

Mark Pruhenski
Town Manager

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www.townofgb.org



Town Hall, 334 Main Street
Great Barrington, MA 01230

Telephone: (413) 528-1619 x2
Fax: (413) 528-2290

TOWN OF GREAT BARRINGTON MASSACHUSETTS

OFFICE OF THE TOWN MANAGER

SELECTBOARD'S MEETING AGENDA

MONDAY, JUNE 24, 2019

7:00 PM – REGULAR SESSION

TOWN HALL, 334 MAIN STREET

ORDER OF AGENDA

7:00 PM - OPEN MEETING

1. CALL TO ORDER:

2. APPROVAL OF MINUTES:

March 27, 2019 Special Meeting.
April 1, 2019 Special Meeting.
April 1, 2019 Executive Session.

3. SB – CONVENE AS BOARD OF SEWER COMMISSIONERS:

SEWER ABATEMENTS (July 1, 2018 – December 31, 2018) (Discussion/Vote)

4. SELECTBOARD'S ANNOUNCEMENTS/STATEMENTS:

A. General Comments by the Board.

5. TOWN MANAGER'S REPORT:

A. Department Updates

B. Project Updates
- Capital Projects.

6. LICENSES OR PERMITS:

A. Dave P. Ryel /Ski Butternut for Three (3) One Day Beer and Wine Liquor Licenses for July 5,6 and 7, 2019 from 10:00 am – 8:00 pm at 380 State Road for Berkshire Art Festival. (Discussion/Vote)

B. Dave P. Ryel/Ski Butternut for One Day Beer and Wine Liquor License for July 20, 2019 from 4:00 pm – 11:00 pm at 380 State Road for Construct Inc. (Discussion/Vote)

C. Cathy Ingram/Bard College at Simon's Rock for Two (2) One Day Beer and Wine Liquor

Licenses for July 5, 2019 from 9:00 pm – 11:00 pm and for July 6, 2019 from 3:00 pm – 11:00 pm at 84 Alford Road for Reunion. (Discussion/Vote)

- D. Polly Mann Salenovich/Claire Teague Senior Center for Two (2) One Day Beer and Wine for July 17, 2019 from 4:00 pm – 9:00 pm and for August 14, 2019 from 4:00 pm – 9:00 pm at 917 Main Street for Summer Cook-outs. *Fee Waiver Requested.* (Discussion/Vote)
- E. Joanna Rothbard/American Art Marketing d/b/a Berkshire Arts Festival for Two (2) One Day Weekday Entertainment Licenses for Friday, July 5, 2019 from 1:00 pm – 3:00 pm and Saturday, July 6, 2019 from 4:00 pm – 5:00 pm and 6:00 pm – 7:00 pm at Ski Butternut, 380 State Road. (Discussion/Vote)
- F. Joanna Rothbard/American Art Marketing d/b/a Berkshire Arts Festival for Sunday Entertainment License for July 7, 2019 from 12:00 pm – 3:00 pm at Ski Butternut, 380 State Road. (Discussion/Vote)
- G. Lisa Henriques/Construct, Inc. for Construct's 50th Birthday Celebration at Ski Butternut, as follows:
 - for permission to use Town roads for Annual Walk to Prevent Homelessness on Sunday, September 22, 2019 at 1:00 pm starting at Ski Butternut and ending at "Giggle Park"/Town Hall. (Discussion/Vote)
 - for One Day Weekday Entertainment License for Saturday, July 20, 2019 from 5:00 pm to 10:00 pm. (Discussion/Vote)
 - for Sunday Entertainment License for July 21, 2019 from 5:00 pm – 10:00 pm (Rain Date). (Discussion/Vote)
- H. Michael Wainwright d/b/a Michael Wainwright USA LLC for One Weekday Entertainment License for Saturday, July 6, 2019 from 10:00 am – 4:00 pm at 964 Main Street for sale and pottery demonstration. (Discussion/Vote)
- I. Shea Potoski and Jason Chase – Request to Close 8 thru 19 Kirk Street in Housatonic on Saturday, June 29, 2019 from 12:00 Noon to 10:00 pm for multifamily BBQ. (Discussion/Vote)

7. OLD BUSINESS:

- A. Lake Mansfield Improvement Task Force – Recommendation to SB re: Lake Mansfield Road. (Discussion/Vote)
- B. **Continuation** – Grayhouse Partners/Housatonic School – Update. (Discussion/Vote)
- C. **Continuation** of Selectboard Policies and Procedures. (Discussion/Vote)

8. NEW BUSINESS:

- A. SB – FY 20 Re-Appointments, per list attached. (Discussion/Vote)
- B. SB – Appointment of Alternate delegate to the Berkshire Regional Planning Commission. (Discussion/Vote)
- C. SB- Appointment of Town Manager as Alternate to the Rest of River Municipal Committee. (Discussion/Vote)

D. Appointment of Planning Board member and alternate to the Economic Development Committee. (Discussion/Vote)

E. **FY 20 Town Manager Re-Appointments.**

F. SB - To Send Request to Berkshire Regional Transit Authority (BRTA) for financials related to the Proposed Route changes and to Endorse the Plan. (Discussion/Vote)

9. CITIZEN SPEAK TIME:

10. SELECTBOARD'S TIME:

11. MEDIA TIME:


12. ADJOURNMENT:

NEXT SELECTBOARD'S MEETINGS:

Tuesday, June 25, 2019, 6:00 P.M. - SB Goal Setting Meeting.

Thursday, June 27, 2019, 5:30 P.M. - SB and Planning Board Joint Meeting.

Monday, July 8, 2019, 6:00 P.M. - Joint SB and Fin Com Meeting and SB Regular Meeting.



Mark Pruhenski, Town Manager

Pursuant to MGL 7c. 30A sec. 20 (f), after notifying the chair of the public body, any person may make a video or audio recording of an open session of a meeting of a public body, or may transmit the meeting through any medium. At the beginning of the meeting, the chair shall inform other attendees of any such recordings. Any member of the public wishing to speak at the meeting must receive permission of the chair. The listings of agenda items are those reasonably anticipated by the chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



TOWN OF GREAT BARRINGTON
MASSACHUSETTS

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

DATE: June 20, 2019
TO: Mark Pruhenski, Town Manager
FROM: Sean VanDeusen, DPW Superintendent *SU*
SUBJECT: Sewer Abatements – for the Period 01/01/2019 through 06/30/2019

Bill Ingram, WWTP Superintendent, and I met to discuss the requests of those persons applying for an abatement of their sewer bill. After careful consideration of the information submitted and field data gathered during site visits, we herewith make the following recommendations relative to those applications.

The following temporary and permanent sewer abatement applications were received and approved for the reason stated on the application.

Sewer Abatements - 01/01/2018 through 06/30/2018

Applicant	Service Address	Current Billing	Abatement	Duration	Reason Provided
Dorothy Capasse	228 East Street	\$ 253.00	\$ 126.50	Temporary	Water is shut off
John Fitzgerald	114 Cottage Street	\$ 253.00	\$ 126.50	Temporary	House is vacant, water is shut off
Jeanne Holcomb	226 Prospect Street	\$ 506.00	\$ 253.00	Temporary	Apartment is vacant
Robert Holcomb	34-36 Cottage Street	\$ 506.00	\$ 253.00	Temporary	There are two units, only one is occupied
Patrick Hollenbeck	1075 Main Street	\$ 506.00	\$ 253.00	Temporary	2nd unit vacant
Patrick Hollenbeck	226 Pleasant Street	\$ 506.00	\$ 253.00	Temporary	Retail space is vacant
Richard & Ann Klein	684 Main Street	\$ 759.00	\$ 253.00	Temporary	3 out of 2 rental units are empty
Charles Lord	7 High Street	\$ 506.00	\$ 253.00	Temporary	Apartment is vacant
26 Manville LLC	26 Manville Street	\$ 253.00	\$ 126.50	Temporary	This will become permanent once house is moved
26 Manville LLC	28 Manville Street	\$ 253.00	\$ 126.50	Temporary	This will become permanent once house is moved
Gary Storti	77 East Street	\$ 253.00	\$ 126.50	Temporary	House is vacant
Little Brook Farm, LLC	16 Depot Street	\$ 1,518.00	\$ 759.00	Temporary	Building is gutted
Town of Great Barrington	207 Pleasant Street	\$ 253.00	\$ 126.50	Temporary	Water is turned off
Michael Kernan	12 Mahaiwe Street	\$ 506.00	\$ 253.00	Temporary	2nd floor apartment is vacant
Kathleen Haughian	207 cottage Street	\$ 253.00	\$ 126.50	Temporary	House is unoccupied, water is off
James Haughian	207 Cottage Street	\$ 253.00	\$ 126.50	Temporary	Clerical Error: abatement application was misplaced
Victor Cella	90 Main Street	\$ 506.00	\$ 253.00	Temporary	Entire building used as a store, no apartment in use
Shirley Snyder	945 Main Street	\$ 253.00	\$ 126.50	Temporary	Building is only used for storage, no one works or lives there, water is off
Sara Melanie Bouillon	7 Railroad Street	\$ 506.00	\$ 253.00	Temporary	Only one bathroom used in building, on first floor, second floor apartment is vacant
Edward McHugh	12 Highland Drive	\$ 253.00	\$ 126.50	Temporary	No one living in dwelling since July of 2018
Clinton Church Restoration, Inc.	9 Elm Court	\$ 253.00	\$ 126.50	Temporary	Building is vacant, water is shut off
Susan Steinberg & Kathleen Triem	23 Castle Lane	\$ 253.00	\$ 126.50	Temporary	House was gutted for renovation

Total Sewer Abatement Amount: \$ 4,554.00



Sean VanDeusen, DPW Superintendent



Mark Prutenski, Town Manager

Project Update, June 20, 2019 Not a comprehensive listing

Recently finished:

- Lake Mansfield forest trail, the boat launch, and Knob Hill
- Dewey Courthouse mold and cell repairs
- Mason Library AC replacement
- Police Station Carpet Replacement
- Wastewater I/I study
- Olympian Meadow infield repairs
- Replacement of a portion sewer line on Castle Hill Ave
- Replacement of dynamic crosswalk sign on South Main St

This construction season (calendar 2019), with existing funds:

- Finish Railroad, Bridge, Elm, Church and School (Substantial completion June 28th)
- Paving the areas of Lake Ave, Oak St, possible temporary paving of portion of Lake Mansfield Road
- Giggle Park Playground Upgrades
- Install water bottle filling stations
- Town Hall sewer line (design and bid)
- Town Hall steps (Must rebid possible hold until next spring)
- Transfer Station Garage
- Repairs to the roof at Ramsdell Library
- Repairs to roof at Great Barrington Fire Station
- Repairs to Housatonic Fire Station Exterior

Next construction season (calendar 2020)

- Bridge Street east and Bentley Avenue, and the Taconic parking lot
- Housatonic Main Street sidewalk extension
- Old Route 7 multi-use trail (currently in design) if grants are successful
- Town Hall parking lot and sidewalks, after the steps are done
- Transfer Station improvements, new railing and replacement of compactor.
- Pave side streets off of State Road and Stockbridge Road
- Housatonic Fire Station repairs
- Police station roof repairs and window replacement
- Replace sewer line under intersection of Rt 7 and Maple Avenue
- Install new bathroom at little league field
- Improvements to both girl softball fields
- Improvements to Dewey Park
- Security upgrades Ramsdell Library

Engineering & Design – ongoing

- Ramsdell ADA – RFQ to be issued this month
- Housatonic School – form a designer selection committee first, then begin design in FY20
- Division St bridge – design July 2019 through spring 2020, construction bid thereafter
- Comprehensive Pavement management system Phase 2

- Christian Hill Road culvert begin design FY20
- Taconic retaining wall design begin work FY20
- Lake Mansfield area –road and parking lot improvements, begin design FY20
- Main Street south for eventual TIP funding
- Route 183 / Park St for eventual TIP funding
- North Plain Road for eventual TIP funding
- Tripping Hazards on Main St
- Preliminary design for new National Pollutant Discharge Elimination System (NPDES) permit compliance. This will trigger a major upgrade at the Wastewater Treatment Plant.
- Culvert Design Lake Buell Rd
- Design and replace 4 remote wastewater pump stations
- Design and Install pollinator garden in tree planters town wide

GA NIP

3 (Fee: \$25.00 (per day)) \$75.00



APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: DAVID P. RYEL

Organization Name: SKI BUTTERNUT

Applicant's Address: 380 STATE RD. G.B.

Telephone Number: 413-528-2000 x154

Type of License: ONE DAY BEER & WINE ONE DAY ALL ALCOHOLIC
(Circle one)

Event: BERKSHIRE ART FESTIVAL

Date: 7/5 - 7/7/19 Start Time: 10 AM End Time: 8 PM

Event Address: 380 STATE RD. G.B.

Is the Event on Town property? YES NO

PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:
1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
2. Certificate of Insurance showing proof of Liquor Liability coverage.
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

DR-52
Signature of Applicant

6/4/19
Date

FOR TOWN USE:

Approved _____ Denied _____ Postponed _____

JB 6/24/19

6B N/P

Fee: \$25.00 (per day) \$25.00



APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: ~~DAVID P. RYEL~~ DAVID P. RYEL

Organization Name: SKI BUTTERWORT

Applicant's Address: 380 STATE RD. G.B.

Telephone Number: 413-528-2000 x154

Type of License: **ONE DAY BEER & WINE** (circled) **ONE DAY ALL ALCOHOLIC**
(Circle one)

Event: CONSTRUCT INK

Date: 7/20/19 Start Time: 4 PM End Time: 11 PM

Event Address: 380 STATE RD. G.B.

RAIN DATE:
SAT.
7/21

Is the Event on Town property? YES **NO**

PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:

- 1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
- 2. Certificate of Insurance showing proof of Liquor Liability coverage.
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
- 3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

DAVID P. RYEL
Signature of Applicant

6/4/19
Date

FOR TOWN USE:

Approved _____ Denied _____ Postponed _____

SB 6/24/19

60 (1)

Fee: \$25.00 (per day)
paid



APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Cathy Ingram

Organization Name: Bard College at Simon's Rock

Applicant's Address: 84 Alford Rd - Great Barrington, MA 01230

Telephone Number: 413-528-7266

Type of License: ONE DAY BEER & WINE ONE DAY ALL ALCOHOLIC
(Circle one)

Event: Reunion

Date: July 5, 2019 Start Time: 9 pm End Time: 11 pm

Event Address: 84 Alford Rd - Great Barrington

Is the Event on Town property? YES NO

- PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:**
- OK* 1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
 - OK* 2. Certificate of Insurance showing proof of Liquor Liability coverage.
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
 - N/A* 3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Cathy Ingram
Signature of Applicant

June 17, 2019
Date

FOR TOWN USE:

Approved _____ Denied _____ Postponed _____

6C (2)

Fee: \$25.00 (per day)
paid



APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Cathy Ingram

Organization Name: Bard College at Simon's Rock

Applicant's Address: 84 Aiford Rd, Great Barrington, MA 01230

Telephone Number: 413-528-7266

Type of License: ONE DAY BEER & WINE ONE DAY ALL ALCOHOLIC
(Circle one)

Event: Reunion

Date: July 6, 2019 Start Time: 3pm End Time: 11pm

Event Address: 84 Aiford Rd.

Is the Event on Town property? YES NO

PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:
1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
2. Certificate of Insurance showing proof of Liquor Liability coverage.
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Cathy Ingram
Signature of Applicant

June 17, 2019
Date

FOR TOWN USE:

Approved _____ Denied _____ Postponed _____

610 (1)

fee wave requested

Fee: \$25.00 (per day)



APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Polly Mann Salenovich

Organization Name: Claire Teague Senior Center

Applicant's Address: 917 Main St GT Barrington MA 01230

Telephone Number: 413 528-1881

Type of License: ONE DAY BEER & WINE ONE DAY ALL ALCOHOLIC
(Circle one)

Event: Summer Cook-out

Date: 7/17/19 Start Time: 4:00 PM End Time: 9:00 PM

Event Address: 917 Main St GT Barrington MA 01230

Is the Event on Town property? YES NO

PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:

1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
2. Certificate of Insurance showing proof of Liquor Liability coverage.
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Polly Mann Salenovich
Signature of Applicant

6/18/19
Date

FOR TOWN USE:

Approved _____ Denied _____ Postponed _____

6 D (R)

Fee wave requested

Fee: \$25.00 (per day)



APPLICATION FOR ONE DAY LIQUOR LICENSE

TO THE LICENSING AUTHORITY:

The undersigned hereby applies for a License in accordance with the provisions relating thereto:

Applicant's Name: Polly Mann Salenovich

Organization Name: Clare Teague Senior Center

Applicant's Address: 917 Main st GT Barrington MA 01230

Telephone Number: 413 528-1881

Type of License: **ONE DAY BEER & WINE** **ONE DAY ALL ALCOHOLIC**
(Circle one)

Event: Summer Cook-out

Date: 8/14/19 Start Time: 4:00PM-9:00PM End Time: 9:00 PM

Event Address: 917 Main st GT Barrington MA 01230

Is the Event on Town property? **YES** **NO**

PLEASE ATTACH THE FOLLOWING TO YOUR APPLICATION:

- 1. TIPS or ServSafe Alcohol certification for anyone serving alcohol.
- 2. Certificate of Insurance showing proof of Liquor Liability coverage.
(If the event is on Town property, the certificate must name the Town of Great Barrington as additional insured.)
- 3. If the event is not on applicant's property, a letter of permission from the owner is required.

