



TOWN OF GREAT BARRINGTON MASSACHUSETTS

January 11, 2019

Dear Honorable Members of the Selectboard and Finance Committee:

I hereby submit my proposed operating and capital budget for the Town of Great Barrington for the Fiscal Year 2020. This proposed budget meets the strategic and financial priorities of the Selectboard and Finance Committee. It presents a balanced budget which maintains quality public services and minimizes the increase to the tax levy.

Budget Process

This proposed budget is being presented in detail at the first budget meeting on Tuesday, January 15th, at 6:00 pm. It will be followed by subsequent budget meetings held at 6:00 pm on Tuesday, January 22nd, Tuesday, January 29th, and Wednesday, February 6th to review the details of department budgets. The Finance Committee will hold a public hearing on the budget on March 4th at 6:00 pm. After the public hearing, the Finance Committee and the Selectboard will vote on the budget to be brought to the Town Meeting. The final budget will then be presented at the Annual Town Meeting on May 6th at 6:00 pm at Monument Mountain Regional High School.

Our town budget process started in November, with Town departments preparing cost estimates for the upcoming fiscal year, reviewing service needs and reviewing annual objectives. This is followed by multiple meetings with the Town Manager and Town Accountant to balance the needs with the expected costs and to ensure that the full budget meets the Financial Policy priorities of the Selectboard and Finance Committee.

Proposed Year 2020 Budget

The budget includes four parts: the operating budget, the capital plan, the wastewater treatment plant enterprise budget and an estimate of Town's share of the Berkshire Hills Regional School District (BHRSD) assessment.

- The Town's proposed operating budget is \$11,645,722, which is a 2.4% increase over the prior fiscal year budget.
- The estimated school assessment is \$17,124,615, which is a 6% increase from Fiscal Year 2019.
- The Town's wastewater treatment plant (WWTP) operates as an enterprise fund, which means that all costs are paid for by the users of the system. For FY2020, the proposed WWTP operating budget is \$2,201,599 which is a 3.8% increase over the prior fiscal year. There are no capital funds requested for the wastewater treatment plant.
- The proposed capital budget requests authorization of \$8,687,000 on capital projects, of which \$1,115,000 is expected in grants, state funds, and CPA.

Revenue

Property Taxes: This budget assumes that: \$24,235,560 of the total revenue for the Town will be obtained from local property taxes.

Local Receipts: This budget assumes that 4.1% of Our funds or \$1,525,000 will be generated from local revenues. This includes motor vehicle excise taxes, department fees for permits and licenses, investment income and local rooms and meals tax. This year's budget is assuming the same amount of revenue as last year. We will continue to practice conservative estimating in this area, following the town's financial policy, so that excess revenue may be available to fund free cash.

State Aid: In this budget, we have assumed that State Aid will be approximately 4% higher than the prior year at \$1,172,189, an increase of \$45,084. State Aid represents 3.1% of our budget.

Grants to Fund Capital Projects: For Fiscal Year 2020, \$1,115,000 in grants, state funds, and CPA revenue is expected to fund over 12.8% of the \$8,687,000 capital budget.

Priorities

Meet public service needs: We have assumed the same general level of public service as in prior years for general government, public safety, and human services. We expect FY2020, to continue with an increased volume of work in the areas of inspectional services, special permit applications, health, and economic development, reflecting ongoing and future development in our town. Our Police Department expects a slight increase in demand for services, particularly in the area of retail marijuana sales. The Fire Department anticipates the steady demand for inspections, emergency, and medical calls.

Incorporate best practices into Town operations, management and administration: The budget proposed for Fiscal Year 2020, reflects tighter management of all town departments that is necessary to continue to provide public services within financial constraints and benefits from the incorporation of technology to improve practices and efficiencies. The budget for the Department of Public Works reflects administrative changes made to combine the buildings unit with parks and cemetery units to create a single unit of building and grounds. In FY2020, we will continue to expand the adoption of technology improvements and adoption of cloud computing to reduce the need for onsite servers.

Promote community economic development: We will continue to work on priority projects for the town including the street repaving program, which in FY2020 will include the streets around the 100 Bridge Street redevelopment site, using the brownfields program to position blighted properties for redevelopment, upkeep of town parks and working with partners on new trails such as the southern extension of the riverfront trail.

Maintain fair labor contracts: The FY2020 is the final year of a three-year contract extension for the Department of Public Works, the Police Department and the Libraries. Great Barrington's full-time police officers are members of the Mass Coalition of Police, Local 350. The Department of Public Works' full-time employees are members of the AFL-CIO. The employees of the Great Barrington Libraries are also members of the AFL-CIO. Collective bargaining for the extension of the union contracts will commence in late fall of 2019.

Department Leadership: In the past year, the town benefited from the completion of "onboarding" new department heads, replacing long-term employees. New leadership in the areas of accounting, treasurer, collector, public works, wastewater, buildings and grounds, the board of health and technology are all seasoned with at least a one or two years of experience in their new positions. This upcoming year will involve a focus on updating operation plans for town departments, strategic planning, increasing collaboration between departments and sharing services with other municipalities in our region.

Operating Budget Overview

General Government: Selectboard, Town Manager, Town Accountant, Technology, Assessor, Treasurer, Collector, Town Clerk, Planning and Community Development, and Boards, Commissions, and Committees.

The budget for General Government reflects a reduction in non-personnel costs in all areas, and this will require tight monitoring of costs in supplies, audit services, and legal services. In the upcoming year, there will be continued emphasis on cross-training and collaboration between departments and increased use of technology.

Public Safety: Police, Fire, Emergency Management, Building Inspection Services, and Animal Control.

Police: The FY20 budget will reflect increases in union wages, increase to training costs and supplies.

Fire Department: In the prior year, the Fire Department budget included funds for a comprehensive study of the future service demands and resources needs. This study was completed this fall and recommendations will be incorporated over the next three to four years. This year's Fire Department budget requests an overall increase of \$50,000 to cover administrative and additional firefighting work. Work at the Fire Department to address regional issues pertaining to shared ambulance services, emergency planning, and coordination among Fire Departments will continue.

Building Inspections: With the recent addition of a full-time inspector in 2017, the current level of staffing is able to meet the increase in inspectional services related to new growth and development projects.

Department of Public Works: Highway Department, Buildings and Grounds Department

This budget assumes next winter will require the average amount of snow removal and materials. The electricity rates for buildings, street lighting, and gasoline costs have been adjusted to reflect an expected increase in rates. This budget will show an alteration in two DPW Departments. The Buildings Department and Parks and Cemetery Departments have merged. The newly created Buildings and Grounds department should help streamline work and create efficiencies that will lead to long term cost savings.

Health Department: Board of Health and Health Agent

In the last year, the full-time Health Inspector/Administrative Assistant was promoted to Health Agent. The Health Inspector operates as a full-time inspector and continues to expand on his expert knowledge of state and local regulations pertaining to food, animals, and septic systems.

Community Services: Senior Center, Veterans' Affairs and Human Services

Council on Aging: The budget reflects a reduction in the staff hours for administrative work and maintenance work. There is an additional position for coordination of marketing and outreach through a state grant. The budget remains the same for transportation and programs.

Veterans' Affairs: This budget is decreased by \$33,751 to reflect service needs.

Human Services: Funds for grants to social service organizations are increased by \$5,000.

Culture and Recreation: This includes the Great Barrington Libraries, Parks and Recreation.

Libraries: The budget for Mason and Ramsdell Libraries will reflect union wage increases and an overall increase to the other lines to account for inflation and the need to provide adequate training for library staff.

Parks and Recreation: This year's budget reflects changes in costs associated with the management of the skate park, lake, and youth programming that were added to the budget at last year's annual town meeting.

Other

Insurance: The Town's general liability insurance budget has been adjusted to reflect actual costs. Workers compensation remains challenging to predict.

Health Insurance: Health insurance costs are estimated to increase by 7.5%. The amount of contingency in this line reflects the need to have funds available primarily to cover changes in coverages due to life events.

Retirement: Great Barrington is a member of the Berkshire County Retirement System. This year the Town's required payments are a 4.6% increase over Fiscal Year 2019.

Debt: Annual debt service decreased by \$12,500.

Celebrations and Events: This budget indicates an increase to reflect additional committee programs and to incorporate the band program budget.

Wastewater Treatment Plant: The budget has grown by 3.8% which includes creating a part-time administrative position and reflects increases pertaining to contractual obligations.

Sincerely,

Jennifer Tabakin

Town Manager

Fiscal 2020 Budget Projection

	FY2019 Town Meeting Budget	FY2019 Budget at Tax Rate	FY2020 Proposed Budget	\$ Change from FY19 Tax Rate	% Change from FY19 Tax Rate
REVENUE:					
Tax Levy	\$ 23,333,647	\$ 23,500,999	\$ 24,235,560	\$ 734,561	3.1%
State Aid	\$ 1,126,514	\$ 1,127,105	\$ 1,172,189	\$ 45,084	4.0%
Local Receipts	\$ 1,525,000	\$ 1,525,000	\$ 1,525,000	\$ -	0.0%
Enterprise Funds	\$ 2,120,706	\$ 2,120,706	\$ 2,201,599	\$ 80,893	3.8%
Free Cash to Reduce Tax Levy	\$ 1,542,504	\$ 1,542,504	\$ 2,109,298	\$ 566,794	36.7%
Other Available Funds to Reduce Tax Levy					
Stabilization	\$ 100,000	\$ 100,000	\$ -	\$ (100,000)	
Retained Earnings/Enterprise Funds	\$ 150,000	\$ -	\$ -	\$ -	
TOTAL REVENUE	\$ 29,898,371	\$ 29,916,314	\$ 31,243,646	\$ 1,327,332	4.4%
TO BE RAISED:					
Town Budget	\$ 11,371,988	\$ 11,371,988	\$ 11,645,722	\$ 273,734	2.4%
School Budget Assessment	\$ 16,155,297	\$ 16,155,297	\$ 17,124,615	\$ 969,318	6.0%
Enterprise Fund (Wastewater)	\$ 2,120,706	\$ 2,120,706	\$ 2,201,599	\$ 80,893	3.8%
Total Budget	\$ 29,647,991	\$ 29,647,991	\$ 30,971,936	\$ 1,323,945	
State Assessments	\$ 73,095	\$ 73,095	\$ 76,019	\$ 2,924	4.0%
State Offsets	\$ 11,763	\$ 11,915	\$ 12,392	\$ 477	4.0%
Berkshire Regional Planning Assessment	\$ 5,522	\$ 5,522	\$ 5,800	\$ 278	5.0%
Other Amounts to be Raised (tax title litigation funds)	\$ -	\$ 5,000	\$ 5,000	\$ -	
Snow & Ice Deficit	\$ -	\$ 16,464	\$ -	\$ (16,464)	-100.0%
Other Deficits to be Raised (grant deficit)	\$ -	\$ 3,931	\$ -	\$ (3,931)	-100.0%
Abateements/Exemptions	\$ 160,000	\$ 152,396	\$ 172,500	\$ 20,104	13.2%
Total Assessments and Other Amounts to Be Raised	\$ 250,380	\$ 268,323	\$ 271,710	\$ 3,387	
TOTAL TO BE RAISED	\$ 29,898,371	\$ 29,916,314	\$ 31,243,646	\$ 1,327,332	4.4%

**\$150,000 will be transferred from the Wastewater budget into the Town's budget for FY20 to offset indirect costs related to enterprise operations

Revenues

	FY2018		FY2019		FY2020	
	% of Total	Estimated Revenue	% of Total	Estimated Revenue	% of Total	Estimated Revenue
Property Taxes	69.8%	\$ 21,536,727	76.2%	\$ 23,500,999	64.4%	\$ 24,235,560
State Aid	3.5%	\$ 1,081,193	3.7%	\$ 1,127,105	3.1%	\$ 1,172,189
Local Receipts	4.9%	\$ 1,525,000	4.9%	\$ 1,525,000	4.1%	\$ 1,525,000
Free Cash Reserves	7.9%	\$ 2,450,000	5.0%	\$ 1,542,504	5.6%	\$ 2,109,298
Reserves/Other	0.3%	\$ 81,000	0.3%	\$ 100,000	0.0%	\$ -
Grants/Chapter 90	3.0%	\$ 920,000	8.0%	\$ 2,472,545	2.1%	\$ 785,000
Community Preservation Act Funds	0.8%	\$ 256,400	0.1%	\$ 40,000	0.9%	\$ 350,000
Capital Borrowing	9.8%	\$ 3,010,000	1.7%	\$ 534,500	19.8%	\$ 7,472,000
Total Revenues	100%	\$ 30,860,320	100%	\$ 30,842,653	100%	\$ 37,649,047

Expenditures

	FY2018 Budget	FY2019 Budget	FY2020 Budget	\$ Change	% Change
General Government	\$ 1,499,315	\$ 1,364,405	\$ 1,453,494	\$ 89,089	7%
Public Safety	\$ 2,283,026	\$ 2,291,351	\$ 2,433,945	\$ 142,594	6%
Public Works	\$ 2,116,679	\$ 2,159,240	\$ 2,280,428	\$ 121,188	6%
Cultural/Recreation/Human Services	\$ 1,137,250	\$ 1,121,829	\$ 1,115,845	\$ (5,984)	-1%
Insurance	\$ 1,736,331	\$ 1,931,250	\$ 1,824,900	\$ (106,350)	-6%
Debt	\$ 1,475,000	\$ 1,673,650	\$ 1,661,150	\$ (12,500)	-1%
Retirement	\$ 819,000	\$ 818,263	\$ 856,960	\$ 38,697	5%
Miscellaneous	\$ 45,433	\$ 12,000	\$ 19,000	\$ 7,000	58%
Education	\$ 15,329,397	\$ 16,155,297	\$ 17,124,615	\$ 969,318	6%
State Assessments/Overlay	\$ 232,489	\$ 268,323	\$ 271,710	\$ 3,387	1%
Subtotal	\$ 26,673,920	\$ 27,795,608	\$ 29,042,047	\$ 1,246,439	4%
Capital	\$ 4,186,400	\$ 3,047,045	\$ 8,607,000	\$ 5,559,955	182%
Total Expenditures	\$ 30,860,320	\$ 30,842,653	\$ 37,649,047	\$ 6,806,394	22%

Budget Summary

Department	FY2018 Town Meeting Vote	FY2019 Town Meeting Vote	FY2020 Proposed Budget	Increase/ (Decrease) (FY19-FY20)	% Change (FY19-FY20)
Selectboard/Town Manager	491,076	371,619	347,977	(23,642)	-6%
Finance Committee	300	300	100,300	100,000	
Reserve Fund	150,000	100,000	-	(100,000)	
Town Accountant	103,900	118,900	144,300	25,400	21%
Technology	179,100	175,130	208,628	33,498	19%
Assessors	142,770	147,845	156,710	8,865	6%
Collector/Treasurer	182,396	190,198	215,941	25,743	14%
Parking Clerk	1,150	1,150	-	(1,150)	-100%
Town Clerk/Elections	112,462	122,458	128,588	6,130	5%
Conservation	24,436	23,520	35,460	11,940	51%
Historic District Commission	2,500	2,500	2,500	-	0%
Planning Board	5,850	5,250	5,250	-	0%
Zoning Board of Appeals	2,600	1,350	1,350	-	0%
Planning/Community Development	100,775	102,185	106,490	4,305	4%
Affordable Housing	-	2,000	-	(2,000)	-100%
Total General Government	\$ 1,499,315	\$ 1,364,405	\$ 1,453,494	\$ 89,089	6.5%
Police	1,557,588	1,595,343	1,664,761	69,418	4%
Fire	513,200	490,553	562,470	71,917	15%
Emergency Management	34,288	26,985	27,027	42	0%
Building Inspectors	160,400	162,220	167,167	4,947	3%
Sealer/Weights & Measures	4,700	4,500	-	(4,500)	-100%
Animal Control Officer	12,850	11,750	12,520	770	7%
Total Public Safety	\$ 2,283,026	\$ 2,291,351	\$ 2,433,945	\$ 142,594	6.2%
Public Buildings	398,697	431,642	691,165	259,523	60%
Housatonic Community Center	26,500	21,300	-	(21,300)	-100%
Tree Warden	67,500	62,500	-	(62,500)	-100%
Highway	1,386,130	1,397,148	1,589,263	192,115	14%
Street Lights	110,000	116,000	-	(116,000)	-100%
Cemetery & Parks	127,852	130,650	-	(130,650)	-100%
Total Public Works	\$ 2,116,679	\$ 2,159,240	\$ 2,280,428	\$ 121,188	5.6%
Health	118,857	111,355	114,820	3,465	3%
Animal Inspector	2,000	2,000	-	(2,000)	-100%
Human Services	52,000	30,000	35,000	5,000	17%
Council on Aging	178,819	168,498	155,995	(12,503)	-7%
Veterans' Affairs	181,851	171,851	138,100	(33,751)	-20%
Libraries	518,503	548,375	563,710	15,335	3%
Parks & Recreation	75,750	85,750	98,750	13,000	15%
Boards & Commissions	9,470	4,000	9,470	5,470	137%
Total Cultural/Recreation/Human Services	\$ 1,137,250	\$ 1,121,829	\$ 1,115,845	\$ (5,984)	-0.5%
Celebrations and Events	15,433	8,000	19,000	11,000	138%
Band Programs	-	4,000	-	(4,000)	-100%
Unfunded Employee Benefits	30,000	-	-	-	
Total Miscellaneous	\$ 45,433	\$ 12,000	\$ 19,000	\$ 7,000	58%
Debt Service	1,475,000	1,673,650	1,661,150	(12,500)	-1%
Retirement	819,000	818,263	856,960	38,697	5%
Insurance	1,736,331	1,931,250	1,824,900	(106,350)	-6%
Total Town Budget	\$ 11,112,034	\$ 11,371,988	\$ 11,645,722	\$ 273,734	2.4%
School Assessment	15,329,397	16,155,297	17,124,615	969,318	6.0%
Total Operating Budget	\$ 26,441,431	\$ 27,527,285	\$ 28,770,337	\$ 1,243,052	4.5%
Wastewater	\$ 2,045,358	\$ 2,120,706	\$ 2,201,599	\$ 80,893	4%

