colmena Design Cooperative: 2014 - present

Ravenfox Foundation: 2013 – present

Crotona International High School CTE advisory board: 2012 -2018

Bronx High School for Visual Arts CTE advisory board: 2010-14

The Gunnery School: 1995 - 1998

The Ballman Foundation: 1986 - 1997

Skill Profile

I have spent my professional life organizing and working with groups of people to build effective and user-centered systems to fulfill a far-ranging variety of project goals. My particular skill sets run the gamut from teaching and communication, to digital and traditional media design, as well as business management, but my greatest strength has always been team building and inspiring in others the desire to meet their potential. I have been able to motivate students, colleagues, and employees with my own enthusiasm for particular subjects or projects and feel this to be an important characteristic for any successful leader and education as well as in business. My communications experience, understanding of human computer interaction and usability issues combine with my understanding of curriculum development and multimedia systems to allow for a well-rounded outlook on the potential impact of education, media, design, and technology. I look at these through a lens that is crafted by extensive multi-disciplinary thinking and empathetic design, allowing me to forge meaningful relationships that are more effective as a result.

## Helen Kuziemko

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**From:** Natasha Perlis <natasha@nataloo.com>  
**Sent:** Thursday, June 6, 2019 2:54 PM  
**To:** Helen Kuziemko  
**Subject:** Re: Interest in Joining Cultural Council

Hi Helen,

I'm just following up on my interest in joining the Cultural Council. Please let me know if there is anyone in addition who I should be reaching out to.

Many thanks and happy almost weekend!

Natasha Perlis

On Thu, May 16, 2019 at 12:06 PM Natasha Perlis <natasha@nataloo.com> wrote:  
Dear Helen:

Thank you so much for the very helpful impromptu conversation just now! As I mentioned, I'm very interested in getting more involved with the community, in particular with the Cultural Council. Great Barrington is so lucky to have a resource like the Cultural Council and I would be honored to support a program that so significantly enriches our community.

A bit of background about me...I relocated to Great Barrington from Brooklyn with my family almost four years ago. I've worked as a producer with national mission and values-driven nonprofits for twenty-three years--in the arts, academic, and social change sectors. Several of my positions allowed me to direct and administer grant giving programs. So I know firsthand as both a grantor and grantee the significance even a small amount of funding can make to create real change and sustainability for an organization or project. I've attached a copy of my resume so you can get a better sense of what skills and experience I could bring to the Cultural Council.

Please let me know what next steps I can take to formally nominate myself for the Cultural Council! I believe there is a meeting scheduled for this coming Monday and I would love to attend it to learn more. Am I correct to assume it is open to the public?

Again, thank you for your guidance and warmth this morning.

All my best,

Natasha Perlis  
917-239-9506

**PROFESSIONAL EXPERIENCE****Jewish Voice for Peace (JVP), Brooklyn, NY**

10/2014-10/2018

**Internal Planning Manager**

As Operations and Senior Team member at mission-driven national grassroots organization, oversaw staff and teams, and implemented complex, organization-wide, projects and initiatives.

Facilitated and nurtured collaborative relationships with direct reports, and between staff members, teams and departments, through modeling communication, listening, goal setting, and evaluation.

- Instilled supervision and project management best practice for staff by creating organization-wide policies of transparency, equity, and expectation setting; worked with numerous discrete teams during tenure
- Managed direct reports from various departments; supervision included weekly meetings, performance evaluation, work planning, listening, coaching, and leadership development mentoring
- Created a culture of accountability, trust, and inclusivity by facilitating ongoing discussions and mediating internal staff conflicts; held sensitive HR information; implemented legal medical accommodations
- Managed annual organization, team, and individual evaluations based on organizational priorities

Grew and produced JVP meetings, events, and initiatives throughout the US (with staff, board, and members).

- Directed JVP's bi-annual 1,000+ person National Membership Meeting (NMM); negotiated contracts, coordinated conference logistics, led hotel executive team and JVP-staffed production teams
- Planned, facilitated, and took on tasks for annual week-long staff and Senior Team retreats and weekly Senior Team meetings, with focus on political analysis, peer support, and strategic planning
- Guided JVP staff on logistics for five to ten annual Leadership Development Institutes (LDI), multi-day off site retreats for hundreds of members/leaders throughout the country
- Co-led production of JVP-produced anthology, "On Antisemitism: Solidarity and the Struggle for Justice;" liaised with contributors and publisher, produced sold-out panel at The New School for Social Research
- Headed chapter fiscal structure and state/federal registration process for federally compliant fiscal reporting; trained leaders from 60+ chapters on budget reporting
- Supported bi-annual grassroots fundraising appeals through direct outreach to major donors and by co-leading Publications Team, which produced fundraising materials

**Association for Jewish Studies (AJS), New York City, NY**

8/2009-6/2015

**Program Manager and Consultant, inclusive**

Ran multi-year \$200K+ grant giving initiative, speakers bureau, and annual academic conference.

Managed grant lifecycle of Legacy Heritage Jewish Studies Project (LHJSP), which nurtured sustainable, long-term relationships between Jewish studies programs and their communities through public programming.

Grants funded programming at thirteen universities and brought in over 20K attendees.

- Wrote application/evaluation guidelines, directed judging panel of senior scholars, evaluated grantee bi-annual reports, conducted site visits, and wrote detailed annual reports to granting institution
- Organized workshops for grantees on programming best practices and authored best practice guide based on interviews with recognized event programmers (featured on AJS' website)

Spearheaded and managed AJS Distinguished Lectureship Program (DLP), speakers bureau of 100+ senior Jewish Studies scholars.



**NATASHA PERLIS**

Great Barrington, MA

917.239.9506

natasha@nataloo.com

- Guided DLP advisory committee of senior scholars; invited and managed academic speakers
- Liaised between hosts (academic and cultural institutions) and speakers; evaluated post-lecture surveys and implemented feedback
- Oversaw all DLP marketing with emphasis on cultivating multigenerational audiences

Managed AJS annual conference with over 1,000 attendees.

- Liaised with hotel on site visits, billing, and set up during planning phase and at conference
- Oversaw exhibit hall with 50+ exhibitors, sponsorships, and special events

**The Contemporary Jewish Museum (CJM), San Francisco, CA**

5/2000-4/2006

**Assistant Curator**

Developed and presented eight original and traveling exhibits, and curated public programs, all with an ongoing mission to educate broad audiences through inclusive and accessible storytelling, and by highlighting diverse artistic perspectives and histories (continued as a research consultant through 2007).

- Researched and wrote interpretive materials, including exhibition wall text, catalogue copy, and labels
- Directed exhibit timeline, catalogue production, design and installation of exhibits
- Collaborated with high-profile speakers and community partners to co-present events
- Spoke on behalf of the Museum on panels, museum tours, and to the press
- Supervised Curatorial Assistant, preparators, and registrar

**Bay Area Video Coalition (BAVC), San Francisco, CA**

5/1997-8/1999

**Development Associate**

Worked directly with Executive Director in all aspects of development, from coordinating grant giving programs and events to supporting a robust fundraising model.

- Managed philanthropic grant giving initiatives (Phelan Awards and Artist Equipment Access Awards (AEA) and fiscal sponsorship program; directed review panels, supported grantees in budgeting/fundraising, curated/hosted panels to highlight grantees' work
- Researched and prepared grant proposals for foundation and government grants (e.g. NEA Challenge Grant); held individual donor portfolios; served as Board of Directors liaison
- Planned and emceed all fundraising events

**EDUCATION**

**Harvard Divinity School, Cambridge, MA**

**Master's candidate, Fall 1999**

Completed coursework towards Master's Degree

**Smith College, Northampton, MA**

**Bachelor of Arts, Cum Laude in Religion & Theatre, 1996**

First Group Scholars Award, Dean's List, Head of New Students

**University of Wisconsin-Madison Year Abroad in India Program, Madurai, India**

**Junior Year Abroad student, 1994-1995**

Fieldwork on interfaith worship; thesis on syllabus for "Religious History of India," Smith College

**ADDITIONAL TRAINING**

- **Omega Institute**, Rhinebeck, NY, Fall 2018  
**Student** at “**Convergence**,” silent meditation retreat on Mindfulness Based Stress Reduction (MBSR)
- **The Management Center**, NYC, NY, Winter 2017  
**Trainee** at “**Managing to Change the World**,” course on effective and equitable staff management
- **Jewish Theological Seminary (JTS)**, NYC, NY, Summer 2004  
**Participant** in “**Luce Seminar**” in “**Jewish Ceremonial Art**,” three-week intensive designed for curators
- **Media Alliance**, San Francisco, CA, Summer 1998  
**Student** in copyediting/proofreading intensive
- **Foundation Center**, San Francisco, CA, 1997  
**Attendee** of nonprofit fundraising course
- **Promises Film Project**, San Francisco, CA, 1997  
**Production Assistant** for Academy Award-nominated film
- **Thousand Currents (Formerly International Development Exchange-IDEX)**, San Francisco, CA, 1996  
**Microloan Officer** for grassroots giving in Asia, Latin America, and Africa

**COMMUNITY LEADERSHIP**

- **Berkshire South Regional Community Center**, Berkshires, MA, Fall 2018-Present  
**Volunteer cook** for monthly community supper that feeds 125+ people
- **Community Access to the Arts (CATA)**, Berkshires, MA, Spring 2019  
**Gala Committee Member** for Annual Gala raising funds for innovative arts programs for hundreds of people with disabilities
- **P.S. 154 & P.S. 230**, Brooklyn, NY, 2010-2014  
**School Fundraiser/Silent Auction Lead** for underfunded arts programs at NYC public schools
- **San Francisco Parents of Multiples**, San Francisco, CA, 2006-2007  
**Meal Train Manager** for new families of multiples
- **Jewish Film Festival**, San Francisco, CA, 2003 & 2004  
**Film Screener** for the largest and longest-running festival of its kind

Dear Mr. Pruhenski,

I am writing to express my interest in serving on the Great Barrington Cultural Council.

My husband and i have lived in Great Barrington for about 4 years. During that time we have become members and/or regular visitors at numerous Berkshire County cultural institutions, from the Mahaiwe Theatre to the Bidwell House, The Clark, Chesterwood, Rockwell and numerous other attractions. It seems we are constantly discovering new and wonderful cultural activities here.

Brief background information: When I worked at The University of Arizona in Tucson, I developed and led a program Called Art Aloud at the Health Sciences Campus (Colleges of Medicine, Pharmacy, Nursing, and Public Health).

Art Aloud was a popular spoken word program open for all students, faculty, staff, and administration employees and any university visitors. This venue encouraged one and all to perform and read or listen to poetry, as well as short spoken, dramatic, or musical pieces. The program was popular and was pure pleasure to lead; it was still thriving when I retired from the University in 2014.

I would be pleased to meet with you to discuss the Great Barrington Cultural Council further or provide more information about my interest in it.

Sincerely,

Nan Coleman  
40 Egremont Plain Road  
Great Barrington  
(413) 717-6253

## Helen Kuziemko

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**From:** Haley Barbieri <haley.barbieri@gmail.com>  
**Sent:** Wednesday, June 19, 2019 9:30 AM  
**To:** Helen Kuziemko  
**Cc:** tcoleman20@simons-rock.edu; estitch03@verizon.net  
**Subject:** Great Barrington Cultural Council Letter of Intent  
**Attachments:** Barbieri, Haley letter of intent gbcc 2019.pdf

Dear Helen,

Attached is my letter of intent in regards to joining the Great Barrington Cultural Council. Please let me know if you have any issues accessing it.

Thank you for your time and consideration!

Best,  
Haley Barbieri

--

Haley Barbieri  
[haley.barbieri@gmail.com](mailto:haley.barbieri@gmail.com)  
413-446-1100

Haley Barbieri  
259 North Plain Rd  
Housatonic, MA, 01236  
[haley.barbieri@gmail.com](mailto:haley.barbieri@gmail.com)

18 June 2019

Great Barrington Cultural Council  
334 Main Street  
Great Barrington, MA 01230

To Whom It May Concern,

Please accept this letter as my interest to join the Great Barrington Cultural Council. I have lived in Great Barrington for 22 years. As I have recently graduated from Bennington College, I would like to become more engaged in the town and its functions.

The Cultural Council is a good fit for me as I would like to continue to support cultural activities in town. For many years, I have been very passionate about cultural organizations and very involved. I have been working at Ventfort Hall in Lenox for six years and have, over the past few years, been involved in various positions at Shakespeare & Company in Lenox. I have also been on the board of the Bennington County Choral Society in Bennington, VT since March of 2018, first as a student liaison, then as their Secretary, and I now currently serve as their Vice President.

At Bennington College, I served on the student-run Budget and Events Committee for three years. As a member, I would make sure students were alerted to our budgetary offerings, review applications, and give my opinion in approving or denying requests that were received. I gained a great deal of knowledge through serving on the Budget & Events Committee and would use that knowledge moving forward on the Cultural Council.

Thank you for this opportunity and I look forward to hearing back soon. It would be an honor for me to serve on the Great Barrington Cultural Council.