Liability: The below individual agrees to take responsibility for the above-noted event and further agrees to indemnify, save harmless, and defend the Town of Great Barrington, its officers, employees and agents, from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto, which may occur in connection with this event.

Polly Mann Salenovich
Signature of Applicant

6/18/19
Date

FOR TOWN USE:

Approved _____

Denied _____

Postponed _____

62



TOWN OF GREAT BARRINGTON
Temporary Weekday Entertainment License Application
\$25.00 per day

The undersigned hereby applies for a license in accordance with the provisions of MA General Laws, Ch.140 Sec.183A amended, Ch.351, Sec.85 of Acts of 1981 and Ch.140 Sec.181.

Name: JOANNA ROTHBARD

Business/Organization: AMERICAN ART MARKETING

D/B/A (if applicable): BERKSHIRES ARTS FESTIVAL

Address: SKI BUTTERNUT 380 STATE RD GB, MA

Mailing Address: P.O. BOX 480 SLATE HILL, NY 10973

Phone Number: 845 661-8951 CELL

Email: JOANNA@AMERICANARTMARKETING.COM

TYPE: (Check all that apply) Concert Dance Exhibition Cabaret DJ

Live band with up to 3 pieces, including singers Public Show

Other (please explain) _____

INCLUDES: Live music Recorded music Dancing by entertainers/ performers

Dancing by patrons Amplification system Theatrical exhibition

Floorshow Play Moving picture show Light show Jukebox

Other (please explain) JAZZ + CHAMBER FOLK

As part of the entertainment, will any person be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, or whether any person will be permitted to appear on the premises in any manner or attire as to expose to public view a portion of the breast below the top of the areola, or any simulation thereof? (M.G.L.Chp.140 Sec.183A)

___ YES

X NO

Please circle: **INDOOR** or **OUTDOOR** Entertainment

Exact Location of Entertainment (include sketch): _____

X SEE ATTACHED

Date(s) of Entertainment*: FRI, JULY 5 & SAT, JULY 6
*Does not include SUNDAY

Start & End Times of Entertainment: FRIDAY, JULY 5th 1-3³⁰ PM
SATURDAY, JULY 6 4-5³⁰ & 6-7 PM

Does your event involve any of the following? (Check all that apply)

- Food Temporary Bathrooms Tents Stages Temporary Signs
 Electrical Permits Building Permits Police Traffic Details Street Closures

ALL entertainment licenses will be reviewed by the Design Review Team (DRT), which is comprised of several Town departments, for comments/concerns on this application.

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

[Signature]
Signature of Individual or
Corporate Officer

6.2.19
Date

061479489
SS# or FID#

TOWN USE ONLY:

DRT Review with Conditions: DRT has reviewed the event
and has no issues.

APPROVAL DATE: 6/21/19

LICENSE # _____



5/22/19

To: Great Barrington Board of Selectmen
334 Main Street
Great Barrington, MA 01230

Re: Summer Sounds Permission Letter

To whom it may concern,

Please be advised that Richard & Joanna Rothbard of American Art Marketing, has the permission of Butternut Basin Inc. (d.b.a. Ski Butternut) to rent the ski area facilities at 380 State Road, Great Barrington MA for the purposes of holding the 18th annual Berkshire Art Festival on Friday, 7/5/19, Saturday, 7/6/19; and Sunday, 7/7/19.

If you have any questions whatsoever, please do not hesitate to contact me. Thanks.

Sincerely,

David P. Ryel





David P. Ryel
Ski Butternut
Summer Events Manager
T: 413-528-2000 x154
E: daver@skibutternut.com

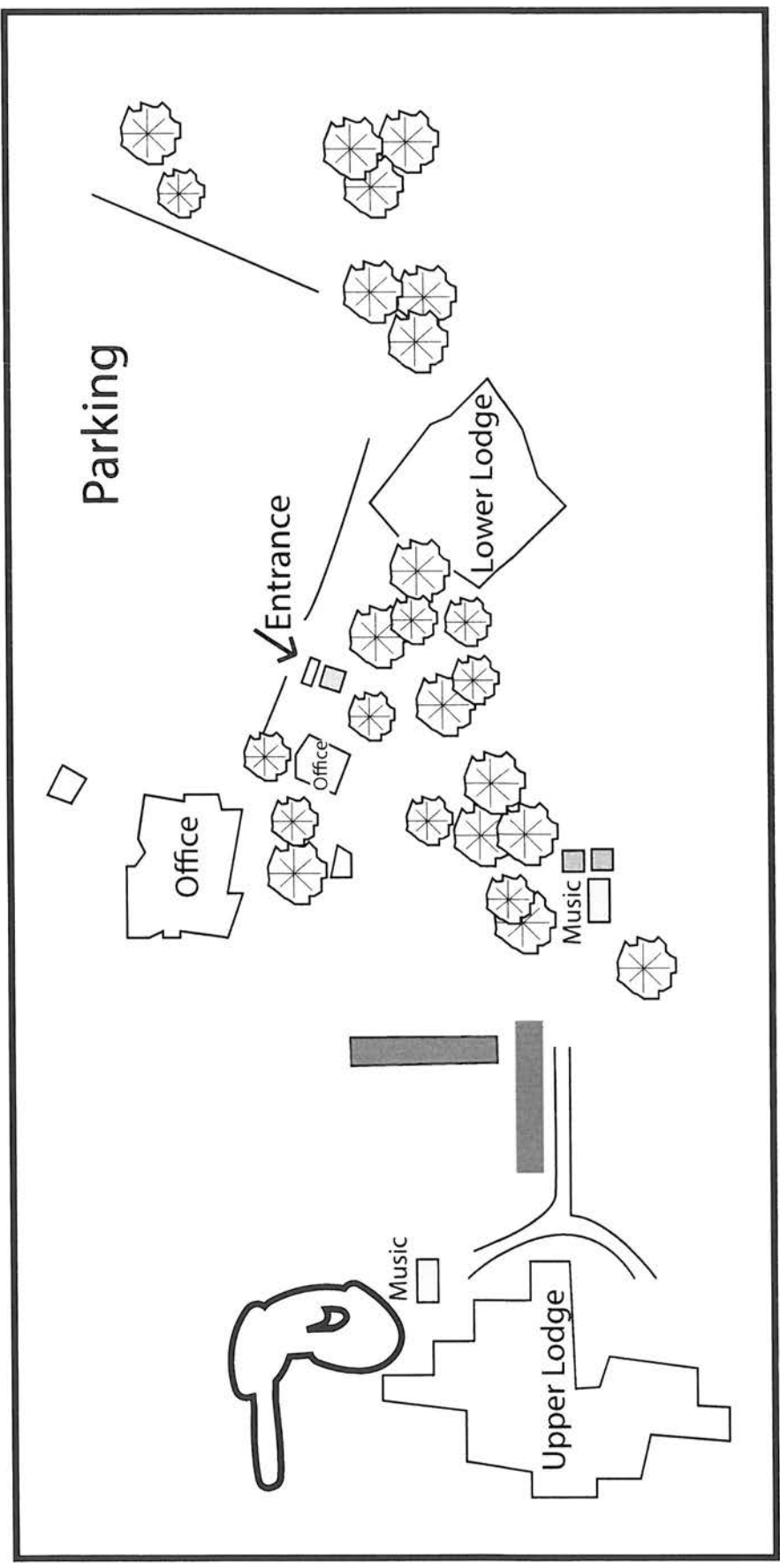
Berkshires Art Festival 2019

July 5, 6, 7

Ski Butternut, 380 State Rd

Key - 7 Tents total

-  (2) 20 x 40
-  (1) 20 x 20
-  (2) 10 x 10
-  (2) 30 x 120



Please circle: INDOOR or **OUTDOOR** Entertainment

Exact Location of Entertainment (include sketch): _____

SEE ATTACHED

Date(s) of Entertainment: **Sunday**, JULY 7 12-3 PM

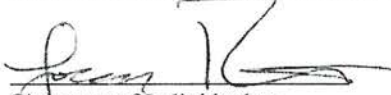
Start & End Times of Entertainment: 12-3 PM

Does your event involve any of the following? (Check all that apply)

- Food Temporary Bathrooms Tents Stages Temporary Signs
 Electrical Permits Building Permits Police Traffic Details Street Closures

ALL entertainment licenses will be reviewed by the Design Review Team (DRT), which is comprised of several Town departments, for comments/concerns on this application.

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.


Signature of Individual or
Corporate Officer

6-2-19
Date

06-1479489
SS# or FID#

TOWN USE ONLY:

DRT Review with Conditions: DRT has reviewed the event
and has no issues

APPROVAL DATE: 6/21/19

LICENSE # _____

66 (1)



41 MAHAIWE STREET
GREAT BARRINGTON, MA 01230

PH 413-528-1985 | FX 413-528-0192

OFFICERS

Elizabeth Rosenberg
President
Peter Cherneff
Vice President
Keith Seidman
Treasurer
Janet Zimmerman
Secretary

June 3, 2019

Great Barrington Selectboard
Town Hall
Great Barrington, MA 01230

Dear Selectboard,

I am writing to request permission to hold our Annual WALK to Prevent Homelessness on Sunday, September 22, at 1 pm.

ROUTE:

The WALK will start at Ski Butternut and end at "Giggle Park", located behind the Town Hall in Great Barrington. Walkers will proceed down Route 23, walking in breakdown lane facing traffic to Belcher Square, Route 7 intersection. There will be cross guards at the Sunoco gas station to assist WALKERS crossing the IN/OUT driveway. The WALKERS will proceed south on Route 7, walking on the sidewalk, crossing Route 7/Stockbridge Road at the East Street crosswalk with assistance of a crossing guard, then crossing the "Brown Bridge", and crossing Main Street at the crosswalk with the assistance of a crossing guard, to Main Street.

WALKERS will proceed south on Main Street, using the sidewalks all the way to the Town Hall.

PARKING:

Most will park at the start point at Ski Butternut. WALKERS will be shuttled from the Endpoint at the Town Hall back to their cars at Ski Butternut. Those who park at the endpoint will park throughout the town.

COMFORT AND SAFETY:

WALK Marshals will accompany the WALKERS along the routes. An ambulance will be on call for emergencies. We have confirmed the route and safety issues with the Chief of Police and the Fire Chief and the Mass Highway Department. 2 portapotties will be placed at Giggle Park for the WALKER'S use during the endpoint celebration. One will be ADA accessible.

Jane Ralph
Jane Ralph

BOARD MEMBERS

Michael Alper
Nick Arienti
Stacey Billups
Robert Bogomolny
Tony Chojnowski
Jane Glaser
Evan Hardcastle
Neil Hirsch
John James
Marcia Lawrence Soltes
Mark Rosengren
Deborah Ryan
Anne Schnesel
Elaine Silberstein

Jane Ralph
Executive Director



6 (2)



TOWN OF GREAT BARRINGTON
Temporary Weekday Entertainment License Application
\$25.00 per day

The undersigned hereby applies for a license in accordance with the provisions of MA General Laws, Ch.140 Sec.183A amended, Ch.351, Sec.85 of Acts of 1981 and Ch.140 Sec.181.

Name: Lise Henriques

Business/Organization: Construct, Inc

D/B/A (if applicable): _____

Address: 41 Mahā.ue St

Mailing Address: Gt. Barrington MA 01230

Phone Number: 413-528-1985 / 413-429-4433

Email: lhenriques@constructberkshires.org

TYPE: (Check all that apply) Concert Dance Exhibition Cabaret DJ

Live band with up to 5 ^{each} pieces, including singers Public Show

Other (please explain) _____

INCLUDES: Live music Recorded music Dancing by entertainers/ performers

Dancing by patrons Amplification system Theatrical exhibition

Floorshow Play Moving picture show Light show Jukebox

Other (please explain) Fireworks, possibly jugglers, games, bouncy house, food trucks

As part of the entertainment, will any person be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, or whether any person will be permitted to appear on the premises in any manner or attire as to expose to public view a portion of the breast below the top of the areola, or any simulation thereof? (M.G.L.Chp.140 Sec.183A)

___ YES

NO

Please circle: **INDOOR** or **OUTDOOR** Entertainment

Jki B. Hornut

Exact Location of Entertainment (include sketch):

380 State Road

Gt. Barrington MA

Date(s) of Entertainment*:
*Does not include SUNDAY

July 20, 2019 01230

Start & End Times of Entertainment:

5:00pm - 10:00 pm

Does your event involve any of the following? (Check all that apply)

- Food
- Temporary Bathrooms
- Tents
- Stages
- Temporary Signs
- Electrical Permits
- Building Permits
- Police Traffic Details
- Street Closures

ALL entertainment licenses will be reviewed by the Design Review Team (DRT), which is comprised of several Town departments, for comments/concerns on this application.

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

[Signature]
Signature of Individual or
Corporate Officer

6/3/19
Date

237-088-108
SS# or FID#

TOWN USE ONLY:

DRT Review with Conditions: *No special conditions. Permit food trucks through Health Dept; stage & signs through Bldg. Insp., Fireworks through Fire Dept.*

APPROVAL DATE: _____

LICENSE # _____



6/3/19

To: Great Barrington Board of Selectmen
334 Main Street
Great Barrington, MA 01230

Re: Construct Inc. Fireworks Permission Letter

To whom it may concern,

Please be advised that Construct Inc. has the permission of Butternut Basin Inc. (d.b.a. Ski Butternut) to rent the ski area facilities at 380 State Road, Great Barrington MA for the purposes of holding a Fireworks Event on Saturday, 7/20/19 (or Sunday, 7/21/19 in the event of rain).

If you have any questions whatsoever, please do not hesitate to contact me. Thanks.

Sincerely,

David P. Ryel

David P. Ryel
Ski Butternut
Summer Events Manager
T: 413-528-2000 x154
E: daver@skibutternut.com



66(3) (Rain Date)



TOWN OF GREAT BARRINGTON
Temporary **Sunday** Entertainment License Application
(Local Approval ONLY-State Approval Required Separately)

Hours between 1:00 pm-11:59 pm (\$2.00 per Sunday) Hours between 9:00 am- 11:59 pm (\$5.00 per Sunday)

The undersigned hereby applies for a license in accordance with the provisions of Massachusetts General Laws, Ch.136 Sec.4.

Name: Lisa Henriques

Business/Organization: Construct, Inc

D/B/A (if applicable): _____

Address: 41 Mahaiwe St

Mailing Address: 2+ Barrington, MA 01230

Phone Number: 413-528-1985 / 413-429-4433

Email: lhenriques@constructbarrington.org

TYPE: (Check all that apply) Concert Dance Exhibition Cabaret DJ
 Live band with up to 5 ^{ear} pieces, including singers Public Show
 Other (please explain) _____

INCLUDES: Live music Recorded music Dancing by entertainers/ performers
 Dancing by patrons Amplification system Theatrical exhibition
 Floorshow Play Moving picture show Light show Jukebox
 Other (please explain) _____

As part of the entertainment, will any person be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, or whether any person will be permitted to appear on the premises in any manner or attire as to expose to public view a portion of the breast below the top of the areola, or any simulation thereof? (M.G.L. Chp.140 Sec.183A)

___ YES X NO

Please circle: **INDOOR** or **OUTDOOR** Entertainment

Ski Butternut

Exact Location of Entertainment (include sketch):

*380 State Road
Gt. Barrington MA*

Date(s) of Entertainment: **Sunday**, _____

July 21, 2015

Start & End Times of Entertainment: _____

5:00pm - 10:00pm

Does your event involve any of the following? (Check all that apply)

- Food Temporary Bathrooms Tents Stages Temporary Signs
- Electrical Permits Building Permits Police Traffic Details Street Closures

ALL entertainment licenses will be reviewed by the Design Review Team (DRT), which is comprised of several Town departments, for comments/concerns on this application.