Estimated Local Receipts

	FY2018 Actuals	FY2020 Estimate
Motor Vehicle Excise	\$ 825,571	\$ 420,000
Other Excise		
- Meals	\$ 279,220	\$ 115,000
- Room Occupancy	\$ 457,618	\$ 355,000
Penalties/Interest on Taxes	\$ 217,863	\$ 45,000
Payment in Lieu of Taxes	\$ 30,399	\$ 2,000
Fees	\$ 433,708	\$ 238,000
Rentals	\$ 136,645	\$ 117,000
Other Departmental Revenue	\$ 144,115	\$ 150,000
Licenses & Permits	\$ 65,149	\$ 55,000
Fines & Forfeits	\$ 38,127	\$ 8,000
Investment Income	\$ 33,391	\$ 20,000
Total Estimated Local Receipts	\$ 2,661,807	\$ 1,525,000


\$ 1,136,807

**Historically use \$1,525,000 estimate
 resulting in the excess flowing
 directly to Free Cash**

**C.S. 1-ER Commonwealth of Massachusetts Department of Revenue FY2019
 NOTICE TO ASSESSORS OF ESTIMATED RECEIPTS
 General Laws, Chapter 58, Section 25A
 Great Barrington**

A. EDUCATION:

Distributions and Reimbursements:

Chapter 70	0
School Transportation	0
Charter Tuition Reimbursement	0
Smart Growth	0

Offset Items – Reserve for Direct Expenditure:

School Choice Receiving Tuition	0
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Sub-Total, All Education Items: 0

B. GENERAL GOVERNMENT:

Distributions and Reimbursements:

Unrestricted General Government Aid	784,690
Local Share of Racing Taxes	0
Regional Public Libraries	0
Urban Revitalization	0
Veterans Benefits	71,747
Exemp: VBS and Elderly	23,792
State Owned Land	234,961

Offset Item - Reserve for Direct Expenditure:

Public Libraries	11,915
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Sub-Total, All General Government: 1,127,105

C. TOTAL ESTIMATED RECEIPTS: 1,127,105

C.S. 1-EC Commonwealth of Massachusetts Department of Revenue FY2019

NOTICE TO ASSESSORS OF ESTIMATED CHARGES

General Laws, Chapter 59, Section 21

Great Barrington

A. COUNTY ASSESSMENTS:

County Tax	0
Suffolk County Retirement	0
Essex County Reg Comm Center	0
Sub-Total, County Assessments:	0

B. STATE ASSESSMENTS AND CHARGES:

Retired Employees Health Insurance	0
Retired Teachers Health Insurance	0
Mosquito Control Projects	0
Air Pollution	2,653
Metropolitan Area Planning Council	0
Old Colony Planning Council	0
RMV Non-Renewal Surcharge	5,100
Sub-Total, State Assessments:	7,753

C. TRANSPORTATION AUTHORITIES:

MBTA	0
Boston Metro. Transit District	0
Regional Transit	65,342
Sub-Total, Transportation Assessments:	65,342

D. ANNUAL CHARGES AGAINST RECEIPTS:

Special Education	0
STRAP Repayments	0
Multi-Yr Repayment	0
Sub-Total, Annual Charges Against Receipts:	0

E. TUITION ASSESSMENTS:

School Choice Sending Tuition	0
Charter School Sending Tuition	0
Sub-Total, Tuition Assessments:	0

F. TOTAL ESTIMATED CHARGES: 73,095

FY2020 Debt Schedule

	Issue Date	Term	Maturity Date	Amount of Original Issue	7/1/2019 Balance	Principal	Interest	Interest	FY20 Debt Service	6/30/2020 Balance
General Fund:										
2013 Bond	8/1/2013	15	6/30/2028	\$ 3,281,600	\$ 2,106,600	\$ 235,000.00	\$ 21,000.00	\$ 21,000.00	\$ 277,000.00	\$ 1,871,600.00
2014 Bond	6/15/2014	10	6/30/2024	\$ 1,657,280	\$ 765,000	\$ 155,000.00	\$ 9,925.00	\$ 9,925.00	\$ 174,850.00	\$ 610,000.00
2016 Bond	5/26/2016	10	6/30/2027	\$ 4,725,000	\$ 3,550,000	\$ 515,000.00	\$ 54,600.00	\$ 54,600.00	\$ 624,200.00	\$ 3,035,000.00
2017 Bond	10/26/2017	15	4/15/2033	\$ 3,365,000	\$ 3,095,000	\$ 270,000.00	\$ 48,900.00	\$ 48,900.00	\$ 367,800.00	\$ 2,825,000.00
Fire Station Refunding (2007)	10/26/2017	15	4/15/2033	\$ 575,000	\$ 480,000	\$ 95,000.00	\$ 8,650.00	\$ 8,650.00	\$ 112,300.00	\$ 385,000.00
					\$ 9,996,600	\$ 1,270,000.00	\$ 143,075.00	\$ 143,075.00	\$ 1,556,150.00	\$ 8,726,600.00
							286,150.00			
Wastewater:										
2013 Bond	8/1/2013	15	6/30/2028	\$ 268,600	\$ 208,600	\$ 20,000.00	\$ 2,775.00	\$ 2,775.00	\$ 25,550.00	\$ 188,600.00
2016 Bond	5/26/2016	5	6/30/2021	\$ 296,000	\$ 120,000	\$ 60,000.00	\$ 2,400.00	\$ 2,400.00	\$ 64,800.00	\$ 60,000.00
MWPAT 98-53	2005	15	2/1/2019	\$ 258,284	\$ 13,554				\$ -	\$ 13,554.03
MCWT CW 12-23*	2/11/2016	20	2/11/2026	\$ 4,210,000	\$ 3,687,919	\$ 181,645.00	\$ 38,879.19	\$ 38,879.19	\$ 259,403.38	\$ 3,506,274.00
MCWT CWP 15-24*	4/13/2017	20	4/13/2027	\$ 4,579,305	\$ 4,204,805	\$ 193,377.00	\$ 42,048.05	\$ 42,048.05	\$ 277,473.10	\$ 4,011,428.00
					\$ 8,234,878	\$ 455,022.00	\$ 86,102.24	\$ 86,102.24	\$ 601,676.48	\$ 7,779,856.03
							172,204.48			

MCWT CW 12-23*	additional costs of \$5,531.88 for FY20 admin fees	(2 pymts of \$2,765.94)
MCWT CWP 15-24*	additional costs of \$6,307.20 for FY20 admin fees	(2 pymts of \$3,153.60)

Town of Great Barrington, Massachusetts
Debt Service Outstanding as of June 30, 2018
aggregate general fund

Date	Principal	Interest	Total P+I
06/30/2018	-	-	-
06/30/2019	1,300,000.00	328,650.04	1,628,650.04
06/30/2020	1,270,000.00	286,150.04	1,556,150.04
06/30/2021	1,275,000.00	244,450.04	1,519,450.04
06/30/2022	1,195,000.00	202,600.04	1,397,600.04
06/30/2023	1,200,000.00	158,750.04	1,358,750.04
06/30/2024	1,025,000.00	114,650.04	1,139,650.04
06/30/2025	765,000.00	84,750.04	849,750.04
06/30/2026	750,000.00	66,050.04	816,050.04
06/30/2027	660,000.00	49,575.00	709,575.00
06/30/2028	295,000.00	34,300.00	329,300.00
06/30/2029	185,000.00	25,050.00	210,050.00
06/30/2030	185,000.00	19,500.00	204,500.00
06/30/2031	185,000.00	13,950.00	198,950.00
06/30/2032	140,000.00	8,400.00	148,400.00
06/30/2033	140,000.00	4,200.00	144,200.00
Total	\$10,570,000.00	\$1,641,025.32	\$12,211,025.32

Par Amounts Of Selected Issues

August 1 2013 -Public Way 1 (I).....	150,000.00
August 1 2013 -Public Way 2 (I).....	100,000.00
August 1 2013 -Public Way 3 (I).....	250,000.00
August 1 2013 -Public Way 4 (I).....	250,000.00
August 1 2013 -Departmental Equipment (Fire) 1 (IE).....	115,000.00
August 1 2013 -Departmental Equipment (Fire) 2 (IE).....	750,000.00
June 15 2014 -Building Remodeling 1 (IE).....	487,000.00
June 15 2014 -Building Remodeling 2 (I).....	37,000.00
June 15 2014 -Public Way (I).....	300,000.00
June 15 2014 -Departmental Equipment 1 (Public Works) (I).....	96,000.00
June 15 2014 -Departmental Equipment 2 (Public Works) (I).....	20,000.00
May 26 2016 -Building Remodeling (municipal) (IE).....	365,000.00
May 26 2016 -Departmental Equipment (I).....	225,000.00
May 26 2016 -Adv Ref June 15 2007 Fire Station Construction(IE).....	3,485,000.00
October 26 2017 -Building Remodeling 1 (I).....	386,000.00
October 26 2017 -Building Remodeling 2 (I).....	91,000.00
October 26 2017 -Bridge Reconstruction (I).....	1,080,000.00
October 26 2017 -Public Way (I).....	608,350.00
October 26 2017 -Departmental Equipment 1 (I).....	30,500.00
October 26 2017 -Departmental Equipment 2 (I).....	216,000.00
October 26 2017 -Departmental Equipment - Fire (IE).....	600,000.00
October 26 2017 -Departmental Equipment - Public Works (I).....	196,000.00
October 26 2017 -Engineering Services (I).....	98,150.00
October 26 2017 -Computer Hardware (I).....	59,000.00
October 26 2017 -Cur Ref Oct 1 2009 Building Construction(Fire)(IE).....	310,000.00
October 26 2017 -Cur Ref Oct 1 2009 Depart Equip (Fire) (I).....	265,000.00
TOTAL.....	10,570,000.00

Town of Great Barrington, Massachusetts
Debt Service Outstanding as of June 30, 2018
general fund exempt

Date	Principal	Interest	Total P+I
06/30/2018	-	-	-
06/30/2019	707,000.00	189,480.00	896,480.00
06/30/2020	698,000.00	164,590.00	862,590.00
06/30/2021	703,000.00	140,080.00	843,080.00
06/30/2022	703,000.00	115,420.00	818,420.00
06/30/2023	703,000.00	89,030.00	792,030.00
06/30/2024	698,000.00	62,590.00	760,590.00
06/30/2025	555,000.00	45,050.00	600,050.00
06/30/2026	540,000.00	32,650.00	572,650.00
06/30/2027	485,000.00	20,900.00	505,900.00
06/30/2028	120,000.00	10,000.00	130,000.00
06/30/2029	40,000.00	6,000.00	46,000.00
06/30/2030	40,000.00	4,800.00	44,800.00
06/30/2031	40,000.00	3,600.00	43,600.00
06/30/2032	40,000.00	2,400.00	42,400.00
06/30/2033	40,000.00	1,200.00	41,200.00
Total	\$6,112,000.00	\$887,790.00	\$6,999,790.00

Par Amounts Of Selected Issues

August 1 2013 -Departmental Equipment (Fire) 1 (IE).....	115,000.00
August 1 2013 -Departmental Equipment (Fire) 2 (IE).....	750,000.00
June 15 2014 -Building Remodeling 1 (IE).....	487,000.00
May 26 2016 -Building Remodeling (municipal) (IE).....	365,000.00
May 26 2016 -Adv Ref June 15 2007 Fire Station Construction(IE).....	3,485,000.00
October 26 2017 -Departmental Equipment - Fire (IE).....	600,000.00
October 26 2017 -Cur Ref Oct 1 2009 Building Construction(Fire)(IE).....	310,000.00
TOTAL.....	6,112,000.00

Town of Great Barrington, Massachusetts
Debt Service Outstanding as of June 30, 2018
general fund non-exempt

Date	Principal	Interest	Total P+I
06/30/2018	-	-	-
06/30/2019	593,000.00	139,170.04	732,170.04
06/30/2020	572,000.00	121,560.04	693,560.04
06/30/2021	572,000.00	104,370.04	676,370.04
06/30/2022	492,000.00	87,180.04	579,180.04
06/30/2023	497,000.00	69,720.04	566,720.04
06/30/2024	327,000.00	52,060.04	379,060.04
06/30/2025	210,000.00	39,700.04	249,700.04
06/30/2026	210,000.00	33,400.04	243,400.04
06/30/2027	175,000.00	28,675.00	203,675.00
06/30/2028	175,000.00	24,300.00	199,300.00
06/30/2029	145,000.00	19,050.00	164,050.00
06/30/2030	145,000.00	14,700.00	159,700.00
06/30/2031	145,000.00	10,350.00	155,350.00
06/30/2032	100,000.00	6,000.00	106,000.00
06/30/2033	100,000.00	3,000.00	103,000.00
Total	\$4,458,000.00	\$753,235.32	\$5,211,235.32

Par Amounts Of Selected Issues

August 1 2013 -Public Way 1 (I).....	150,000.00
August 1 2013 -Public Way 2 (I).....	100,000.00
August 1 2013 -Public Way 3 (I).....	250,000.00
August 1 2013 -Public Way 4 (I).....	250,000.00
June 15 2014 -Building Remodeling 2 (I).....	37,000.00
June 15 2014 -Public Way (I).....	300,000.00
June 15 2014 -Departmental Equipment 1 (Public Works) (I).....	96,000.00
June 15 2014 -Departmental Equipment 2 (Public Works) (I).....	20,000.00
May 26 2016 -Departmental Equipment (I).....	225,000.00
October 26 2017 -Building Remodeling 1 (I).....	386,000.00
October 26 2017 -Building Remodeling 2 (I).....	91,000.00
October 26 2017 -Bridge Reconstruction (I).....	1,080,000.00
October 26 2017 -Public Way (I).....	608,350.00
October 26 2017 -Departmental Equipment 1 (I).....	30,500.00
October 26 2017 -Departmental Equipment 2 (I).....	216,000.00
October 26 2017 -Departmental Equipment - Public Works (I).....	196,000.00
October 26 2017 -Engineering Services (I).....	98,150.00
October 26 2017 -Computer Hardware (I).....	59,000.00
October 26 2017 -Cur Ref Oct 1 2009 Depart Equip (Fire) (I).....	265,000.00
TOTAL.....	4,458,000.00

Estimated Tax Rate Calculation, Levy Limit and Free Cash Historicals

Estimated Tax Rate Calculation	FY2017	FY2018	FY2019	FY2020
Total Assessed Valuation	1,426,915,909	1,440,219,751	1,494,974,463	1,494,974,463 *
Amount to Be Raised by Taxes/Levy	\$20,832,972	\$21,574,492	\$23,500,999	\$24,235,560
Estimated Tax Rate @ Town Meeting	\$15.13	\$15.09	\$16.18	\$16.21
Actual Tax Rate	\$14.60	\$14.98	\$15.72	
Actual/Estimated Tax Rate increase	\$0.84	\$0.38	\$0.74	\$0.49
Taxes per \$100,000 Assessed Value	\$1,460	\$1,498	\$1,572	\$1,621
Tax increase/(decrease) on \$100,000 of AV	\$31.00	\$38.00	\$74.00	\$49.14
Taxes per \$300,000 Assessed Value	\$4,380	\$4,494	\$4,716	\$4,863
	\$93.00	\$114.00	\$222.00	\$147.41