Sincerely,  
Haley Barbieri

STEPHEN C. BANNON  
CHAIR

EDWARD ABRAHAMS  
WILLIAM COOKE  
KATE BURKE  
LEIGH DAVIS



Town Hall, 334 Main Street  
Great Barrington, MA 01230

(413) 528-1619 x2  
Fax: (413) 528-2290  
www.townofgb.org

## TOWN OF GREAT BARRINGTON MASSACHUSETTS

SELECTBOARD

### Letter of Support

Between

BerkWork, LLC

and

The Town of Great Barrington, MA

The Town of Great Barrington is in full support of BerkWork, LLC developing a Co-working space in Downtown Great Barrington, MA. We see the demand for co-working space from residents, businesses and visitors. We recognize the opportunity for economic growth and increased tourism created by co-working spaces via community collaboration, access to business infrastructure, connection to fiber optic internet, and the availability of event and workshop space.

We recognize the burgeoning freelance “creative economy” in Berkshire county as outlined by the 2019 Berkshire Blueprint and believe BerkWork will be an asset to this job sector.

### Purpose

The primary purpose of this letter is to demonstrate the mutual interest of these parties to have a co-working space in Great Barrington, MA to any investors, partners, developers, grant awarders or customers. This letter does not represent a commitment on behalf of either party to pursue specific projects or partnerships. Future projects may require subsequent agreements between the parties and may be subject to Council approval.

\_\_\_\_\_  
Stephen Bannon  
Chair, Selectboard

Date:

\_\_\_\_\_  
Eric Brenner  
Founder, BerkWork, LLC

Date:

ZBA SP# 894-19

Chris R/Jackie/Amy

**TOWN OF GREAT BARRINGTON**

**NOTICE OF PUBLIC HEARING**

The Great Barrington Zoning Board of Appeals will hold a public hearing on Tuesday, July 23, 2019 at 7:45 pm at Town Hall, 334 Main Street, Great Barrington, MA, to act on the special permit application from Application from Zachary Culbreth, 170 Taconic Avenue, to alter a nonconforming single family home at 170 Taconic Avenue. The application is sought per Sections 5.3 and 10.4 of the Zoning Bylaw, and a copy of the application is on file with the Town Clerk.

Ron Majdalany, Chair

Please publish June 28 and July 5, 2019

Berkshire Record - emailed 6/25/19

SB's Recommendation:

July 8/19 meeting

S.B.

Application to the  
Zoning Board of Appeals

**INSTRUCTIONS**

You may download this form and fill it in on your computer. Fill out all applicable information. Save and print the form, and sign it where required. When you are ready with your form and all supporting plans and materials, call the Town Planner to set up a time to file the application. You will need to submit the original and 14 full copies of the entire package. It may not be submitted electronically, but submissions made by mail are acceptable. Incomplete applications and those not accompanied by the required fee or copies may be rejected. The Town Planner can be reached at (413) 528-1619, x.7 (Note, for Comprehensive Permit applications, please call the Town Planner.)

**FOR OFFICE USE ONLY**

Filing Date: \_\_\_\_\_  
Received and checked for completeness  
by: \_\_\_\_\_  
Number Assigned: 894-19  
Date filed with the Town Clerk \_\_\_\_\_

**FOR ZBA USE:**

Advertising dates: \_\_\_\_\_ & \_\_\_\_\_  
Public hearing date: \_\_\_\_\_

**TIMELINE:** The Zoning Board of Appeals (ZBA) will set a public hearing date that is at least 45 days but no more than 65 days from the date of your filing. The hearing date will be posted at Town Hall and in accordance with the Open Meetings Law, and notice of the hearing will be sent to the Applicant and/or Applicant's agent and abutting property owners by mail, and advertised for two consecutive weeks in the local newspaper.

**A. WHAT ARE YOU SEEKING?**


Check all that apply. If you are unsure, please consult with the Town Planner, Building Inspector, or ZBA Secretary (413-528-4953)

- VARIANCE (exempts a property from some Zoning requirements)  
*You must complete portions A, B, C, D, G, H, I, and J of this form.*
- SPECIAL PERMIT (for changes to nonconforming uses, structures)  
*You must complete portions A, B, C, E, G, H, I, and J of this form.*
- APPEAL (to overturn a decision of Building Inspector or a Board)  
*You must complete portions A, B, C, F, G, H, I, and J of this form.*
- 40 B Comprehensive Permit (call ahead)

**B. SITE / PROPERTY INFORMATION**

Address of Subject Property 170 Taconic Ave  
Assessor's Map No. 18 Lot No. 51  
Registry of Deeds Book No: 2260 Page: 3  
Zoning District(s) R-1-A  
Overlay Districts (if any) \_\_\_\_\_

**C. APPLICANT AND OWNER INFORMATION**

**Applicant's Information**  
Name (please print) Zachary Culbreth Phone (area code first) (401) 573-4037  
Street Address 170 Taconic Ave,  
City, State, Zip Code Great Barrington, MA 01230  
If Applicant is a corporation, provide name of contact person:  
Email Address zculbreth@gmail.com Signature 

- Check here if Applicant and Property Owner are the same, and skip to the next section.
- Check here if Applicant is different than the Property Owner, and to verify that you have the Property Owner's permission to file this Application. Note that the Property Owner must sign below to indicate permission to file this Application.

Enter Property Owner's information EXACTLY as it appears on the most recent tax bill.

**Property Owner's Information**  
Name (please print) \_\_\_\_\_ Phone (area code first) \_\_\_\_\_  
Street Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_  
Email Address \_\_\_\_\_ Signature \_\_\_\_\_



- 1) From which Section(s) of the Zoning Bylaw do you request a variance?
- 2) What will the requested variance(s) enable you to do?
- 3) If the variance(s) is not granted, what hardship will that cause you?
- 4) What special circumstances relating to soil condition, shape or topography of land or structures, affect your property but not other properties in the same zone?
- 5) Explain why your special circumstances are not a result of your own actions.
- 6) If the variance(s) is not granted, what rights will you be deprived of that other properties in the same zone enjoy?
- 7) Explain why a variance will not give you any special privileges that other properties in the same zoning district don't have.

**E. SPECIAL PERMITS** If you are requesting a special permit, please answer all of the following. Attach additional sheets if necessary.

- 1) A special permit is being requested in order to (please describe project):
- 2) This application is made under the following Sections of the Zoning Bylaw (check all that apply)
 

<input type="checkbox"/> Section 5.2	<input checked="" type="checkbox"/> Section 5.3	<input checked="" type="checkbox"/> Section 5.5
<input type="checkbox"/> Section 5.6	<input type="checkbox"/> Section 5.7	<input checked="" type="checkbox"/> Section 10.4
- 3) Reason(s) that this property is not in conformance with the Zoning Bylaw
- 4) Are there any previous Special Permits or Variances for this property?
 

<input type="checkbox"/> No	<input type="checkbox"/> Yes
-----------------------------	------------------------------

 If yes, provide date(s), and name of issuing Board

**F. APPEALS** If you are seeking an appeal, please answer all of the following. Attach additional sheets if necessary.

- 1) This application is to appeal the decision of  Building Inspector  Planning Board  Board of Selectmen
- 2) Date of decision
- 3) Nature of the decision
- 4) Applicable Section(s) of the Zoning Bylaw
- 5) Describe your interpretation of the nature of the decision and the remedy you seek. Attach additional sheets if needed.

By checking the items below, applicant acknowledges that each application is accompanied by each of the items listed below.

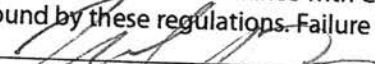
- Plot Plan of the entire property or tract. The Board may require the plan to be signed by a licensed surveyor or engineer, particularly if the matter involves dimensional issues. The plan should include those items listed in Section 10.5.3 of the Zoning Bylaw, including two locus maps—one USGS survey map and one current zoning map— illustrating property location.
- A current list of all abutters within 300 feet of the property, including address of owner, map and lot number. The list must be obtained from the Assessor's office and certified by the Assessor's office. Call 413-528-1619, x. 5.
- At least one copy of the application and plans / specifications shall be no larger than 11 x 17 inches.

### **H. APPLICATION FEE**

Application fees are calculated at \$150 per request. (For example, if one box in A. is checked, the fee is \$150. For two boxes, the fee is \$300.)

- Check here to confirm that your check in the appropriate amount is enclosed. Make checks payable to Town of Great Barrington.

### **I. TECHNICAL REVIEW FEES**

- The Zoning Board of Appeals may hire independent consultants whose services shall be paid for by the applicant(s) under the terms of the Rules and Regulations of the Zoning Board of Appeals, and in accordance with Chapter 44, Section 53G of the Massachusetts General Laws. Check here to acknowledge and be bound by these regulations. Failure to acknowledge shall cause this application to be rejected as incomplete. Please also sign here: 

### **J. ADDITIONAL INFORMATION**

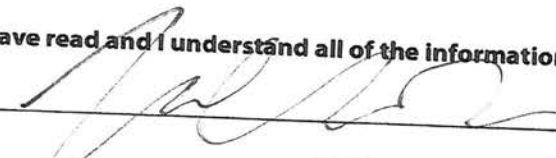
**Recommending Boards:** All applications to the Zoning Board of Appeals are referred to the Planning Board, Conservation Commission, Board of Health, and Board of Selectmen for comments and recommendations. Applicants should be prepared to attend those meetings in order to brief those boards of their project and answer any questions.

**Site Visits:** The ZBA and recommending Boards may contact the Applicant to request a site visit. Applicants agree to facilitate access to the site at a mutually convenient date and time.

**Timeline/ Procedures:** The ZBA conducts its business in accordance with Massachusetts General Laws. Accordingly, the ZBA will hold its Public Hearing not later than 65 days after the filing of the application. A decision for a variance or appeal will be rendered not later than 100 days from the filing date. A decision for a special permit will be made not later than 90 days after the close of the Public Hearing. The decision will be filed with the Town Clerk within 20 days of the date of the decision. The appeal period lasts for 20 days after the filing with the Town Clerk. On the 21st day, if no appeals are filed, or once all appeals are resolved, the applicant shall have the decision certified by the Town Clerk. The Applicant is responsible for then filing the decision with the Registry of Deeds, at which time the decision becomes effective.

**Guidance and Counsel:** In preparing this application and when presenting the case to the ZBA, applicants are advised to be fully familiar with, or seek counsel from a qualified person who is familiar with, the Zoning Bylaw and other rules, regulations, and laws as may be appropriate. If you wish to discuss the completeness of this application, or have any questions about this application, please contact the Town Planner at 413-528-1619, x. 7. However, we will not discuss the merits or strategy of your case.

**Applicant's Signature:** "I have read and I understand all of the information on this application."

 (signed) June 13, 2019 (date)

Print Form

**Need Help?**  
Town Planner: (413) 528-1619, x.7  
Building Inspector / Zoning Enforcement Officer:  
(413) 528-3206  
For bylaws, regulations, maps, and other useful  
information, visit [www.townofgb.org](http://www.townofgb.org)

Zachary Culbreth  
170 Taconic Ave.  
Great Barrington, MA 01230

Narrative Addendum to Special Permit

June 12, 2019

To Whom It May Concern:

The aforementioned addition to the wood framed house located at 170 Taconic Avenue in Great Barrington, Massachusetts is in harmony with the Community Master Plan dated October 10, 2013 in the following ways.

This intention driving this application is in harmony with much of the Core Initiatives outlined in the Community Master Plan. By adding onto an existing structure, our family will remain closer to the town center and not be incentivised to move out of town to purchase and develop more of the rural landscape that surrounds us and benefits the community in the many ways outlined in the Community Master Plan.

We believe that the addition will not change the character of the neighborhood. It is located in a neighborhood with a diverse collection of homes from various eras and sizes. The addition will not significantly change the density of the neighborhood or introduce an architectural style that is not already part of the neighborhood.