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Lisa Demmy
Signature of Individual or
Corporate Officer

6-13-15
Date

237-699-100
SS# or FID#

TOWN USE ONLY:

DRT Review with Conditions: *No special conditions. Permit food trucks through Health Dept., stage & signs through Bldg Insp., Fireworks through Fire Dept.*

APPROVAL DATE: _____

LICENSE # _____

64



TOWN OF GREAT BARRINGTON
Temporary Weekday Entertainment License Application
\$25.00 per day

The undersigned hereby applies for a license in accordance with the provisions of MA General Laws, Ch.140 Sec.183A amended, Ch.351, Sec.85 of Acts of 1981 and Ch.140 Sec.181.

Name: Michael Wainwright

Business/Organization: Michael Wainwright USA LLC

D/B/A (if applicable): _____

Address: 964 Main Street Suite 5 Great Barrington, MA 01230

Mailing Address: same as above

Phone Number: 413 717 4211

Email: info@michaelwainwright.com

- TYPE:** (Check all that apply) Concert Dance Exhibition Cabaret DJ
- Live band with up to ___ pieces, including singers Public Show
- Other (please explain) Outdoor raku event decorate and fire pottery pieces

- INCLUDES:** Live music Recorded music Dancing by entertainers/ performers
- Dancing by patrons Amplification system Theatrical exhibition
- Floorshow Play Moving picture show Light show Jukebox
- Other (please explain) _____

As part of the entertainment, will any person be permitted to appear on the premises in any manner or attire as to expose to public view any portion of the pubic area, anus, or genitals, or any simulation thereof, or whether any person will be permitted to appear on the premises in any manner or attire as to expose to public view a portion of the breast below the top of the areola, or any simulation thereof? (M.G.L.Chp.140 Sec.183A)

___ YES x NO

Please circle: **INDOOR** or **OUTDOOR** Entertainment **OUTDOOR**

Exact Location of Entertainment (**include sketch**): PARKING LOT IN FRONT OF STUDIO

Date(s) of Entertainment*: July 6th, 2019

***Does not include SUNDAY**

Start & End Times of Entertainment: 10am to 4pm

Does your event involve any of the following? (Check all that apply)

- Food Temporary Bathrooms Tents Stages Temporary Signs
 Electrical Permits Building Permits Police Traffic Details Street Closures

ALL entertainment licenses will be reviewed by the Design Review Team (DRT), which is comprised of several Town departments, for comments/concerns on this application.

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Michael Wainwright
Signature of Individual or
Corporate Officer

6/14/2019
Date

SS# or FID#

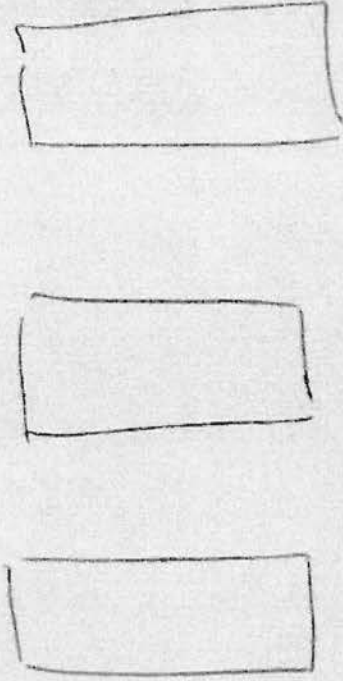
TOWN USE ONLY:

DRT Review with Conditions: DRT has reviewed the event and has no issues.

APPROVAL DATE: 6/21/19

LICENSE # _____

TABLES TO DECORATE POTTY



Paint
Xiring

Michael Wainwright STUDIO + STORE

GI

From: SKWIRL <skwirlchase@gmail.com>
Sent: Thursday, June 20, 2019 2:54 PM
To: Mark Pruhenski <MPruhenski@Townofgb.org>
Subject: Kirk Street Bbq

Hey Mark,

The planned block bbq we discussed is being held on Saturday June 29,2019 from 12 noon thru 10pm. It is a communal bbq with residents of Kirk street and their families and friends.. Shea Potoski and myself, Jason Chase, are the primary organizers of the bbq... We have discussed and agreed with all the residents of Kirk street on the time of the bbq. Myself and Shea will be providing the meat and everyone will be bringing a side dish , salad and or a dessert.. I am personally grilling and smoking the meat but people are more than welcome to bring their own so I can cook it for them...The vegetarians will also be provided for.. It is a potluck of sorts and everyone is welcome.. We plan on having a ping pong tournament and a few other family friendly activities such as corn toss.

We are setting up trash, recycling, and compost bins to keep the bbq tidy!!! We will cleanup afterwards and leave it as it was our own property!!!

If you have any questions please let me know.. my number is 413 645 4000!!!

Thank you



TOWN OF GREAT BARRINGTON
MASSACHUSETTS

LAKE MANSFIELD IMPROVEMENT TASK FORCE

June 18, 2019

Selectboard
Town of Great Barrington

Re: Lake Mansfield Road

Dear Selectboard:

At your February 25 meeting, the Lake Mansfield Improvement Task Force, after having completed a significant amount of work over three years, including planning, engineering, and public input relative to the Lake Mansfield Road question, presented a summary of its findings to the Selectboard. At that meeting, you requested the Task Force deliberate further and make a recommendation to the Selectboard regarding a long term solution and future design of the road.

Pursuant to that request the Task Force held two further meetings. One meeting was a public outreach meeting at Town Hall, held in April, in order to review the Task Force's findings and ensure that the public and the Task Force understood them. The second meeting, held on May 13, was the Task Force meeting at which it deliberated and voted. The Task Force recommends as follows:

1. That Lake Mansfield Road be closed to vehicular traffic between the boat launch and the beach, except for emergency access and limited access to the pool club and the existing residence at 30 Lake Mansfield Road, and that a recreation path be created in this corridor. The design must provide for the stabilization of the road base, the mitigation of stormwater, the stabilization of the lake bank, and the re-creation and strengthening of lakeside buffer areas. The Task Force voted this as its primary recommendation since it would provide the maximum protection for the long term health of the lake. It would also be the least costly solution.
2. If the Selectboard does not adopt the first recommendation, the Task Force recommends the following as the second best alternative: that Lake Mansfield Road be made into a one-way shared road from south to north, from the boat launch north to the beach area. The design must provide for the stabilization of the road base, the mitigation of stormwater, the stabilization of the lake bank, and the re-creation and strengthening of lakeside buffer areas. It must also employ traffic calming measures to control speed and enhance safety for all users. Considerations that enhance access for fishing should also be included. This road design should accommodate access for the pool club and 30 Lake Mansfield Road.

It is important at this time that the Selectboard take action and make a design decision. Only then can Town staff and the Task Force move ahead to prepare the additional grant applications and engineering studies to make progress on this important project.

Also, since the timeline between now and construction would be a year or more, we realize that the Selectboard may also have to answer a short term question: should the road be closed to traffic now or closed seasonally, and/or should the worst sections of the road be repaved, so that it does not become a worse hazard to the water quality and to vehicles.

Sincerely,

The Lake Mansfield Improvement Task Force

Dale Abrams, Lake Mansfield Alliance representative

Jeffrey Cohen, Selectboard representative

Bill Cooke, Selectboard representative

Peter Franck, citizen-at-large member

Brandee Nelson, Planning Board representative

Ilana Siegal, Parks and Recreation representative

Christine Ward, citizen-at-large member

LAKE MANSFIELD ROAD
February 20, 2019

The 2016 comprehensive planning report for the Lake Mansfield Recreation Area included a series of recommended improvements, and possible funding sources, to achieve the Town's goal "to provide improvements for the Lake Mansfield Recreation Area that will support the health of the environment and provide safe access and recreational opportunities for all."

The study included several road design options to be considered, but it also said the most feasible option would depend on important engineering studies of the road itself, including its substructure, its right-of-way, drainage patterns, and permitting constraints.

The resulting engineering studies give us a great deal more insight into what is a feasible solution for the road, provide more detailed cost estimates, and identify several critical factors that determine feasibility. We have learned the following about Lake Mansfield Road (specifically the section from the beach area south to the boat launch):

- 1.) Some sort of travelled way is desired by the public for access to the lake, for access through the area, and for access to private properties adjacent to the lake.
- 2.) The base material underneath the road is like a sponge; it freezes, thaws, and moves as the lake water level moves. If a stable, passable year-round road is to remain on the shore of Lake Mansfield, expensive reconstruction of the subbase, providing for proper drainage and flexibility of the road, is required. Any solution other than reconstruction will not last.
- 3.) Simple periodic repaving of the existing road or even closing the existing road in winter, will not result in a long lasting safe surface, will continue to contribute asphalt and stormwater runoff pollution into the lake, and will not increase recreational safety. The Town would waste money with regular patching and repaving, perhaps \$50,000 every few years, while continuing to harm the lake and not increasing recreational safety.
- 4.) The water level of the lake cannot be reduced. The lake is protected by state law and our discussions with permitting authorities have determined water level reductions are unlikely to be permitted, and even then only after lengthy and expensive permitting and construction solutions.
- 5.) The road corridor cannot be made wider than it is now. A standard two-way, two-lane road is simply not possible. The right-of-way is only 30 feet wide, and in many cases the practical right-of-way is much narrower, because it is constrained by lake, by wetlands, or by bedrock/ledge outcrops. Expanding into these areas is not feasible because it is likely not permissible, would exacerbate runoff issues and decrease lake health, and would be prohibitively expensive.
- 6.) In fact, the road corridor must be made narrower than it is now. This is because the bank along the lake edge must be stabilized and new vegetated buffer must be installed where no vegetation exists between the pavement and the lake. This will reduce the width of the travelled way to a maximum of 18 feet.
- 7.) Preliminary cost estimates for an 18-foot wide paved road, including subsurface reconstruction, proper drainage and stabilization of the lake edge, is at least \$1 million. The more provisions that are made for recreation and environmental benefits (a wide vegetated buffer to filter runoff, a dedicated bike lane, for example), the more likely the Town could secure grant funding to defray

these costs. In other words, the less the road is designed purely for cars, then the more grant funds would be available. The wider the road or the more car-friendly, up to 18 feet maximum, the more the taxpayers would have to fund it directly.

The Lake Mansfield Improvement Task Force believes we now know enough for the Selectboard to make important design decisions in order to set the path forward. The timeline below is based on a “critical path” that depends on a design decision in about June 2019, in order to apply for final design and construction funding (grants and Town Meeting) in the spring of 2020, and construction in calendar 2021.

A shorter timeline to a long term solution is not really possible, since detailed engineering and permitting would be needed prior to construction start.

In the short term, however, the Selectboard could also choose to limit use of the road seasonally, and/or in one direction, in order to increase pedestrian safety and potentially reduce pollution into the lake.

Timeline:

1. March 2019: Apply for 604b water quality planning grant
2. March – May 2019: Outreach and education by LMITF members and at Selectboard meetings
 - a. also occurring during this time:
 - i. completion of LM forest trails, completion of Knob Hill Rd, begin the MEMA and OSRP planning processes
 - ii. Lake Day, LM Newsletter
3. June 2019: Selectboard road design decision
 - a. also occurring during this time:
 - i. possible 3-year water quality monitoring study with Simon’s Rock begins
 - ii. continued MEMA and OSRP planning processes
4. July – September 2019: Refine concepts and cost estimates (using 604b funds if successful)
5. October – December 2019: Apply for FY21 CPA funds, develop Capital Budget requests
6. May 2020: Town Meeting vote on CPA and capital funds for construction
7. June 2020: apply for 319 grant funds for construction
8. June 2020 - December 2020 – finalize designs and put out to bid, finalize permits
9. Spring 2021 – begin construction of road work

7B

Great Barrington Historical Commission

c/o Selectmen's Office

Town Hall

334 Main Street

Great Barrington, MA 01230

Paul W. Ivory, Chairman • 413-528-4384 • pwivory@gmail.com

June 18, 2019

RECEIVED
TOWN MANAGER

JUN 19 2019

BOARD OF SELECTMEN
GREAT BARRINGTON, MA

Selectboard
Mr. Mark Pruhenski, Town Manager
Town of Great Barrington
334 Main Street
Great Barrington, MA 01230

RE: Historical Commission Support for Repurposing of the Housatonic School

To the Great Barrington Selectboard and Town Manager:

The Great Barrington Historical Commission strongly endorses Grayhouse Partner's program to adaptively re-use the Housatonic School.

Embodying rich tradition and local cultural history, exhibiting a catalogue of architectural styles and featuring generous interior spaces, historic schools across the country are being saved for new commercial, civic, residential and non-profit uses. With the Housatonic School (1908-09), the town has a propitious opportunity to be a part of this significant preservation trend.

The school, as well as the Housatonic Community Center and associated playing field, have been judged by the Massachusetts Historical Commission as eligible for nomination to the National Register of Historic Places. The building played a key role in teaching immigrant Polish children of workers at Monument Mills and Rising Paper Co., beginning in 1909 and lasting nearly 100 years. It was the chief agent which permitted these immigrant children to adapt to a new country, learn English and eventually prosper. It was the principal grade school in Housatonic for almost 100 years. It is a well-designed Colonial Revival example of a 1909 state-of-the-art public school building by the firm of Cooper and Bailey, that became known for public school designs throughout New England.

Grayhouse's plan to convert the school's interior into spaces for offices and community assistance programs by non-profit organizations is a prudent adaptive use blueprint that will guarantee the future of this historic landmark. The project thoughtfully embraces both fundamental long term planning, through a building assessment, and the completion of priority rehabilitation measures for windows, roofing and masonry. Through this preservation initiative, a valuable building will be saved and returned to useful life as a viable part of the town's economy, social fabric and the Housatonic streetscape.

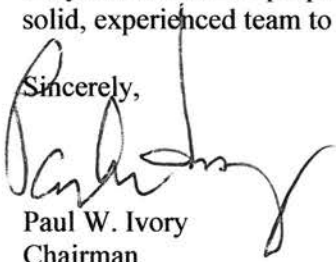
Bill's experience and background give him excellent qualifications to execute this important preservation project. He has spent a career in construction and has completed coursework in the University of Massachusetts Masters in Historic Preservation program. Another preservation undertaking includes the restoration of the West Stockbridge Town Hall.

Bill combines executive competence, a mastery of building skills and the aesthetic sensibilities that enable him to respect a building's architectural integrity, while creating designs that accommodate its program. These traits guide and inform his strong preservation ethic - fundamental to meeting the project requirement that a completed rehabilitation meet the Secretary of the Interior's "Standards for Rehabilitation."

Clearly, redeveloping the Housatonic School will not only honor its history, but celebrate its architecture, and provide economic stimulus for the town.

Grayhouse Partner's proposal presents a strong and sensitive program for this landmark building and a solid, experienced team to execute it. The Commission gives this project its highest recommendation.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul W. Ivory", with a long, sweeping flourish extending to the right.

Paul W. Ivory
Chairman

70.

Approved
1/14/19

Selectboard Policies and Procedures

I. Selectboard Roles

Leadership, governance and oversight responsibilities: promote the town, serve as advisor to town manager, oversight of town operations, management and strategic plan, set outcomes, evaluate impacts, measure performance, review agenda.

A. Legal responsibilities:

1. chief executive branch of town government
2. coordinates with other town elected committees, "government by committee"
3. appointments on boards, committees, assignments
4. local licensing authority
5. local permitting authority
6. a special permit granting authority
7. set policy and propose bylaws for town meeting warrant
8. oversee preparation of budget with finance committee and town manager
9. call for town meeting and approve all warrant articles for agenda
10. sets fees
11. create general rules and regulations for town operations
12. appoint town counsel and approve legal strategy
13. sign warrants to pay all town bills
14. serve as road commissioners
15. serve as sewer commissions
16. appoint town manager
17. conduct annual review of town manager
18. communications to public on issues and respond to citizen concerns

B. Annual Tasks

1. annual board organization: establish roles, responsibilities, and reassign liaisons as necessary
2. Selectboard appointments to boards and committees
3. Tax classification hearing – August
4. annual financial policy and budget plan
5. issue annual report
6. set policy and strategic direction
7. coordinate the activities of other boards
8. resolve problems that have not been settled at lower levels.
9. participate in the budget process
10. provide leadership in the development of the capital improvement program
11. identify town projects for CPA funding
12. set risk management policy
13. monitor financial performance of the town
14. sign payment of warrants / invoices
15. review budget policy establishing free cash and holding tax classification hearings
16. establish stabilization fund policy
17. review monthly and quarterly financial reporting
18. participate in audit process

II. Selectboard Responsibilities

- A. Liaison with Town Boards and Committees – assigned to one or more of the Town Boards and/or Committees, to attend meetings and activities when considered appropriate and maintain current information to be passed on to the Select Board upon request or as per regular agenda item.
- B. Liaison with Town Departments – assigned one or more of the Town departments to serve as a policy liaison, to maintain overall information on the department status and operations and objectives, to assist Town Manager with resolution of issues and to advise the Town Manager on overall policy and strategy. Provide expertise to Selectboard on department area to guide general oversight.
- C. Liaison with Outside Groups – assigned to serve as liaison or member of outside committees, to represent the Selectboard and exchange information.
- D. Selectboard Subcommittees: - formed by the Chair or Board members to address specific issues, strategies or projects.