*based off of prior year assessed values

Levy Limit Increase	FY2017	FY2018	FY2019	FY2020
Prior Year Levy Limit	\$ 19,847,630	\$ 20,877,814	\$ 21,717,815	\$ 22,803,152
Plus 2.5%	\$ 20,343,821	\$ 21,399,759	\$ 22,260,760	\$ 23,373,231
New Growth	\$ 533,993	\$ 318,056	\$ 542,392	\$ 150,000 *
Current Year/Estimated Levy Limit	\$ 20,877,814	\$ 21,717,815	\$ 22,803,152	\$ 23,523,231
Debt Exclusions	\$ 1,582,881	\$ 1,380,052	\$ 1,410,241	\$ 1,367,808
Current Year/Estimated Maximum Levy Limit	\$ 22,460,695	\$ 23,097,867	\$ 24,213,393	\$ 24,891,039
Current Year/Estimated Tax Levy	\$ 20,832,972	\$ 21,574,492	\$ 23,500,999	\$ 24,235,560
Amount Under Levy	\$ (1,627,723)	\$ (1,523,375)	\$ (712,394)	\$ (655,479)

*estimated new growth

Free Cash Balance** & Uses	Certified Free Cash Balance	Town Meeting Appropriated Free Cash	Unappropriated Free Cash	
FY19	\$ 3,515,497	\$ 2,109,298	\$ 1,406,199	*proposed for FY20
FY18	\$ 1,928,130	\$ 1,542,504	\$ 385,626	
FY17	\$ 3,077,407	\$ 2,540,000	\$ 537,407	
FY16	\$ 2,696,949	\$ 2,150,000	\$ 546,949	
FY15	\$ 2,926,075	\$ 2,350,000	\$ 576,075	
FY14	\$ 2,769,555	\$ 2,225,314	\$ 544,241	

** Free Cash is certified from the prior fiscal year's operations

History of Property Values and Tax Levies

Budget Year	Total Assessed Value	Property Tax	Tax Rate per \$1,000 Assessed Value	Median Single Family Home Value	Median Tax Bill	Increase/ (Decrease)	% Increase/ Decrease
2020*	\$ 1,494,974,463	\$ 24,235,561	\$16.21	\$305,650	\$4,955.00	\$150.18	3.1%
2019	\$ 1,494,974,463	\$ 23,500,999	\$15.72	\$305,650	\$4,804.82	\$295.84	6.6%
2018	\$ 1,440,219,751	\$ 21,574,492	\$14.98	\$301,000	\$4,508.98	\$150.88	3.5%
2017	\$ 1,426,915,909	\$ 20,832,972	\$14.60	\$298,500	\$4,358.10	\$123.97	2.9%
2016	\$ 1,386,204,580	\$ 19,808,863	\$14.29	\$296,300	\$4,234.13	\$194.96	4.8%
2015	\$ 1,370,499,134	\$ 18,803,248	\$13.72	\$294,400	\$4,039.17	\$185.42	4.8%
2014	\$ 1,322,379,245	\$ 17,931,463	\$13.56	\$284,200	\$3,853.75	-\$111.90	-2.8%
2013	\$ 1,360,883,527	\$ 17,882,010	\$13.14	\$301,800	\$3,965.65	\$16.53	0.4%
2012	\$ 1,351,621,807	\$ 17,733,277	\$13.12	\$301,000	\$3,949.12	\$140.61	3.7%
2011	\$ 1,392,020,846	\$ 16,926,973	\$12.16	\$313,200	\$3,808.51	\$4.61	0.1%
2010	\$ 1,451,065,595	\$ 16,716,276	\$11.52	\$330,200	\$3,803.90	\$138.03	3.8%
2009	\$ 1,427,357,423	\$ 16,214,780	\$11.36	\$322,700	\$3,665.87	\$258.18	7.6%
2008	\$ 1,351,145,810	\$ 15,240,925	\$11.28	\$302,100	\$3,407.69	\$254.45	8.1%
2007	\$ 1,246,355,681	\$ 14,208,455	\$11.40	\$276,600	\$3,153.24	-\$0.44	0.0%
2006	\$ 1,032,428,583	\$ 13,896,489	\$13.46	\$234,300	\$3,153.68	\$209.06	7.1%
2005	\$ 871,438,862	\$ 12,862,438	\$14.76	\$199,500	\$2,944.62	\$186.90	6.8%
2004	\$ 805,151,570	\$ 11,835,728	\$14.70	\$187,600	\$2,757.72	-\$264.69	

* estimate based on current year assessed value


Budget Directory

<u>Department</u>	<u>Page No.</u>
Selectboard/Town Manager	1
Finance Committee	
Town Accountant	3
Technology	4
Assessors	5
Collector/Treasurer	6
Town Clerk/Elections	7
Conservation	8
Historic District Commission	9
Planning Board	10
Zoning Board of Appeals	11
Planning/Community Development	12
Buildings and Grounds	13
Police Department	14
Fire Department	15
Emergency Management	16
Building Inspectors	17
Animal Control Officer	18
Highway Department	19
Board of Health	20
Community Services	21
Council on Aging	22
Veterans' Affairs	23
Libraries	24
Parks and Recreation	25
Boards and Commissions	26
Celebrations and Events	27
Debt Service	28
Retirement	29
Insurance	30
Wastewater	31
Budget Totals	32

Selectboard/Town Manager: 01122

Account	Account Name	Positions			FY2018 Year-end Actuals	Town Meeting Vote	Actuals thru 12/31/18	Budget Request	Town Manager Recommended
		FY19 REQ	FY20 REQ	FY20 APRV					
51105	Selectboard			\$ 12,500	\$ 12,500	\$ 5,208	\$ 12,500	\$ 12,500	
51108	Town Manager	1	1	\$ 121,290	\$ 122,077	\$ 56,343	\$ 120,000	\$ 120,000	
51113	Administration	2	2	\$ 98,206	\$ 99,831	\$ 46,076	\$ 102,327	\$ 102,327	
↓	Intern			\$ -	\$ -	\$ -	\$ 6,500	\$ 6,500	
51114	Committee Clerks			\$ 4,263	\$ 11,275	\$ 2,924	\$ 7,500	\$ 7,500	
51420	Longevity Pay			\$ 750	\$ 950	\$ 950	\$ 950	\$ 950	
	TOTAL PERSONNEL:	3	3	\$ 237,008	\$ 246,633	\$ 111,501	\$ 249,777	\$ 249,777	
52300	Publications			\$ 7,198	\$ 5,000	\$ 74	\$ 5,000	\$ 5,000	
53020	Legal			\$ 100,705	\$ 55,000	\$ 30,171	\$ 55,000	\$ 55,000	
53070	Consultants			\$ 9,130	\$ 7,022	\$ 6,500	\$ 9,200	\$ 9,200	
53400	Telephone			\$ -	\$ -	\$ -	\$ -	\$ -	
53450	Advertising			\$ 11,471	\$ 15,000	\$ 4,048	\$ 15,000	\$ 15,000	
54200	Office Supplies			\$ 3,839	\$ 4,000	\$ 1,556	\$ 4,000	\$ 4,000	
57100	Travel/Training			\$ 1,399	\$ 4,364	\$ 4,756	\$ 5,000	\$ 5,000	
57300	Dues & Memberships			\$ 4,003	\$ 4,600	\$ 3,484	\$ 5,000	\$ 5,000	
	TOTAL EXPENSES:			\$ 137,745	\$ 94,986	\$ 50,589	\$ 98,200	\$ 98,200	
	TOTAL BUDGET:			\$ 374,753	\$ 341,619	\$ 162,090	\$ 347,977	\$ 347,977	

*transferred Telephone line item to Technology budget (01136) for FY20


 Dept Head Approval _____
 Date 1/9/2019

\$ Increase/Decrease \$ 6,358
 % Increase/Decrease 1.86%

Finance Committee: 01131

Account	Account Name	Positions		FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV					
		0	0	\$ -	\$ -	-	\$ -	-
	TOTAL PERSONNEL:	0	0	\$ -	\$ -	-	\$ -	-
xfer	Reserve Fund			\$ 81,300	\$ 100,000	\$ 30,000	\$ 100,000	\$ 100,000
57300	Dues & Memberships			\$ 180	\$ 300	\$ 180	\$ 300	\$ 300
	TOTAL EXPENSES:			\$ 81,480	\$ 100,300	\$ 30,180	\$ 100,300	\$ 100,300
	TOTAL BUDGET:			\$ 81,480	\$ 100,300	\$ 30,180	\$ 100,300	\$ 100,300

Thomas Blawie
 Dept Head Approval

1/9/19
 Date

\$ Increase/Decrease \$ -
 % Increase/Decrease 0.00%

Town Accountant: 01135

Account	Account Name	Positions				FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 REQ	FY20 APRV	FY20 APRV					
51107	Town Accountant/Finance Director	1	1	1	\$ 73,096	\$ 86,500	\$ 39,923	\$ 105,000	\$ 105,000	
51114	Clerical	0.2	0.25	0.25	\$ -	\$ 8,100	\$ -	\$ 9,500	\$ 9,500	
	TOTAL PERSONNEL:	1.2	1.25	1.25	\$ 73,096	\$ 94,600	\$ 39,923	\$ 114,500	\$ 114,500	
53010	Audit/Accounting Services				\$ 42,291	\$ 22,000	\$ -	\$ 25,500	\$ 25,500	
53070	Contractual Services				\$ 7,064	\$ -	\$ 3,306	\$ 2,000	\$ 2,000	
57100	Travel/Training				\$ 1,305	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	
57300	Dues & Memberships				\$ 80	\$ 300	\$ 80	\$ 300	\$ 300	
	TOTAL EXPENSES:				\$ 50,741	\$ 24,300	\$ 3,386	\$ 29,800	\$ 29,800	
	TOTAL BUDGET:				\$ 123,837	\$ 118,900	\$ 43,309	\$ 144,300	\$ 144,300	


 Dept Head Approval

1-9-19
 Date

\$ Increase/Decrease \$ 25,400
 % Increase/Decrease 21.36%

Technology: 01136

Account	Account Name	Positions			FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV	FY20 APRV					
51107	IT Coordinator Stipend			\$ -	\$ 6,000	\$ 1,385	\$ 6,000	\$ 6,000	
	TOTAL PERSONNEL:	0	0	\$ -	\$ 6,000	\$ 1,385	\$ 6,000	\$ 6,000	
52470	Repairs/Maint General			\$ 82,939	\$ 74,555	\$ 43,049	\$ -	\$ -	
52471	Repairs/Maint Public Safety			\$ 67,136	\$ 58,250	\$ 45,212	\$ -	\$ -	
52472	Repairs/Maint Library			\$ 33,800	\$ 36,325	\$ 32,317	\$ -	\$ -	
new	Contracted Services			\$ -	\$ -	\$ -	\$ 24,000	\$ 24,000	
new	Software Licenses			\$ -	\$ -	\$ -	\$ 111,043	\$ 111,043	
new	Data Services			\$ -	\$ -	\$ -	\$ 20,085	\$ 20,085	
xfer	Telephone			\$ 28,164	\$ 30,000	\$ 12,706	\$ 30,000	\$ 30,000	
new	Repairs & Maintenance			\$ -	\$ -	\$ -	\$ 17,500	\$ 17,500	
	TOTAL EXPENSES:			\$ 212,039	\$ 199,130	\$ 133,284	\$ 202,628	\$ 202,628	
	TOTAL BUDGET:			\$ 212,039	\$ 205,130	\$ 134,668	\$ 208,628	\$ 208,628	

*transferred Telephone line item from Selectboard/Town Manager budget (01121) for FY2020

Jennifer Tabulid
 Dept Head Approval

1/9/2019
 Date

\$ Increase/Decrease \$ 3,498
 % Increase/Decrease 1.71%

Assessors: 01141

Account	Account Name	Positions		FY2018	FY2019	FY2020	FY2020	
		FY19 REQ	FY20 APRV	Year-end Actuals	Town Meeting Vote	Actuals thru 12/31/18	Budget Request	Town Manager Recommended
51106	Principal Assessor	1	1	\$ 78,878	\$ 80,850	\$ 37,315	\$ 82,875	\$ 82,875
51109	Board of Assessors			\$ 1,200	\$ 1,200	-	\$ 1,200	\$ 1,200
51113	Administrative Assessor	1	1	\$ 44,189	\$ 45,295	20,905	\$ 46,785	\$ 46,785
51420	Longevity Pay			\$ 950	\$ 950	950	\$ 950	\$ 950
	TOTAL PERSONNEL:	2	2	\$ 125,217	\$ 128,295	\$ 59,171	\$ 131,810	\$ 131,810
53010	Contracted Services			\$ 14,725	\$ 15,000	750	\$ 20,000	\$ 20,000
54200	Office Supplies			\$ 2,216	\$ 2,000	196	\$ 2,000	\$ 2,000
57100	Travel/Training			\$ 1,412	\$ 2,250	385	\$ 2,600	\$ 2,600
57300	Dues & Memberships			\$ 200	\$ 300	200	\$ 300	\$ 300
	TOTAL EXPENSES:			\$ 18,553	\$ 19,550	\$ 1,532	\$ 24,900	\$ 24,900
	TOTAL BUDGET:			\$ 143,770	\$ 147,845	\$ 60,702	\$ 156,710	\$ 156,710

[Signature]

Dept Head Approval

JANUARY 9, 2019

Date

\$ Increase/Decrease

\$ 8,865

% Increase/Decrease

6.00%

Collector/Treasurer: 01146

Account	Account Name	Positions		Year-end Actuals	Town Meeting Vote	Actuals thru 12/31/18	Budget Request	Town Manager Recommended
		FY19 REQ	FY20 APRV					
51106	Collector/Treasurer	1	1	75,276	\$ 77,158	\$ 35,611	\$ 79,087	\$ 79,087
51113	Clerical	0.5	0.5	\$ 68,570	\$ 70,598	\$ 32,482	\$ 18,864	\$ 18,864
xfer	Assistant Collector	1	1	\$ -	\$ -	\$ -	\$ 54,550	\$ 54,550
51420	Parking Clerk Stipend			\$ 1,150	\$ 1,150	\$ 531	\$ 1,150	\$ 1,150
	Longevity Pay			750	750	750	750	750
	TOTAL PERSONNEL:	2.5	2.5	\$ 145,746	\$ 149,656	\$ 69,374	\$ 154,401	\$ 154,401
53000	Tax Title Litigation(renamed)			7,904	\$ 5,000	\$ 4,719	\$ 17,100	\$ 17,100
new	Contracted Services			-	\$ -	\$ -	\$ 7,500	\$ 7,500
53430	Postage			18,417	\$ 20,000	\$ 3,528	\$ 20,000	\$ 20,000
53800	Other Services			2,662	\$ 2,045	\$ 52	\$ 2,000	\$ 2,000
54200	Office Supplies			9,775	\$ 10,800	\$ 7,286	\$ 10,800	\$ 10,800
54202	Office Equipment			1,482	\$ 1,500	\$ 935	\$ 1,500	\$ 1,500
57100	Travel/Training			2,127	\$ 2,172	\$ 554	\$ 2,465	\$ 2,465
57300	Dues & Memberships			-	\$ 175	\$ 80	\$ 175	\$ 175
	TOTAL EXPENSES:			\$ 42,367	\$ 41,692	\$ 17,154	\$ 61,540	\$ 61,540
	TOTAL BUDGET:			\$ 188,113	\$ 191,348	\$ 86,528	\$ 215,941	\$ 215,941