Sincerely,



Zachary Culbreth

SINGLE FAMILY  
ADDITION  
170 TACONIC AVE  
GREAT BARRINGTON  
MA 01230

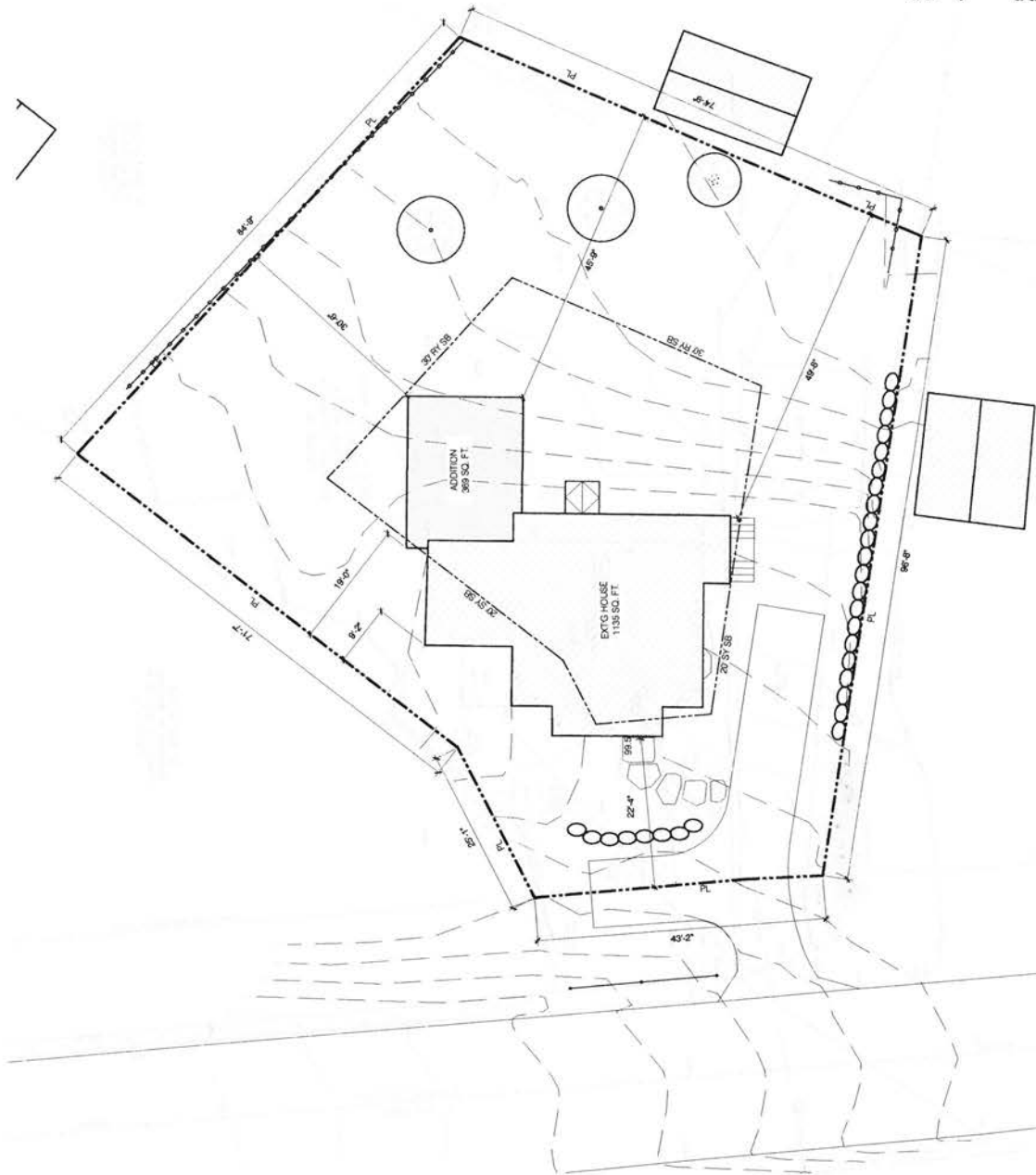
ZAC CULBRETH  
ARCHITECTURE  
35 BRIDGE ST  
GREAT BARRINGTON  
MA 01230

PROJECT #1904

SPECIAL PERMIT  
DOCUMENTS  
JUNE 13, 2019

SITE PLAN  
SCALE: AS SHOWN

A1



**PROJECT LOCATION**  
170 TACONIC AVE  
GREAT BARRINGTON, MA 01230

**SCOPE OF WORK:**  
ADDITION TO EXISTING SINGLE FAMILY DWELING

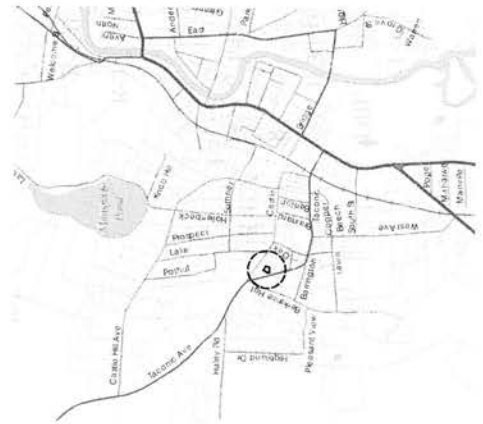
**SITE ZONING SUMMARY**  
Address: 170 TACONIC AVE  
GREAT BARRINGTON  
MA 01230

Assessor's Map No.: 51  
Lot No.: 2200  
Registry of Deeds Book No.: 3  
Page No.: 3  
County District: N.A.  
Overlay Districts: N.A.

**GOVERNING CODE:**  
TOWN OF GREAT BARRINGTON ZONING BY-LAW  
INCORPORATING AMENDMENTS THROUGH  
MAY 7, 2018 TOWN MEETING

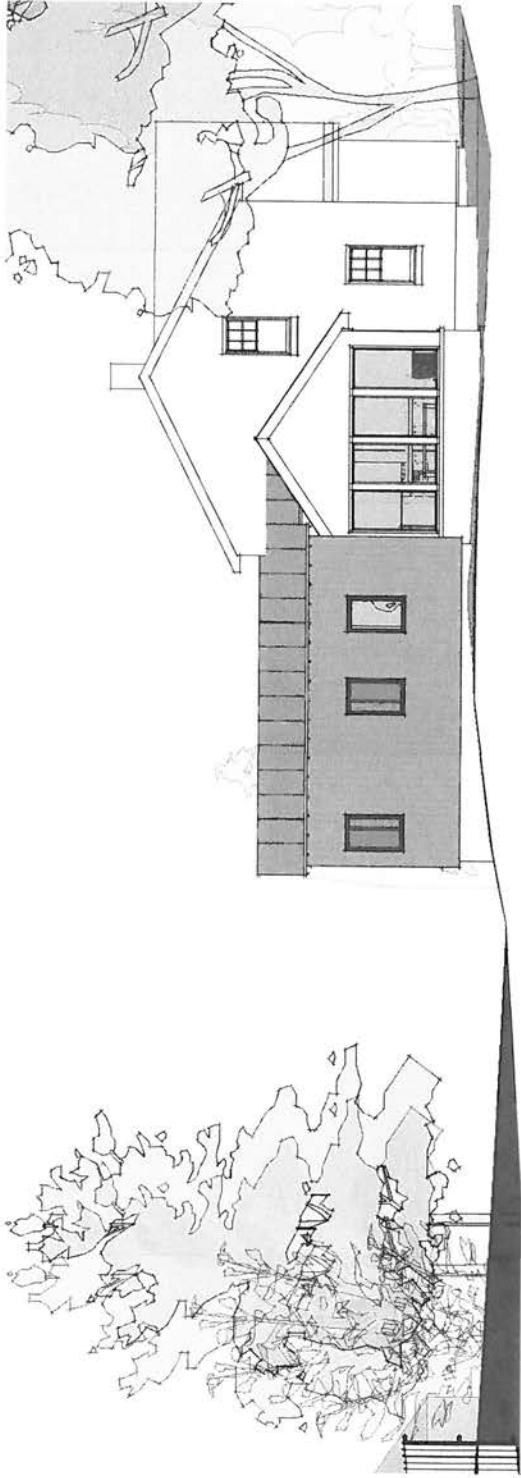
4.1.2 Schedule of Dimensional Requirements

(CODE)	EXT. G	PROPOSED
Lot Area:	10,000 SQ. FT.	9,911 SQ. FT.
Front Yard:	35 FT.	43.17 FT.
Side Yard SB:	20 FT.	20.33 FT.
Side Yard SB:	20 FT.	20 FT. / 9.2 FT.
Rear Yard SB:	30 FT.	47.3 FT. / 49.7 FT.
Height:	25 FT.	25 FT. / 45.8 FT.
Basement:	2,000 SQ. FT.	25 FT. SQ. FT.
Lot Coverage:	11.5%	15.3%

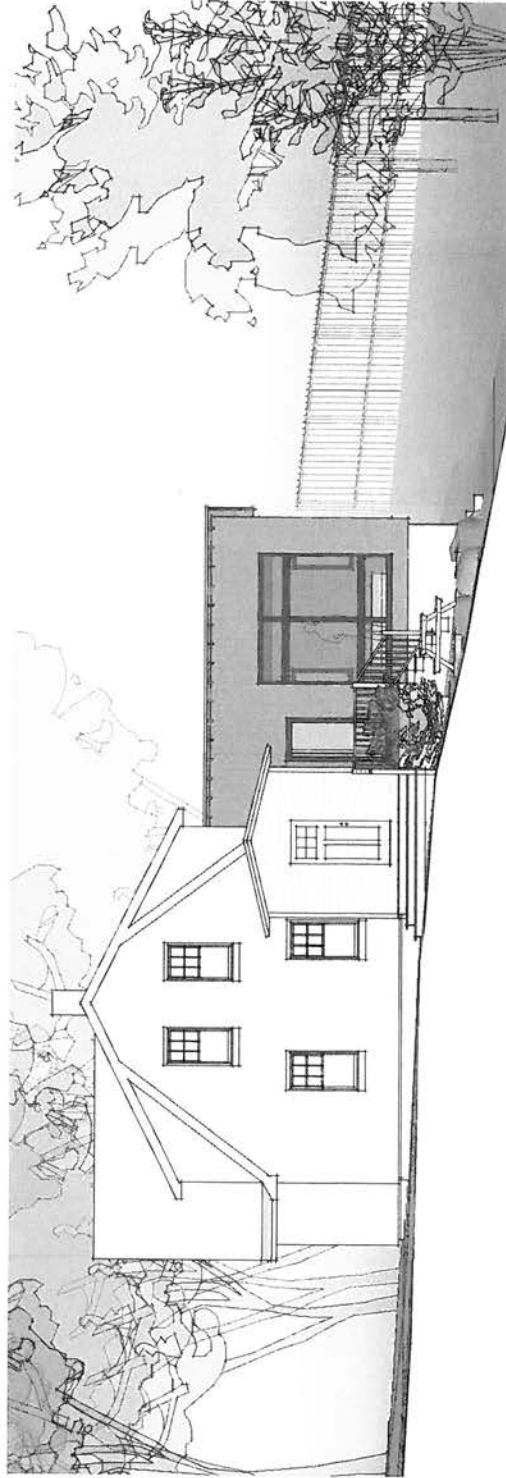


1 LOCUS PLAN  
SCALE: NTS

SINGLE FAMILY  
ADDITION  
170 TACONIC AVE  
GREAT BARRINGTON  
MA 01230  
ZAC CULBRETH  
ARCHITECTURE  
35 BRIDGE ST  
GREAT BARRINGTON  
MA 01230  
PROJECT #1904



NORTH ELEVATION



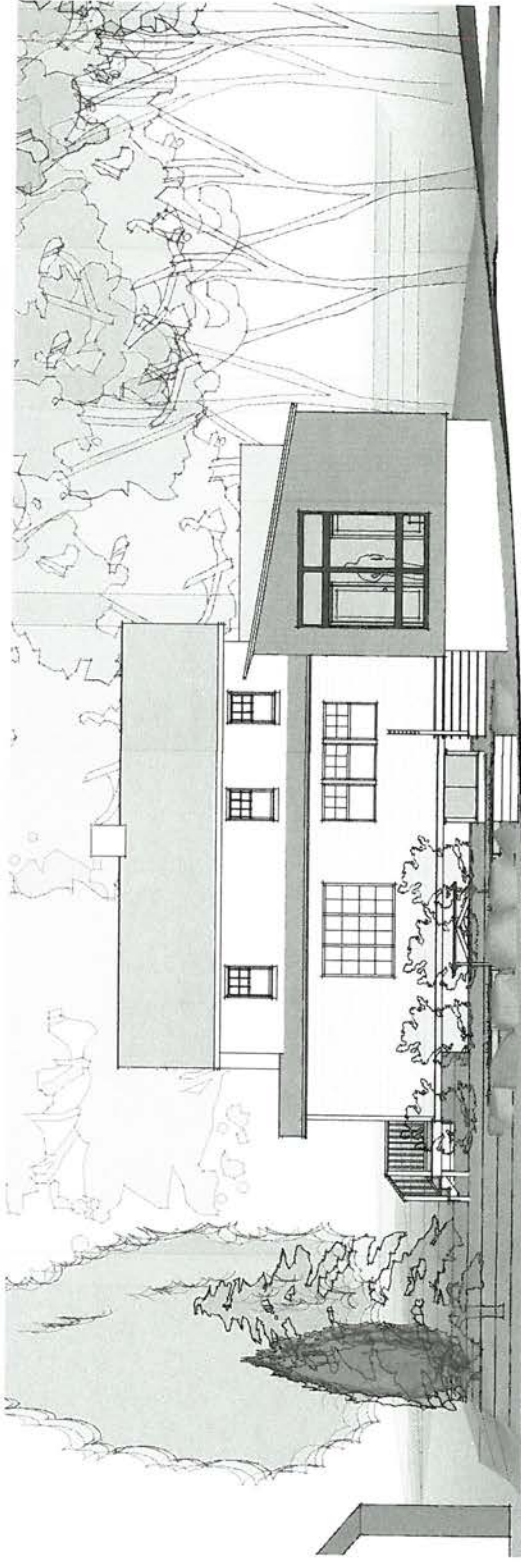
SOUTH ELEVATION

SPECIAL PERMIT  
DOCUMENTS  
JUNE 13, 2019

ELEVATIONS  
SCALE: 1/4" = 1'-0"

A2

SINGLE FAMILY  
ADDITION  
170 TACONIC AVE  
GREAT BARRINGTON  
MA 01230  
ZAC CULBRETH  
ARCHITECTURE  
35 BRIDGE ST  
GREAT BARRINGTON  
MA 01230  
PROJECT #1904



EAST ELEVATION



WEST ELEVATION

SPECIAL PERMIT  
DOCUMENTS  
JUNE 13, 2019

ELEVATIONS  
SCALE: 1/4" = 1'-0"