III. The Officers of the Board

- A. The Chair: The Chair is chosen by fellow Selectboard members to serve a term of one year. The responsibilities of the Chair include: preparation of the agenda for all Selectboard meetings with the Town Manager, calling meetings of the Board, coordinating an annual evaluation of the Town Manager, presiding over all meetings and public hearings as per Robert's rule of order, recognizing others to speak during each meeting and encouraging complete discussion of all relevant issues before the Board. Being Chair does not mean the Chair forfeits the right to vote on any matter, the right to make a motion or the right to express himself as a Board member. The Chair of the Board shall sign all documents as required by law.
- B. Vice-Chair/Clerk: The Vice-Chair/Clerk is responsible for serving as Chair in the Chair's absence. Should the Chairman resign, the Vice-Chairman automatically succeeds him/her. The Clerk of the Board shall sign all documents as required by law.
- C. Designated Alternative: If the Vice Chair/ Chair are unable to perform their duties, the senior member of the board present at the time shall be designated to perform said duty.

IV. Meeting Schedule

- A. Regular Meetings: Regular meetings of the Selectboard shall be the second and fourth Mondays of the month. The Board shall not meet on days designated as legal holidays. When a meeting date is to be rescheduled because of a legal holiday, the Board shall agree on a date to reschedule. **Public comment(s) is addressed in Section VIII. Citizen Speak Procedures.
- B. Notice of Meetings : All meetings of the Selectboard shall be duly posted in compliance with MGL Open Meeting Law requirements. The Town Manager on behalf of the Chair is responsible for providing the Agenda to the Town Clerk in accordance with the Open Meeting Law for posting on the Town's website, notice board inside and outside of the Town Hall, and notifying the media.
- C. Meeting Procedures:
 - 1. Meetings are to be conducted in accordance with generally accepted rules of parliamentary procedure. Robert's Rules of Order is used as a guide in matters requiring clarification of definition. Motions to reconsider must be made no later than the next regularly scheduled business meeting following the meeting at which the original vote was taken.
 - 2. A quorum shall consist of the majority (3) members of the board. At times when only three members are present, all three members must vote similarly for a majority vote. Approvals of Special Permits shall require a majority vote of four (4) members of the Board.
 - 3. Any rules or procedures as to functioning of the Board may be amended, repealed or otherwise acted upon by a majority vote, at a duly posted meeting of the Selectboard, provided a quorum of members is in attendance.

4. In accordance with the Town bylaws, the Chair is encouraged to take public comment when appropriate. The press and the public have the right to be present at any open meeting, however they have no right to participate except during public hearings, citizen speak, or media time unless and until they are recognized by the Chair. All public inquiries shall be addressed to the Chair.
5. Meeting participants shall conduct themselves in a professional manner. No demonstrations or signs will be allowed in the meeting room. Individual shall refrain from verbal outbursts. Cell phones and pagers shall be silenced prior to the meeting.
6. Anyone addressing the Board during the meeting, including citizen speak time, shall proceed to the lectern after being recognized by the Chair, and adhere to the Citizen Speak Procedure. Before speaking, they shall state their name and address. There shall be a time limit of 3 minute per speaker unless extended by the Chair.

V. Preparing the Agenda

- A. The responsibility for preparing the agenda for the Selectboard meetings shall be the Chair, Vice Chair, and the Town Manager. Finalized agendas along with supporting background information shall normally be available no later than the close of business on the Friday of the week prior to the next scheduled meeting. The deadline for having requested items on the agenda is 12:00 P.M. the Wednesday of the week prior to the next scheduled meeting. All information relevant to the agenda topic shall also be provided by this time. All information shall be provided to the office of the Town Manager to be included in the agenda packets.
- B. Any items requested by members of the Board shall be placed on the agenda, however, the Chair, Vice Chair, and Town Manager will use discretion and may need to defer a topic to the next available meeting. Agenda items will be deferred to the next meeting if supporting documentation is received after the 12:00 PM deadline.
- C. Agenda items should include background information with the agenda packets so that Board members can review and prepare for discussion prior to the meeting. This procedure does not limit an individual member of the Selectboard from raising a concern about an issue under "Selectboard Time". However, no formal action shall be taken by the Board until a future meeting.
- D. Before raising issues publicly at a meeting, Board members should first advise the Town Manager prior to the meeting of issues, concerns, or complaints so that an appropriate response or update can be provided.

VI. Public Hearing Procedures

State law and various Town bylaws require the Selectboard to hold public hearings on certain issues before any action can be taken.

- A. The Board will schedule the dates for the hearings.
- B. The Chair will open the hearing by identifying the purpose of the hearing and the rules to be followed during the hearing. The Chair will ask for a motion to open the public hearing to be voted on by members of the Board.
- C. The Selectboard has the authority to subpoena a person or relevant information.
- D. The basic format of the hearing will be:
 1. Chair shall open the public hearing
 2. Explanation of project
 3. Speak in Favor/Opposition- Note if there are any letters submitted and if they were in favor or opposition
 4. Motion to close public hearing

5. Motion re: findings of fact
6. Motion re: approval/denial/table

VII. Approval of Licenses

- A. The applicant is strongly urged to appear at the Selectboard meeting when the license will be discussed. If no representative is present, the Board reserves its right to postpone the issue to the next business meeting of the Board or disapprove the application.
- B. If a license application is filed between Selectboard meetings, and the license, if not obtained before the next Selectboard meeting, would cause the applicant irreparable harm, the Chair will have authority to call a special Selectboard meeting. As stated above in the Meeting Procedures section, a quorum will consist of at least three members.

VIII. Board and Committee Speak Procedures

All boards and committees have the right to request agenda time to address the Board members on matters related to the board or committee. Prior to the meeting, the chair of the board or committee shall provide background material on the matter(s) to be discussed along with the results of any board or committee voting on the matter(s) being presented. All members of the board or committee shall be informed by its chair of said board or committee of the matter(s) that will be presented to the Selectboard and shall be the responsibility of the chair. When a board or committee addresses the Selectboard, the chair of said board or committee should be in attendance. If the chair cannot attend, the chair shall include with the background material a statement as to who will be speaking on behalf of the board or committee.

IX. Citizen Speak Procedures

- A. All citizens shall have the right to speak for a period not to exceed five (3) minutes after being recognized by the Chair unless a longer period of time is granted by the Chair.
- B. Citizens who choose to speak during Citizen Speak time shall have the opportunity to address the Selectboard once during each meeting.
- C. The speaker shall not engage in personal attacks against citizens or public officials and shall remain courteous and respectful at all times.
- D. Citizens shall speak for themselves and not speak on behalf of others who are not present unless specific permission is granted by the Chair. Generalized accusations and innuendoes will not be permitted.
- E. The Chair may rule the citizen out of order and the citizen will lose the right to speak, if the speaker fails to remain courteous and respectful.
- F. The Chair may respond to a citizen and put an item on a future agenda, but the Selectboard and chair are unable to problem solve or enter debate during Citizen Speak.

X. Minutes

- A. Regular Meeting: Minutes will be available to the public after review and approval by the Board.
 1. Draft meeting minutes are available in agenda packets, but are not considered public record until approved by the Board.
 2. Meeting minutes should be on the agenda of the next regular scheduled meeting or by 30 days post meeting at the latest.
- B. Executive Session Meeting Minutes: Minutes of executive sessions should be reviewed at reasonable intervals to determine if the Open Meeting Law warrants continued non-disclosure.
 1. Minutes shall be released, once they have been approved in executive session by the Board.
 2. Upon request for minutes of an executive session, the law requires a two-stage review of

minutes. First, to determine whether executive session purpose continues to warrant confidentiality and second, to determine whether the attorney-client privilege or one or more of the exemptions under the Public Records Law apply to withhold the minutes, or a portion thereof, from disclosure. After review, the Selectboard must respond to the requester and either make the minutes available or provide an explanation of what is being withheld and why. Please refer to MA M.L. c. 30A, § 22(f), (g)(2).

- C. All approved minutes are considered public record and will be available immediately. They will also be posted on the Town's website within 48 hrs.

XI: Town Manager Evaluations

The Selectboard is responsible for an annual evaluation of the Town Manager.

- A. The evaluation shall begin around April 1st and be completed no later than May 1st.
- B. Bi-annually (every other year) in lieu of a Selectboard evaluation, a comprehensive community evaluation will be conducted by a third party. Staff, press, elected officials, business owners, and residents will be selected at random to participate in the community evaluation.
- C. Copies of all Town Manager evaluations are public record.

XII. Selectboard Response on Received Communication

The Selectboard welcomes communication through whatever vehicle is chosen by its constituents, i.e. email, written letters, phone calls, personal contact. It is the intent to handle inquiries on a timely basis (within 24 hours) when possible. Communication sent to the Town Hall shall be considered public documents. When communication is addressed to the ENTIRE Selectboard, the Vice Chair/Clerk of the Selectboard will within 1 business day confirm receipt of inquiry to the individual and inform (CC) the rest of the Board and the Town Manager when a response has been sent. The Chair and Town Manager shall review the matter as follows:

- A. Routine Matters: If the matter can be routinely handled by staff, the Town Manager shall, within 1 business day from Vice Chair's email, contact the individual providing adequate information guide the individual with said matter. Appropriate staff should always be included in communication from Town Manager, where applicable.
- B. Non-Routine Matters: Should the matter be a non-routine administrative matter, the Chair and Town Manager shall arrange for the matter to be included on the agenda of the earliest/most convenient Selectboard meeting. The Chair shall notify the individual when the item will be on the Selectboard agenda. The Selectboard shall discuss the matter publicly and may refer the matter to the Town Manager and/or an appropriate board/commission/committee for further investigation. Should the matter be acted upon by the Selectboard, the Town Manager shall so inform the individual. Alternatively a meeting may be scheduled between the Chair, Town Manager and appropriate staff when appropriate.
- C. Should the matter be referred, a report from the referral entity shall be submitted at a regular meeting of the Selectboard as soon as possible.

This procedure is not intended in anyway to inhibit an individual Selectboard member from discussing any matter with his/her constituents. Individual members of the Selectboard may establish independent mechanisms for responding to inquiries including, but not limited to, forwarding the matter to the Town Manager for investigation and may forward to the Selectboard Chair also. However, those actions are the sole responsibility of the individual Selectboard member and should not be construed or conveyed to be the official policy of the Selectboard or Town of Great Barrington. Routine matters should always be sent to appropriate staff and include (CC) the Chair and Town Manager.

XIII. Executive Sessions

All Executive Sessions shall conform to the requirements of the open meeting law. There will be no outside discussion of the content of matters addressed in Executive Session, unless and until the Selectboard determines it appropriate to discuss an item in a public session. Recording secretary may be asked to attend. There shall be no audio recording of executive sessions.

XIV. Confidential & Personnel Information

Information provided to the Board on confidential personnel matters will not be shared with the public and to the extent permitted by law.

XV. Protocol for Implementing Zoning Bylaw for Housatonic Mills Revitalization Overlay District (HMROD)

When the HMROD is utilized, the following set of procedures shall be adhered to for implementation of any of the components of section 9.8. This is to ensure a smooth open process enabling all boards/commissions either elected or appointed and the public to have the proper ability to participate.

- A. When an individual/developer wishes to invoke the HMROD process, the initial step shall involve a meeting of the Development Review Team (DRT), which will examine the scope of the proposal. Within 30 days after the initial submittal to the DRT, a joint meeting of the Selectboard and Planning Board shall be scheduled where the two boards will review the DRT initial report and hear a presentation from the developer. All other boards/commissions of the Town of Great Barrington shall be notified of the joint meeting. Should both the Selectboard and Planning Board find merit in the concept proposal submitted, additional review meetings shall commence with the DRT, Planning Board and the developer to enable the developer to formally submit a special permit application. Upon receipt of the formal special permit application, the required public hearing shall be held within 65 days from date of submittal.
- B. The developer shall identify at the earliest possible stage any potential infrastructure inclusive, but not limited to, roadway or utility modifications desired, tax increment financing, property acquisition, and/or long term maintenance obligations to be borne by the Town of Great Barrington. These related matters will require concurrence of the Selectboard at the earliest opportunity and prior to the granting of any special permit by the Planning Board. A timeframe for development improvements inclusive of any improvements required by the Town of Great Barrington shall be subject to approval of the Selectboard and incorporated as necessary in the order of conditions in the issuance of a special permit.
- C. Minutes and agendas from all meetings involving potential developers utilizing the HMROD shall be distributed to the Selectboard and/or Planning Board.
- D. In the Planning Board deliberations with developers utilizing the HMROD, the Planning Board shall take into account the fiscal impact for the Town of Great Barrington inclusive of tax base revenues, infrastructure capability recognizing that various financial arrangements shall require Selectboard approval.
- E. This protocol for HMROD shall remain in full force and effect until modified by majority vote of both the Planning Board and Selectboard. This protocol shall be incorporated into the rules and regulations of the Planning Board, rules and regulations of the Selectboard and the permitting and development guidebook.

XVI. Special Permit Regulations

- A. Authority and Jurisdiction: These rules and regulations are established and promulgated by the Great Barrington Selectboard pursuant to the provisions of Massachusetts General Laws, Chapter 40A, Section 9 as amended; Chapter 593 of the Acts of 1989, and Section 10.4 of the Great Barrington Zoning Bylaw, and are intended to augment and complement said statutes and the Great Barrington Code.
- B. Effective Date: These rules and regulations shall take effect upon a majority vote of the Selectboard after a public hearing in a newspaper of general circulation in Great Barrington, said advertisement to be published not less than seven (7) days before the public hearing. They shall apply with the force of law to all special permit applications filed on or after the date of said vote.
- C. Applications: Applications for special permits shall be filed with the Town Clerk on either Form SP-1 (short form) or SP-2 (long form) according to the primary use as determined by the Town's Inspector of Buildings. At least one complete copy, including all maps, plans and other documentation, shall be on sheets no larger than 11 inches x 14 inches.
1. The long form (SP-2) shall be used for any special permit application under the following subsections of Section 3.1.4 of the Great Barrington Zoning Bylaw.
 - a. Subsection A (4) Assisted living residence A (8) Open space residential development A (9) Planned unit residential development (PURD) A (10) Publicly financed nonprofit age restricted housing
 - b. Subsection B (1) Camping facilities B (5) Commercial amusements B (8) Educational use, nonexempt B (9) Golf or country clubs B (10) Hospitals, sanitariums, nursing homes, convalescent homes or philanthropic institutions B (13) Riding stables B (14) Ski tows B (15) Summer camps
 - c. Subsection C (2) Fast food eating establishments C (3) Fuels storage and sales, excluding motor vehicle fuel stations C (4) Garages, public C (8) Hotels C (9) Institutional administrative offices or planned professional office developments or research centers C (10) Large scale commercial development C (11) Lumberyards C (12) Motels or overnight cabins C (13) Motor vehicle fuel stations
 - d. Subsection E (1) Aviation fields, public or private E(3)Freight terminals, truck or rail E (6) Personal wireless tower or structure
 - e. Subsection F (2) Gravel, loam, sand and stone removal for commercial purposes F (3) Light Manufacturing F (4) Sawmills and Manufacturing of Forest Products (Special provisions)
 2. All other special permit applications may be filed on Form SP-1 (short form) unless the Inspector of Buildings or the Special Permit Granting Authority (SPGA) by majority vote requires the filing of Form SP-2 (long form). Applications may be submitted to the Inspector of Buildings or a representative of the SPGA for review before filing with the Town Clerk.
 3. Elevation contours on plans submitted with any application filed under subsection F (2) of Section 3.1.4 shall be at intervals of no more than two (2) feet. Elevation contours on plans submitted with all other special permit applications may be at intervals of ten (10) feet, unless the SPGA shall require otherwise.