*transferred Parking Clerk Stipend from Parking Clerk budget (01293) for FY20



 Date: 1/9/19

Dept Head Approval

\$ Increase/Decrease \$ 24,593
 % Increase/Decrease 12.85%

Town Clerk: 01161

Account	Account Name	Positions		FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV					
51106	Town Clerk	1	1	\$ 57,120	\$ 58,548	\$ 27,022	\$ 60,012	\$ 60,012
51108	Election Workers			\$ 2,132	\$ 7,000	\$ 5,653	\$ 7,000	\$ 7,000
51109	Registrar			\$ 2,112	\$ 2,112	\$ 880	\$ 2,112	\$ 2,112
51113	Clerical	0.5	0.5	\$ 17,365	\$ 17,798	\$ 8,286	\$ 18,864	\$ 18,864
51420	Longevity Pay			\$ 300	\$ 300	\$ 300	\$ 300	\$ 300
TOTAL PERSONNEL:				\$ 79,029	\$ 85,758	\$ 42,140	\$ 88,288	\$ 88,288
52450	Equipment Maint & Repairs			\$ 3,906	\$ 5,000	\$ 3,535	\$ 5,000	\$ 5,000
52470	Publications			\$ 4,836	\$ 6,000	\$ 1,195	\$ 6,000	\$ 6,000
new	Elections			\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000
55800	Other Supplies			\$ 9,637	\$ 18,100	\$ 365	\$ 9,700	\$ 9,700
55860	Subscriptions			\$ 40	\$ 2,600	\$ 40	\$ 2,600	\$ 2,600
57100	Travel/Training			\$ 2,450	\$ 2,500	\$ 1,331	\$ 2,500	\$ 2,500
57300	Dues & Memberships			\$ 1,818	\$ 2,500	\$ 249	\$ 2,500	\$ 2,500
TOTAL EXPENSES:				\$ 22,688	\$ 36,700	\$ 6,716	\$ 40,300	\$ 40,300
TOTAL BUDGET:				\$ 101,717	\$ 122,458	\$ 48,856	\$ 128,588	\$ 128,588

Marilyn Ryan Date 1/9/19
 Dept Head Approval

\$ Increase/Decrease \$ 6,130
 % Increase/Decrease 5.01%

Conservation: 01171


Account	Account Name	Positions		Year-end Actuals	Town Meeting Vote	Actuals thru 12/31/18	Budget Request	Town Manager Recommended
		FY19 REQ	FY20 APRV					
51112	Conservation Agent	1	1	\$ 21,970	\$ 21,970	\$ 10,107	\$ 23,810	\$ 23,810
51113	Board Clerk			\$ 480	\$ 800	286	\$ 800	\$ 800
	TOTAL PERSONNEL:	1	1	\$ 22,450	\$ 22,770	\$ 10,392	\$ 24,610	\$ 24,610
new	Contracted Services			\$ -	\$ -	-	\$ 5,000	\$ 5,000
52470	Land Maintenance/Trails			\$ -	\$ -	-	\$ 5,000	\$ 5,000
54200	Office Supplies			\$ 364	\$ 500	109	\$ 500	\$ 500
57300	Dues & Memberships			\$ 266	\$ 250	270	\$ 350	\$ 350
	TOTAL EXPENSES:			\$ 630	\$ 750	\$ 379	\$ 10,850	\$ 10,850
	TOTAL BUDGET:			\$ 23,079	\$ 23,520	\$ 10,771	\$ 35,460	\$ 35,460


 Dept Head Approval
 Date 1-9-19

\$ Increase/Decrease \$ 11,940
 % Increase/Decrease 50.77%

Historic District: 01172

Account	Account Name	Positions		FY2018 Year-end Actuals	FY2019 Town Meeting Vote	YTD FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV					
	TOTAL PERSONNEL:	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
53999	Repairs/Restoration			\$ 880	\$ 2,500	\$ -	\$ 2,500	\$ 2,500
TOTAL EXPENSES:				\$ 880	\$ 2,500	\$ -	\$ 2,500	\$ 2,500
TOTAL BUDGET:				\$ 880	\$ 2,500	\$ -	\$ 2,500	\$ 2,500



 Dept Head Approval

1/9/19
 Date

\$ Increase/Decrease \$ -
 % Increase/Decrease 0.00%

Planning Board: 01175

Account	Account Name	Positions		FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV					
51113	Board Clerk			\$ 4,429	\$ 5,000	2,094	\$ 5,000	\$ 5,000
TOTAL PERSONNEL:		0	0	\$ 4,429	\$ 5,000	2,094	\$ 5,000	\$ 5,000
54200	Office Supplies			\$ 63	\$ 200	100	\$ 200	\$ 200
57300	Dues/Subscriptions			\$ 20	\$ 50	28	\$ 50	\$ 50
TOTAL EXPENSES:				\$ 83	\$ 250	128	\$ 250	\$ 250
TOTAL BUDGET:				\$ 4,512	\$ 5,250	2,222	\$ 5,250	\$ 5,250


 Dept Head Approval

1/9/19
 Date

\$ Increase/Decrease \$ -
 % Increase/Decrease 0.00%

Zoning Board of Appeals: 01176

Account	Account Name	Positions		FY2018	FY2019	FY2019	FY2020	FY2020
		FY19 REQ	FY20 APRV					
51113	Board Clerk			\$ 1,079	\$ 1,000	Actuals thru 12/31/18 105	\$ 1,000	Town Manager Recommended \$ 1,000
	TOTAL PERSONNEL:	0	0	\$ 1,079	\$ 1,000	105	\$ 1,000	\$ 1,000
54200	Office Supplies			\$ -	\$ 250	-	\$ 250	\$ 250
55860	Subscriptions			\$ -	\$ 100	-	\$ 100	\$ 100
	TOTAL EXPENSES:			\$ -	\$ 350	-	\$ 350	\$ 350
	TOTAL BUDGET:			\$ 1,079	\$ 1,350	105	\$ 1,350	\$ 1,350

Dept Head Approval 1/9/19

 Date

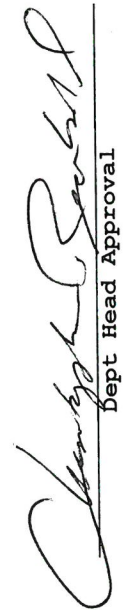
\$ Increase/Decrease \$ -

 % Increase/Decrease 0.00%

Planning/Community Development: 01177

Account	Account Name	Positions		FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV					
51107	Director	1	1	\$ 80,098	\$ 82,100	\$ 37,892	\$ 84,155	\$ 84,155
xfer	Affordable Housing Stipend			\$ 2,000	\$ 2,000	\$ 922	\$ 2,000	\$ 2,000
51420	Longevity Pay			\$ 200	\$ 300	\$ 300	\$ 300	\$ 300
	TOTAL PERSONNEL:	1	1	\$ 82,298	\$ 84,400	\$ 39,114	\$ 86,455	\$ 86,455
54200	Office Supplies			\$ 1,254	\$ 250	\$ 250	\$ 500	\$ 500
56410	Berkshire Regional Planning			\$ 5,388	\$ 2,000	\$ -	\$ 2,000	\$ 2,000
56411	Economic Development			\$ 10,396	\$ 15,000	\$ 2,034	\$ 15,000	\$ 15,000
57100	Travel/Training			\$ 728	\$ 2,000	\$ 1,208	\$ 2,000	\$ 2,000
57300	Dues & Memberships			\$ 523	\$ 535	\$ -	\$ 535	\$ 535
xfer	Affordable Housing			\$ 15,000	\$ -	\$ -	\$ -	\$ -
	TOTAL EXPENSES:			\$ 33,289	\$ 19,785	\$ 3,492	\$ 20,035	\$ 20,035
	TOTAL BUDGET:			\$ 115,587	\$ 104,185	\$ 42,606	\$ 106,490	\$ 106,490

*transferred Affordable Housing budget (01810) over to Community Development for FY20


 Dept Head Approval


1/9/19
 Date

\$ Increase/Decrease \$ 2,305
 % Increase/Decrease 2.21%

Buildings and Grounds: 01192

Account	Positions		Year-end Actuals	Town Meeting Vote	Actuals thru 12/31/18	Budget Request	Town Manager Recommended
	FY19 REQ	FY20 APRV					
51106 Maintenance Custodian	2	2	99,882	\$ 87,380	\$ 47,126	\$ 103,800	\$ 103,800
xfer HCC Custodian**			7,500	\$ 7,500	\$ 3,125	\$ 7,500	\$ 7,500
51135 Working Foreman	1	1	-	-	\$ 22,736	\$ 61,060	\$ 61,060
xfer Laborers/Operators	1	3	\$ 94,025	\$ 108,050	\$ 24,192	\$ 150,855	\$ 150,855
51301 Overtime			2,599	\$ 2,869	\$ 2,441	\$ 10,000	\$ 10,000
TOTAL PERSONNEL:	4	6	204,005	\$ 205,799	\$ 99,620	\$ 333,215	\$ 333,215
52110 Electricity			102,037	\$ 103,711	\$ 40,300	\$ 105,000	\$ 105,000
52120 Gas/Oil**			21,112	\$ 52,400	\$ 19,134	\$ 37,000	\$ 37,000
52121 Gas/Oil - Libraries			17,457	\$ 14,872	\$ 25	\$ 18,000	\$ 18,000
52310 Water/Sewer**			3,667	\$ 10,324	\$ 5,452	\$ 10,500	\$ 10,500
52410 Buildings & Grounds Repairs**			71,986	\$ 76,000	\$ 19,017	\$ 60,000	\$ 60,000
52700 Contracted Services			32,802	\$ 49,217	\$ 26,661	\$ 55,000	\$ 55,000
52701 Facility Leases			35,768	\$ 33,100	\$ 12,068	\$ 35,000	\$ 35,000
52920 Trash Removal**			1,945	\$ 2,758	\$ 1,167	\$ 2,350	\$ 2,350
xfer Parks & Cemeteries Supplies			2,439	\$ 4,000	\$ 229	\$ 4,000	\$ 4,000
54500 Custodial Supplies**			14,162	\$ 14,311	\$ 6,695	\$ 14,000	\$ 14,000
55200 Dewey School Maintenance			6,296	\$ 17,000	\$ 236	\$ 17,000	\$ 17,000
xfer Dues & Memberships			-	\$ 100	\$ -	\$ 100	\$ 100
TOTAL EXPENSES:			309,672	\$ 377,793	\$ 130,985	\$ 357,950	\$ 357,950
TOTAL BUDGET:			\$ 513,677	\$ 583,592	\$ 230,605	\$ 691,165	\$ 691,165

*transferred Cemetery/Parks budget into Buildings and Grounds for FY20
 **transferred Housatonic Community Center budget into Buildings & Grounds for FY20


 Dept Head Approval _____ Date 1/9/2019

\$ Increase/Decrease \$ 107,573
 % Increase/Decrease 18.43%

Police Department: 01210

Account	Positions		FY2018	FY2019	FY2020	FY2020	
	FY19 REQ	FY20 APRV	Year-end Actuals	Town Meeting Vote	Actuals thru 12/31/18	Budget Request	Town Manager Recommended
51117 Police Chief	1	1	89,902	\$ 93,423	\$ 43,118	\$ 95,760	\$ 95,760
51121 Patrol Officers	16	16	\$ 989,699	\$ 1,072,230	\$ 440,514	\$ 1,099,800	\$ 1,099,800
51123 Police Specialists	6	8	\$ 32,321	\$ 64,361	\$ 23,036	\$ 54,430	\$ 54,430
51125 Administrative Assistant	1	1	\$ 41,122	\$ 42,172	\$ 19,454	\$ 43,540	\$ 43,540
51131 Parking Control Officer	0.5	0.5	8,655	\$ 15,000	\$ 7,651	\$ 15,000	\$ 15,000
51300 Overtime			192,619	\$ 118,384	\$ 92,658	\$ 145,000	\$ 145,000
51410 Holiday Pay			47,123	\$ 52,275	\$ 18,026	\$ 53,600	\$ 53,600
51420 Longevity Pay			5,900	\$ 6,100	\$ 3,950	\$ 5,550	\$ 5,550
51920 Uniform Allowance			19,125	\$ 19,125	\$ 16,875	\$ 19,125	\$ 19,125
51930 Training			49,763	\$ 45,378	\$ 20,290	\$ 51,878	\$ 51,878
TOTAL PERSONNEL:	24.5	26.5	\$ 1,476,228	\$ 1,528,448	\$ 685,573	\$ 1,583,683	\$ 1,583,683
52450 Equipment Maint/Repairs			\$ 1,929	\$ 1,535	\$ 1,117	\$ 1,635	\$ 1,635
52900 Care of Prisoners			-	-	351	\$ 1,500	\$ 1,500
54200 Office Supplies			\$ 8,991	\$ 7,000	\$ 3,457	\$ 8,400	\$ 8,400
54201 Office Equipment			\$ 6,675	\$ 1,380	\$ 420	\$ 1,380	\$ 1,380
54202 Additional Equipment			\$ 3,183	\$ 2,700	\$ 1,021	\$ 3,100	\$ 3,100
54800 Vehicular Supplies			\$ 15,570	\$ 14,000	\$ 4,143	\$ 14,000	\$ 14,000
55840 Uniforms			\$ 12,246	\$ 13,000	\$ 856	\$ 13,000	\$ 13,000
55850 Crime Prevention/Ammunition			\$ 8,162	\$ 8,400	\$ 2,509	\$ 13,084	\$ 13,084
55860 Subscriptions			\$ 1,331	\$ 1,945	\$ 1,825	\$ 1,945	\$ 1,945
57100 Travel/Training			\$ 9,105	\$ 14,021	\$ 2,965	\$ 19,920	\$ 19,920
57300 Dues & Memberships			\$ 2,664	\$ 2,914	\$ 1,600	\$ 3,114	\$ 3,114
TOTAL EXPENSES:			\$ 70,666	\$ 66,895	\$ 20,267	\$ 81,078	\$ 81,078
TOTAL BUDGET:			\$ 1,546,895	\$ 1,595,343	\$ 705,840	\$ 1,664,761	\$ 1,664,761

W. Sullivan
 Dept Head Approval

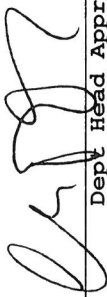
1-9-19
 Date

\$ Increase/Decrease \$ 69,418
 % Increase/Decrease 4.35%

Fire Department: 01220

Account	Account Name	Positions		Year-end Actuals	Town Meeting Vote	Actuals thru 12/31/18	Budget Request	Town Manager Recommended
		FY19 REQ	FY20 APRV					
51117	Fire Chief	1	1	\$ 80,580	\$ 82,595	\$ 38,121	\$ 84,660	\$ 84,660
51127	Call Firefighters			\$ 100,585	\$ 95,000	\$ 42,142	\$ 120,000	\$ 120,000
51129	Firefighters	2	2.5	\$ 76,031	\$ 100,358	\$ 40,148	\$ 126,000	\$ 126,000
xfer	Clerical	0.5	0.5	\$ -	\$ -	\$ -	\$ 21,910	\$ 21,910
51300	Overtime			\$ -	\$ 20,000	\$ 3,379	\$ 20,000	\$ 20,000
51420	Longevity Pay			\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
	TOTAL PERSONNEL:	3	4	\$ 257,396	\$ 298,153	\$ 123,989	\$ 372,770	\$ 372,770
52450	Equipment Maint/Repairs			\$ 42,039	\$ 44,000	\$ 14,987	\$ 44,000	\$ 44,000
53800	Hydrant Rentals			\$ 101,166	\$ 105,000	\$ 49,565	\$ 105,000	\$ 105,000
54200	Office Supplies			\$ 1,069	\$ 1,400	\$ 606	\$ 1,200	\$ 1,200
54202	Additional Equipment			\$ 5,000	\$ 2,500	\$ -	\$ -	\$ -
55810	Firefighting Supplies			\$ 29,959	\$ 30,000	\$ 10,667	\$ 30,000	\$ 30,000
55811	Fire Prevention			\$ 999	\$ 1,000	\$ 992	\$ 1,000	\$ 1,000
57100	Travel/Training			\$ 4,320	\$ 7,000	\$ 1,432	\$ 7,000	\$ 7,000
57300	Dues & Memberships			\$ 1,458	\$ 1,500	\$ 1,320	\$ 1,500	\$ 1,500
	TOTAL EXPENSES:			\$ 186,010	\$ 192,400	\$ 79,569	\$ 189,700	\$ 189,700
	TOTAL BUDGET:			\$ 443,406	\$ 490,553	\$ 203,559	\$ 562,470	\$ 562,470

**\$21,910 was allocated over from COA budget to Fire Dept for FY20 for the clerical position



 Date 1/10/19

\$ Increase/Decrease \$ 71,917

 % Increase/Decrease 14.66%

Dept Head Approval

Emergency Management: 01230

Account	Account Name	Positions		FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV					
51107	Salaries			\$ 2,354	\$ -	\$ -	\$ -	\$ -
	TOTAL PERSONNEL:	0	0	\$ 2,354	\$ -	\$ -	\$ -	\$ -
52450	Equipment Maint/Repairs			\$ 7,865	\$ 10,000	\$ 5,869	\$ 10,000	\$ 10,000
52700	Contracted Services			\$ 14,636	\$ 10,785	\$ 10,759	\$ 10,877	\$ 10,877
54200	Office Supplies			\$ 780	\$ 350	\$ 23	\$ 350	\$ 350
58500	Additional Equipment			\$ 8,689	\$ 5,850	\$ 120	\$ 5,800	\$ 5,800
	TOTAL EXPENSES:			\$ 31,970	\$ 26,985	\$ 16,771	\$ 27,027	\$ 27,027
	TOTAL BUDGET:			\$ 31,970	\$ 26,985	\$ 16,771	\$ 27,027	\$ 27,027