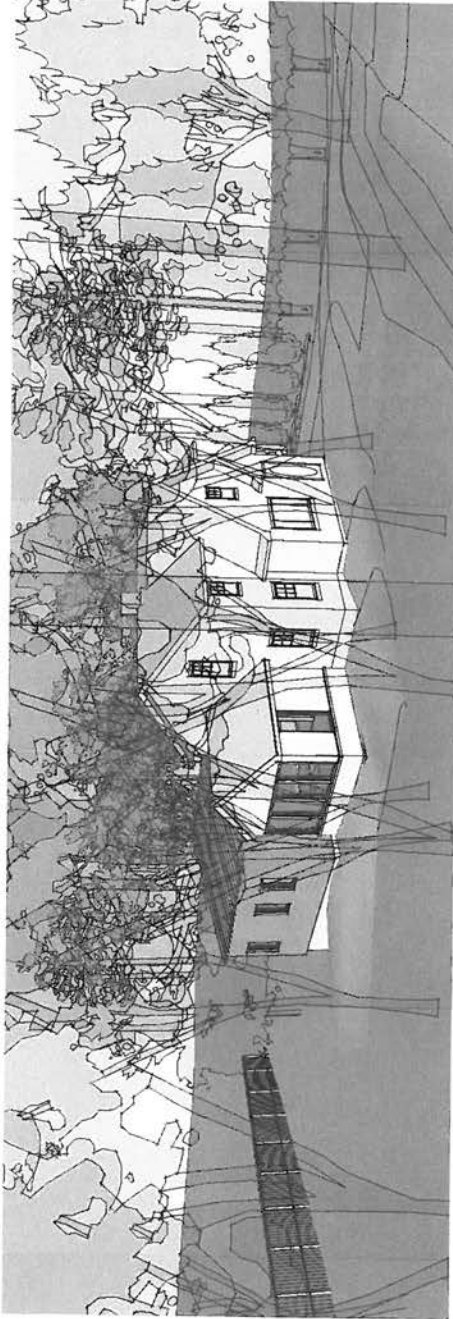
A3

SINGLE FAMILY  
ADDITION  
170 TACONIC AVE  
GREAT BARRINGTON  
MA 01230  
ZAC CULBRETH  
ARCHITECTURE  
35 BRIDGE ST  
GREAT BARRINGTON  
MA 01230  
PROJECT #1904

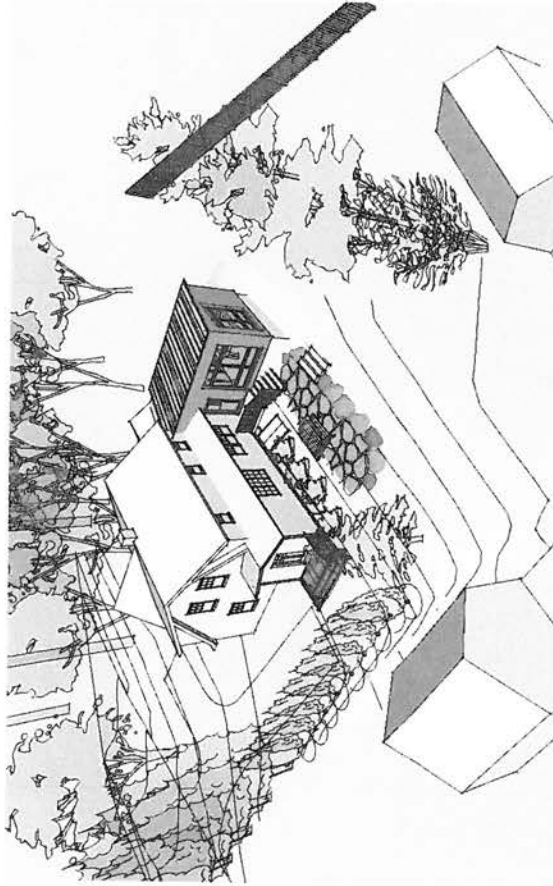
SPECIAL PERMIT  
DOCUMENTS  
JUNE 13, 2019

ELEVATIONS  
SCALE: 1/4" = 1'-0"

A 4



VIEW FROM TACONIC AVE



VIEW FROM ABOVE - SE

IBA SP# 893-19

TOWN OF GREAT BARRINGTON  
NOTICE OF PUBLIC HEARING

The Great Barrington Zoning Board of Appeals will hold a public hearing on Tuesday, July 23, 2019 at 7:30 p.m. at Town Hall, 334 Main Street, Great Barrington, Mass., to act on the special permit application from A&A Memorials, Inc., 57 Van Deusenville Road, to expand a pre-existing nonconforming use at the property from a welding shop and construction company in order to add services related to the construction, storage and sales of stone including cemetery monuments. The application is sought per Sections 5.2 and 10.4 of the Zoning Bylaw, and a copy of the application is on file with the Town Clerk.

6.21,6.28

Amy Pulver  
Administrative Assistant  
Selectboard / Town Manager's Office





Town of Great Barrington Massachusetts

S.B. copy for 7/8

ZBA-1 Rev. July 2013

Application to the Zoning Board of Appeals

INSTRUCTIONS

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FOR OFFICE USE ONLY

Filing Date: Received and checked for completeness by: Number Assigned: 893-19 Date filed with the Town Clerk FORZBA USE: Advertising dates: Public hearing date: 7/23

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A. WHAT ARE YOU SEEKING?

Check all that apply. If you are unsure, please consult with the Town Planner, Building Inspector, or ZBA Secretary (413-528-4953)

- VARIANCE (exempts a property from some Zoning requirements) You must complete portions A., B., C., D., G., H., I., and J. of this form. SPECIAL PERMIT (for changes to nonconforming uses, structures) You must complete portions A., B., C., E., G., H., I., and J. of this form. APPEAL (to overturn a decision of Building Inspector or a Board) You must complete portions A., B., C., E., G., H., I., and J. of this form.

B. SITE / PROPERTY INFORMATION

Address of Subject Property 57 Van Deusenville Road, Housatonic Assessor's Map No. 27 Lot No. 10E Registry of Deeds Book No: 2525 Page: 324 Zoning District(s) R2 One-acre Res. Overlay Districts (if any)

C. APPLICANT AND OWNER INFORMATION

Applicant's Information

Name (please print) A & A Memorials, Inc. Phone (area code first) (413) 329-3672 Street Address 57 Van Deusenville Road, P.O. Box 596 City, State, Zip Code Housatonic, MA 01236 If Applicant is a corporation, provide name of contact person: Richard B. Atwood Email Address aacemeteryservices@gmail.com Signature

- Check here if Applicant and Property Owner are the same, and skip to the next section. Check here if Applicant is different than the Property Owner, and to verify that you have the Property Owner's permission to file this Application. Note that the Property Owner must sign below to indicate permission to file this Application.

Enter Property Owner's information EXACTLY as it appears on the most recent tax bill.

Property Owner's Information

Name (please print) Richard B. Atwood and Heather J. Atwood Phone (area code first) (413) 329-3672 Street Address 155 Pixley Road City, State, Zip Code Great Barrington, MA 01230 Email Address aacemeteryservices@gmail.com Signature Richard B. Atwood Heather J. Atwood

**D. VARIANCES** If you are requesting a variance, please answer all of the following. Attach additional sheets if necessary.

- 1) From which Section(s) of the Zoning Bylaw do you request a variance?
- 2) What will the requested variance(s) enable you to do?
- 3) If the variance(s) is not granted, what hardship will that cause you?
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- 2) This application is made under the following Sections of the Zoning Bylaw (check all that apply)  
 Section 5.2     Section 5.3     Section 5.5  
 Section 5.6     Section 5.7     Section 10.4
- 3) Reason(s) that this property is not in conformance with the Zoning Bylaw
- 4) Are there any previous Special Permits or Variances for this property?  
 No     Yes  
If yes, provide date(s), and name of issuing Board

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**G. REQUIREMENTS FOR ALL APPLICATIONS**

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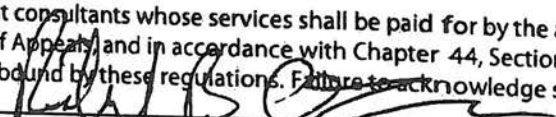
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**J. ADDITIONAL INFORMATION**

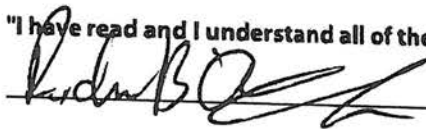
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**Applicant's Signature:** "I have read and I understand all of the information on this application."

 (signed) \_\_\_\_\_ (date)

Print Form

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 (413) 528-3206  
 ZBA Secretary: (413) 528-4953  
 For bylaws, regulations, maps, and other useful  
 information, visit us online at [www.townofgb.org](http://www.townofgb.org)

## ADDENDUM TO SPECIAL PERMIT PETITION

**A & A Memorials, Inc., Petitioner**  
**57 Van Deusenville Road, Housatonic, Massachusetts**

Richard B. Atwood and Heather J. Atwood recently purchased a parcel of land with three commercial buildings thereon from Peter R. Bailey and Barbara L. Bailey containing 1.059 acres of land at 57 Van Deusenville Road in Housatonic, located in the R – 2 zone that has no frontage, but deeded easements (“Locus”). See accompanying copy of Quitclaim Deed , survey entitled Plan of Land Surveyed for Barbara L. Bailly, Right of Way Easement and Maintenance Agreement and Easement Plan Prepared for Richard B. Atwood and Heather J. Atwood. The Survey was created by an “approval not required” subdivision plan in 1988 pursuant to Massachusetts Gen. Laws Chapter 41 section 81L because it constituted a “division of a tract of land on which two or more buildings were standing when the subdivision control lot went into effect in the city or town in which the land lies into separate lots on which each of which one of such buildings remain standing.” The Locus was a portion of a much larger tract of land upon which there were several single-family residences, barn, storage sheds, and another commercial buildings, all of which had been used and occupied by the William Gillett family for generations as the land had been in their family since 1904.

In 1952 William Gillett built a wooden shop, which he used for his construction and welding business. His son-in-law Richard Bailly, worked part-time for his father-in-law from 1967 through 1973 and has been working in the business known as Housatonic Welding

A & A Memorials, Inc.

**Addendum – Special Permit-Expansion of a Pre-existing Non-conforming use as metal fabrication to add stone work**

continuously until the business was sold to the petitioner in April, 2019. In 1988 the Bailly's built a metal addition to the original wooden structure. The Gillett and Bailly families have been engaged in the fabrication of all types of metal objects, the maintenance of trucks and heavy equipment, creation and repair of snowplows and other construction related activities from the Locus continuously since the early 1950's to the present. See affidavits of Richard Bailly and Peter R. Bailly. In addition, the Gillett/Bailly family owned a construction business known as A&B Equipment that built driveways, foundations, and engaged in other construction related activities for which the equipment, including but not limited to dump trucks, excavators, skid steer, and other trucks used in connection with the off site work were stored at the Locus. **The Petitioner proposes to continue the business of Housatonic Welding, but add his own business known as A & A Memorials, Inc.** No new structures are proposed to accommodate the additional business. A & A Memorials, Inc. provides the following services: creation of cemetery monuments, pet markers, and garden stones; sandblasting of lettering and design on stonework; monument cleanings and repairs; storage of supplies and equipment; and storage of monuments for display and sale. In addition, the petitioner provides burial services for local municipal and private cemeteries and will use the Locus to store his excavator, dump truck and trailer and transport them to the off-site services. The current business, Housatonic Welding, fabricates objects from metal and the petitioner proposes to expand that pre-existing nonconforming use to fabricate objects from stone. The equipment he uses for his off site burial services will be fewer and smaller than the equipment that was previously use for A & B

A & A Memorials, Inc.

Addendum – Special Permit-Expansion of a Pre-existing Non-conforming use as metal fabrication to add stone work

Equipment, Inc. There will be a total of 3 employees who will be engaging in the welding and stone work businesses. There are approximately 15-20 parking spots on the Locus, more than enough to provide off street parking for the use.

**Section 5.2** of the Great Barrington Zoning Bylaw entitled “**Nonconforming Uses**” provides in pertinent part: “The Board of Appeals may award a special permit...to change a nonconforming use....only if it determines that such...change or extension...shall not be substantially more detrimental than the existing nonconforming use to the neighborhood.”

Because there is no new construction proposed, and the additional fabrication of stonework will be conducted in existing buildings, the expansion of the pre-existing nonconforming use to allow additional material to be fabricated will not be more detrimental than the existing nonconforming use to the neighborhood.

**Section 10.4.2** entitled “**Criteria**” requires a determination “... That the adverse effects of the proposed use will not outweigh its beneficial impacts to the town or the neighborhood, in view of the particular characteristics of the site, and the proposal in relation to that site.”

The site has been used as the offices and shop for construction and metal fabrication work since 1952 continuously to the present. See attached affidavits of Richard Bailly and Peter R Bailly. At the time William Gillett began his construction business on the locus, the premises were zoned Industrial. The west side of Van Deusenville Road was rezoned in 1974 to R-2. The Locus is surrounded by land owned by Jeanne M. Bachetti, who acquired all of the remaining land originally owned by her parents, William W. Gillett and Margaret A. Gillett containing over

A & A Memorials, Inc.