4. All plans submitted with special permit applications shall be drawn to scale and signed, sealed and dated by an engineer registered in Massachusetts. Specific scales on drawings and plans shall be as follows:
 - a. Site plan, parking plan, landscaping plan and drainage plan: one (1) inch shall equal forty (40) feet.
 - b. Separate plan showing general characteristics of land: one (1) inch shall equal a maximum of one hundred (100) feet.
 - c. Separate scaled drawing of the fully constructed building or change to the existing building shall be submitted. Any photos that are submitted shall be legible if reproduced.
5. Every application for a special permit shall be accompanied by a drainage plan demonstrating that all drainage is either accommodated on the property or directed to a drainage system approved by the SPGA. If post-development flows off the property will differ in any way from pre-development flows, the drainage system shall be designed by a civil engineer registered in Massachusetts and shall be reviewed and approved by the town's consulting engineer at the applicant's expense as provided by Section D of these Rules and Regulations.
6. Every application for a special permit shall be accompanied by a parking plan showing the specific locations of an adequate number of off street parking and loading places to comply with the provisions of Section 6.1 of the Great Barrington Zoning Bylaw and any additional requirements of the SPGA. Each parking space on the plan shall be numbered. Designated loading areas, employee parking and handicapped parking shall be labeled as such.

D. If requested by the Planning Board, an application for special permit shall be accompanied by a landscaping plan satisfactory to that Board, and the Planning Board shall certify in writing to the SPGA its approval of the plan before the SPGA acts on the application. Shall a continuance of the hearing be necessary to complete and certify such plan, it may be granted by the SPGA upon request of the Planning Board.

E. In the event of a continuance of the special permit hearing or decision beyond the statutory time limit set forth by MGL Ch. 40A, Sec. 9 is required for the purpose of completing any plan to the satisfaction of the SPGA, the Planning Board or any other Town Board or official, the applicant and the SPGA may agree in writing to such continuance.

F. Failure of the applicant to agree to such continuance shall be prima facie evidence that the applicant is not in compliance with all provisions and requirements of Section 10.4 the Great Barrington Zoning Bylaw and these Regulations, and shall be grounds for rejection of the special permit application.

G. Schedule of Fees

1. The minimum filing fee for a special permit shall be \$150. No special permit application shall be accepted without payment in full of the required filing fee. Notwithstanding the foregoing, the SPGA shall be empowered to waive all or part of any fee for applications submitted by municipal or charitable organizations.
2. All reasonable costs approved by the majority vote of the SPGA as necessary for the employment of experts or consultants by any board, agency or official of the Town for the purpose of analyzing or evaluating any project that is the subject of a special permit application shall be assessed to the applicant and shall constitute part of the filing fee. Such costs shall be determined to the satisfaction of the SPGA on the basis of estimates from professionals such as civil engineers, traffic engineers,

hydrologists, botanists, and the like, as well as the experience of Town boards, departments, agencies and officials derived from similar projects.

3. Upon determination by the SPGA of the monies required for evaluation or analysis, the SPGA shall notify the applicant in writing, by first-class mail, postage prepaid, of the consultant or the consultants chosen to evaluate the project and the fees required for such evaluation. The SPGA shall notify all other parties in interest by first-class mail, postage-prepaid, of the nature of the evaluation and the choice of consultant.
4. All required fees shall be paid by the applicant to the Town within ten (10) business days of receipt of such notification. Payment shall be by check certified by a bank doing business in Massachusetts or issued by such a bank. For the purpose of this section, receipt of notification shall be construed to be two (2) business days after the date of written notification to the applicant, or the postmark thereon, if such postmark is a later date.
5. In the event additional evaluation of the project is requested by any board, agency or official of the Town after the initial deposit of funds, and if such additional evaluation is approved by a majority vote of the SPGA, the SPGA shall determine the additional monies required and shall require those amounts to be paid to the Town.
6. The SPGA shall notify the applicant in writing, by first-class mail, postage prepaid, of the consultant or consultants chosen and the fees required for such additional evaluation. The SPGA shall notify all other parties in interest by first-class mail, postage prepaid of the nature of the additional evaluation and the choice of consultant.
7. Such additional fees shall be paid with ten (10) business days of receipt of notification by the application. Payment shall be by a check certified by a bank doing business in Massachusetts or issued by such a bank. For the purpose of this section, receipt of notification shall be construed to be two (2) business days after the date of written notification to the applicant or the postmark thereon, if such postmark is a later date.
8. All fees paid under the provisions of Section D (2) shall be deposited in a special account established by the Town Treasurer in the Town Treasury and shall be kept separate and apart from other monies. The special account, including accrued interest, if any, shall be expended at the direction of the SPGA without further appropriation; provided, however, that such funds shall be expended only in connection with carrying out the responsibilities of such SPGA under law.
9. Any excess amount in the account attributable to a specific project, including any accrued interest at the completion of said project shall be repaid to the applicant or to the applicant's successor in interest, and a final report of said account shall be made available to the applicant or to the applicant's successor in interest. For the purposes of this regulation, a project shall be deemed complete upon issuance of a final Certificate of Occupancy by the Inspector of Buildings, or if no Certificate of Occupancy is required, by written certification by the Inspector of Buildings that the project has been completed to his satisfaction.
10. The Town Accountant shall submit annually to the Selectboard a report of such special account for their review. Said report shall be published in the annual town report, and the Town Accountant shall submit a copy of same annually to the director of the bureau of accounts.
11. Failure or refusal to pay any fee assessed to the applicant by the SPGA acting under the provisions of this regulation shall be grounds for summary denial of the special permit application.

G. Administrative Appeal:

In the event any party in interest in a special permit proceeding is dissatisfied with any consultant selected by any board, agency or official of the Town to analyze or evaluate any project that is the subject of said permit application, that person may file with the Selectboard a written appeal of the selection.

1. Any such appeal shall be accompanied by a filing fee of fifty dollars (\$50) and shall be filed within ten (10) business days of the appellant's receipt of notification of the selection of the consultant. For the

purpose of this section, receipt of notification shall be construed to be two (2) business days after the date of written notification or the postmark thereon if said postmark is a later date.

2. Any appeal filed under this section shall be administrative in nature and shall be limited in its grounds to claims that the consultant selected has a conflict of interest or does not possess minimum qualifications consisting of an educational degree in or related to the field at issue, or three or more years of practice in the field at issue or a related field.
3. The required time limits for action by the SPGA on the special permit application that is the subject of any such appeal shall be extended by the duration of the administrative appeal. In the event that no decision is made by the Selectboard within the one month following the filing of the appeal, the selection of the consultant shall stand.
4. Such an administrative appeal shall not preclude further judicial review, if otherwise permitted by law, on the grounds provided for in this section.

I. Severability:

The invalidity of any section or provision of these rules and regulations shall not invalidate any other section or provision thereof, nor shall it invalidate any special permit previously issued, not proceeding previously conducted thereunder.

J. Filing of Record of Proceedings and Order of Conditions:

The Town Manager shall cause to be filed the Order of Conditions and the Record of Proceedings on any Special Permit with the Town Clerk within 30 days following the Selectboard's vote approving or denying the Special Permit, but in no case later than 90 days following the close of the public hearing.

Revised 9/5/95

Revised 8/25/05

Revised 2/12/07

Revised 7/23/07

Revised 1/24/11

Revised 4/25/11

Revised 9/12/11

Revised 10/11/11

Revised 3/26/12

Revised 10/24/16

Revised 8/25/18

Revised 1/14/19

Selectboard Reappointments
FY2020

Affordable Housing Trust Fund Board		<i>7 members with 2 year terms</i>	
<i>Name</i>	<i>Position</i>	<i>Term Expires on</i>	<i>Requested Reappointment</i>
Fred Clark	Member	6/30/2019	Waiting on response
William Cooke	Chair & Selectboard Member	6/30/2019	Yes
Cara Davis	Member	6/30/2019	No
John Katz	Member	6/30/2019	Yes
Garfield Reed	Member	6/30/2019	Yes
Samantha Homeyer	Member	6/30/2020	
Jonathan Hankin	Member	6/30/2020	
Christopher Rembold	Staff Liaison		

Agricultural Commission		<i>5 members with 3 year terms, 1 alternate member with a 1 year term</i>	
<i>Name</i>	<i>Position</i>	<i>Term Expires on</i>	<i>Requested Reappointment</i>
Vivan Orłowski	Chair	6/30/2019	Yes
Michael Maguire	Member	6/30/2019	No
Krysia Kurzyca	Member	6/30/2020	
Hilda B. Shapiro	Alternate Member	6/30/2021	
Jen Bloesch	Member	6/30/2021	
Vacant	Member		

Board of Registrars		<i>3 member with 3 year terms</i>	
<i>Name</i>	<i>Position</i>	<i>Term Expires on</i>	<i>Requested Reappointment</i>
Linda Coons	Member	6/30/2019	Yes
Ellen Smith	Member	6/30/2021	
Debbie Ball	Member	6/30/2020	
Marie Ryan	Member	Indefinite	

**Selectboard Reappointments
FY2020**

Community Preservation Committee	<i>9 members with 3 year term. Selectboard appoints 2 citizen members at large.*</i>	
Name	Position	Term Expires on
Martha Fick	Citizen at Large Member*	6/30/2019
Patricia Sharpe	Citizen at Large Member*	6/30/2019
Thomas Blauvelt	Finance Committee Member	6/30/2019
Jeremy Higa	Planning Board Member	6/30/2019
Donald Howe	Historical Commission Member	6/30/2019
Karen Smith	Park and Recreation Commission	6/30/2019
Leigh Davis	Selectboard Member	6/30/2020
Lisa Bozzuto	Conservation Commission Member	6/30/2021

Conservation Commission	<i>7 members with 3 year terms</i>	
Name	Position	Term Expires on
Andrew Mankin	Member	6/30/2019
David Shanahan	Member	6/30/2019
William Boyer	Member	6/30/2020
Jeffrey Cohen	Member	6/30/2020
Lisa Bozzuto	Member	6/30/2021
Andrew Didio	Member	6/30/2022
Kate Van Olst	Member	6/30/2021

Cultural Council	<i>Up to 22 members with 3 year terms</i>	
Name	Position	Term Expires on
Rose Tannenbaum	Member	6/30/2019
Michael Andelman	Co Chair	6/30/2020
Ellen Shanahan	Member	6/30/2021
Patrick Barrett	Member	6/30/2021
Tate Coleman	Co Chair	6/30/2021
Amy Taylor	Member	6/30/2021
up to 17 vacancies		

Fence Viewer	<i>2 or more with 1 year terms</i>	
Name	Position	Term Expires on
Bernard Drew	Member	6/30/2019
Kurt Barbieri	Member	6/30/2019

Requested Reappointment

Yes

Yes

to be designated by Finance Committee

to be designated by Planning Board

to be designated by Historic Commission

to be designated by Parks and Rec Commission

Requested Reappointment

Yes

Yes

Requested Reappointment

No

No

Requested Reappointment

Yes

Yes

**Selectboard Reappointments
FY2020**

Historic District Commission		<i>5 members & 2 alternates all with 3 year terms</i>	
Name	Position	Term Expires on	Requested Reappointment
James Mercer	Vice Chair	6/30/2019	Yes
Marilyn Bisiewicz	Alternate	6/30/2019	Yes
Donald Howe	Chair	6/30/2021	
Patricia Ryan	Member	6/30/2020	
Julie Fagan	Member	6/30/2021	
Abby Schroeder	Member	6/30/2020	
Vacancy	Alternate	6/30/2020	

Historical Commission		<i>7 members with 3 year terms</i>	
Name	Position	Term Expires on	Requested Reappointment
Donald Howe	Member	6/30/2019	Yes
David Rutstein	Member	6/30/2019	Yes
Paul Ivory	Chair	6/30/2020	
William Nappo	Member	6/30/2020	
Marilyn Bisiewicz	Member	6/30/2021	
Malcolm Fick	Member	6/30/2021	
Gary Leveille	Member	6/30/2021	

Tree Committee		<i>7 members with 3 year terms</i>	
Name	Position	Term Expires on	Requested Reappointment
Hilda B. Shapiro	Member	6/30/2019	Yes
Holly Hammer	Member	6/30/2019	Yes
Marcia Stameil	Member	6/30/2019	Yes
Michael Peretti	Member	6/30/2021	
Lisa Bozzuto	Chair	6/30/2020	
Shep Evans	Member	6/30/2020	
Nan Wile	Member	6/30/2020	

ZBA Associate Member		<i>Joint Appointment with the ZBA</i>	
Name	Position	Term Expires on	Requested Reappointment
John Katz	Member	6/30/2019	Yes

NOTICE
TOWN OF GREAT BARRINGTON
VACANCIES

The Town of Great Barrington is accepting letters of interest from residents/registered voters to fill the following vacancies:

- **Affordable Housing Trust**
- **Agricultural Commission**
- **Board of Registrars**
- **Community Preservation Committee**
- **Conservation Commission**
- **Cultural Council**
- **Design Advisory Committee**
- **Fence Viewers**
- **Historic District Commission**
- **Parks Commissioners**
- **Tree Committee**
- **ZBA Associate Member**

Letters of interest must be submitted to **Selectboard, Town of Great Barrington, Town Hall, 334 Main Street, Great Barrington, MA 01230** or emailed to Helen Kuziemko at hkuziemko@townofgb.org by **June 7, 2019**.

Stephen Bannon
Chair

Please publish May 22, 2019 and May 29, 2019 - Shopper's Guide
- Facebook
- Town website

BERKSHIRE REGIONAL PLANNING COMMISSION
1 FENN STREET, SUITE 201, PITTSFIELD, MASSACHUSETTS 01201
TELEPHONE (413) 442-1521 · FAX (413) 442-1523
Massachusetts Relay Service: TTY: 771 or 1-800-439-2370
www.berkshireplanning.org

8 B,
RECEIVED
TOWN MANAGER
JUN 6 2019

KYLE HANLON, Chair
SHEILA IRVIN, Vice-Chair
MARIE RAFTERY, Clerk
CHARLES OGDEN, Treasurer

BOARD OF SELECTMEN
GREAT BARRINGTON, MA
THOMAS MATUSZKO, AICP
Executive Director

June 3, 2019

Board of Selectmen
Great Barrington Town Hall
334 Main St
Gt Barrington, MA 01230

Dear Select Board Chair:

Chapter 40B, Section 4 of the General Laws of the Commonwealth states that each Chief Administrative Official (Mayor, Select Board, or Town Manager) may annually appoint an alternate delegate to the regional planning commission who shall be certified in writing. The alternate delegate may be any resident of the town or city. Please appoint an alternate delegate for FY 19 and complete the attached form and return it to us for that purpose. A similar letter is being sent to the Planning or Community Development Board, which is responsible by law to appoint a delegate from its members.

The Berkshire Regional Planning Commission undertakes many activities and the alternate delegates who are active on the Commission find that their community benefits greatly. We provide an element of training at each Commission meeting and many of the topics which are on Commission meeting agendas are of broad interest to our communities. For FY 19 the Town of Gt Barrington was represented by the alternate delegate Malcolm Fick. BRPC thanks him for his contribution.

We encourage the appointment of an alternate delegate who will be active and participate in BRPC activities. While we haven't yet set next year's schedule, the Commission typically meets five times per year on the third Thursday of every other month, with a special meeting sometime during the summer. Any of the alternates who participate will assure you of the important contributions such an involvement can have on the quality of life of your community and its residents.

As the Executive Director, I want to better understand your community's needs and desires so that our accomplished staff can best work with you. Please do not hesitate to contact me at tmatuszko@berkshireplanning.org or 413-442-1521 ex 34 if you have any questions about this. I hope we can have an open conversation as well about broader topics. We look forward to working with you on the critical issues our county and communities face in the future.

Sincerely,



Thomas Matuszko, AICP
Executive Director

RECEIVED
TOWN MANAGER

JUN 6 2019

BOARD OF SELECTMEN
GREAT BARRINGTON, MA

Attachments

ALTERNATE FY 2020 (July 2019 - June 2020)

Town of Gt Barrington

DATE: _____

This is to certify that _____ has been elected by the Mayor or Select Board Chair to be our Alternate to the Berkshire Regional Planning Commission.

Telephone/Email:

Home: _____

Town Hall: _____

Mobile: _____

Fax: _____

E-Mail: _____

Alternate E-mail: _____

(materials will be transmitted via email, unless a delegate/alternate requests that they be mailed)

Delegate's Mailing Address (the **best** address to ensure that mail is received promptly):

Signature/Title

(On behalf of the Town of Gt Barrington)

Print name

Please fill out, **sign**, and return ASAP to: Susan Nawazelski, BRPC, 1 Fenn Street, Suite 201, Pittsfield, MA 01201-6229. Or send to: officeassistant@berkshireplanning.org

Your promptness is appreciated.