L. J. Smith
Date

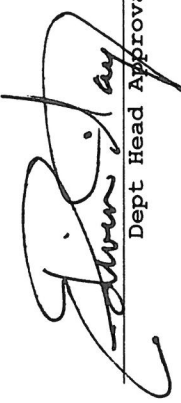
L. J. Smith
Dept Head Approval

\$ Increase/Decrease \$ 42
% Increase/Decrease 0.16%

Building Inspector: 01241

Account	Account Name	Positions		FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV					
51107	Building Inspector	1	1	\$ 62,258	\$ 63,814	\$ 29,453	\$ 65,410	\$ 65,410
51108	Assistant Inspector	1	1	\$ 46,920	\$ 49,266	\$ 22,615	\$ 50,225	\$ 50,225
51113	Clerk	1	1	\$ 35,344	\$ 36,228	\$ 16,721	\$ 37,420	\$ 37,420
51420	Longevity Pay			\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050
	TOTAL PERSONNEL:	3	3	\$ 145,572	\$ 150,358	\$ 69,839	\$ 154,105	\$ 154,105
xfer	Contracted Services			\$ 3,000	\$ 4,500	\$ -	\$ 3,500	\$ 3,500
52411	Property Security/Safety			\$ 2,500	\$ 2,400	\$ 1,431	\$ 2,400	\$ 2,400
54200	Office Supplies			\$ 2,457	\$ 2,462	\$ 1,124	\$ 2,462	\$ 2,462
57100	Travel/Training			\$ 5,673	\$ 6,700	\$ 3,717	\$ 4,400	\$ 4,400
57300	Dues & Memberships			\$ 80	\$ 300	\$ -	\$ 300	\$ 300
	TOTAL EXPENSES:			\$ 10,710	\$ 16,362	\$ 6,272	\$ 13,062	\$ 13,062
	TOTAL BUDGET:			\$ 156,282	\$ 166,720	\$ 76,111	\$ 167,167	\$ 167,167

* Transferred Sealer Weights & Measures line item into Building Inspectors budget for FY20


 Date 1-8-19
 Dept Head Approval

\$ Increase/Decrease \$ 447
 % Increase/Decrease 0.27%

Animal Control Officer: 01292

Account	Account Name	Positions		FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV					
51107	Animal Control Officer			\$ 11,000	\$ 11,000	\$ 5,077	\$ 11,000	\$ 11,000
	TOTAL PERSONNEL:	0	0	\$ 11,000	\$ 11,000	\$ 5,077	\$ 11,000	\$ 11,000
53000	Professional Services			\$ 140	\$ 500	\$ -	\$ 500	\$ 500
55800	Supplies			\$ 273	\$ 200	\$ 180	\$ 200	\$ 200
new	Travel			\$ -	\$ -	\$ -	\$ 770	\$ 770
57300	Dues and Membership			\$ 35	\$ 50	\$ -	\$ 50	\$ 50
	TOTAL EXPENSES:			\$ 448	\$ 750	\$ 180	\$ 1,520	\$ 1,520
	TOTAL BUDGET:			\$ 11,448	\$ 11,750	\$ 5,257	\$ 12,520	\$ 12,520


 Stephen J. Evans
 Dept Head Approval

1-9-19
 Date

\$ Increase/Decrease \$ 770
 % Increase/Decrease 6.55%

DPW - Highway: 01422

Account	Account Name	Positions			FY2018		FY2019	FY2019	FY2020	FY2020
		FY19 REQ	FY20 REQ	FY20 APRV	Year-end Actuals	Town Meeting Vote	Actuals thru 12/31/18	Budget Request	Town Manager Recommended	
51110	DPW Superintendent	1	1	1	\$ 83,130	\$ 85,208	\$ 39,327	\$ 87,340	\$ 87,340	
51113	Administrative Assistant	1	1	1	\$ 34,278	\$ 35,135	\$ 11,757	\$ 39,000	\$ 39,000	
51120	Highway Superintendent	1	1	1	\$ 69,532	\$ 71,270	\$ 32,894	\$ 73,055	\$ 73,055	
51137	Highway Division	10			\$ 511,783	\$ 539,590	\$ 222,466	\$ -	\$ -	
	Working Foreman	1	1	1	\$ -	\$ -	\$ -	\$ 64,940	\$ 64,940	
	Mechanic	1	1	1	\$ -	\$ -	\$ -	\$ 51,985	\$ 51,985	
	Laborer/Driver	3	3	3	\$ -	\$ -	\$ -	\$ 155,955	\$ 155,955	
	Equipment Operators	3	3	3	\$ -	\$ -	\$ -	\$ 176,445	\$ 176,445	
xfer	Tree Warden				\$ 7,500	\$ 7,500	\$ 3,125	\$ 7,500	\$ 7,500	
51138	Recycling Center Staff	0.25	0.25	0.25	\$ 15,766	\$ 15,788	\$ 7,437	\$ 16,185	\$ 16,185	
51300	Snow & Ice Overtime				\$ 90,889	\$ 70,108	\$ 14,275	\$ 70,108	\$ 70,108	
51301	Highway Overtime				\$ 7,466	\$ 9,499	\$ 6,629	\$ 9,800	\$ 9,800	
51420	Longvity Pay				\$ 5,350	\$ 5,350	\$ 5,150	\$ 5,550	\$ 5,550	
	TOTAL PERSONNEL:	13.25	11.25	11.25	\$ 825,695	\$ 839,448	\$ 343,059	\$ 757,863	\$ 757,863	
xfer	Street Lights				\$ 123,785	\$ 116,000	\$ 56,530	\$ 135,000	\$ 135,000	
52115	Sewer/Water				\$ 895	\$ 1,000	\$ 417	\$ 1,000	\$ 1,000	
52120	Gas				\$ 5,385	\$ 6,000	\$ 580	\$ 6,000	\$ 6,000	
52410	Maint/Repairs-Blding/Grds				\$ 722	\$ 6,000	\$ 18	\$ 6,000	\$ 6,000	
52450	Equipment Maint/Repairs				\$ 65,091	\$ 56,000	\$ 22,690	\$ 65,000	\$ 65,000	
52490	Street Maint/Repairs				\$ 131,390	\$ 70,000	\$ 29,652	\$ 87,000	\$ 87,000	
52700	Contracted Services				\$ 33,023	\$ 51,000	\$ 23,207	\$ 51,000	\$ 51,000	
52701	Trash & Recycle Hauling				\$ 32,991	\$ 35,800	\$ 17,931	\$ 39,000	\$ 39,000	
52702	Hazardous Waste Collection				\$ 4,938	\$ 6,500	\$ 4,255	\$ 8,000	\$ 8,000	
52740	Clothing & Uniforms				\$ 12,968	\$ 10,800	\$ 5,325	\$ 10,800	\$ 10,800	
52900	Licenses				\$ -	\$ 500	\$ 61	\$ 500	\$ 500	
53050	Engineering-Landfill				\$ 1,110	\$ 12,000	\$ 1,175	\$ 14,000	\$ 14,000	
xfer	Tree Services				\$ 80,108	\$ 55,000	\$ 36,183	\$ 92,500	\$ 92,500	
53800	Fees/Permits				\$ -	\$ 2,500	\$ -	\$ -	\$ -	
54200	Office Supplies				\$ 1,824	\$ 1,000	\$ 847	\$ 1,000	\$ 1,000	
54810	Gas & Diesel				\$ 84,251	\$ 90,000	\$ 31,905	\$ 96,000	\$ 96,000	
55300	Public Works Supplies				\$ 27,624	\$ 31,900	\$ 11,471	\$ 31,900	\$ 31,900	
55700	Snow & Ice Supplies				\$ 212,853	\$ 150,000	\$ 17,021	\$ 150,000	\$ 150,000	
57100	Travel/Training				\$ 1,134	\$ -	\$ 26	\$ 2,500	\$ 2,500	
57300	Dues & Memberships				\$ 418	\$ 200	\$ 60	\$ 200	\$ 200	
58541	Remediation-Highway Garage				\$ 16,442	\$ 34,000	\$ 21,530	\$ 34,000	\$ 34,000	
	TOTAL EXPENSES:				\$ 836,953	\$ 736,200	\$ 280,886	\$ 831,400	\$ 831,400	
	TOTAL BUDGET:				\$ 1,662,648	\$ 1,575,648	\$ 623,945	\$ 1,589,263	\$ 1,589,263	

*transferred Tree Warden and Street Light budgets into Highway Budget for FY20

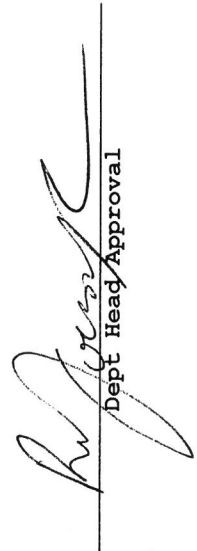

 Dept Head Approval _____ Date 1/9/2019

\$ Increase/Decrease \$ 13,615
 % Increase/Decrease 0.86%

Board of Health: 01511

Account	Account Name	Positions		FY2018 Year-end Actuals	Town Meeting Vote	Actuals thru 12/31/18	FY2020	
		FY19 REQ	FY20 APRV				Budget Request	Town Manager Recommended
51129	Health Agent	1	1	\$ 35,232	\$ 86,000	22,865	\$ 51,250	\$ 51,250
51130	Health Inspector	1	1	\$ 42,978	-	21,126	\$ 46,125	\$ 46,125
xfer	Animal Inspector			\$ 583	\$ 1,000	417	\$ 1,000	\$ 1,000
TOTAL PERSONNEL:		2	2	\$ 78,793	\$ 87,000	44,408	\$ 98,375	\$ 98,375
52700	Contracted Services**			\$ 15,144	\$ 10,785	4,155	\$ 9,875	\$ 9,875
53070	Consultant			\$ -	\$ 9,000	-	\$ -	\$ -
57100	Travel/Training			\$ 4,234	\$ 3,400	772	\$ 3,400	\$ 3,400
57300	Dues & Memberships			\$ 200	\$ 300	95	\$ 300	\$ 300
57800	Supplies			\$ 926	\$ 2,870	1,283	\$ 2,870	\$ 2,870
TOTAL EXPENSES:				\$ 20,504	\$ 26,355	6,304	\$ 16,445	\$ 16,445
TOTAL BUDGET:				\$ 99,297	\$ 113,355	50,711	\$ 114,820	\$ 114,820

**Animal Inspector budget has been rolled into the Board of Health budget for FY20


 Dept Head/Approval 1/9/19
 Date

\$ Increase/Decrease \$ 1,465
 % Increase/Decrease 1.29%

Community Services: 01528

Account	Account Name	Positions		FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV					
	TOTAL PERSONNEL:	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
57800	Human Services			\$ 35,000	\$ 30,000	\$ -	\$ 35,000	\$ 35,000
TOTAL EXPENSES:				\$ 35,000	\$ 30,000	\$ -	\$ 35,000	\$ 35,000
TOTAL BUDGET:				\$ 35,000	\$ 30,000	\$ -	\$ 35,000	\$ 35,000

Jennifer Tabolin
 Dept Head Approval

1/9/2019
 Date

\$ Increase/Decrease \$ 5,000
 % Increase/Decrease 16.67%

Council on Aging: 01541

Account	Account Name	Positions			FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV	FY20 APRV					
51107	Assistant Director	1	0.5	0.5	\$ 42,751	\$ 19,731	\$ 21,910	\$ 21,910	
51115	Custodian				\$ 11,465	\$ 3,645	\$ 9,000	\$ 9,000	
51141	COA Director	1	1	1	\$ 53,582	\$ 24,730	\$ 54,925	\$ 54,925	
new	Coordinator				\$ -	\$ -	\$ 9,360	\$ 9,360	
51420	Longevity Pay				\$ 400	\$ 500	\$ 500	\$ 500	
TOTAL PERSONNEL:		2	2	2	\$ 108,298	\$ 48,607	\$ 95,695	\$ 95,695	
52450	Equipment Maint/Repairs				\$ 3,000	\$ 785	\$ 3,000	\$ 3,000	
52700	Elderly Transportation				\$ 45,000	\$ 22,500	\$ 45,000	\$ 45,000	
53810	Activities				\$ 7,950	\$ 2,296	\$ 7,950	\$ 7,950	
54200	Office Supplies				\$ 2,500	\$ 320	\$ 2,500	\$ 2,500	
57100	Travel/Training				\$ 1,400	\$ 977	\$ 1,400	\$ 1,400	
57300	Dues & Memberships				\$ 350	\$ 375	\$ 450	\$ 450	
TOTAL EXPENSES:					\$ 60,200	\$ 27,253	\$ 60,300	\$ 60,300	
TOTAL BUDGET:					\$ 168,498	\$ 75,860	\$ 155,995	\$ 155,995	

*transferred .5 of Assistant Director position to Fire Department budget for FY20

Pauline Mann Salenouch
 Dept Head Approval

1/19/19
 Date

\$ Increase/Decrease \$ (12,503)
 % Increase/Decrease -7.42%

Veterans' Affairs: 01543

Account	Account Name	Positions			FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 REQ	FY20 APRV					
	TOTAL PERSONNEL:	0	0	0	\$ -	\$ -	\$ -	\$ -	
52710	Veterans' Services			6,033	\$ 5,000	690	\$ 5,000	\$ 5,000	
57700	Veterans' Benefits			86,703	\$ 135,000	35,430	\$ 100,000	\$ 100,000	
57701	Veterans' District			31,851	\$ 31,851	32,400	\$ 33,100	\$ 33,100	
	TOTAL EXPENSES:			\$ 124,587	\$ 171,851	\$ 68,520	\$ 138,100	\$ 138,100	
	TOTAL BUDGET:			\$ 124,587	\$ 171,851	\$ 68,520	\$ 138,100	\$ 138,100	


 Dept Head Approval

1-9-19
 Date

\$ Increase/Decrease \$ (33,751)
 % Increase/Decrease -19.64%

Libraries: 01610

Account	Account Name	Positions			Year-end Actuals	Town Meeting Vote	Actuals thru 12/31/18	Budget Request	Town Manager Recommended
		FY19 REQ	FY20 REQ	FY20 APRV					
51143	Head Librarian	1	1	\$ 59,365	\$ 60,849	\$ 28,084	\$ 62,375	\$ 62,375	
51145	Assistant Librarians	2	2	\$ 88,234	\$ 90,440	\$ 41,741	\$ 93,400	\$ 93,400	
51146	Library Clerks	7.5	7.5	\$ 235,170	\$ 270,076	\$ 115,641	\$ 276,830	\$ 276,830	
51420	Longevity Pay			\$ 1,100	\$ 1,400	\$ 1,400	\$ 1,600	\$ 1,600	
	TOTAL PERSONNEL:	10.5	10.5	\$ 383,869	\$ 422,765	\$ 186,866	\$ 434,205	\$ 434,205	
52400	Equipment Maint/Repairs			\$ 1,906	\$ 2,000	\$ 1,630	\$ 2,050	\$ 2,050	
54200	Office Supplies			\$ 11,284	\$ 9,800	\$ 4,096	\$ 10,045	\$ 10,045	
55800	Nonprint Materials			\$ 35,817	\$ 34,000	\$ 13,887	\$ 34,850	\$ 34,850	
55860	Books/Subscriptions			\$ 73,303	\$ 75,000	\$ 35,557	\$ 76,875	\$ 76,875	
55861	Programming Supplies			\$ 2,883	\$ 3,000	\$ 1,351	\$ 3,075	\$ 3,075	
57100	Travel/Training			\$ 216	\$ 1,400	\$ 476	\$ 1,600	\$ 1,600	
57300	Dues & Memberships			\$ 278	\$ 410	\$ 324	\$ 1,010	\$ 1,010	
	TOTAL EXPENSES:			\$ 125,689	\$ 125,610	\$ 57,321	\$ 129,505	\$ 129,505	
	TOTAL BUDGET:			\$ 509,557	\$ 548,375	\$ 244,186	\$ 563,710	\$ 563,710	