Addendum – Special Permit-Expansion of a Pre-existing Non-conforming use as metal fabrication to add stone work

40 acres. The land directly to the west of the Locus is a remnants of a gravel pit that is subject to the terms of a Consent Order allowing the use of a portion of it as a solid waste facility. The land to the North contains the business known as AmeriGas and the land directly across the street to the East include the railroad tracks. See accompanying photos of the commercial buildings on the Locus and the abutting land. The following criteria demonstrate that the special permit should be granted:

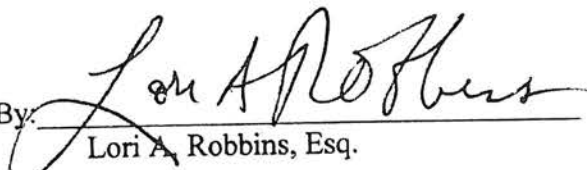
1. Social, economic, or community needs which are served by the proposal: The addition of the fabrication of stone into cemetery monuments, pet markers, garden stones and other monuments, including cleanings and repairs will be beneficial to the social, economic, or community needs. As everyone knows, there are only 2 things certain in life and headstones are an essential component for one of them.
2. Traffic flow and safety, including parking and loading: Section 6.1 of the Zoning Bylaw, entitled Off-street Parking and Loading requires for industrial uses – “one parking space for each two employees, computed on the basis of the estimated maximum number of employees at any one time.” The petitioner plans on adding only two additional employees. There are currently 15-20 parking spaces and a total of 3 employees that will be using the Locus. As a result the traffic flow and safety, including parking and loading will not be substantially increased.
3. Adequacy of utilities and other public services: The locus is served by Housatonic Water Works and a private septic system. The addition of the new services will not

A & A Memorials, Inc.

Addendum – Special Permit-Expansion of a Pre-existing Non-conforming use as metal fabrication to add stone work

- impact the existing utilities or other public services.
4. Neighborhood character and social structures: Because the area had previously been zoned industrial, there are a number of other industrial uses in the immediate vicinity of the neighborhood. The neighborhood character and social structure will not be impacted by the addition of the creation, cleaning and repair of stone monuments.
  5. Impacts on the natural environment: The locus area is substantially paved and no new paving is proposed. As a result, there will be no impact on the natural environment.
  6. Potential fiscal impact, including impact on town services, tax base, and employment: The proposed additional of stone work to the existing Housatonic Welding will not have any financial impact on town services, tax base or employment.

A & A Memorials, Inc., Petitioner

By:   
Lori A. Robbins, Esq.





Bk: 2525 Pg: 324 SBRD  
Page: 1 of 3 04/05/2019 09:52 AM

MASSACHUSETTS EXCISE TAX  
Southern Berkshire ROD 001  
Date: 04/05/2019 09:52 AM  
Ctrl# 01 1110 15262 Doc# 00252806  
Fee: \$547.20 Cons: \$120,000.00

**QUITCLAIM DEED**

That we, **PETER R. BAILLY and BARBARA L. BAILLY**, of Alford, Massachusetts, for consideration of **ONE HUNDRED TWENTY THOUSAND (\$120,000.00)**, grant to **RICHARD B. ATWOOD and HEATHER J. ATWOOD**, husband and wife, whose mailing address is 155 Pixley Road, Great Barrington, Massachusetts 01230, to hold as **TENANTS BY THE ENTIRETY**, with **QUITCLAIM COVENANTS**, the land in Housatonic, Berkshire County, Massachusetts, bounded and described as follows:

57  
Location: Van Deusenville Road, Housatonic, Massachusetts

The following described piece or parcel of land situated on the westerly side of Van Deusenville Road in Housatonic, Berkshire County, Massachusetts, bounded and described as follows:

Beginning at an iron pipe, said pipe being the southern corner of the parcel herein described, said point being 373 feet (more or less) from said Van Deusenville Road and the southwest corner of other land of Gillett;

Running thence the following 7 courses along said land of Gillett;  
Thence N-07-15-19-E a distance of 141.16 feet to an iron pipe to be set;  
Thence N-50-59-23-W a distance of 53.28 feet to an iron pipe to be set;  
Thence N-00-34-10-W a distance of 52.00 feet to an iron pipe to be set;  
Thence N-02-18-27-E a distance of 96.13 feet to an iron pipe to be set;  
Thence S-75-38-09-W a distance of 159.42 feet to an iron pipe to be set;  
Thence S-04-56-42-E a distance of 265.06 feet to an iron pipe to be set, said pipe being the southwest corner of parcel herein described, also along an existing right of way;

Thence S-83-14-16-E a distance of 152.87 feet along the right of way to the point of beginning containing 1.059 Acres of Land.

Meaning and intending to convey and hereby conveying the same premises shown on a plan of land described, prepared from a 1988 field survey by Kelly, Granger, Parsons & Associates, Inc., of Great Barrington, recorded in Plat File E-105.

Also granting to the grantee and others a right of way over a way commencing on the westerly side of Van Deusenville Road a width of forty (40) feet in common with the grantors. Said right of way is shown on the plans above mentioned.

Being all and the same premises conveyed to the Grantors herein by deed of Barbara L. Bailly, dated July 12, 2013 and recorded at the Southern Berkshire Registry of Deeds in Book 2211, Page 19.

Witness my hand and seal this 5<sup>th</sup> day of ~~February~~ <sup>APRIL</sup>, 2019.

Peter R. Bailly  
PETER R. BAILLY

Barbara L. Bailly  
BARBARA L. BAILLY

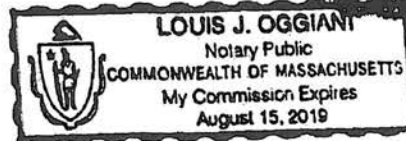
COMMONWEALTH OF MASSACHUSETTS

BERKSHIRE, ss.

On this 5<sup>th</sup> day of ~~March~~ <sup>April</sup>, 2019, before me, the undersigned Notary Public, personally appeared, PETER R. BAILLY and BARBARA L. BAILLY, who proved to me through satisfactory evidence of identification, which were personal knowledge, to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for the stated purpose as their free act and deed.

[Signature]

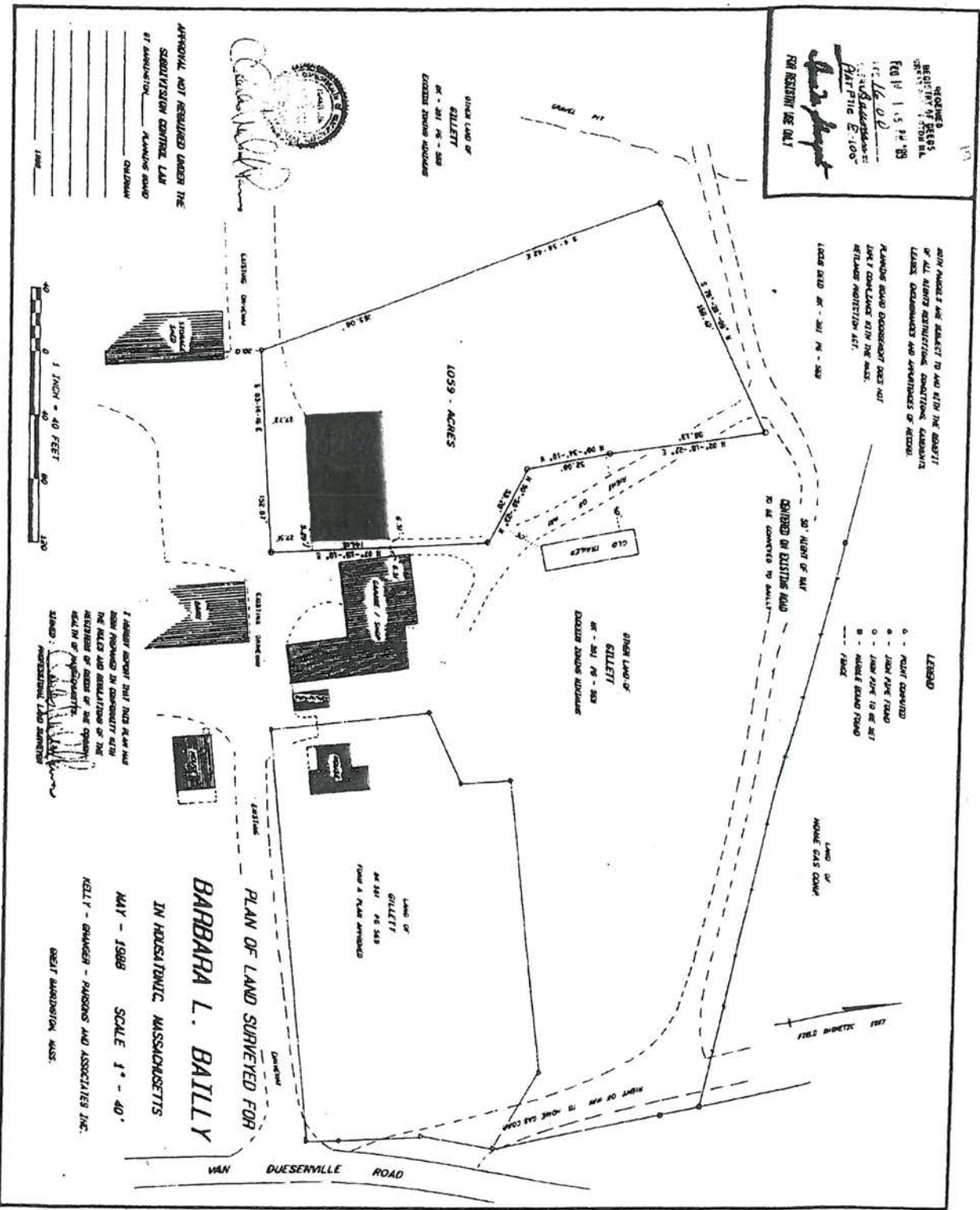
Notary Public  
My commission expires:



RECORDED  
 REGISTRY OF DEEDS  
 FEB 15 1989  
 100  
 PART FILE E-100  
 FOR REFERENCE ONLY

THIS MAP IS SUBJECT TO AND WITH THE BENEFIT  
 OF ALL OTHER RESTRICTIONS, CONDITIONS, EASEMENTS,  
 EASES, ENCUMBRANCES AND APPOINTMENTS OF RECORD.  
 REMAINING SAID DOCUMENT DOES NOT  
 AFFECT OR CONCLUDE WITH THE MASS.  
 RECORDS RESTRICTION ACT.  
 LOCAL ORD. NO. 201 76-529

- LEGEND
- - RIGHT CORNER
  - - LOW PIPE TRAIL
  - - LOW PIPE TO BE SET
  - - WIDE ROAD TRAIL
  - - FENCE

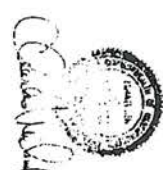


APPROVAL NOT REQUIRED UNDER THE  
 SUBDIVISION CONTROL LAW  
 BY APPLICANT: Barbara L. Batty  
 CHILDREN: \_\_\_\_\_

1 INCH = 40 FEET

I HEREBY CERTIFY THAT THIS PLAN HAS  
 BEEN PREPARED BY CONSULTING WITH  
 THE FILED AND REGISTERED WITH  
 RECORDS OF DEEDS OF THE  
 COMMONWEALTH OF MASSACHUSETTS  
 STATED: \_\_\_\_\_  
 PROFESSIONAL LAND SURVEYOR

PLAN OF LAND SURVEYED FOR  
**BARBARA L. BATTY**  
 IN HOUSATONIC, MASSACHUSETTS  
 MAY - 1988 SCALE 1" = 40'  
 KELLY - BRADDER - PLOSSING AND ASSOCIATES INC.  
 GREAT BARRINGTON, MASS.



57 Van Deusenville Road Great Barrington



**RIGHT OF WAY EASEMENT  
AND MAINTENANCE AGREEMENT**

Whereas, Jeanne M. Bachetti, of Sheffield, MA, is the owner of land acquired by deed recorded on 2/25/14 in the Southern Berkshire Registry of Deeds in Book 2240, Page 270 ("Bachetti").

Whereas, Richard B. Atwood and Heather J. Atwood, are the owners of land acquired by deed recorded on April 5, 2019 in the Southern Berkshire Registry of Deeds in Book 2525, Page 324 ("Atwood").

Now therefore, the parties agree as follows:

1. Due to a scrivener's error, the real estate previously conveyed by William W. Gillett and Margaret A. Gillett, Trustees of the Gillett Family Nominee Trust to Jeanne M. Bachetti and Sharon L. Moore dated April 26, 2006 and recorded May 18, 2006 in the said Registry of Deeds in Book 1696, Page 197, and the conveyance by deed from Jeanne M. Bachetti and Sharon L. Moore to Jeanne M. Bachetti recorded on February 25, 2014 in said Registry of Deeds in Book 2240 Page 270, did not exclude the real estate that had formerly been conveyed by William W. Gillett and Margaret A. Gillett to Barbara L. Bailly dated January 31, 1989 and recorded on February 14, 1989 in said Registry of Deeds in Book 695, Page 169.

Bachetti acknowledges that she does not own the real estate acquired by Atwood in the said Registry of Deeds in Book 2525, Page 324.

2. The land owned by Bachetti identified in paragraph 1 above, is shown on a survey entitled "Survey of Land in Great Barrington, Mass. Prepared for Gillett Family Nominee Trust

May 10, 2000, by Taconic Land Consultants and was recorded in said Registry of Deeds and Plat File K – 114.

3. The land now owned by Atwood is shown on the survey recorded in Plat file K – 114 as “N/F Land of Barbara L. Bailly (BK 695 PG 169)” and is also shown on a survey entitled “Plan of Land Surveyed for Barbara L Bailly in Housatonic Massachusetts May – 1988” by Kelly Granger Parsons and Associates Inc. and recorded in said Registry of Deeds in Plat File E – 105, containing 1.059 acres.