TOWN OF GREAT BARRINGTON
MASSACHUSETTS

OFFICE OF PLANNING AND COMMUNITY DEVELOPMENT

82

Christopher Rembold, AICP
Town Planner

Ph: (413) 528-1619, ext. 7
crembold@townofgb.org

EXECUTIVE SUMMARY

TITLE: Appointments to the Economic Development Committee

BACKGROUND: At its June 10 meeting the Selectboard appointed all members to the Economic Development Committee except for the Planning Board representatives, who had not yet been named.

The Planning Board, at its meeting of June 13, 2019, elected Malcolm Fick to be the Member and Jeremy Higa to be the Alternate.

FISCAL IMPACT: None

RECOMMENDATION: The Selectboard appoint Malcolm Fick to be the Planning Board Member on the Economic Development Committee and Jeremy Higa to be the Planning Board's Alternate on the Economic Development Committee.

PREPARED BY:

15/ Chris Rembold
Town Planner

DATE:

6/20/19

APPROVED BY:

[Signature]
Town Manager

DATE:

6/20/19

**Town Manager Reappointments
FY2020**

Board of Assessors			
Name	Position	Term Expires on	Requested Reappointment
John Katz	Member	6/30/2019	Yes
Bruce Firger	Member	6/30/2020	
Shaun McHugh	Principal Assessor	Indefinite	

Council on Aging			
<i>Up to 9 members with 3 year</i>			
Name	Position	Term Expires on	Requested Reappointment
Maureen Avery	Member	6/30/2019	Yes
Patricia Kinne	Member	6/30/2019	Yes
Barbara Bailly	Member	6/30/2021	
Eileen Gaarn	Member	6/30/2021	
Susan Hipwell Morris	Member	6/30/2021	
Amy Rutstein	Member	6/30/2021	
David Rutstein	Chair	6/30/2021	
Jeanne Holcomb	Member	6/30/2020	

Parks and Recreation Commission			
9 members with 3 year terms			
Name	Position	Term Expires on	Requested Reappointment
Paul Gibbons	Vice Chair	6/30/2019	Yes
Karen Smith	Chair	6/30/2019	Yes
Stephen Bannon	Member	6/30/2018	
Charles Bouteiller	Member	6/30/2018	
Thomas Norton	Member	6/30/2020	
Patricia Salvi	Member	6/30/2020	
Ilana Siegal	Member	6/30/2020	
Anthony Troiano	Member	6/30/2020	
Christopher Wiltshire	Member	6/30/2020	



Route Optimization Initiative: South County

A study conducted by the Great Barrington Public Transportation
Advisory Committee, with data analyses by Anne O'Dwyer (Great
Barrington Finance Committee Member)



This Route Optimization Project is intended to address:

- 30 years of changes in the community
 - Decentralization
 - Population, employment and activity centers moving away from Downtowns
- Customer Feedback
- System Performance
- Stagnant/Declining Ridership

Current Situation:

Low ridership

- 4.52 riders per hour on Route 21 (Great Barrington to Lee) in FY 2017 (down from 6.63/hr in FY 2014)
- 9.52 riders per hour on Route 2 (Lee to Pittsfield- with similar demographics etc.) (down from 12.6/hr in FY 2014)
- The statewide average for rural fixed-route transportation systems is 16.52 riders per hour, and the nationwide rural fixed-route public transit average is 14.92 riders per hour.

Inadequate Advertising

- Visitors, residents, students and prospective employees have little to no means to know or learn about the bus system
- There is little signage (only some in Gt. Barrington since July 2018)

Ridership Deterrents

- Lengthy travel times (e.g., 4X travel time Pittsfield-Great Barrington- bus vs. car; 5X travel time Stockbridge-Lenox; 4X travel time Great Barrington-Stockbridge)



Framework for New System

- Service that is more
 - Frequent
 - Predictable
 - Direct
- Increase Span of Service
- Decrease overall travel times (Goal: No more than 60% additional travel time vs. car for distances over 10 miles)
- Design schedules to facilitate better connections
- Meet the needs of a greater part of a changing community

Optimization Objectives

- Not to increase annual operating budget by any significant amount (by reallocating current resources)
 - One time implementation cost (for bus stop signs, shelters)
- Increase ridership
- Annual recurring revenue increase
 - Create a 'virtuous' cycle instead of a 'vicious' cycle
- Reinvest increased revenue from ridership gains into service enhancements
- Provide fully accessible, more frequent and predictable service

New Route: Great Barrington Circulator

- **Greater opportunity for additional deviations**
- **More frequent local service for tourists, trips to town and day-to-day errands**

This could serve as a model for future community circulators throughout Berkshire County

New Route: Rapid Bus Line South County

- Provides frequent direct service from Pittsfield to Great Barrington (connecting towns in between as well)
- If distinctly branded (with passenger amenities such as WiFi), bus line has the potential to serve residents/visitors of all socioeconomic classes
- Can be marketed as an appealing alternative to the car (travel time is only 5-10 minutes longer from Pittsfield to Great Barrington; 4-8 addl. minutes travel time Lee to Great Barrington/Pittsfield)
- Running 15 hours per day, it would be more dependable, predictable and direct than current service

This could serve as a model for future rapid bus lines throughout Berkshire County

NEW: Park and Rides

- Utilization of Church parking lots Monday through Saturday as Park and Rides
- Pilot one P&R in Great Barrington in Summer 2020
- Will help attract new riders who may choose to use the new bus lines instead of driving, to work or into town
- Will help to relieve congestion in Downtowns and at cultural attractions (Tanglewood etc.)

This could serve as a model for future park and rides throughout Berkshire County

How Could We Achieve Enhancements Without Adding to Operating Costs?

- Increase schedule coordination
- Better align resources with demand
- Straighten routes
- Eliminate circuitous routes with same frequency throughout

**Phase I:
Increase Service in More Developed Areas; Decrease Travel Times
and Increase Coverage**

Changes:

- Create a **Rapid Bus Line** (R-Line) from Gt Barrington-Pittsfield via Lee running **6 AM - 8 PM** every 60 minutes
- **Night Service** pilot on R-Line (8pm - 10:30pm)
- Introduce a **Mall Shuttle** from Lee Outlets to Berkshire Crossing via Downtown Lee and Lenox on Saturdays, **10 AM - 6 PM**
- Create a frequent Great Barrington Circulator
- Introduce **7AM, 3PM** and **11PM** workforce runs to Nursing Homes
- Reduce service to Glendale to four/five times per day, October to May
- Reduce Lenoxdale service to every 120 minutes, September to May
- Introduce a seasonal Cultural Loop through Housatonic, Glendale, Stockbridge, Lee and Lenox (**NEW**)
- Reduce travel time between towns
- Increases service frequency
- Increase service hours, operating **6 AM - 10 PM** (from 6:30AM-6:15PM)

**Phase II:
Increase Service Frequency and
introduce Workforce Runs**

Changes:

- Pilot **15-minute headway** on Great Barrington Circulator May - September
- Pilot **30-minute headway** on R-Line May - September
- Pilot 120-minute headway to Glendale, October to May (if interest is shown)
- Pilot service to **Sheffield** [6-month pilot period]
- Pilot service to **North and South Egremont** [6-month pilot period]

Phase I

- Route 8 runs from Gt. Barrington Big Y to Housatonic, every 30 - 60 minutes, 7 AM - 8 PM
- Route 10 connects Glendale with surrounding towns, 5 times per day, September - May (when Cultural Loop is not operating)
- South County Cultural Loop runs from Lenox to Housatonic through Lenoxdale, Lee, Stockbridge and Glendale, every 60 minutes, Monday - Saturday May - October 9 AM - 5 PM
- R-Line runs from Great Barrington to Pittsfield via Lee, running every 60 minutes, 5 AM - 8 PM (45-50 minute trip)
- Nursing Home Workforce Route *pilot* runs 3 times per day, at 7 AM, 3 PM, 11PM

Route 8- Great Barrington Circulator

Creates a new line running from Great Barrington Big Y to Housatonic via Fairview Hospital, Simon's Rock College, Gt Barrington Main St, Price Chopper Plaza and Route 183

Frequency:

Weekdays September-May:
7 AM - 8 PM: Every 60 minutes

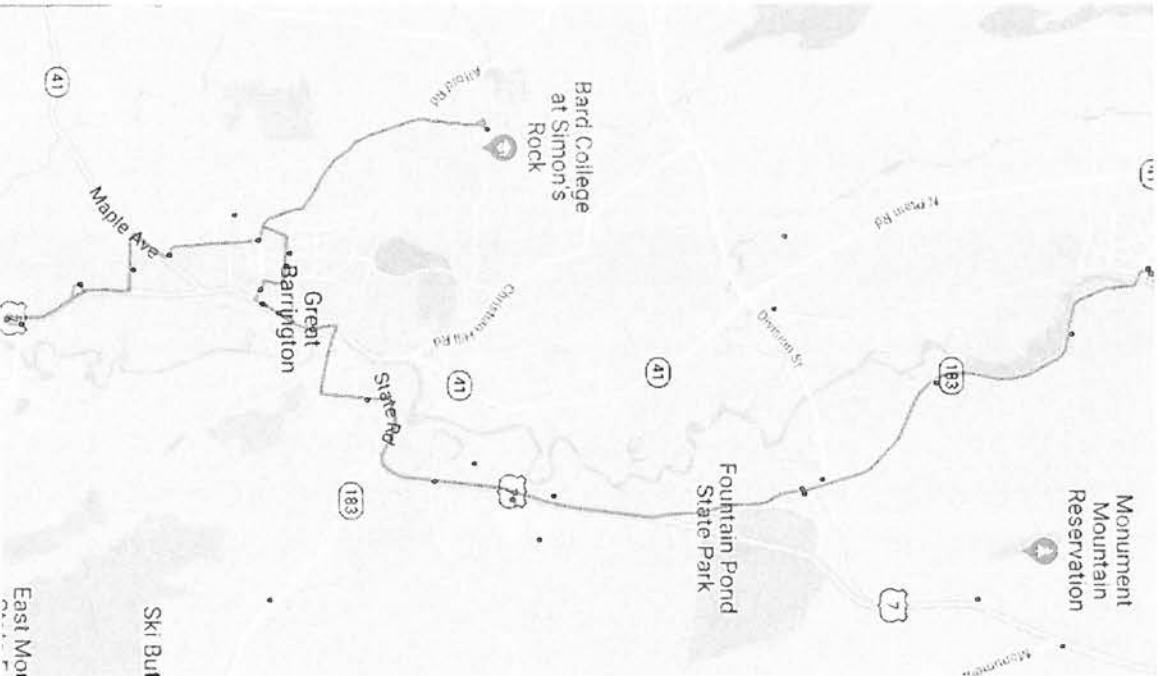
Saturdays September-May:
7 AM - 11 AM: Every 60 minutes
11 AM - 6 PM: Every 30 minutes
6 PM - 8 PM: Every 60 minutes

Monday-Saturday May-September:
6 AM - 8 PM: Every 30 minutes
(Housatonic serviced every 60 minutes)

Destinations Serviced:

- Big Y Supermarket Plaza
- Brookside Manor Senior Housing
- Gt. Barrington Senior Center
- Beechtree Commons Housing Development
- Timberlyn Heights Nursing Home
- Gt. Barrington Healthcare Nursing Home
- Fairview Hospital
- Oakwood Commons Housing Complex
- Simon's Rock College
- Berkshire Heights Neighborhood
- Gt. Barrington Town Center
- Gt. Barrington Mason Library
- Gt. Barrington Post Office
- Highland Ave. Housing Development
- Forest Springs Housing Development
- Butternut Ski Resort
- Blue Hill Road Neighborhood
- Hilton Marriott Hotel
- Price Chopper Supermarket Plaza
- Berkshire South Community Center
- Holiday Inn Hotel





Route 10 - Pine Woods Connector

Supplementary connector route operating between Stockbridge Main Street and Pine Woods Housing Development via Route 102, when the Cultural loop is not operating

Frequency:

Monday - Saturday October to May:

Runs five times per day:

South: 8:10 AM, 9:10 AM, 11:10 AM, 4:10 PM and 6:10 PM

North: 7:45 AM, 10:45 AM, 12:45 PM, 3:45 PM and 5:45 PM



102
ckbridg

Nursing Home Workforce Route

Introduces a workforce route servicing Kimball Farms, Cranwell Resort, Kripalu, Laurel Lake, Canyon Ranch, Fairview Hospital, Timberlyn Heights, Barrington Healthcare, Fairview Commons, among other employers

Frequency:

Monday - Friday:

Operates at 6am (drop-off), 7am (pick-up), 2pm (drop-off), 3pm (pick-up), 10pm (drop-off), 11pm (pick-up)



Mall Shuttle

Introduces a weekend **mall shuttle** between Lee Outlets and Pittsfield Walmart via Downtown Lee, Chapman Corners and Williams St Plaza

Frequency:

Saturday:

10 AM - 6 PM: Every 60 minutes

Travel Time:

30 minutes Pittsfield Walmart- Lee Premium Outlets



Seasonal Cultural Loop

Creates a seasonal Cultural Loop servicing the Norman Rockwell Museum, Chesterwood, Berkshire Botanical Garden, Downtown Stockbridge, The Mount, Canyon Ranch, Kimball Farms, Cranwell, October Mountain, Downtown Lee, Lee Premium Outlets and Stockbridge Main Street with connections to the Great Barrington Circulator in Housatonic

Frequency:

May - October:

7:00 AM - 7:30 AM & 8:50 AM - 5:50 PM: Every 60 minutes



R-Line

Creates an **rapid bus line** running from Downtown Pittsfield to Great Barrington via Lenox, Lee and Stockbridge, with supplementary service to Lenoxdale October to May, while the Cultural Loop is not running

Frequency:

Monday-Friday:

5:30 AM - 8:30 PM: Every 60 minutes

Service to Lenoxdale runs Oct-May as follows:

Outbound: 6:50 AM, 8:50 AM, 10:50 AM,

1:50 PM, 3:50 PM and 5:50 PM

Inbound: 7:05 AM, 9:05 AM, 11:05 AM

2:05 PM, 4:05 PM and 6:05 PM

Saturday:

6:30 AM - 10 AM: Every 60 minutes

10 AM - 6 PM: Every 30 minutes (every other trip traveling from Pittsfield Walmart to Lee via Lenox)

6 PM - 8:30 PM: Every 60 minutes

(NOTE: May - Sept: Runs only as far as Price Chopper, bypassing Lee on Southbound trip-- continues as Route 8 to GB Main Street and Big Y GB Mon - Sat)

Travel Time:

45-53 minutes Pittsfield - Gt Barrington Main St

Route 101N

Creates a *pilot* nighttime express service running from Downtown Pittsfield to Great Barrington via Lenox and Stockbridge

Frequency:

Monday - Saturday:

8:30 PM - 10:30 PM: Every 90 minutes

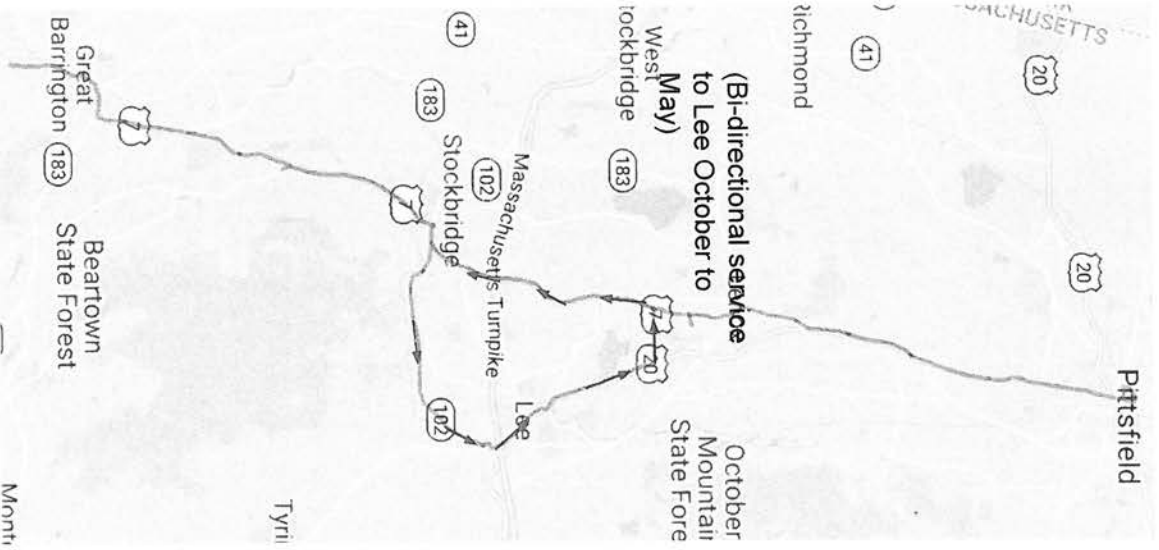
Travel Time:

45 minutes Pittsfield-Great Barrington



Destinations Served:

- Pittsfield Center
- Lenox Stop and Shop
- Price Chopper Shopping Center in Gt. Barrington and Lenox
- Lenox Commons Shopping Center
- Lenox Center
- Lenox Post Office
- Lenox Library
- Shakespeare and Co. Lenox
- Canyon Ranch
- Cranwell Resort
- Lee Library
- Lee Main St.
- Lee Premium Outlets
- Lee Big Y
- Stockbridge Center
- Stockbridge Library
- Stockbridge Post Office
- Monument Mountain High School
- Great Barrington Center
- Great Barrington Mason Library
- Great Barrington Post Office
- Big Y Shopping Centers in Great Barrington and Pittsfield



**(Bi-directional service
to Lee October to
May)**

West
Stockbridge

October
Mountain
State Fore

Lee

Massachusetts Turnpike

Stockbridge

Great
Barrington
Beartown
State Forest

Tyri

Month

Phase II

- Route 8 service increase is piloted to operate with a **15-minute headway** 11 AM - 6 PM May - September
- R-Line service increased is piloted to operate with a **30-minute headway**, 8 AM - 6 PM May - September
- Flex Route F6 *pilot* operates between Big Y GB and North and South Egremont, 7:30 AM - 5 PM
- Flex Route F9 *pilot* operates between Big Y GB and Sheffield, 7:30 AM - 5 PM

Route F6 - Egremont Connector

Creates a new *pilot* demand- response service servicing North and South Egremont with connection service to Great Barrington (timed transfers to/from GB Circulator and R-Line available from Downtown)

Monday through Friday:

8 AM - 5 PM



Route 8- Great Barrington Circulator

Increases frequency on the Great Barrington Big Y to Housatonic line operating via Fairview Hospital, Simon's Rock College, Gt Barrington Main St, Price Chopper Plaza and Route 183

Frequency:

September - May:

7 AM - 6 PM: Every 30 minutes
6 PM - 8 PM: Every 60 minutes

May - September:

6 AM - 10 AM: Every 30 minutes
10 AM - 6 PM: Every 15 minutes
6 PM - 8 PM: Every 30 minutes
(Housatonic serviced every 60 minutes)

Route F9 - Sheffield Connector

Creates a new *pilot* demand- response service servicing Sheffield with connection service to Great Barrington (timed transfers to/from GB Circulator and R-Line available from Downtown)

Monday through Friday:

7:30 AM - 5 PM



R-Line

Increases service frequency on the **rapid bus line** running from Downtown Pittsfield to Great Barrington via Lenox, Lee and Stockbridge, with supplementary service to Lenoxdale October to May, while the Cultural Loop is not running

Frequency:

Monday-Friday:

6 AM - 8 AM: Every 30 minutes

8 AM - 6 PM: Every 30 minutes (60 mins. past Lee)

6 PM - 9 PM: Every 60 minutes

Service to Lenoxdale runs Oct-May every 120 minutes.

Saturday:

7 AM - 9 AM: Every 30 minutes

9 AM - 6 PM: Every 30 minutes (every other trip

operates between Lee Outlets and Pittsfield Walmart)

6 PM - 9 PM: Every 60 minutes

(NOTE: May - Sept: Runs only as far as Price Chopper, bypassing Lee on Southbound trip-- continues as Route 8 to GB Main Street and Big Y GB Mon - Sat)

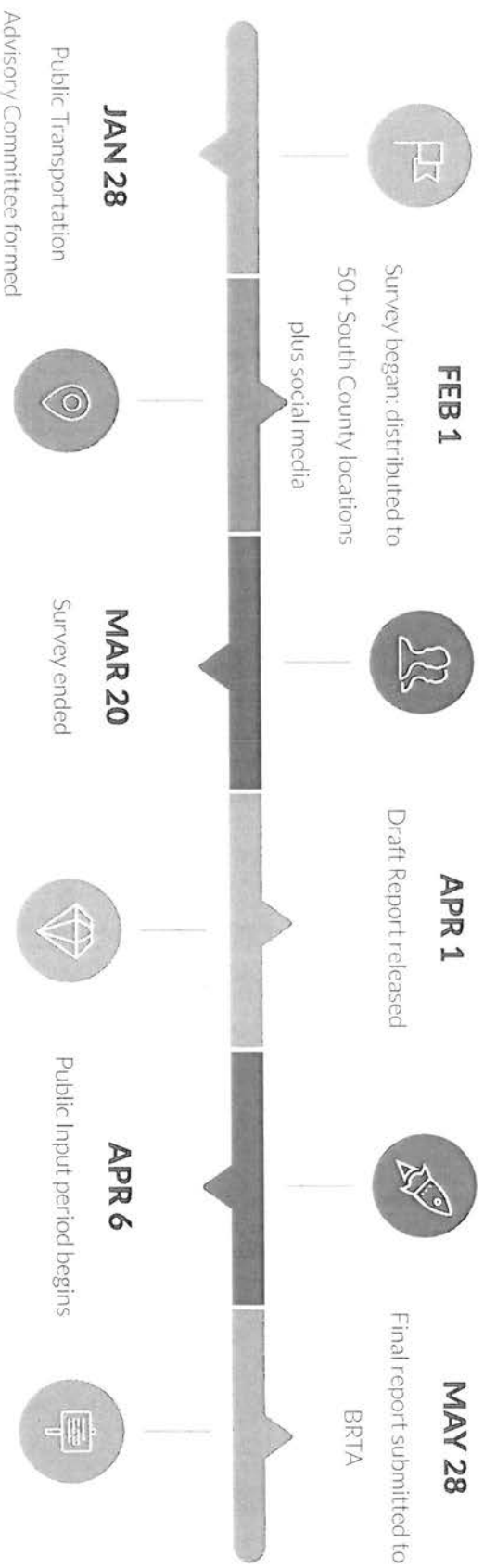
Travel Time September - May:

45 minutes Pittsfield- Gt Barrington Main St

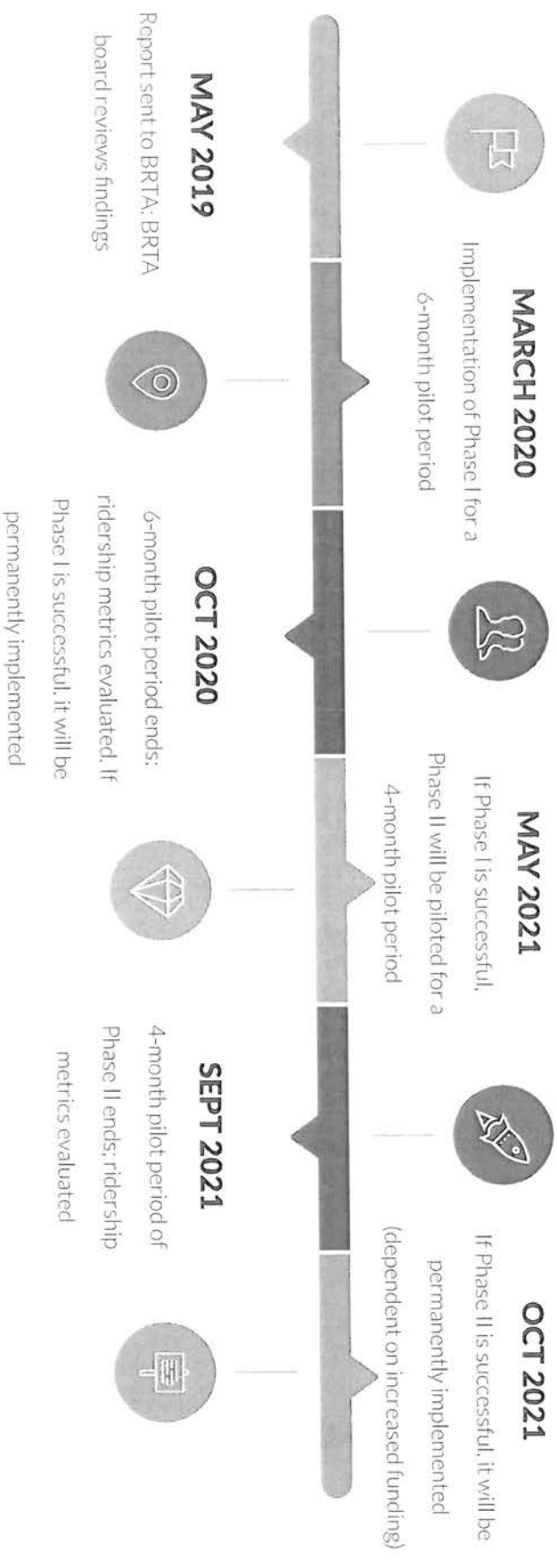
Travel Time May - September:

40-45 minutes Pittsfield- Gt Barrington Main St

PROJECT TIMELINE



PROJECT TIMELINE (TENTATIVE)



Recommendations for Implementation

- Run ads in the newspaper and on TV, send postcards to residents and businesses along routes alerting them of new, improved service
- Provide signage for all local stops and shelters for express stops
- Create enhanced branding, a route name and passenger amenities (such as WiFi and level boarding) for the Rapid Bus Line
- Provide specialized evening service to cultural events/performances (e.g. late night service to Tanglewood on Saturdays)

- Make schedules, maps and bus cards readily available at grocery stores, schools, local hotspots
- Talk with employers about funding subsidized commuter passes-- many businesses always looking for workers, good way to retain employees
- Offer subsidised passes through schools
- Provide increased service to (proposed) park-and-rides during peak season to incentivize reduction of congestion in downtown areas

**Questions,
Comments**

Thank you!

Don't forget to pick up a copy of the final report on survey findings!

You can view the proposed system map at:
<https://www.scribblemaps.com/create/#id=uTWKZbLv8l>

Appendix A

Route 8 Schedule (Weekdays Sept-May) - Phase I

Route 8:

Lv. Big Y GB	7:20 AM	8:20 AM	9:20 AM	10:20 AM	11:20 AM	12:20 PM	1:20 PM	2:20 PM	3:20 PM	4:20 PM	5:20 PM	6:20 PM	7:20 PM	8:20 PM
Lv. West and Taconic	7:25 AM	8:25 AM	9:25 AM	10:25 AM	11:25 AM	12:25 PM	1:25 PM	2:25 PM	3:25 PM	4:25 PM	5:25 PM	6:25 PM	7:25 PM	8:25 PM
Lv. Simon's Rock	On-Demand	On-Demand	On-Demand	10:28 AM	11:28 AM	12:28 PM	1:28 PM	2:28 PM	3:28 PM	4:28 PM	5:28 PM	6:28 PM	7:28 PM	8:28 PM
Lv. Gt Barrington (Main St)	7:35 AM	8:35 AM	9:35 AM	10:35 AM	11:35 AM	12:35 PM	1:35 PM	2:35 PM	3:35 PM	4:35 PM	5:35 PM	6:35 PM	7:35 PM	8:35 PM
Lv. Forest Springs	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand
Lv. Price Chopper	7:38 AM	8:45 AM	9:45 AM	10:40 AM	11:45 AM	12:45 PM	1:45 PM	2:40 PM	3:45 PM	4:45 PM	5:40 PM	6:45 PM	7:45 PM	8:40 PM
Ar. Housatonic	7:45 AM	8:55 AM	9:55 AM	10:50 AM	11:55 AM	12:55 PM	1:55 PM	3:00 PM	3:55 PM	4:55 PM	6:00 PM	6:55 PM	7:55 PM	---
	To Rt 10			To Rt 10				To Rt 10			To Rt 10		To Pittsfield	
Lv. Housatonic	8:03 AM	9:00 AM	10:00 AM	10:50 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	7:00 PM	8:00 PM	---
Lv. Price Chopper	8:10 AM	9:10 AM	10:10 AM	11:10 AM	12:10 PM	1:10 PM	2:10 PM	3:10 PM	4:10 PM	5:10 PM	6:10 PM	7:10 PM	8:10 PM	---
Lv. Forest Springs	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	---
Lv. GB Main St	8:18 AM	9:18 AM	10:18 AM	11:18 AM	12:18 PM	1:18 PM	2:18 PM	3:18 PM	4:18 PM	5:18 PM	6:18 PM	7:18 PM	8:18 PM	---
Lv. Simon's Rock	On-Demand	On-Demand	10:23 AM	11:23 AM	12:23 PM	1:23 PM	2:23 PM	3:23 PM	4:23 PM	5:23 PM	6:23 PM	7:23 PM	8:23 PM	---
Lv. West and Taconic	8:28 AM	9:28 AM	10:28 AM	11:28 AM	12:28 PM	1:28 PM	2:28 PM	3:28 PM	4:28 PM	5:28 PM	6:28 PM	7:28 PM	8:28 PM	---
Ar. Big Y	8:33 AM	9:33 AM	10:33 AM	11:33 AM	12:33 PM	1:33 PM	2:33 PM	3:33 PM	4:33 PM	5:33 PM	6:33 PM	7:33 PM	8:33 PM	---

Route 8 Schedule (Saturdays Sept-May)- Phase I

Route 8																		
Lv. Gl. Barrington (BY)	8:20 AM	9:20 AM	10:20 AM	11:20 AM	11:55 AM	12:20 PM	12:55 PM	1:20 PM	1:55 PM	2:20 PM	2:55 PM	3:20 PM	3:55 PM	4:20 PM	4:55 PM	5:20 PM	6:20 PM	7:20 PM
Lv. Simon's Rock	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	2:30 PM	On-Demand	3:30 PM	On-Demand	4:30 PM	On-Demand	5:30 PM	On-Demand	7:30 PM
Lv. Main St	8:35 AM	9:35 AM	10:35 AM	11:35 AM	12:05 PM	12:35 PM	1:05 PM	1:35 PM	2:05 PM	2:35 PM	3:05 PM	3:35 PM	4:05 PM	4:35 PM	5:05 PM	5:35 PM	6:35 PM	7:35 PM
Lv. Forest Springs	8:40 AM	9:40 AM	10:40 AM	11:40 AM	12:10 PM	12:40 PM	1:10 PM	1:40 PM	2:10 PM	2:40 PM	3:10 PM	3:40 PM	4:10 PM	4:40 PM	5:10 PM	5:40 PM	6:40 PM	7:40 PM
Lv. Price Chopper	8:45 AM	9:45 AM	10:45 AM	11:45 AM	12:15 PM	12:45 PM	1:15 PM	1:45 PM	2:15 PM	2:45 PM	3:15 PM	3:45 PM	4:15 PM	4:45 PM	5:15 PM	5:45 PM	6:45 PM	7:45 PM
Ar. Housatonic	8:55 AM	9:55 AM	10:55 AM	11:55 AM	12:25 PM	12:55 PM	1:25 PM	1:55 PM	2:25 PM	2:55 PM	3:25 PM	3:55 PM	4:25 PM	4:55 PM	5:25 PM	5:55 PM	6:55 PM	7:55 PM
Lv. Housatonic	9:00 AM	10:00 AM	11:00 AM	12:00 PM	12:25 PM	1:00 PM	1:25 PM	2:00 PM	2:25 PM	3:00 PM	3:25 PM	4:00 PM	4:25 PM	5:00 PM	5:25 PM	6:00 PM	7:00 PM	
Lv. Cahoon Center	9:03 AM	10:03 AM	11:03 AM	12:03 PM	12:28 PM	1:03 PM	1:28 PM	2:03 PM	2:28 PM	3:03 PM	3:28 PM	4:03 PM	4:28 PM	5:03 PM	5:28 PM	6:03 PM	7:03 PM	
Lv. Price Chopper	9:10 AM	10:10 AM	11:10 AM	12:10 PM	12:35 PM	1:10 PM	1:35 PM	2:10 PM	2:35 PM	3:10 PM	3:35 PM	4:10 PM	4:35 PM	5:10 PM	5:35 PM	6:10 PM	7:10 PM	
Lv. Forest Springs	9:15 AM	10:15 AM	11:15 AM	12:15 PM	12:40 PM	1:15 PM	1:40 PM	2:15 PM	2:40 PM	3:15 PM	3:40 PM	4:15 PM	4:40 PM	5:15 PM	5:40 PM	6:15 PM	7:15 PM	
Lv. Main St	9:20 AM	10:20 AM	11:20 AM	12:20 PM	12:45 PM	1:20 PM	1:45 PM	2:20 PM	2:45 PM	3:20 PM	3:45 PM	4:20 PM	4:45 PM	5:20 PM	5:45 PM	6:20 PM	7:20 PM	
Lv. Simon's Rock	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	On-Demand	2:25 PM	On-Demand	3:25 PM	On-Demand	4:25 PM	On-Demand	5:25 PM	On-Demand	6:25 PM	7:25 PM	
Ar. Big Y	9:33 AM	10:33 AM	11:33 AM	12:33 PM	12:55 PM	1:33 PM	1:55 PM	2:33 PM	2:55 PM	3:33 PM	3:55 PM	4:33 PM	4:55 PM	5:33 PM	5:55 PM	6:33 PM	7:33 PM	