Amarda M. DeGiorgis
 Dept Head Approval

1/9/2019
 Date

\$ Increase/Decrease \$ 15,335
 % Increase/Decrease 2.80%

Parks & Recreation: 01650

Account	Account Name	Positions		FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV					
	TOTAL PERSONNEL:	0	0	\$ -	-	\$ -	\$ -	\$ -
52400	Maintenance & Repairs			\$ 1,654	\$ 3,000	\$ 900	\$ 3,000	\$ 3,000
54201	Parks Improvements			\$ 2,821	\$ 3,000	-	\$ 11,000	\$ 11,000
54501	Recreational Programs			\$ -	\$ 750	-	\$ 750	\$ 750
54502	Park Supplies			\$ 370	\$ 2,000	-	\$ 5,000	\$ 5,000
54503	Parks Programs & Management			\$ -	\$ -	-	\$ -	\$ -
57803	Lake Management			\$ -	\$ 2,000	\$ 2,000	\$ 4,000	\$ 4,000
57805	Youth Programming			\$ 54,537	\$ 70,000	\$ 63,714	\$ 70,000	\$ 70,000
57810	Waste Management			\$ 4,790	\$ 5,000	\$ 3,980	\$ 5,000	\$ 5,000
	TOTAL EXPENSES:			\$ 64,171	\$ 85,750	\$ 70,594	\$ 98,750	\$ 98,750
	TOTAL BUDGET:			\$ 64,171	\$ 85,750	\$ 70,594	\$ 98,750	\$ 98,750



Dept Head Approval

1/9/2019
Date

\$ Increase/Decrease \$ 13,000
% Increase/Decrease 15.16%

Boards & Commissions: 01691

Account	Account Name	Positions			FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 REQ	FY20 APRV					
	TOTAL PERSONNEL:	0	0	0	\$ -	\$ -	\$ -	\$ -	
52400	Historical Commission			\$ 2,202	\$ 2,000	945	\$ 7,470	\$ 7,470	
57800	Agricultural Commission			\$ 2,000	\$ 2,000	-	\$ 2,000	\$ 2,000	
	TOTAL EXPENSES:			\$ 4,202	\$ 4,000	945	\$ 9,470	\$ 9,470	
	TOTAL BUDGET:			\$ 4,202	\$ 4,000	945	\$ 9,470	\$ 9,470	



 Dept Head Approval _____ Date 1/9/19

\$ Increase/Decrease \$ 5,470
 % Increase/Decrease 136.75%

Celebrations & Events: 01693

Account	Account Name	Positions			FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 REQ	FY20 APRV					
					\$ -				
	TOTAL PERSONNEL:	0	0	0	\$ -	\$ -	\$ -	\$ -	
new	Dubois Committee			\$ -	\$ -	\$ -	\$ 10,000	\$ 5,000	
xfer	Band Programs			\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	
57800	Celebrations			\$ 11,049	\$ 8,000	\$ -	\$ 10,000	\$ 10,000	
	TOTAL EXPENSES:			\$ 15,049	\$ 12,000	\$ 4,000	\$ 24,000	\$ 19,000	
	TOTAL BUDGET:			\$ 15,049	\$ 12,000	\$ 4,000	\$ 24,000	\$ 19,000	

*transferred Band Program budget over from 01699 for FY20

Jennifer Trovati
 Dept Head Approval

1/9/2019
 Date

\$ Increase/Decrease \$ 7,000
 % Increase/Decrease 58.33%

Debt Service: 01752

Account	Account Name	Positions		FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	Town Manager Recommended
		FY19 REQ	FY20 APRV					
	TOTAL PERSONNEL:	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
59100	Long Term Principal			\$ 1,285,654	\$ 1,300,000	\$ -	\$ 1,270,000	\$ 1,270,000
59120	Long Term Interest			\$ -	\$ 328,650	\$ 63,025	\$ 286,150	\$ 286,150
59130	Short Term Interest			\$ -	\$ 35,000	\$ -	\$ 95,000	\$ 95,000
59150	Debt Issuance Costs			\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 10,000
	TOTAL EXPENSES:			\$ 1,285,654	\$ 1,673,650	\$ 63,025	\$ 1,661,150	\$ 1,661,150
	TOTAL BUDGET:			\$ 1,285,654	\$ 1,673,650	\$ 63,025	\$ 1,661,150	\$ 1,661,150



 Dept Head Approval

 1/9/2019


 Date

\$ Increase/Decrease \$ (12,500)

 % Increase/Decrease -0.75%

Retirement: 01911

Account	Account Name	Positions		FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV					
	TOTAL PERSONNEL:	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
51750	Medicare			60,925	\$ 65,000	\$ 30,718	\$ 69,300	\$ 69,300
51760	Retirement Contribution			685,097	\$ 753,263	\$ 360,422	\$ 787,660	\$ 787,660
	TOTAL EXPENSES:			\$ 746,022	\$ 818,263	\$ 391,140	\$ 856,960	\$ 856,960
	TOTAL BUDGET:			\$ 746,022	\$ 818,263	\$ 391,140	\$ 856,960	\$ 856,960

 / 9/19
 Dept Head Approval _____ Date

\$ Increase/Decrease \$ 38,697
 % Increase/Decrease 4.73%

Insurance: 01945

Account	Account Name	Positions		FY2018 Year-end Actuals	FY2019 Town Meeting Vote	FY2019 Actuals thru 12/31/18	FY2020 Budget Request	FY2020 Town Manager Recommended
		FY19 REQ	FY20 APRV					
		0	0	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL PERSONNEL:							
51710	Workers Compensation			27,393	\$ 45,000	\$ 35,268	\$ 37,500	\$ 37,500
51740	Health & Life Insurance			1,195,748	\$ 1,602,000	\$ 673,217	\$ 1,722,150	\$ 1,722,150
51741	Insurance Deductibles			-	\$ 10,250	\$ 18,599	\$ 10,250	\$ 10,250
51745	Mitigation Account			-	\$ 38,000	\$ 36,250	\$ -	\$ -
57400	General Insurance			113,143	\$ 151,000	\$ 122,902	\$ 130,000	\$ 130,000
57425	Public Safety Insurance			72,049	\$ 85,000	\$ 64,163	\$ 75,000	\$ 75,000
new	Allocation from Wastewater			-	\$ -	\$ -	\$ (150,000)	\$ (150,000)
	TOTAL EXPENSES:			\$ 1,408,333	\$ 1,931,250	\$ 950,399	\$ 1,824,900	\$ 1,824,900
	TOTAL BUDGET:			\$ 1,408,333	\$ 1,931,250	\$ 950,399	\$ 1,824,900	\$ 1,824,900

Jennifer Tabalen
 Dept Head Approval

1/9/2019
 Date

\$ Increase/Decrease \$ (106,350)
 % Increase/Decrease -5.51%

Wastewater: 60442

Account	Account Name	Positions		Year-end Actuals	Town Meeting Vote	Actuals thru 12/31/18	Budget Request	Town Manager Recommended
		FY19 REQ	FY20 APRV					
51133	Superintendent	1	1	\$ 75,963	\$ 75,338	\$ 34,771	\$ 77,225	\$ 77,225
51137	Laborers/Operators	4	4	\$ 191,113	\$ 212,795	\$ 96,345	\$ 218,115	\$ 218,115
51139	Operator Technician	2	2	\$ 119,247	\$ 121,972	\$ 56,304	\$ 125,995	\$ 125,995
	new Clerical		0.5	\$ -	\$ -	\$ -	\$ 17,570	\$ 17,570
51300	Overtime			\$ 22,776	\$ 25,000	\$ 13,817	\$ 31,000	\$ 31,000
51420	Longevity Pay			\$ 2,650	\$ 2,250	\$ 2,350	\$ 2,750	\$ 2,750
	TOTAL PERSONNEL:	7	7.5	\$ 411,749	\$ 437,355	\$ 203,587	\$ 472,655	\$ 472,655
52110	Electricity			\$ 140,302	\$ 148,750	\$ 49,581	\$ 152,618	\$ 152,618
52120	Gas/Oil			\$ 15,736	\$ 29,000	\$ 2,358	\$ 29,000	\$ 29,000
52310	Water			\$ 2,489	\$ 5,500	\$ 2,034	\$ 5,500	\$ 5,500
52400	Repairs & Maintenance			\$ 73,291	\$ 80,000	\$ 27,319	\$ 86,200	\$ 86,200
52740	Uniforms Rental			\$ 2,840	\$ 3,250	\$ 1,300	\$ 3,250	\$ 3,250
52800	Contracted Hauling			\$ 110,716	\$ 164,000	\$ 55,646	\$ 164,000	\$ 164,000
52801	Contracted Services			\$ 4,929	\$ 8,500	\$ 4,803	\$ 8,500	\$ 8,500
52900	Collection System			\$ 35,618	\$ 44,000	\$ 747	\$ 48,400	\$ 48,400
53020	Legal			\$ -	\$ 2,500	\$ -	\$ 2,500	\$ 2,500
53050	Engineering/Architecture			\$ 10,834	\$ 11,000	\$ -	\$ 11,000	\$ 11,000
53410	Telephone			\$ 1,584	\$ 3,000	\$ 537	\$ 3,000	\$ 3,000
53430	Postage			\$ 2,384	\$ 4,000	\$ -	\$ 4,000	\$ 4,000
53800	Other Services			\$ 6,861	\$ 4,200	\$ 4,149	\$ 4,200	\$ 4,200
54200	Office Supplies			\$ 1,947	\$ 2,500	\$ 371	\$ 2,500	\$ 2,500
54800	Vehicular Supplies			\$ 4,841	\$ 4,000	\$ 1,636	\$ 4,000	\$ 4,000
54810	Gasoline			\$ 1,026	\$ 12,000	\$ -	\$ 12,000	\$ 12,000
55800	Chemicals/Supplies			\$ 68,949	\$ 97,600	\$ 37,349	\$ 99,600	\$ 99,600
55840	Safety Equipment			\$ 1,453	\$ 4,000	\$ 1,186	\$ 4,000	\$ 4,000
57100	Travel/Training			\$ 5,114	\$ 4,000	\$ 11	\$ 4,000	\$ 4,000
57400	General Insurance			\$ 35,881	\$ 35,000	\$ 39,638	\$ 37,600	\$ 37,600
57401	Workers Compensation			\$ 11,370	\$ 12,200	\$ 11,789	\$ 12,500	\$ 12,500
57402	Health/Life Insurance			\$ 118,831	\$ 140,000	\$ 375	\$ 145,000	\$ 145,000
57403	Medicare			\$ 5,896	\$ 6,095	\$ -	\$ 6,500	\$ 6,500
57404	Retirement			\$ 79,113	\$ 35,227	\$ 36,740	\$ 79,910	\$ 79,910
57406	Unfunded EE Benefits			\$ 5,100	\$ 5,100	\$ -	\$ 5,100	\$ 5,100
57407	Allocation to General Fund			\$ 81,000	\$ 150,000	\$ -	\$ 150,000	\$ 150,000
57800	Reserve Fund			\$ -	\$ 22,529	\$ -	\$ -	\$ -
59100	Maturing Debt			\$ 651,062	\$ 455,900	\$ 13,770	\$ 455,022	\$ 455,022
59120	Interest on Debt			\$ -	\$ 184,500	\$ 88,823	\$ 184,044	\$ 184,044
59150	Debt Issuance Costs			\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
	TOTAL EXPENSES:			\$ 1,479,165	\$ 1,683,351	\$ 380,162	\$ 1,728,944	\$ 1,728,944
	TOTAL BUDGET:			\$ 1,890,914	\$ 2,120,706	\$ 583,750	\$ 2,201,599	\$ 2,201,599

[Signature]
 Date 1/9/2019
 Dept Head Approval

\$ Increase/Decrease \$ 80,893
 % Increase/Decrease 3.81%

	Positions		FY2018	FY2019	FY2019	FY2020	FY2020
	FY19	FY20	Year-end Actuals	Town Meeting Vote	Actuals thru 12/31/18	Budget Request	Town Manager Recommended
	FY20 REQ	FY20 APRV					
<u>TOTAL PERSONNEL:</u>							
General Fund	72.5	75.5	\$ 4,247,863	\$ 4,475,381	\$ 1,982,235	\$ 4,827,987	\$ 4,702,752
Enterprise Fund	7	7.5	\$ 411,749	\$ 437,355	\$ 203,587	\$ 472,655	\$ 472,655
<u>TOTAL EXPENSES:</u>							
General Fund			\$ 5,937,091	\$ 6,896,607	\$ 2,421,270	\$ 6,943,970	\$ 6,942,970
Enterprise Fund			\$ 1,479,165	\$ 1,683,351	\$ 380,162	\$ 1,728,944	\$ 1,728,944
<u>TOTAL BUDGET:</u>							
General Fund			\$ 10,184,954	\$ 11,371,988	\$ 4,403,504	\$ 11,771,957	\$ 11,645,722
Enterprise Fund			\$ 1,890,914	\$ 2,120,706	\$ 583,750	\$ 2,201,599	\$ 2,201,599
			\$ 12,075,868	\$ 13,492,694	\$ 4,987,254	\$ 13,973,556	\$ 13,847,321

FY20 Capital Requests

Dept	Project	Total Amount	Borrow	Other	Funding Source
Police	(6) Portable Radios (Police)	\$ 45,000	\$ 45,000	\$ -	
	(2) Police Cruiser	\$ 125,000	\$ 125,000	\$ -	
	Total Police	\$ 170,000	\$ 170,000	\$ -	
Fire	Turnout Gear	\$ 70,000	\$ 25,000	\$ 45,000	Grant
	Total Fire	\$ 70,000	\$ 25,000	\$ 45,000	
DPW	Vehicles & Equipment				CPA, MHC Ch 90, grants
	(3) F-550 Dump Trucks w/Plow & Sander	\$ 410,000	\$ 410,000	\$ -	
				\$ -	
	Buildings & Grounds				
	Transfer Station Improvements	\$ 100,000	\$ 100,000	\$ -	
	Town Hall Security Upgrades	\$ 20,000	\$ 20,000	\$ -	
	Housatonic School Improvements	\$ 650,000	\$ 300,000	\$ 350,000	
	Housatonic Fire Station Repairs	\$ 70,000	\$ 70,000	\$ -	
	Police Station Roof Repairs/Building Improvements	\$ 200,000	\$ 200,000	\$ -	
	Water Refilling Stations	\$ 32,000	\$ 32,000	\$ -	
	Town Hall Plumbing & Sewer Upgrades	\$ 30,000	\$ 30,000	\$ -	
	Street and Bridge Improvements				
	Engineering	\$ 300,000	\$ 300,000	\$ -	
	Division St Bridge Repairs (design/construct)	\$ 4,000,000	\$ 4,000,000	\$ -	
	Christian Hill Rd Culvert (design/construct)	\$ 350,000	\$ 350,000	\$ -	
	St. James Place/Taconic retaining wall repairs	\$ 450,000	\$ 450,000	\$ -	
Street Improvements	\$ 1,740,000	\$ 1,020,000	\$ 720,000		
Total DPW	\$ 8,352,000	\$ 7,282,000	\$ 1,070,000		
Parks	Parks Improvements	\$ 45,000	\$ 45,000	\$ -	
	Total Parks	\$ 45,000	\$ 45,000	\$ -	
Technology	Telecommunication Upgrades	\$ 50,000	\$ 50,000	\$ -	
	Total Technology	\$ 50,000	\$ 50,000	\$ -	

Total FY20 Capital Requests \$ 8,687,000 \$ 7,572,000 \$ 1,115,000

CAPITAL IMPROVEMENT PROGRAM SUMMARY OF FY2020 PROPOSED PROJECTS

Capital projects proposed for FY20 total \$8,687,000, as described below. While last year's capital program was funded mostly by grants, and relatively little borrowing, FY20 relies more heavily on borrowing. The capital plan is substantially more than last year. Most of the \$5.6 million increase over last year, and more than half of proposed FY20 borrowing request, is to address the Division Street bridge. Other critical projects this year include culverts and retaining walls, building improvements at the Housatonic School, and replacement vehicles for DPW and Police.

Street, Roads, Path, Sidewalks and Engineering

The FY20 budget for streets, roads, etc. is 6,840,000, just over \$4 million from last year, with the bulk of that increase due to the need to reconstruct the Division Street bridge over the Housatonic River. Designs should be completed this calendar year, so that repairs can begin soon after. Its twin bridge, on Brookside Road, is scheduled for reconstruction in 2023.

Bridges are some of the most expensive infrastructure to replace, followed closely by walls and culverts. Unfortunately this year we must also replace a culvert on Christian Hill Road and repair the wall on Taconic Avenue near the railroad overpass.

The Mass Works grant was supplemented this year by a Housing Choice infrastructure grant and a portion of our Smart Growth grant, and together these will complete the improvements on Bridge, Church, Elm, Railroad, and School Streets. But these funds were not enough to do the east side of Bridge Street, Bentley Avenue, and the "Taconic" parking lot, as we had hoped. We will be able to use \$300,000 of Smart Growth funds for this project, but it needs to be supplemented with Chapter 90 or borrowing.