4. In the deed from William W. Gillett and Margaret A. Gillett to Barbara L. Bailly, recorded in said Registry of Deeds in Book 695, Page 169 and in subsequent deeds in the chain of title through to Atwood, the following easement was conveyed “Also granting to the grantee and others a right-of-way over a way commencing on the westerly side of Van Dusenille Road a width of 40 feet in common with the grantors. Said right-of-way is shown on the plans above-mentioned.”

5. Bachetti and Atwood intend by this Agreement to clarify and expand the rights and responsibilities of the respective property owners regarding right of way easements and maintenance.

6. A site plan has been prepared showing the location of two separate easements entitled, “Easement Plan Prepared for Richard B. Atwood & Heather J. Atwood” recorded in said Registry of Deeds on 4/10/19 in Plat File DD-6 (hereinafter “Easement Plan”) as “Southerly Emergency Access ” and “Northerly Easement”.

7. Bachetti hereby conveys to Atwood, their successors and or assigns, a non-exclusive right-of-way for all the purposes of a way, for ingress to and egress from Van Deusenville Road, over the 40 foot wide Northerly Easement shown on the Easement Plan as the

access to their real estate. Atwood, their successors and assigns, shall be responsible for maintaining the entire easement area including grading, ice and snow removal.

8. Bachetti hereby conveys to Atwood, their successors and or assigns, a non-exclusive right-of-way over the variable width Southerly Emergency Access, shown on the Easement Plan for emergency access to and from their real estate. Atwood, their successors and assigns, shall be responsible maintaining the entire Southerly Emergency Access area including grading, ice and snow removal on the Southerly Emergency Access so long as Bachetti owns the real estate, but in the event she sells the burdened land, the respective owners shall share in the cost of maintenance, grading, ice and snow removal.

9. Bachetti hereby conveys to Atwood, their successors and or assigns, an easement to maintain the underground water line located in the Southerly Emergency Access, shown on the Easement Plan, from Van Deusenville Road to their property. In the event the water line needs repair, Atwood shall be responsible for the repair and agrees to restore the driveway to a smooth and level surface.

10. Notwithstanding the above, if there is any damage caused to said Southerly Emergency Access roadway surface due to unusual use during construction upon either burdened or benefitted lot, the road surface shall be repaired at the sole expense of the owner of the particular lot causing said damage.

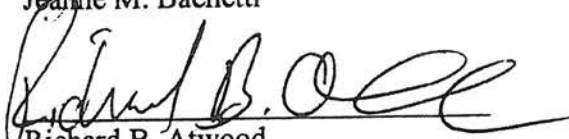
11. Bachetti hereby grants to Atwood, their successors and/or assigns, an easement within the area identified as Turn Around Area on the Easement Plan to maneuver vehicles using their property. Atwood may not use the Turn Around Area to store vehicles or place any structures thereon.

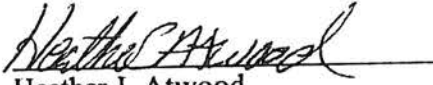
12. Bachetti hereby conveys to Atwood, their successors and or assigns, an easement to maintain the overhead electric wires in the location shown on the Easement Plan.

13. Atwood, their successors and assigns, shall maintain and keep comprehensive general liability insurance in commercially reasonable amounts naming Bachetti, her successors and/or assigns as an additionally insured.

WITNESS our hands and seals this 5<sup>th</sup> day of April, 2019.

  
Jeanne M. Bachetti

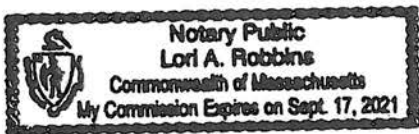
  
Richard B. Atwood

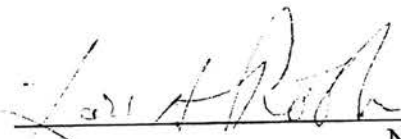
  
Heather J. Atwood

COMMONWEALTH OF MASSACHUSETTS

BERKSHIRE, SS

On this 4<sup>th</sup> day of March, 2019, before me, the undersigned notary public, personally appeared Jeanne M. Bachetti who proved to me through satisfactory evidence of identification which was a MA drivers license, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that she signed it voluntarily for its stated purpose.



  
Notary Public

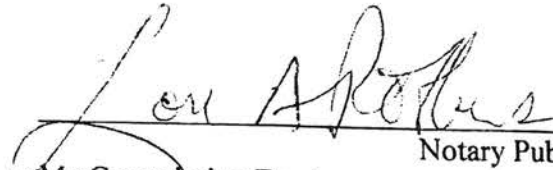
My Commission Expires:

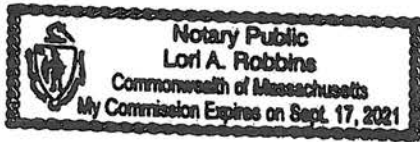


COMMONWEALTH OF MASSACHUSETTS

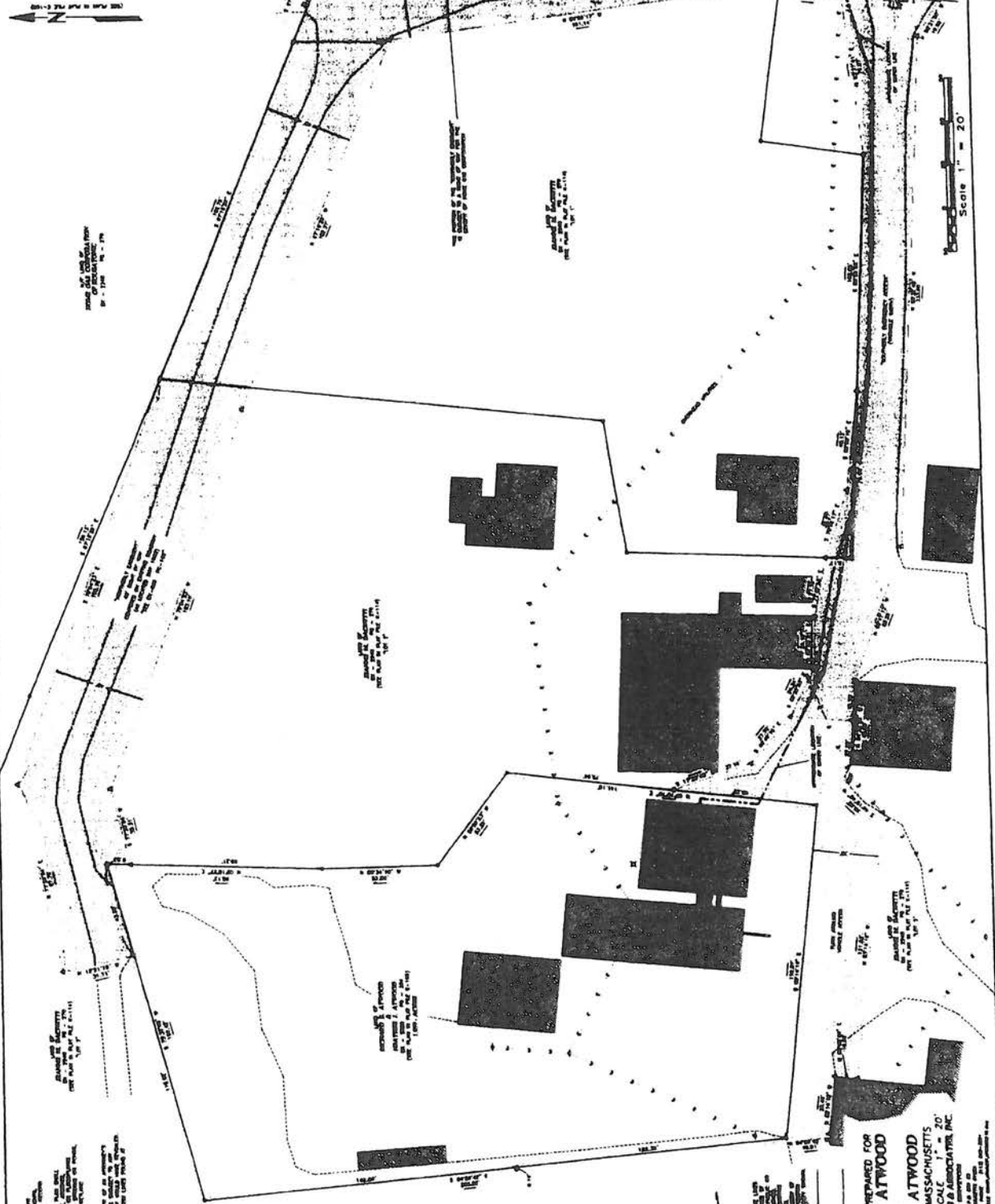
BERKSHIRE, SS

On this 5<sup>th</sup> day of April, 2019, before me, the undersigned notary public, personally appeared Richard B. Atwood and Heather J. Atwood who proved to me through satisfactory evidence of identification which was a MA drivers license, to be the persons whose names are signed on the preceding or attached document, and who acknowledged to me that they signed it voluntarily for its stated purpose.

  
\_\_\_\_\_  
Notary Public  
My Commission Expires:



Southern Building Technology of Florida  
 PDD-6  
 Michelle Kavanagh - Jimmy  
 1000 UNIVERSITY BLVD, SUITE 200  
 MIAMI, FL 33136



THE OWNER, A BUILDING, IS NOT TO BE CONSIDERED AS A CONTRACTOR OR ARCHITECT. THE ARCHITECT'S RESPONSIBILITY IS TO PROVIDE THE DESIGN AND CONSTRUCTION DOCUMENTS FOR THE PROJECT. THE ARCHITECT IS NOT RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED BY THE OWNER OR FOR THE RESULTS OF ANY INVESTIGATION OR ANALYSIS CONDUCTED BY THE ARCHITECT. THE ARCHITECT'S LIABILITY IS LIMITED TO THE DESIGN AND CONSTRUCTION DOCUMENTS PROVIDED BY THE ARCHITECT.

- LEGEND**
- A. EXISTING DRIVEWAY
  - B. NEW DRIVEWAY
  - C. EXISTING SIDEWALK
  - D. NEW SIDEWALK
  - E. EXISTING SIDEWALK
  - F. NEW SIDEWALK

Heather J. Atwood  
 Richard B. Atwood  
 Heather J. Atwood  
 Richard B. Atwood

CASEMENT PLAN PREPARED FOR  
**RICHARD B. ATWOOD**  
**HEATHER J. ATWOOD**  
 GREAT BARRINGTON, MASSACHUSETTS 01930  
 APRIL - 2019 BARRINGTON ASSOCIATES, INC.  
 BARRINGTON, MASSACHUSETTS

APRIL 2019  
 APRIL 2019  
 APRIL 2019

COMMONWEALTH OF MASSACHUSETTS

BERKSHIRE, SS.

TOWN OF GREAT BARRINGTON  
ZONING BOARD OF APPEALS

IN RE: Special Permit application from Richard Atwood to expand a Pre-existing  
Non-conforming Use

I, Richard Bailly, being duly sworn, depose and state as follows:

- 1) William W. Gillett ("Bill") was my father-in-law.
- 2) Bill and his wife owned several parcels of land located on the westerly side of VanDuesenville Road in Housatonic, MA which he acquired in 1967 from his mother, which had been in the family's name since 1904.
- 3) A portion of Bill's real estate was conveyed to my wife by deed from William W. Gillett and Margaret A. Gillett to Barbara L Bailly, recorded on February 14, 1989 in the Berkshire Southern District Registry of Deeds in book 695 page 169, which is shown on a survey recorded in said Registry of Deeds Platt file E - 105. On that land are 2 adjoining structures.
- 4) One of the structures is a wooden shop, built in 1952 for Bill that he used for his construction and welding business.
- 5) I began working part-time with Bill out of that wooden shop doing welding and construction related work from 1967 through 1973.
- 6) I went to the Great Barrington Board of Selectmen and met with Charles Casanova, a Mr. Gibbons and another man whose name escapes me, in 1973 when I decided to start my own business on the premises to make sure that I could operate full-time under the name of Housatonic Welding, and they indicated that the area was zoned industrial and I did not need to do anything further.
- 7) I have been continuing to conduct metal fabrication work from this premises continuously since 1973.

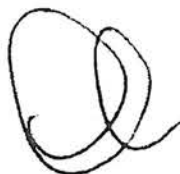
Signed under the pains and penalties of perjury this 2nd day of April, 2019.

*Richard Q. Bailly*  
Richard Bailly

COMMONWEALTH OF MASSACHUSETTS

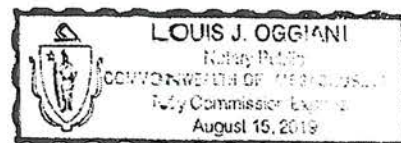
Berkshire, ss.

On this 2nd day of April, 2019, before me, the undersigned notary public, personally appeared Richard Bailly, who proved to me through satisfactory identification, being (check whichever applies):  driver's license or other state or federal governmental document bearing a photographic image,  oath or affirmation of a credible witness known to me who knows the above signatory, or  my own personal knowledge of the identity of the signatory, to be the person whose name is signed on the preceding or attached document, and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of his knowledge and belief and acknowledged the foregoing to be his free act and deed.



Notary Public

My Commission Expires:



COMMONWEALTH OF MASSACHUSETTS

BERKSHIRE, SS.