Saturdays and Sun-Sept ONLY (Rt. 85)

Route 8 Schedule (Mon-Sat May-Sept) - Phase I

Lv. Housatonic	7:30 AM	8:30 AM	9:30 AM	10:30 AM	11:30 AM	5:30 PM	6:30 PM	7:30 PM	8:30 PM
Lv. Price Chopper	6:08 AM	7:08 AM	7:38 AM	8:08 AM	8:38 AM	9:08 AM	9:38 AM	10:08 AM	10:38 AM	11:08 AM	11:38 AM	5:38 PM	6:08 PM	6:38 PM	7:08 PM	7:38 PM	8:08 PM	8:38 PM
Lv. Forest Springs***																		
Lv. GB Courthouse	6:13 AM	7:13 AM	7:43 AM	8:13 AM	8:43 AM	9:13 AM	9:43 AM	10:13 AM	10:43 AM	11:13 AM	11:43 AM	5:43 PM	6:13 PM	6:43 PM	7:13 PM	7:43 PM	8:13 PM	8:43 PM
Lv. GB Post Office	6:15 AM	7:15 AM	7:45 AM	8:15 AM	8:45 AM	9:15 AM	9:45 AM	10:15 AM	10:45 AM	11:15 AM	11:45 AM	5:45 PM	6:15 PM	6:45 PM	7:15 PM	7:45 PM	8:15 PM	8:45 PM
Lv. West and Taconic	6:18 AM	7:18 AM	7:48 AM	8:18 AM	8:48 AM	9:18 AM	9:48 AM	10:18 AM	10:48 AM	11:18 AM	11:48 AM	5:48 PM	6:18 PM	6:48 PM	7:18 PM	7:48 PM	8:18 PM	8:48 PM
Ar. Bir Y GB	6:23 AM	7:23 AM	7:53 AM	8:23 AM	8:53 AM	9:23 AM	9:53 AM	10:23 AM	10:53 AM	11:23 AM	11:53 AM	5:53 PM	6:23 PM	6:53 PM	7:23 PM	7:53 PM	8:23 PM	8:53 PM
Lv. Bir Y GB	6:25 AM	7:25 AM	7:55 AM	8:25 AM	8:55 AM	9:25 AM	9:55 AM	10:25 AM	10:55 AM	11:25 AM	11:55 AM	5:55 PM	6:25 PM	6:55 PM	7:25 PM	7:55 PM	8:25 PM	8:55 PM
Lv. West and Taconic	6:30 AM	7:30 AM	8:00 AM	8:30 AM	9:00 AM	9:30 AM	10:00 AM	10:30 AM	11:00 AM	11:30 AM	12:00 PM	6:00 PM	6:30 PM	7:00 PM	7:30 PM	8:00 PM	8:30 PM	9:00 PM
Lv. GB Main St	6:33 AM	7:33 AM	8:03 AM	8:33 AM	9:03 AM	9:33 AM	10:03 AM	10:33 AM	11:03 AM	11:33 AM	12:03 PM	6:03 PM	6:33 PM	7:03 PM	7:33 PM	8:03 PM	8:33 PM	9:03 PM
Ar. Price Chopper	6:40 AM	7:40 AM	8:10 AM	8:40 AM	9:10 AM	9:40 AM	10:10 AM	10:40 AM	11:10 AM	11:40 AM	12:10 PM	6:10 PM	6:40 PM	7:10 PM	7:40 PM	8:10 PM	8:38 PM	9:10 PM Gr
Ar. Housatonic	8:20 AM	9:20 AM	10:20 AM	11:20 AM	12:20 PM	6:20 PM	7:20 PM	8:20 PM

Note: trips departing Price Chopper at :08/ar. at :40 are combine from Pittsfield. trips departing Housatonic at :30/ar. at :20 are interlined w/ cultural loop

Continues at 30-minute intervals between 11 am - 6pm

Route 10 Schedule (September - May)- Phase I

Route 10 (Glendale Connector):

Lv. Price Chopper	7:38 AM	11:43 AM	2:40 PM	5:40 PM
Lv. Housatonic	7:45 AM	11:50 AM (RHS @ 2:45	----	----
Ar. Stockbridge	7:53 AM	12:00 PM	2:50 PM	5:50 PM
	Xfer to/from BRT 101			
Lv. Stockbridge	7:55 AM	12:03 PM	2:50 PM	5:50 PM
Lv. Housatonic	8:05 AM	----	3:00 PM	6:00 PM
Ar. Price Chopper	8:13 AM	12:10 PM	3:10 PM	6:10 PM

2:40 PM trip is aligned with dismissal of MMRHS (2:45 PM) and BWHS at Stockbridge Main St. (2:50 PM), ensuring minimal wait time for students and is aligned with Rt. 8 in Housatonic to facilitate transfers

R-Line Schedule (May-September) - Phase I

Lv: Pittsfield (Intermodal)	5:35 AM	6:35 AM	7:35 AM	8:35 AM	9:35 AM	10:35 AM	11:35 AM	12:35 PM	1:35 PM	2:35 PM	3:35 PM	4:35 PM	5:35 PM	6:35 PM	7:35 PM
Lv: Lenox (Price Chopper @ Rt. 7)	5:42 AM	6:42 AM	7:42 AM	8:42 AM	9:42 AM	10:42 AM	11:42 AM	12:42 PM	1:42 PM	2:42 PM	3:42 PM	4:42 PM	5:42 PM	6:42 PM	7:42 PM
Lv: Lenox (Main Street)	5:50 AM	6:50 AM	7:50 AM	8:50 AM	9:50 AM	10:50 AM	11:50 AM	12:50 PM	1:50 PM	2:50 PM	3:50 PM	4:50 PM	5:50 PM	6:50 PM	7:50 PM
Lv: Stockbridge (Main Street)	6:00 AM	7:00 AM	7:58 AM L	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	5:55 PM L	6:55 PM L	7:55 PM L
Ar: Gl Barrington (Price Chopper)	6:08 AM	7:08 AM	8:08 AM	9:08 AM	10:08 AM	11:08 AM	12:08 PM	1:08 PM	2:08 PM	3:08 PM	4:08 PM	5:08 PM	6:08 PM	7:08 PM	8:08 PM
Lv: Gl Barrington (Price Chopper)	6:08 AM	7:08 AM	8:08 AM	9:08 AM	10:08 AM	11:08 AM	12:08 PM	1:08 PM	2:08 PM	3:08 PM	4:08 PM	5:08 PM	6:08 PM	7:08 PM	8:08 PM
Ar: Gl Barrington (Main Street)	6:15 AM	7:15 AM	8:15 AM	9:15 AM	10:15 AM	11:15 AM	12:15 PM	1:15 PM	2:15 PM	3:15 PM	4:15 PM	5:15 PM	6:15 PM	7:15 PM	8:15 PM
Ar: Gl Barrington Big Y	6:23 AM	7:23 AM	8:23 AM	9:23 AM	10:23 AM	11:23 AM	12:23 PM	1:23 PM	2:23 PM	3:23 PM	4:23 PM	5:23 PM	6:23 PM	7:23 PM	8:23 PM
<i>b - transfer available to Cultural Loop for service to Lee</i>															
Lv: Gl Barrington (Big Y)	6:25 AM	7:25 AM	8:25 AM	9:25 AM	10:25 AM	11:25 AM	12:25 PM	1:25 PM	2:25 PM	3:25 PM	4:25 PM	5:25 PM	6:25 PM	7:25 PM	8:25 PM
Lv: Gl Barrington (Main Street)	6:33 AM	7:33 AM	8:33 AM	9:33 AM	10:33 AM	11:33 AM	12:33 PM	1:33 PM	2:33 PM	3:33 PM	4:33 PM	5:33 PM	6:33 PM	7:33 PM	8:33 PM
Ar: Price Chopper	6:40 AM	7:40 AM	8:40 AM	9:40 AM	10:40 AM	11:40 AM	12:40 PM	1:40 PM	2:40 PM	3:40 PM	4:40 PM	5:40 PM	6:40 PM	7:40 PM	8:40 PM
Lv: Gl Barrington (Price Chopper)	6:40 AM	7:40 AM	8:40 AM	9:40 AM	10:40 AM	11:40 AM	12:40 PM	1:40 PM	2:40 PM	3:40 PM	4:40 PM	5:40 PM	6:40 PM	7:40 PM	8:40 PM
Lv: Stockbridge (Main Street)	6:48 AM	7:55 AM T	8:48 AM	9:48 AM	10:48 AM	11:48 AM	12:48 PM	1:48 PM	2:48 PM	3:48 PM	4:48 PM	5:55 PM T	6:55 PM T	7:55 PM T	8:48 PM
Lv: Lee Big Y Plaza @ Route 102	6:55 AM	8:03 AM	8:55 AM	9:55 AM	10:55 AM	11:55 AM	12:55 PM	1:55 PM	2:55 PM	3:55 PM	4:55 PM	6:02 PM	7:02 PM	8:02 PM	8:55 PM
Lv: Lee Outlets***				9:58 AM	10:58 AM	11:58 AM	12:58 PM	1:58 PM	2:58 PM	3:58 PM	4:58 PM	6:05 PM	7:05 PM	8:05 PM	8:58 PM
Lv: Lee (Main Street)	7:02 AM	8:06 AM	9:02 AM	10:02 AM	11:02 AM	12:02 PM	1:02 PM	2:02 PM	3:02 PM	4:02 PM	5:02 PM	6:08 PM	7:08 PM	8:08 PM	9:02 PM
Lv: Lenox (Main Street)	7:10 AM	8:13 AM	9:10 AM	10:10 AM	11:10 AM	12:10 PM	1:10 PM	2:10 PM	3:10 PM	4:10 PM	5:10 PM	6:16 PM	7:16 PM	8:16 PM	9:10 PM
Lv: Lenox (Price Chopper @ Rt. 7)	7:17 AM	8:20 AM	9:17 AM	10:17 AM	11:17 AM	12:17 PM	1:17 PM	2:17 PM	3:17 PM	4:17 PM	5:17 PM	6:23 PM	7:23 PM	8:23 PM	9:17 PM
Ar: Pittsfield (ITC)	7:25 AM	8:28 AM	9:25 AM	10:25 AM	11:25 AM	12:25 PM	1:25 PM	2:25 PM	3:25 PM	4:25 PM	5:25 PM	6:30 PM	7:30 PM	8:30 PM	9:25 PM
<i>T - accepts transfers from outbound R-Line for service to Lee (while Cultural Loop is not running)</i>															
<i>L - accepts transfers to inbound R-Line for service to Lee (while Cultural Loop is not running)</i>															
<i>b - transfer available to Cultural Loop for service to Lee</i>															

ITC - operates on Route 8, with corresponding deviations/route

T - accepts transfers from outbound R-Line for service to Lee (while Cultural Loop is not running)

L - accepts transfers to inbound R-Line for service to Lee (while Cultural Loop is not running)

Route 6 Schedule- Phase II

Lv. Big Y GB	7:33 AM	8:33 AM	9:33 AM	10:33 AM	11:33 AM	12:33 PM	1:33 PM	2:33 PM	3:33 PM	4:33 PM	5:33 PM	6:33 PM
Lv. Beechtree Commons	7:35 AM	8:35 AM	9:35 AM	10:35 AM	11:35 AM	12:35 PM	1:35 PM	2:35 PM	3:35 PM	4:35 PM	5:35 PM	6:35 PM
Lv. Timberlyn Heights	7:37 AM	8:37 AM	9:37 AM	10:37 AM	11:37 AM	12:37 PM	1:37 PM	2:37 PM	3:37 PM	4:37 PM	5:37 PM	6:37 PM
Lv. Seekonk Cross Rd @ Rt 71	7:40 AM	8:40 AM	9:40 AM	10:40 AM	11:40 AM	12:40 PM	1:40 PM	2:40 PM	3:40 PM	4:40 PM	5:40 PM	6:40 PM
Lv. North Egremont Country Store	7:42 AM	8:42 AM	9:42 AM	10:42 AM	11:42 AM	12:42 PM	1:42 PM	2:42 PM	3:42 PM	4:42 PM	5:42 PM	6:42 PM
Ar. S Egremont PO	7:48 AM	8:48 AM	9:48 AM	10:48 AM	11:48 AM	12:48 PM	1:48 PM	2:48 PM	3:48 PM	4:48 PM	5:48 PM	6:48 PM
Lv. S Egremont PO	7:50 AM	8:50 AM	9:50 AM	10:50 AM	11:50 AM	12:50 PM	1:50 PM	2:50 PM	3:50 PM	4:50 PM	5:50 PM	6:50 PM
Lv. S Egremont General Store	7:51 AM	8:51 AM	9:51 AM	10:51 AM	11:51 AM	12:51 PM	1:51 PM	2:51 PM	3:51 PM	4:51 PM	5:51 PM	6:51 PM
Lv. Seekonk Cross Rd @ Rt 71	7:54 AM	8:54 AM	9:54 AM	10:54 AM	11:54 AM	12:54 PM	1:54 PM	2:54 PM	3:54 PM	4:54 PM	5:54 PM	6:54 PM
Lv. West Sheffield Rd	7:56 AM	8:56 AM	9:56 AM	10:56 AM	11:56 AM	12:56 PM	1:56 PM	2:56 PM	3:56 PM	4:56 PM	5:56 PM	6:56 PM
Lv. BCC GB (Downtown)	8:00 AM	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	7:00 PM
Ar. Big Y GB	8:03 AM	9:03 AM	10:03 AM	11:03 AM	12:03 PM	1:03 PM	2:03 PM	3:03 PM	4:03 PM	5:03 PM	6:03 PM	7:03 PM

Route 9 Schedule- Phase II

Route 9:

Lv. Gt Barrington (Big Y)	7:05 AM	8:05 AM	9:05 AM	10:05 AM	11:05 AM	12:05 PM	1:05 PM	2:05 PM	3:05 PM	4:05 PM	5:05 PM	6:05 PM	7:05 PM
Lv. Gt Barrington Senior Center***													
Lv. Dollar General Sheffield	7:11 AM	8:11 AM	9:11 AM	10:11 AM	11:11 AM	12:11 PM	1:11 PM	2:11 PM	3:11 PM	4:11 PM	5:11 PM	6:11 PM	7:11 PM
Lv. Senior Center Sheffield***													
Lv. Sheffield (Main Street)	7:13 AM	8:13 AM	9:13 AM	10:13 AM	11:13 AM	12:13 PM	1:13 PM	2:13 PM	3:13 PM	4:13 PM	5:13 PM	6:13 PM	7:13 PM
Ar. Dewey Court Sheffield	7:17 AM	8:17 AM	9:17 AM	10:17 AM	11:17 AM	12:17 PM	1:17 PM	2:17 PM	3:17 PM	4:17 PM	5:17 PM	6:17 PM	7:17 PM
Lv. Dewey Court (Sheffield)	7:18 AM	8:18 AM	9:18 AM	10:18 AM	11:18 AM	12:18 PM	1:18 PM	2:18 PM	3:18 PM	4:18 PM	5:18 PM	6:18 PM	7:18 PM
Lv. Sheffield (Main Street)	7:21 AM	8:21 AM	9:21 AM	10:21 AM	11:21 AM	12:21 PM	1:21 PM	2:21 PM	3:21 PM	4:21 PM	5:21 PM	6:21 PM	7:21 PM
Lv. Senior Center Sheffield***													
Lv. Dollar General Sheffield	7:23 AM	8:23 AM	9:23 AM	10:23 AM	11:23 AM	12:23 PM	1:23 PM	2:23 PM	3:23 PM	4:23 PM	5:23 PM	6:23 PM	7:23 PM
Lv. Gt Barrington Senior Center @ Rt. 7	7:28 AM	8:28 AM	9:28 AM	10:28 AM	11:28 AM	12:28 PM	1:28 PM	2:28 PM	3:28 PM	4:28 PM	5:28 PM	6:28 PM	7:28 PM
Ar. Big Y GB	7:31 AM	8:31 AM	9:31 AM	10:31 AM	11:31 AM	12:31 PM	1:31 PM	2:31 PM	3:31 PM	4:31 PM	5:31 PM	6:31 PM	7:31 PM

Includes Sheffield Bushnell-Sage Library as a Demand Service