This capital proposal seeks to continue past practice of matching our approximately \$420,000 annual Chapter 90 allocation with borrowing, ensuring we can continue to keep streets and sidewalks in good repair. With these funds we also seek to advance the engineering and design for the South Main Street corridor. In order to secure construction grants, in the range of \$8 million, through the TIP program, the Town must fund the design costs. If we continue this effort, we will be well places to secure the TIP funds in two or three years.

FY20 proposed work includes:

- Completion of the downtown street improvements on Bridge Street, Bentley Avenue, and the "Taconic" parking lot, at a total of approximately \$900,000. One-third of that will be funded by the Smart Growth grant. These projects are designed, permitted, and bid-ready.
- Design and replacement of the Lake Mansfield stream culvert under Christian Hill Road at approximately \$350,000.
- Rehabilitation of the retaining wall on Taconic Avenue.
- Continuation of our street and sidewalk improvement program including the side streets in the Fairview Terrace neighborhood off of Stockbridge Road, ongoing preventative maintenance such as crack sealing. This is proposed to be funded by Chapter 90 and borrowing.
- Engineering tasks will total about \$300,000, and includes engineering/design/permitting for bridge reconstruction in future years, road projects including drainage, culvert replacements, and structural work for retaining walls.

Building, Grounds and Parks

The FY20 budget for buildings and grounds is \$1,102,000. It includes the following:

- Housatonic School: roof replacement, masonry repairs and window repairs, for a total of \$650,000. This is proposed to be funded in part by a CPA grant of \$300,000. We hope to secure emergency funds from the Massachusetts Historical Commission as well.
- Housatonic Fire Station: Masonry repairs, wall repairs, and roof repairs are estimated at \$70,000.
- Town Hall: The sewer and plumbing needs to be repaired or replaced.
- Police Station: Building repairs including roof deck, masonry, and window replacement, all estimated at \$200,000.
- Parks: \$45,000 is requested to continue the Commission's improvement plans, including repairs to the skate park, and baseball and softball fields.

Vehicle Replacement and Upgrades

Total vehicle spending is proposed at \$535,000, all funded through borrowing.

- Highway & Cemetery Divisions: Three large F-550 dump trucks. These are at or near the end of their useful life.
- Police: Two cruisers will be replaced this year.

Equipment

The Police Department seeks to replace six radios this year for a total of \$45,000. This is part of its ongoing plan to replace the radios. A grant last year paid for three new radios, but 18 more are needed. The Police Department proposes to purchase six each over the next three years, starting with FY20.

The Fire Department is seeking to replace its turn out gear. The total cost is \$70,000, but \$45,000, more than half, can be funded by a grant. The grant requires the Town to provide the balance of the funds.

Telecommunications/phone systems upgrades for Town Hall are budgeted for \$50,000. Converting the system to a digital system with new equipment will actually save the Town money in its annual telephone budget, and make it easier to serve the public.

5-year Capital Improvement Plan Summary

	Current	Proposed	Future				5 Year Total
	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY20-24
Capital Improvement Projects							
Transportation, Streets & Roads, Bridges	\$ 2,384,545	\$ 6,840,000	\$ -	\$ 11,940,000	\$ 9,615,000	\$ 3,100,000	\$ 31,495,000
Building & Grounds	\$ 290,000	\$ 1,102,000	\$ 628,000	\$ 420,000	\$ 415,000	\$ 115,000	\$ 2,680,000
Vehicles	\$ 309,500	\$ 535,000	\$ 431,500	\$ 252,500	\$ 421,500	\$ 531,500	\$ 2,172,000
Equipment	\$ 15,000	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000
Parks & Open Space	\$ 48,000	\$ 45,000	\$ 30,500	\$ 45,500	\$ 45,000	\$ -	\$ 166,000
Total Projects	\$ 3,047,045	\$ 8,687,000	\$ 1,090,000	\$ 12,658,000	\$ 10,496,500	\$ 3,746,500	\$ 36,678,000

Sources of Funds		Current	Proposed
		FY2019	FY2020
Borrowing		\$ 534,500	\$ 7,572,000
Chapter 90		\$ 420,000	\$ 420,000
CPA		\$ 40,000	\$ 350,000
Grants		\$ 1,589,545	\$ 345,000
Cemetery Funds		\$ -	\$ -
Available Funds		\$ 463,000	\$ -
Taxes		\$ -	\$ -
Total Sources		\$ 3,047,045	\$ 8,687,000

Capital Infrastructure Needs - Transportation, Streets Roads, Bridges

PROJECT NAME / AREA	LOCATION	FY2020	FY2021	FY2022	FY2023	FY 2024	Total FY20-24
PUBLIC WORKS ENGINEERING							
Engineering	Unspecific (TIP, culverts, not bridges)	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
STREETS AND ROADS							
Downtown core	Parking lot "Taconic" lot at TriPlex	\$ 300,000					\$ 300,000
Downtown core	Bridge St east + Bentley Rd	\$ 600,000					\$ 600,000
Fairview Terr./Comm. area	Fairview, Magnolia, Maplwd, Commwlth,	\$ 840,000					\$ 840,000
Christian Hill	Christian Hill Rd culvert (design + constr)	\$ 350,000					\$ 350,000
Taconic Ave.	Retaining wall repair (at RR underpass)	\$ 450,000					\$ 450,000
South Main	South Main design for TIP	see eng., above					
Egremont Plain area	Egremont Plain Rd (Rt 71)		\$ 600,000				\$ 600,000
South Main	South Main design for TIP (see eng., above)		see eng., above				
North Plain	North Plain Rd (Rt 41)		\$ 1,400,000				\$ 1,400,000
South Main	South Main reconstruction (TIP funds)			\$ 8,000,000			\$ 8,000,000
East side GB	Cottage, Gilmore, Hillside, Anderson			\$ 800,000			\$ 800,000
Downtown core	Elm Court, Rossetter, High St, Gas House			\$ 390,000			\$ 390,000
Round Hill Rd	Round Hill Rd			\$ 200,000			\$ 200,000
Park St 183	Park Street Route 183				\$ 1,500,000		\$ 1,500,000
Egremont Plain area	Seekonk Cross Rd				\$ 690,000		\$ 690,000
Egremont Plain area	West Plain Rd				\$ 300,000		\$ 300,000
Egremont Plain area	Locust Hill Rd				\$ 50,000		\$ 50,000
Berk. Heights area	Haley Rd, Pleasant View, Highland				\$ 150,000		\$ 150,000
Egremont Plain area	West Sheffield Rd retaining wall					\$ 1,000,000	\$ 1,000,000
Egremont Plain area	West Sheffield Rd					\$ 600,000	\$ 600,000
North Plain side roads	Abbey Hill, Hemlock Hill, Squaw Peak, Rds					\$ 1,200,000	\$ 1,200,000
North Plain side roads	Pearl, George, Welcome Streets						
Housatonic Village west	Kirk, Hart, Fairview, North, Prospect St.					tbd	
Downtown side streets	Pleasant St / Ct., Francis, River					tbd	
Belcher Sq side streets	Locust, Giddings, Laurel, Ramsey, Meadow					tbd	
Fairview Terr./Comm. area	Cooper Rd., Stillwell Ave.					tbd	
Monterey Rd	Monterey Rd					tbd	
Subtotal		\$ 2,540,000	\$ 2,000,000	\$ 9,390,000	\$ 2,690,000	\$ 2,800,000	\$ 18,194,545
TOWN BRIDGES							
Bridges	Division St - Williams River						
Bridges	Division St - Housatonic River	\$ 4,000,000					\$ 4,000,000
Bridges	Division St - Alford Brook						
Bridges	Cottage St - Housatonic River						
Bridges	Bridge St - Housatonic River						
Bridges	Brookside Rd - Housatonic River				\$ 3,000,000		\$ 3,000,000
Bridges	Pumpkin Hollow - Green River						
Bridges	Seekonk Cross Rd - Green River						
Bridges	Hurlburt Rd - Green River						
Bridges	Seekonk Rd - Seekonk Brook						
Subtotal		\$ 4,000,000	\$ -	\$ -	\$ 3,000,000		\$ 7,000,000
SPECIAL PROJECTS							
Lake Mansfield Comp Plan	Lake Mansfield Road (~boat launch to outlet)		\$ 125,000	\$ 1,010,000	possible 319 + CPA?		\$ 1,135,000
Lake Mansfield Comp Plan	Lake Mansfield boat launch						
Lake Mansfield Comp Plan	Lake Mansfield beach parking	\$ 50,000	\$ 550,000	possible 319 + CPA?			\$ 600,000
Lake Mansfield Comp Plan	Lake Mansfield Road stream outlet structure			\$ 200,000			\$ 200,000
Subtotal		\$ -	\$ 175,000	\$ 1,760,000	\$ -		\$ 1,935,000
SIDEWALKS & PATHS							
Main St	Taconic to Maple Ave		\$ 150,000				\$ 150,000
Main St	Cottage St north to underpass		\$ 70,000				\$ 70,000
Downtown	St James Place south side						
Housatonic	Main Street extension		\$ 222,000				\$ 222,000
River Walk south	River Walk South			by others			
River Walk south	River Walk South			by others			
Old Route 7 path			\$ 250,000				\$ 250,000
Lake Mansfield accessible trail	CPA in progress						
Bike Path Housy to GB	design		\$ 150,000				\$ 150,000
Bike Path Housy to GB	constr.				\$ 2,000,000		\$ 2,000,000
Castle St. Pedestrian Underpa	underpass tunnel rebuild				\$ 1,000,000		\$ 1,000,000
Subtotal		\$ -	\$ 842,000	\$ -	\$ 3,000,000		\$ 3,882,000
CULVERTS & STRUCTURES							
Culverts/structures	Culvert & structure engineering	incl above					
Culverts/structures	North Plain Rd, lake mansfield stream	incl above					
Subtotal		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CRACKSEAL							
Crackseal	Crackseal maintenance program	incl above	\$ 50,000	\$ 50,000			\$ 100,000
GUARDRAILS							
Guardrails	Various.		\$ 120,000				\$ 120,000
Subtotal		\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000

Capital Infrastructure Needs - Transportation, Streets Roads, Bridges

PROJECT NAME / AREA	LOCATION	FY2020	FY2021	FY2022	FY2023	FY 2024	Total FY20-24
PARKING LOTS							
to be paved as area streets are paved							
<i>Subtotal</i>		\$ -	\$ -	\$ -	\$ -		\$ -
STORMWATER / DRAINAGE							
Comp Stormwater Plan	Taconic Ave (to Castle St)						
Comp Stormwater Plan	Taconic Ave (Castle to Brainard)			\$ 440,000			\$ 440,000
Comp Stormwater Plan	Castle St (to Lake Ave)				\$ 625,000		\$ 625,000
Comp Stormwater Plan	Castle St (to Lake Ave)						
Comp Stormwater Plan	Castle St (Lake to Alford Rd)						
Comp Stormwater Plan	Benton Ave						
Comp Stormwater Plan	Front St Housatonic south outfall						
<i>Subtotal</i>		\$ -	\$ -	\$ 440,000	\$ 625,000		\$ 1,065,000
TOTAL TRANSPORTATION CAPITAL NEEDS		\$ 6,840,000	\$ 3,487,000	\$ 11,940,000	\$ 9,615,000	\$ 3,100,000	\$ 34,982,000
TRANSPORTATION SOURCES							
Chapter 90 allocation		\$ 420,000	\$ 420,000	\$ 420,000	\$ 420,000	\$ 420,000	
Bonding		\$ 6,120,000	\$ 2,645,000	\$ 2,170,000	\$ 6,195,000	\$ 2,680,000	
CPA funding		\$ -	\$ 200,000	\$ 350,000	\$ -	\$ -	
Grant funding		\$ 300,000	\$ 222,000	\$ 9,000,000	\$ 3,000,000	\$ -	
Available funds		\$ -	\$ -	\$ -	\$ -	\$ -	
Taxes or other		\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL SOURCES		\$ 6,840,000	\$ 3,487,000	\$ 11,940,000	\$ 9,615,000	\$ 3,100,000	\$ 34,982,000

Capital Infrastructure Needs - Buildings, Grounds, Parks and Open Space

Facility/Project Description	FY2020	FY2021	FY2022	FY2023	FY2024	Total FY20-24
BUILDINGS AND GROUNDS (NOT INCL. PARKS)						
Building Improvements - as needed		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
RAMSDELL LIBRARY						
ADA Accessibility/Renovation						
HVAC System		\$ 300,000				
Schematic/Conceptual Plan work						
Architectural Services						
Subtotal Ramsdell Library	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
MASON LIBRARY						
Energy Improvements						
Front Door Shell Roof Repairs						
Subtotal Mason Library	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEWEY SCHOOL						
Parking lot repairs			schedule/bundle with area paving project			
Carpet replacement (remediation needed)						
Subtotal Dewey School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SENIOR CENTER						
Kitchen Upgrades		tbd				
Phone system - do with Town IT budget						
Parking lot repairs						
Subtotal Senior Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DPW						
Transfer station improvements (compactor and wall)	\$ 100,000					
Water refilling stations	\$ 32,000					
Subtotal Highway Garage	\$ 132,000	\$ -	\$ -	\$ -	\$ -	\$ 132,000
CEMETERY						
Subtotal Cemetery	\$ -	\$ -	\$ -			\$ -
TRANSFER STATION						
Subtotal Transfer Station	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HOUSATONIC COMMUNITY CENTER						
high performance windows			\$ 20,000			
Subtotal Community Center	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000
HOUSATONIC SCHOOL						
Building improvements (roof, windows, masonry)	\$ 650,000					
Environmental remediation		TBD				
Parking Lot and streetscape improvements		TBD				
Subtotal Housatonic School	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ 650,000

Capital Infrastructure Needs - Buildings, Grounds, Parks and Open Space

Facility/Project Description	FY2020	FY2021	FY2022	FY2023	FY2024	Total FY20-24
TOWN HALL						
Security improvements	\$ 20,000					
Plumbing and sewer improvements	\$ 30,000					
Campus impr., entrance, parking lot, sidewalks			\$ 50,000	\$ 250,000		
Public restroom (at Town Hall or Chamber)			\$ 50,000			
AC units for 2nd floor and meeting room			\$ 50,000			
Refurbish and/or replace old windows			\$ 120,000			
New Boiler				\$ 50,000		
Historic monuments restoration, protection						
Subtotal Town Hall	\$ 50,000	\$ -	\$ 270,000	\$ 300,000	\$ -	\$ 620,000
HOUSATONIC FIRE STATION						
Repairs (bricks, roof, retaining wall)	\$ 70,000					
Repoint exterior bricks		\$ 15,000				
Subtotal Housatonic FD	\$ 70,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 85,000
GREAT BARRINGTON FIRE STATION						
Recommission control system (10K fy 21?)		\$ 10,000				
Add Occupancy demand HVAC control		\$ 10,000				
Exhaust fans with weatherized dampers			\$ 15,000			
Subtotal GB FD	\$ -	\$ 20,000	\$ 15,000	\$ -	\$ -	\$ 35,000
POLICE STATION						
Roof repairs and building improvements	\$ 200,000					
New parking lot gate		\$ 18,000				
Convert to natural gas boiler		\$ 40,000				
Building improvements - incl windows, roof insul.		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
Subtotal Police Station	\$ 200,000	\$ 73,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 318,000
OTHER STRUCTURES						
Walls, buildings, structures		\$ 120,000				
Subtotal Other Structures	\$ -	\$ 120,000	\$ -			\$ 120,000
ENVIRONMENTAL REMEDIATION						
Searles / Bryant						
20 Castle Street	\$ -	\$ -	\$ -	\$ -		
Subtotal Environmental Rem.	\$ -	\$ -	\$ -	\$ -		\$ -
TOTAL BUILDING & GROUNDS	\$ 1,102,000	\$ 628,000	\$ 420,000	\$ 415,000	\$ 115,000	\$ 2,680,000