TOWN OF GREAT BARRINGTON  
ZONING BOARD OF APPEALS

IN RE: Special Permit application from Richard Atwood to expand a Pre-existing  
Non-conforming Use

I, Peter R. Bailly, being duly sworn, depose and state as follows:

- 1) My mother, Barbara L. Bailey conveyed the real estate that is known as 57 Van Deusenville Road, Housatonic, MA to the both of us by deed recorded on August 8, 2013 in the Berkshire Southern District Registry of Deeds in Book 2211 Page 19, on which my father had been conducting his business known as Housatonic Welding since 1973, and my grandfather, William W. Gillett had been operating his construction business since the 1960s.
- 2) In 1988 we built a metal addition to the original wooden structure.
- 3) I began working part-time with doing welding and construction related work from that premises from 1982 until 1992 when I took over the business full-time.
- 4) My family and I have been engaging in the fabrication of all types of metal objects, the maintenance of trucks and highway equipment, creation and repair of snowplows and other construction related activities from this location continuously since the early 1960s to the present.

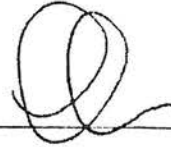
Signed under the pains and penalties of perjury this 2nd day of April, 2019.

  
Peter R. Bailly

COMMONWEALTH OF MASSACHUSETTS

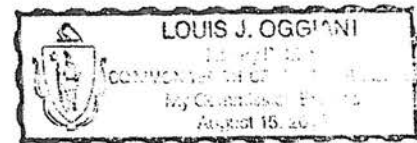
Berkshire, ss.

On this 2nd day of April, 2019, before me, the undersigned notary public, personally appeared Peter R. Bailly, who proved to me through satisfactory identification, being (check whichever applies):  driver's license or other state or federal governmental document bearing a photographic image,  oath or affirmation of a credible witness known to me who knows the above signatory, or  my own personal knowledge of the identity of the signatory, to be the person whose name is signed on the preceding or attached document, and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of his knowledge and belief and acknowledged the foregoing to be his free act and deed.



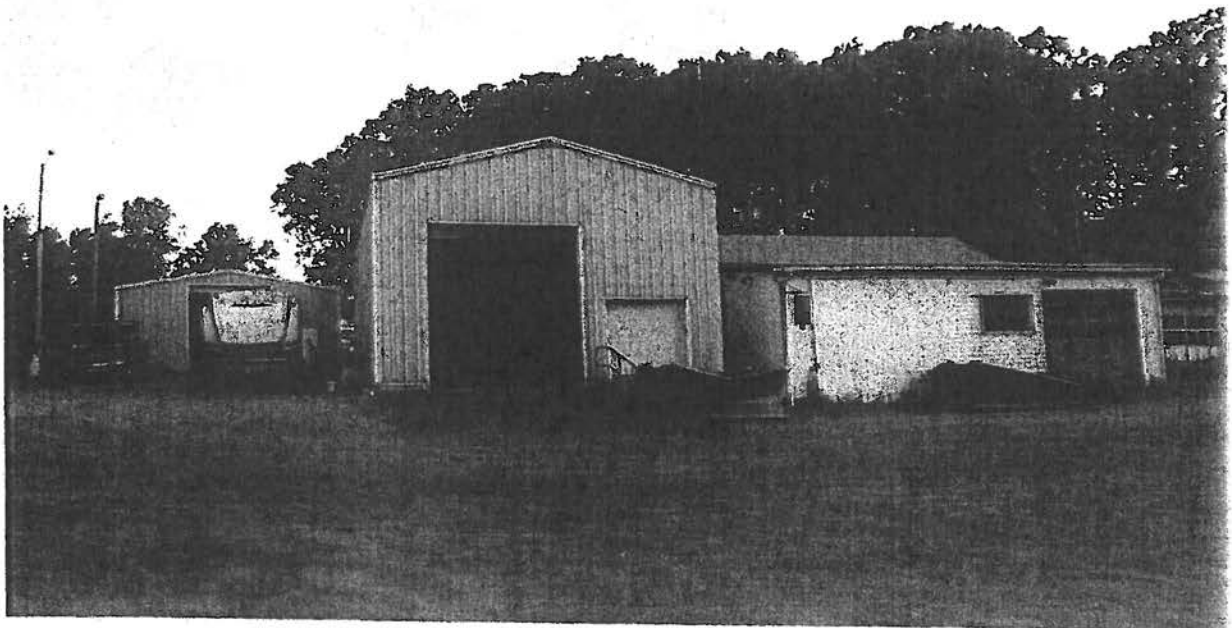
Notary Public

My Commission Expires:





Older wooden structure on right built in 1952. Metal building on left built in 1988.



Locus →

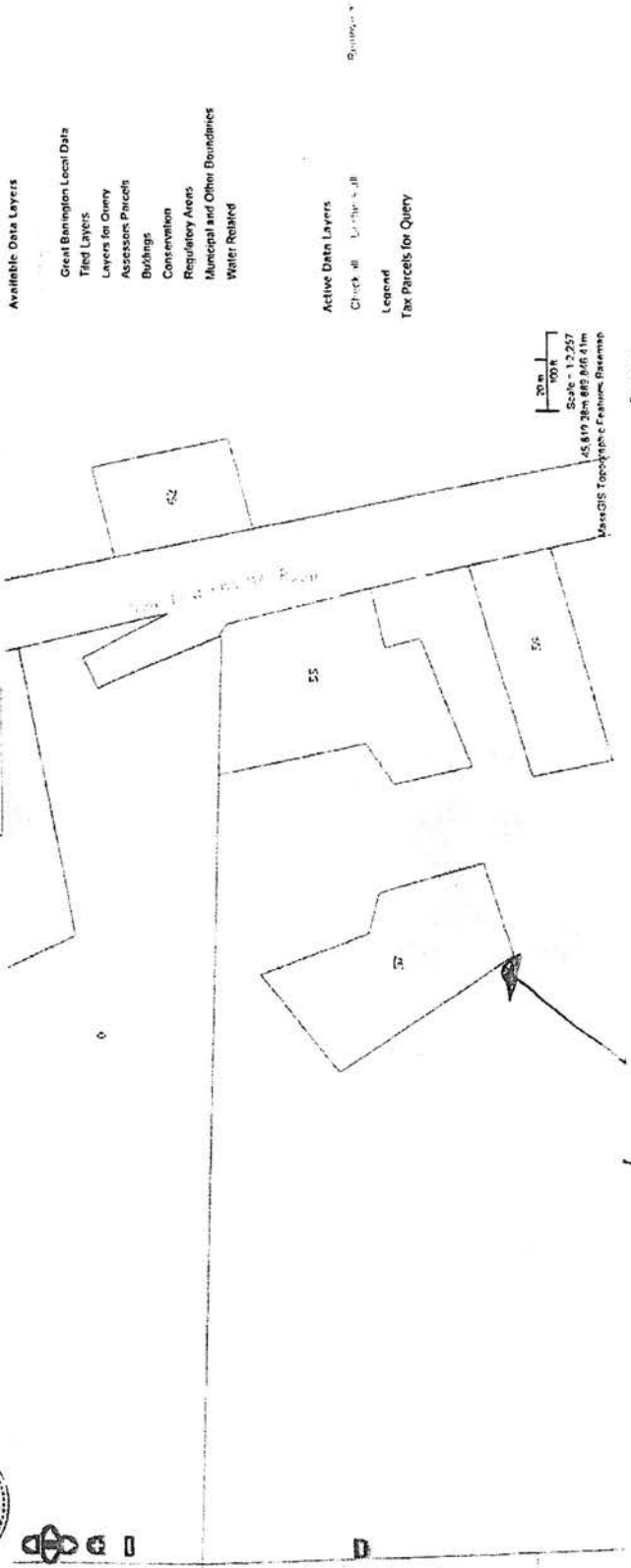
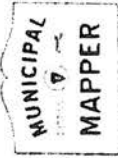






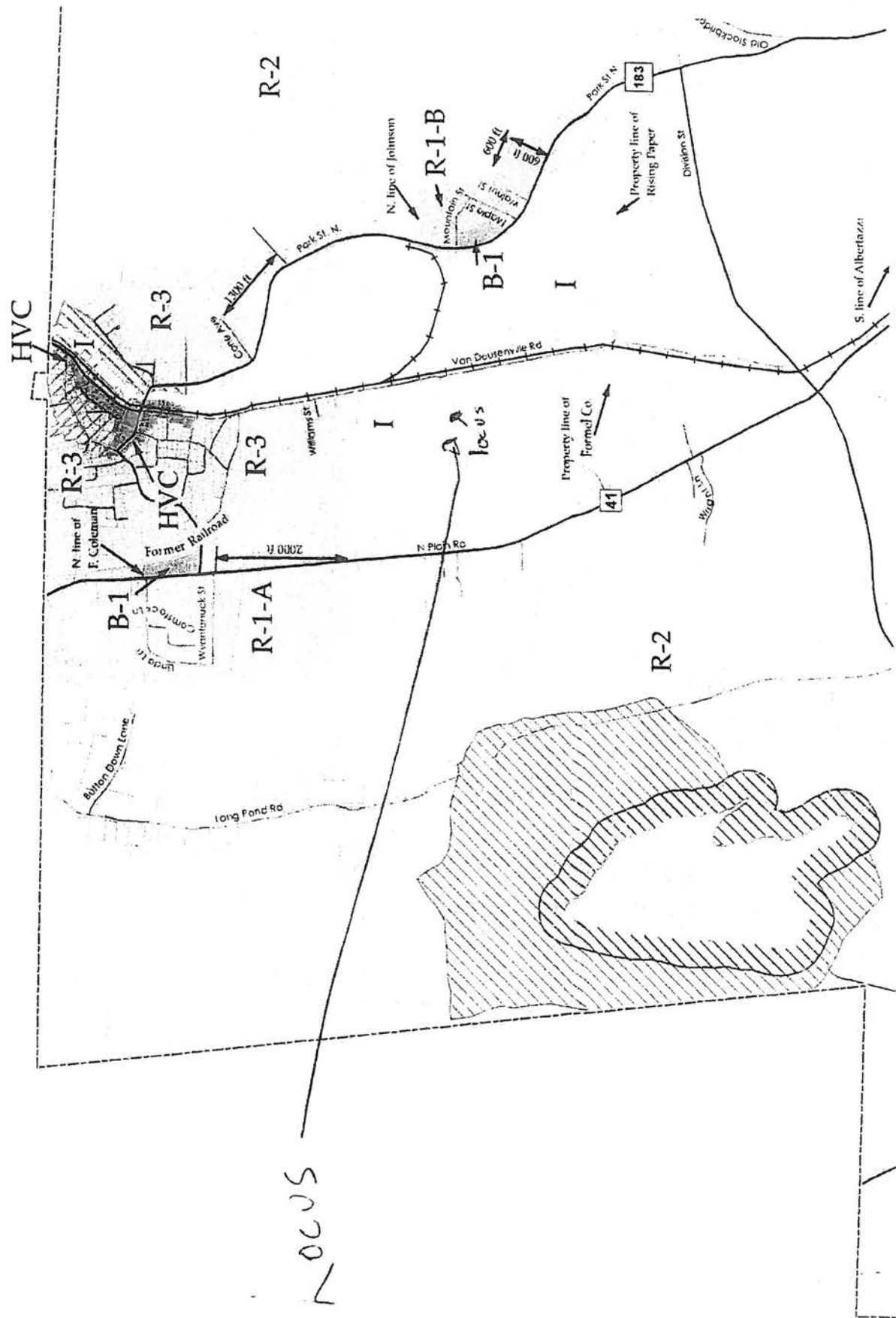
# MuniMapper: Great Barrington, MA

Town of Great Barrington, MA  
Disclaimer



- Available Data Layers**
- Great Barrington Local Data
  - Tiled Layers
  - Layers for Query
  - Assessor's Parcels
  - Buildings
  - Conservation
  - Regulatory Areas
  - Municipal and Other Boundaries
  - Water Related

- Active Data Layers**
- Check all
  - Legend
  - Tax Parcels for Query





TOWN OF GREAT BARRINGTON  
MASSACHUSETTS

OFFICE OF PLANNING AND COMMUNITY DEVELOPMENT

Christopher Rembold, AICP  
Town Planner

Ph: (413) 528-1619, ext. 7  
[crembold@townofgb.org](mailto:crembold@townofgb.org)

**EXECUTIVE SUMMARY**

**TITLE:** Designation of the Town Manager as Environmental Certifying Officer

**BACKGROUND:** Organizations that receive certain federal funds through the US Department of HUD need to comply with certain environmental laws, and HUD requires that local municipalities sign off on the required compliance forms.

The Town has had to do this in the past, when we've received CDBG funds, for example, but in this case, the recipient of funds is the Hilltown CDC, and the program is the continuing care and rental assistance program run by Construction at their Mahaiwe Street building.

In order for the Town to properly complete the form, the Selectboard must designate a municipal official as the Environmental Certifying Officer.

**FISCAL IMPACT:** None


**RECOMMENDATION:** The Selectboard designate Mark Pruhenski, Town Manager, as the Environmental Certifying Officer for the Continuum of Care Program operated in Great Barrington by Hilltown CDC and Construct, Inc., and to carry out the responsibilities of certifying officer as provided in 24 C.F.R. Part 58.

