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## TOWN OF GREAT BARRINGTON MASSACHUSETTS

### OFFICE OF THE TOWN MANAGER

#### Selectboard Regular Meeting

Order of Agenda for Wednesday, January 27, 2021, at 6:00 PM, Via Zoom

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83217467028?pwd=RHNRRWmRsR3NWb3Zhc1pVeGVlUHRZUT09>

Webinar ID: 832 1746 7028

Passcode: 213247

Dial-in, audio-only: (929) 205 6099

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Great Barrington Selectboard will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on town's website, at [www.townofgb.org](http://www.townofgb.org). For this meeting, members of the public who wish to listen to the meeting may do so by following the instructions at the top of the agenda. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

1. CALL TO ORDER
2. SELECTBOARD'S ANNOUNCEMENTS
3. FAIRGROUNDS DISCUSSION
4. GOAL SETTING
5. CITIZEN SPEAK TIME

*Citizen Speak Time is an opportunity for the Selectboard to listen to residents. Topics of particular concern or importance may be placed on a future agenda for discussion. This time is reserved for town residents only unless otherwise permitted by the chair, and speakers are limited to 3 minutes each.*

6. SELECTBOARD'S TIME
7. MEDIA TIME
8. ADJOURNMENT

#### NEXT SELECTBOARD MEETING

Regular Meeting February 8, 2021

Regular Meeting February 22, 2021

Regular Meeting March 8, 2021

Regular Meeting March 22,

Mark Pruhenski, Town Manager

*Pursuant to MGL 7c. 30A sec. 20 (f), after notifying the chair of the public body, any person may make a video or audio recording of an open session of a meeting of a public body, or may transmit the meeting through any medium. At the beginning of the meeting, the chair shall inform other attendees of any such recordings. Any member of the public wishing to speak at the meeting must receive permission of the chair. The listings of agenda items are those reasonably anticipated by the chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.*