**PREPARED BY:**

  
Town Planner

**DATE:** 6/27/19

**APPROVED BY:**

  
Town Manager

**DATE:** 7/3/19

STEPHEN C. BANNON  
CHAIR

EDWARD ABRAHAMS  
WILLIAM COOKE  
KATE BURKE  
LEIGH DAVIS



Town Hall, 334 Main Street  
Great Barrington, MA 01230

Telephone: (413) 528-1619, x2  
Fax: (413) 528-2290  
[www.townofgb.org](http://www.townofgb.org)

TOWN OF GREAT BARRINGTON  
MASSACHUSETTS

SELECTBOARD

**DESIGNATION OF ENVIRONMENTAL CERTIFYING OFFICER**

In my capacity as Chair of the Selectboard for the Town of Great Barrington, Massachusetts, I hereby designate Mark Pruhenski, Great Barrington Town Manager, as the Environmental Certifying Officer for the Continuum of Care Program operated in Great Barrington by Hilltown CDC and Construct, Inc., and to carry out the responsibilities of certifying officer as provided in 24 C.F.R. Part 58.

Hilltown Community Development Corporation provides services to households in the Town of Great Barrington using funds from the U.S. Department of Housing and Urban Development under the 3 County Continuum of Care, which operates programs to assist homeless people in Hampshire, Franklin, and Berkshire Counties.

Signed:

\_\_\_\_\_  
Chair, Great Barrington Selectboard

\_\_\_\_\_  
Date

This format is to be used for project-based leasing or rental assistance activities funded under the Continuum of Care (CoC) program only.

## **Environmental Review for Continuum of Care Leasing or Rental Assistance Project that is Categorically Excluded Subject to Section 58.5**

**Pursuant to 24 CFR 58.35(a)(5)**

This CoC Limited Scope Review Format is to be used **only** for project-based leasing or project-based rental assistance activities without any associated repairs, rehabilitation, new construction, or other activities with physical impacts funded under the Continuum of Care (CoC) program.

Certain fields have been completed already based on the specifics of these program activities. It is the Responsible Entity's responsibility to ensure that all required fields (those marked with an asterisk) and analysis are completed. For instructions on completing this form, see

<https://www.hudexchange.info/resource/3800/limited-scope-environmental-review-coc/>

### **Project Information**

**\*Project Name:** Adult Independent Living

**\*Responsible Entity:** Construct Inc.

**Grant Recipient** (if different than Responsible Entity): Hilltown CDC

**State/Local Identifier:**

**\*Preparer:** Town of Great Barrington

**\*Certifying Officer Name and Title:** Mark Pruhenski, Town Manager

**Consultant** (if applicable):

**\*Project Location:** 41 Mahaiwe St. Great Barrington, MA 01230

**\*Description of the Proposed Project** [24 CFR 58.32; 40 CFR 1508.25]:

Transitional Housing

**\*Level of Environmental Review Determination:**

Categorically Excluded per 24 CFR 58.35(a), and subject to laws and authorities at §58.5, per 24 CFR 58.35(a)(5).

### **Funding Information**

<b>*Grant Number</b>	<b>*HUD Program</b>	<b>*Funding Amount</b>
MA00142LIT071609	Continuum of Care (CoC)	\$43412.00

This format is to be used for project-based leasing or rental assistance activities funded under the Continuum of Care (CoC) program only.

**\*Estimated Total HUD Funded Amount: \$43412.00**

**\*Estimated Total Project Cost (HUD and non-HUD funds): \$86,000.00**

**Compliance with 24 CFR 58.5 and 58.6 Laws and Authorities**

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits or approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

<b>Compliance Factors:</b> Statutes, Executive Orders, and Regulations listed at 24 CFR §58.5 and §58.6	Are formal compliance steps or mitigation required?	Compliance determinations
<b>STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR 58.6</b>		
<b>Airport Hazards</b>  24 CFR Part 51 Subpart D	Yes    No <input type="checkbox"/> <input type="checkbox"/>	This project consists only of leasing or rental assistance and is in compliance with the HUD’s Airport Hazard regulations without further evaluation.
<b>Coastal Barrier Resources</b>  Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes    No <input type="checkbox"/> <input checked="" type="checkbox"/>	*
<b>Flood Insurance</b>  Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes    No <input type="checkbox"/> <input checked="" type="checkbox"/>	*
<b>STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR 50.4 &amp; 58.5</b>		
<b>Clean Air</b>  Clean Air Act, as amended, particularly section 176(c) & (d); 40 CFR Parts 6, 51, 93	Yes    No <input type="checkbox"/> <input type="checkbox"/>	This project consists only of leasing or rental assistance and is in compliance with the Clean Air Act without further evaluation.

This format is to be used for project-based leasing or rental assistance activities funded under the Continuum of Care (CoC) program only.

<p><b>Coastal Zone Management</b></p> <p>Coastal Zone Management Act, sections 307(c) &amp; (d)</p>	<p>Yes    No</p> <p><input type="checkbox"/>   <input type="checkbox"/></p>	<p>This project consists only of leasing or rental assistance and is in compliance with the Coastal Zone Management Act without further evaluation.</p>
<p><b>Contamination and Toxic Substances</b></p> <p>24 CFR 58.5(i)(2)</p>	<p>Yes    No</p> <p><input type="checkbox"/>   <input checked="" type="checkbox"/></p>	<p>*</p>
<p><b>Endangered Species</b></p> <p>Endangered Species Act of 1973, particularly section 7; 50 CFR Part 402</p>	<p>Yes    No</p> <p><input type="checkbox"/>   <input type="checkbox"/></p>	<p>This project consists only of leasing or rental assistance and is in compliance with the Endangered Species Act without further evaluation.</p>
<p><b>Explosive and Flammable Hazards</b></p> <p>24 CFR Part 51 Subpart C</p>	<p>Yes    No</p> <p><input type="checkbox"/>   <input type="checkbox"/></p>	<p>This project consists only of leasing or rental assistance and is in compliance with HUD's Explosive and Flammable Hazards standards without further evaluation.</p>
<p><b>Farmlands Protection</b></p> <p>Farmland Protection Policy Act of 1981, particularly sections 1504(b) and 1541; 7 CFR Part 658</p>	<p>Yes    No</p> <p><input type="checkbox"/>   <input type="checkbox"/></p>	<p>This project consists only of leasing or rental assistance and is in compliance with the Farmland Protection Policy Act without further evaluation.</p>
<p><b>Floodplain Management</b></p> <p>Executive Order 11988, particularly section 2(a); 24 CFR Part 55</p>	<p>Yes    No</p> <p><input type="checkbox"/>   <input checked="" type="checkbox"/></p>	<p>*</p>
<p><b>Historic Preservation</b></p> <p>National Historic Preservation Act of 1966, particularly sections 106 and 110; 36 CFR Part 800</p>	<p>Yes    No</p> <p><input type="checkbox"/>   <input type="checkbox"/></p>	<p>HUD has determined that leasing and rental assistance with no associated repairs, rehabilitation, or other activities with physical impacts has No Potential to Cause Effects under 36 CFR 800.3(a)(1) (see Appendix A). Therefore, this project is in compliance with Section 106 of the National Historic Preservation Act without further obligations.</p>
<p><b>Noise Abatement and Control</b></p> <p>24 CFR Part 51 Subpart B</p>	<p>Yes    No</p> <p><input type="checkbox"/>   <input type="checkbox"/></p>	<p>This project consists only of leasing or rental assistance. HUD's Noise standards do not apply.</p>
<p><b>Sole Source Aquifers</b></p> <p>Safe Drinking Water Act of 1974, as amended, particularly section 1424(e); 40 CFR Part 149</p>	<p>Yes    No</p> <p><input type="checkbox"/>   <input type="checkbox"/></p>	<p>This project consists only of leasing or rental assistance and is in compliance with the Safe Drinking Water Act without further evaluation.</p>

This format is to be used for project-based leasing or rental assistance activities funded under the Continuum of Care (CoC) program only.

<b>Wetlands Protection</b>  Executive Order 11990, particularly sections 2 and 5; 24 CFR Part 55 wetlands provisions	Yes    No <input type="checkbox"/> <input type="checkbox"/>	This project consists only of leasing or rental assistance without any new construction. Executive Order 11990 and Part 55 wetlands provisions do not apply to projects that do not involve new construction in a wetland.
<b>Wild and Scenic Rivers</b>  Wild and Scenic Rivers Act of 1968, particularly section 7(b) and (c)	Yes    No <input type="checkbox"/> <input type="checkbox"/>	This project consists only of leasing or rental assistance and is in compliance with the Wild and Scenic Rivers Act without further evaluation.
<b>ENVIRONMENTAL JUSTICE</b>		
<b>Environmental Justice</b>  Executive Order 12898	Yes    No <input type="checkbox"/> <input checked="" type="checkbox"/>	*

**Mitigation Measures and Conditions**

Summarize below all mitigation measures either taken or required as a condition of approval of the project by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

**\*Determination:**

- This categorically excluded activity/project converts to **EXEMPT** per Section 58.34(a)(12), because it does not require any mitigation for compliance with any listed statutes or authorities, nor requires any formal permit or license; **Funds may be committed and drawn down** for this (now) EXEMPT project; OR
- This categorically excluded activity/project cannot convert to Exempt status because one or more statutes or authorities listed at Section 58.5 requires formal consultation or mitigation. Complete consultation/mitigation protocol requirements, **publish NOI/RROF, submit RROF (HUD 7015.15), and obtain “Authority to Use Grant Funds” (HUD 7015.16)** per Section 58.70 and 58.71 before committing or drawing down any funds; OR
- This project is not categorically excluded OR, if originally categorically excluded, is now subject to a full Environmental Assessment according to Part 58 Subpart E due to extraordinary circumstances (Section 58.35(c)).



This format is to be used for project-based leasing or rental assistance activities funded under the Continuum of Care (CoC) program only.

Preparer Signature:

\_\_\_\_\_ Date: \_\_\_\_\_

Name/Title/Organization: \_\_\_\_\_ Town of Great Barrington

\_\_\_\_\_

Responsible Entity Agency Official Signature:

\_\_\_\_\_ Date: \_\_\_\_\_

Name/Title: \_\_ Mark Pruhenski, Town Manager \_\_\_\_\_

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

Appendix A –



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-7000

OFFICE OF THE ASSISTANT SECRETARY FOR  
COMMUNITY PLANNING AND DEVELOPMENT

FEB 03 2011

MEMORANDUM FOR: CPD Division Directors  
Regional Environmental Officers

FROM: *Danielle Schopp*  
Danielle Schopp, Director, Office of Environment and  
Energy, DGE

SUBJECT: Determination that Continuum of Care (CoC) Leasing and Rental  
Assistance with no associated physical building activities have "No  
Potential to Cause Effects" under Section 106 of the National Historic  
Preservation Act and its implementing regulations 36 CFR Part 800

The U.S. Department of Housing and Urban Development (HUD) has determined that leasing and rental assistance activities in the Continuum of Care (CoC) Program that include no maintenance, repairs, or rehabilitation to the leased or rented properties have "No Potential to Cause Effects," as described in 36 CFR 800.3(a)(1). These leasing and rental assistance activities provide transitional or permanent housing for the homeless in existing scattered site buildings with no associated physical changes to the buildings, and have no potential to cause effects on historic properties, assuming such properties were present. Neither HUD nor the grantees participating in the CoC Program have any further obligations for these projects under Section 106 of the National Historic Preservation Act (Section 106) or 36 CFR Part 800. No consultation with the State Historic Preservation Officer (SHPO), Tribal Historic Preservation Officer (THPO), or other interested parties is required.

A copy of this memorandum in the Environmental Review Record for a qualifying individual CoC project will document compliance with Section 106, 36 CFR Part 800, 24 CFR Part 50, and 24 CFR Part 58 regarding historic properties.

Leasing and rental assistance with associated unit or building repairs, rehabilitation, or new construction do not qualify for the treatment described in this memo. Likewise, other types of projects participating in the CoC Program, including repairs, rehabilitation, and new construction, do not qualify for the treatment described in this memo. These activities must be fully reviewed under the Section 106 process, including consultation with a SHPO, THPO and/or tribal authority, interested parties and the public, to aid HUD or the Responsible Entity in making an effect determination.

Please direct any questions regarding this memorandum to Nancy E. Boone, Federal Preservation Officer, at [Nancy.E.Boone@hud.gov](mailto:Nancy.E.Boone@hud.gov) or 202-402-5718.

## **Town Meeting/Election Calendar 2020**

*Town Meeting on May 4th and Election on May 12<sup>th</sup>*

Selectboard Open Citizen Petition Time	Thursday, January 2, 2020
Selectboard Close Citizen petition Time	Friday, January 31, 2020
Nomination Papers Available in Clerk's Office	Monday, February 3, 2020
Planning Board to have completed all Public Hearings by this date	Friday, March 13, 2020
Last Date to obtain nomination papers	Friday, March 20, 2020
Selectboard approve Final Warrant	Monday, March 23, 2020
Last Date to submit nomination papers	Tuesday, March 24, 2020
Last Date to Object or Withdraw Nomination	Thursday, April 9, 2020
Last Day to send warrant to printers	Friday, April 10, 2020
Last Date to register to vote	Tuesday, April 14, 2020
Last date to mail out Warrant Postcards	Monday, April 20, 2020
Last Date to post Warrant	Monday, April 27, 2020
Town Meeting @ Monument Mountain 6 PM	Monday, May 4, 2020
Town Election 8:00 AM- 8:00 PM	Tuesday, May 12, 2020