PROJECT/TASK <small>UPDATED: 1-26-21</small>	RATED 1-3 & LONG-RANGE	RESPONSIBLE DEPT.	COMMENTS/UPDATES	STATUS
<b>High Priority Projects</b>				
Affordable Housing (Market Rate/Working Class)	2	AHTF + Planning	Housing needs study completed. Rental assistance funded. Developer selected for NP Rd. site.	WIP
Ambulance Service Study	LONG-RANGE	Fire Dept.	Chief Burger is working with SBVAS/Fairview/REPC to evaluate next steps/study.	
Cook's Garage Property	1	TM/Treasurer-Coll./Planning	Community next steps discussion in spring '21	WIP
COVID-19 State of Emergency	1	ALL		
Hous. Com. Center (updates/conf. room/grants)	2	TM/DPW	Green Com. Competitive grant application funded. Work is scheduled for winter 2020/21.	WIP
Housatonic Fiber	1	Planning Dept	Make-ready study is underway Jan. '21 to determine cost estimates for pole route to Housatonic	WIP
HR Director (Shared Position)	2	TM	Working with neighboring towns to discuss a shared approach. Included in FY22 budget.	
Infrastructure (Bridges/Roads/Sidewalks)	1	TM/DPW	Merged line: Division and Cottage Bridges, LM Road, etc.	
Parking Concerns- RFP	2	TM/Planning Dept.	Updated map posted, reflecting loss of Foster lot. Parking proposal included in FY22 budget.	WIP
Personnel Policy/Manual	1	TM/Treasurer-Coll./Fin. Dir.	Draft presented to SB on 1-25-21. Ongoing revisions/discussion.	WIP
Reid Cleaners Property	1	TM/Planning Dept.	EPA to do soil removal 1st half '21. Grant \$ received, this phase to begin summer-fall '21	WIP
Systemic Racism Proclamation	1	TM	Merged Line to include Proclamation/Trust Policy/Committee formations from Proclamation	
Trip Hazards Main Street	1	DPW	DPW working to address hazards over time. Expected 2021-2023 as budget allows	WIP
Water Systems Study	1	TM/DPW	Phase 2 study and appraisal underway with expected completion/presentation in Spring 21.	WIP
<b>Moderate Priority Projects</b>				
5G Technology	LONG-RANGE	Planning/SPM	Report provided to the PB. SPM will work on presentation to SB at a later date.	WIP
Business Improvement District	2	Planning Dept.	Needs discussion by and direction from the SB	
Committee Charters- Mtg. of Chairs	2	SPM	SPM and @GBLABS are working on this and will report back at a later date.	WIP
Conservation Fund for Land Purchases	2	Con-Com	FY22 discussion. CPA application denied for FY21.	WIP
Court House Improvements	1	TM/DPW	Bathroom work completed. Carpeting and blinds nearing completion in winter 2021.	WIP
Downtown (Pride/energy/marketing/entertainment)	2	Planning/Cultural District	Cultural District developing flags, promotions. Shared streets \$ will assist 2021 RR street dining. Wayfinding in	WIP
Econ. Dev/Small Biz Assistance	LONG-RANGE	Planning Dept.	CDBG-CV biz. assistance grant in place.	WIP
Elevator Repairs	1	DPW	Engineering work will start this summer for a repair this winter. Funding approved in 2020/ATM	WIP
EV Charging Station	2	DPW	DPW incorporating into plans for Taconic lot and future plans for Town Hall lot	WIP
Fire Department Study	2	TM/Fire Dept.	Chief Burger is implementing some recommendations now.	
Fire Station Easement- Telephone Pole/utility	3	TM/DPW	Working with DPW Superintendent, N-Grid, and Property Owner	
Grove Street Property	1	TM/Treasurer-Col/DPW	Town Meeting voted to transfer to Housing Trust. Paperwork is in process.	WIP
Hosting Community Discussions w/BRIDGE	2	TM	Proposal from BRIDGE.	
Hous. School- Updates	1	TM/Planning	HIC is reviewing this issue. Staff support to HIC as needed	WIP
Inclusiveness/Diversity (Town Hall/Town-wide)	1,2,3	TM	Translation tablets @ all town buildings. Diversity training postponed during COVID.	WIP
Licensing Board	1	TM/SPM	1-day wine/malt, vending, entertainment, auto sales, annual renewals	
Marijuana Lic. Limits- Marijuana Revenue	1	SB/TM	Zoning article setting license limits was not approved.	WIP
Marketing to young families	LONG-RANGE	TM/Planning Dept.	Welcome new residents initiative underway winter 2021.	
Master Plan Review w/PB	2	Planning Dept.	For continued discussion at SB/PB joint meetings	
Mission Statement for SB and Town	1			
Neighborhood Meetings/Mtgs in Housatonic	1	TM	Cottage, Grove, and Housatonic meetings held. Portable sound system needed. On-hold during Covid	WIP
Open Mtg/Public Records training for boards	1	TM/Town Clerk	State training scheduled for spring 2020 was cancelled due to COVID	
Policy for Removing Committee Members	1			
Rest of River Status	1	Planning Dept./TM	EPA issued permit consistent with settlement; pending appeals, if any.	WIP
Selectboard Policies	1	TM/SB	Working document. Awaiting Social Media policy.	WIP
Sewer Rate Study	2	DPW/TM	Sewer rate study completed in winter 2021.	WIP
Short-term Rental Regulations	2	SB/TM/Planning Bd.	On hold for the time being.	
Sign Zoning (+Banners)	2	SPM/Building Dept.	Press release and article pending publication on website and FB	WIP
Tax Classification (Kate)	1			
Tree Committee	1			
Website and URL for email addresses	LONG-RANGE	IT Director/Town Clerk		
Zoning Enforcement	1	BLDG. DEPT	Active enforcement of zoning issues and signs. Proactive vs. Reactive approach	WIP
<b>Completed Projects</b>				
ADA Committee/Disability Related Issues	1	TM/BLDG	Commission formed.	Completed
CodeRED Protocols	1	TM/EMD/FIRE/PD/BOH/DPW	Updated on 6-11-19 and effective on same. Outreach ongoing to large employers.	Completed
Columbus Day/Indigenous Peoples' Day	LONG-RANGE	TM	Proclamation approved by SB	Completed
Email Signatures for staff and SB	1	TM/IT Director	Standardized email signature for all gb.org accounts in place. Desktop only.	Completed

Fire Station- Castle St. (lease status and surplus items)	1	ALL DEPTS/DPW	Building cleared on 11-20-20 and sold. Remediation work is beginning.	Completed
Forensic Audit	1	TM/Finance Director/Treas	Substantially complete at this time. Information has been handed over to authorities.	Completed.
Joint Meetings w/Planning Board	1	TM	Regular meetings held every other month.	WIP
Privacy Issues in Town Hall Offices	1	TM/DPW	Addressed by office move with Town Clerk and Assessor	Completed
Senior Work-off Program (Re-boot)	1	TM	New forms, SWO member assigning tasks and working closely w/Seniors	Completed
Standardize hours for Town Hall	1	TM	8:30--4:00 M-F Full time staff on until 5:00	Completed
Town Counsel Policy (on use/access/etc.)	1	TM	SB Policies and Procedures approval on 7-22-19	Completed
Town Meeting(s) Schedule (2-night?)	1	TM/SB/Planning Bd	2-Night ATM schedule approved by SB w/input from PB and Moderator	Completed
Water Bottle Ban/Water in Public Buildings	1	TM	Water Stations installed and functional. Ban in full effect 11/1 Water stations in 3 locations	Completed
Website Designate as Posting Board (Agendas)	1	Town Clerk	Approved by SB and Attorney General. Official posting location as of 1-1-20	Completed
<b>Key</b>				
Current High Priority Projects noted in Pink				
Moderate Priority Projects noted in Yellow	SB= Selectboard	EDC= Econ. Dev. Committee		
Completed Projects noted in Green	SPM= Special Projects Manager	TM= Town Manager	Last updated on 10/14/2020	