Capital Infrastructure Needs - Buildings, Grounds, Parks and Open Space

Facility/Project Description	FY2020	FY2021	FY2022	FY2023	FY2024	Total FY20-24
PARKS & OPEN SPACE IMPROVEMENTS						
Softball Field Repairs	\$ 15,000					
Skate Park Repairs	\$ 10,000					
Infield maintenance	\$ 3,000					
Memorial Field Repairs	\$ 17,000					
Repairs to Town Wide Playground Equipment and Installation of new eq	\$ 15,000					
Wood Chips		\$ 1,500				
Infield Mix, Olympia Meadow Field Maintenance		\$ 3,500				
Repair of fences		\$ 2,000				
Landscaping		\$ 3,500				
Basket Ball Court Repairs		\$ 5,000				
Landscaping/Infield Maintenance			\$ 3,500			
Wood chips			\$ 2,000			
New Playground Equipment			\$ 30,000			
Memorial Field/Olympia Meadows Infield Mix and Maintenance			\$ 10,000			
Lake Mansfield Beach/Swimming Area Upgrade				\$ 10,000		
Wood Chips				\$ 2,000		
Playground equipment Repairs and Installation				\$ 15,000		
Infield Mix				\$ 3,000		
Landscaping/Infield Maintenance/Playground and Parks Edging				\$ 15,000		
TOTAL PARKS & OPEN SPACE	\$ 45,000	\$ 30,500	\$ 45,500	\$ 45,000	\$ -	\$ 166,000
TOTALS 5 YEAR BUILDINGS & GROUNDS	\$ 1,102,000	\$ 628,000	\$ 420,000	\$ 415,000	\$ 115,000	\$ 2,680,000
TOTALS 5 YEAR PARKS & OPEN SPACE	\$ 45,000	\$ 30,500	\$ 45,500	\$ 45,000	\$ -	\$ 166,000
	\$ 1,147,000	\$ 658,500	\$ 465,500	\$ 460,000	\$ 115,000	\$ 2,846,000

Capital Infrastructure Needs - Equipment Replacement Schedule

							FY 20-24
Dept.	Proposed Fixtures & Equipment	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	5 Year Total
Police	(6) portable radios	\$ 45,000					\$ 45,000
		\$ 45,000					\$ -
							\$ 45,000
Fire	Upgrade/Replacement GBFD & Housatonic						\$ -
	Turn Out gear (grant)	\$ 70,000					\$ 70,000
	SCBA (air packs) 29 each	\$ 70,000	\$ -				\$ -
							\$ 70,000
Library	Mason Library Computer System						\$ -
	Ramsdell Library Computer System						\$ -
							\$ -
Town Hall	Telecommunications upgrades	\$ 50,000					\$ 50,000
		\$ 50,000					\$ 50,000
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	5 Year Total
		\$ 165,000		\$ -	\$ -	\$ -	\$ 165,000

Capital Infrastructure Needs - Vehicles

Dept.	Veh. Des. No.	Vehicle Model Year	Equipment (GVW in lbs.)	Estimated Service Life (Years)	Year to Replace	Estimated Replacement Cost					Total FY20-24
						FY2020	FY2021	FY2022	FY2023	FY2024	
Highway	H-1	2016	Dump Truck Freightliner (41,000)	10	2026						
	H-2	2017	Dump Truck Freightliner (41,000)	10	2027						
	H-3	2017	Dump Truck Freightliner (43,000)	10	2027						
	H-4	2015	Dump Truck F-550 (17,500)	8	2023				\$ 110,000		\$ 110,000
	H-5	2012	Dump Truck F-550 (17,500)	8	2020	\$ 136,000					\$ 136,000
	H-6	2011	Dump Truck 4600 (43,000)	10	2021		\$ 230,000				\$ 230,000
	H-7	2012	Dump Truck F-550 (17,500)	8	2020	\$ 137,000					\$ 137,000
	H-8	2016	Pickup Truck F-350 (10,000)	8	2024					\$ 55,000	\$ 55,000
	H-9	2012	Dump Truck F-550 (16,000)	8	2020	\$ 137,000					\$ 137,000
	H-10	2005	Dump Truck DT466 (41,000)	10							
	M-1	2015	Service Truck F-350 (10,000)	10	2025						
	M-2	2006	Service Truck F-350 (10,000)	10							
			2013	Sidewalk Plow/Sander	11	2024				\$ 130,000	\$ 130,000
		L1	2014	Loader	10	2024				\$ 180,000	\$ 180,000
		H	2008	Combination Loader/Backhoe	15	2023				\$ 100,000	\$ 100,000
		H	2008	Roadside Mower	15	2023				\$ 120,000	\$ 120,000
			2011	Roller-1 ton purchased used 2011 4-ton Hot Box	10	2021		\$ 25,000			\$ 25,000
		2017	Bobcat (Skid Steer) Loader Wood Chipper	10							
Highway Subtotal:						\$ 410,000	\$ 255,000	\$ -	\$ 330,000	\$ 365,000	\$ 1,360,000
Cemetery, Parks & Grounds	C-1	2017	Dump Truck F-550 (19,500)	8							
	C-2	2015	Pickup Truck F-450 (16,000)	8							
		2005	Backhoe (Kabota)	15			\$ 90,000				\$ 90,000
		2016	Zero Turn Mower No. 1	8							
		2015	Zero Turn Mower No. 2	8				\$ 16,500			\$ 16,500
		2013	Zero Turn Mower No. 3	8			\$ 16,500				\$ 16,500
		2004	Zero Turn Mower No. 4	8							
		2018	Stand on leaf blower	8							
Cemetery Subtotal:						\$ -	\$ 106,500	\$ 106,500	\$ 16,500	\$ 16,500	\$ 246,000
Police	P	2016	Cruiser #3831	2	2018		\$ 70,000		\$ 75,000		\$ 145,000
	P	2017	Cruiser #3830	2	2019	\$ 62,500		\$ 75,000		\$ 75,000	\$ 212,500
	P	2013	Cruiser #535	6	2019						
	P	2012	Cruiser Car #1	6	2018						
	P	2015	Cruiser #3828	2	2017	\$ 62,500				\$ 75,000	\$ 137,500
	P	2010	Cruiser #3829 K-9 Unit	5	2015			\$ 71,000			\$ 71,000
Police Subtotal:						\$ 125,000	\$ 70,000	\$ 146,000	\$ 75,000	\$ 150,000	\$ 566,000
Fire	F	2014	Fire Ladder No. 1	24	2038						
	F	2000	Fire Engine No. 2	24	2024						
	F	2010	Fire Engine No. 3	24	2034						
	F	2017	Fire Engine No. 4	24	2041						
	F	2000	Fire Engine No. 5	24	2024						
	F	1984	Fire Engine No. 6	24	2008						
	F	2010	Truck No. 7	24	2034						
	F	2017	Truck No. 8	24	2041						
	F	2003	Brush Truck	24	no replacement scheduled						
	F	2015	Car 1 (Chief's Vehicle)	10	2025						
	F	2004	Car 8 (EMS/Service Vehicle)	10	2021						
Fire Subtotal:						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:						\$ 535,000	\$ 431,500	\$ 252,500	\$ 421,500	\$ 531,500	\$ 2,172,000

Reserve Balances & Excess Levy Capacity

- **Certified Free Cash** • **\$3,515,497**
- **Stabilization Fund** • **\$ 379,080**
- **Excess Levy Capacity (est. FY20)** • **\$ 655,479**
- **Sewer Enterprise Retained Earnings** • **\$4,675,701**

Great Barrington Budget Financial Policy for Fiscal Year 2020

The Town of Great Barrington will manage municipal finances wisely. This will include planning for adequate funding to: 1) Provide and maintain public services and facilities at a level that will ensure public well-being and safety; 2) Comply with all Town by laws, rules and regulations; and 3) Meet the strategic priorities of the Town.

The budget and financial goals set forth by the Town Selectboard and the Finance Committee in the policy document outlines the priorities and objectives of the Town and provides agreed upon financial guidelines to be used in the preparation and review of the annual budget.

STRATEGIC PRIORITIES

- Ensure public safety.
- Ensure public health.
- Maintain a strong local economy.
- Maintain a high quality of life.
- Maintain developed, stable and healthy communities.
- Seek environmental sustainability.
- Ensure the fiscal stability of the Town.
- Maintain public infrastructure.
- Follow Great Barrington's Master Plan.

FINANCIAL GOALS

- Maintain adequate financial resources to sustain municipal services in the short and long term.
- Respond to the changes in the economy and meet the priority needs of our Town.
- Provide quality services efficiently and on a cost-effective basis.
- Maintain appropriate financial capacity for present and future needs.
- Maintain our top level AAA credit rating.
- Work to keep the overall tax levy as low as possible.

FINANCIAL MANAGEMENT POLICY

Revenue

- Services provided may not exceed available resources.
- Process must provide quality estimates of available revenue.
- Process must anticipate any changes in revenue in upcoming years.
- Seek to diversify revenue sources.
- Estimate available resources including state funds, local funds, fees, grants and other sources.

Real Estate Tax

- Town must restrict levy to a 2.5 % increase over the prior year levy limit adjusted for new construction growth and net debt and capital exclusions, as per Mass General Law.

- Proposed budget to not exceed legal property tax levy. Evaluate local estimated tax rate based on level of affordability including: average and median income; average and median value of real property and the cost of living.

User Fees

- Establish user fees and other non-property tax revenues to recoup, to the extent possible, the costs of supplying a particular service.
- Review current department fee structures and charges for services annually to determine if they reflect the cost of the service and are also reasonable and affordable fees.

Debt Management

- Allow no borrowing to fund operational programs.
- Debt service payments may not require the elimination of essential Town services.
- Ensure that the Town's general obligation debt ratio not exceed 50% of statutory limit (5% of equalized valuation).
- Exempt from Proposition 2 ½ any long-term capital debt for municipal buildings, WWTP improvements, fire apparatus acquisition and school facilities improvements.

Service Delivery

- Manage financial resources through internal controls.
- Establish operation practices that minimize the cost of government and financial risk.
- Provide efficient public services.
- Minimize the cost of administration.
- Identify and measure performance outcomes.
- Review the level of services and standards annually.

BUDGET PREPARATION PROCESS

The FY 2020 budget will be estimated in accordance to municipal code and applicable state law. The budget is based on separate funds set forth from anticipated revenues and expenditures for the General Fund and the Enterprise Fund.

The annual operating budget will contain complete financial statements that show outstanding obligations of the municipality, cash on hand to the credit of each fund, funds received from all sources during the preceding year, funds available from all sources during the ensuing year, revenue estimates to cover expenses in the proposed budget and the estimated tax rate required to fund the proposed budget.

For Fiscal Year 2020, the Selectboard and the Finance Committee agree that the budget preparation and review process shall include the following steps.

1. Review and approve Financial Policy.
2. Distribute Budget Books
 - a. Forecast Revenues.
 - b. Update Capital Plan.
 - c. Review Department Budgets
 - d. Review Projects Proposed for CPA Funds.
3. Participate in BHRC's joint budget meeting with Stockbridge and West Stockbridge on February 26, 2019 at 6 PM

4. Hold Budget Workshop Meetings.
5. Hold Public Hearing.

The Selectboard and the Finance Committee will jointly set the dates for the above budget meetings.

For Fiscal Year 2020, the Selectboard and the Finance Committee agree that the following will be done to ensure there is community engagement in the budget process:

- 1) Provide on-line access to budget information.
- 2) Provide printed budget books for the public at the libraries.
- 3) Provide a digital budget book on the town website.
- 4) Hold open meetings and hearing.

LOCAL GOVERNMENT SERVICES

- The Town Manager will prepare the budget for review by the Selectboard and the Finance Committee.
- The Town Manager may propose significant reorganizational changes and provide alternative ways to deliver services within the proposed budget.
- Performance objectives and goals will be identified and assessed.
- Town Manager may propose elimination of a service in the budget if it is not needed or cost-effective and/or propose new services as needed.
- Any service reductions shall be noted in the Fiscal 2020.
- Salaries and employee insurance contributions shall be set in the Fiscal Year 2020 budget pursuant to the Town's collective bargaining units and/or those already approved via a negotiated settlement and for non-represented personnel as authorized by the Town Manager.

For any proposed new needs, the Town Manager will:

- 1) Explain and justify the new need(s).
- 2) Identify alternatives to what is being proposed and the pros and cons.
- 3) Identify the cost and benefit of the proposed alternative.
- 4) Identify financing source to pay for new need.
- 5) New need(s) include: any expansion of municipal services necessary; any additional staff and any additional resource needed to meet service needs or expanded service needs.

TOWN BUDGET FORMAT

For Fiscal Year 2020, the Selectboard and the Finance Committee agree that the following will be done to ensure that the budget information is provided in a format that is clear, accurate and complete.

Operating Budget Report:

- Town Manager to request that Departments submit proposed budget with operational plan and report. Background information will include department goals and objectives, strategic initiatives, summary of activities and level of service.
- The Town Manager to review methods of operation, program service delivery and expenditure of resources inclusive of manpower allocation to ensure maximum efficiency of the Town.
- Town Manager to provide complete financial statements in the Budget Book to include:
 - Outstanding obligations.
 - Cash on hand.
 - Funds received from prior year.
 - Sources of funds from prior year.
 - Estimated revenues.
 - Estimated expenses.
 - Estimate tax levy.
 - Estimate tax rate.
 - Estimate user fees for services.

Capital Budget Report:

- The Town defines a capital project as having an overall expenditure of \$10,000 and a life expectancy in excess of 2 years.
- The Town's annual budget will include a capital plan that identifies work to be started within that fiscal year.
- The budget shall include a five-year Capital Improvement Plan for all Town assets.
- Each year, the Selectboard and the Finance Committee will review the five-year Capital Improvement Plan to identify the future upcoming needs, review any changes to the schedule, cost estimate or sources of funding.
- Operational costs associated with any new equipment or infrastructure will be identified.
- The capital budget report will identify a funding plan that reflects available State funds, grants, bonds and tax levy dollars to finance each project.
- The capital budget report will include the Debt Schedule broken down by department and function and a 10-year history be provided if possible.

Enterprise Fund Report:

- The Town Manager shall prepare a budget for the Enterprise Fund that maintains it as self-supporting, without a property tax transfer.
- Enterprise Fund report will include a report on sewer fees and rate structure.

As adopted by the Selectboard the on the 9th day of October, 2018.

As adopted by the Finance Committee on the 25th day of September, 2018.

Debt Management Policy

Effective June 22, 2009

- Ensure debt management does not require elimination of essential town services
- Establish a target of 10% of the non-debt service tax levy for CIP operations annually if permissible under the restraints of the State Law
- Establish a target balance of the general undesignated fund balance at a minimum of 10% of the total operational expenditures of the general fund
- Authorize no new program without an identified financing source to pay for said program
- Restrict debt service payments to a maximum 30% of the property tax levy*
- Authorize all debt service to have level or declining annual principal payments unless there is a better economically feasible schedule
- General obligation debt ratio should not exceed 50% of statutory limit (5% of equalized valuation)
- Prohibit the issuance of long-term debt to fund operational programs
- Allow no one-time fund balance transfers for operating purposes
- Authorize no expanded services without a minimum 80% of the revenues for said services available from non-property tax sources
- Direct the Town Manager to annually review methods of operation, program service delivery, and resource expenditure inclusive of manpower allocation to ensure maximum efficiency of Town operations
- Amend this policy document only by majority vote of the Board of Selectmen and majority vote of the Finance Committee

*Although the policy only applies to debt issued directly by the Town, the Boards recognize the impact of the joint debt of BHRSD and BRTA of which the Town is a member.

**Town of Great Barrington
Municipal Budget
Glossary**

Activity Measures: Specific quantitative and qualitative measures of work performed by the department (e.g., total miles of streets cleaned).

Adopted Budget: The budget as approved by Town Meeting.

Amortize: The reduction of debt by regular payments of principal sufficient to retire the debt by maturity.

Amortization Schedule: A schedule of debt service payments separating the portions of payments attributable to principal and interest.

Appropriation: An authorization made by the Town Meeting which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Assessed Valuation: The full and fair market valuation of real and personal property as of January 1 determined by the Town Assessor and reviewed and certified by the State used as a basis for levying property taxes.

Asset: A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of accounting transactions and management's internal accounting controls and is intended to ascertain whether financial statements fairly present financial position and results of operations; test whether transactions have been legally performed; identify areas for possible improvements in accounting practices and procedures; ascertain whether transactions have been recorded accurately and consistently; and ascertain the stewardship of officials responsible for governmental resources.

Balanced Budget: A budget where estimated revenues equal estimated expenditures.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

B.I.D.: Business Improvement District

Board of Selectmen: See "Selectboard".

Bond: A written promise to pay a specified sum of money (principal) at a specified date or dates in the future (maturity dates) together with Bond Anticipation Notes (BAN's): Short-term interest bearing notes issued in anticipation of bonds to be issued at a later date. The notes are retired from proceeds of the bond issue to which they are related.

Budget: A comprehensive financial plan of operation which attempts to rationalize the allocation of limited revenues among competing expenditure requirements for a given time period.

Budget Calendar: The schedule of key dates of milestones which a government follows in the preparation and adoption of the budget.

Budget Document: The written book prepared by the Town Manager and staff which presents the proposed budget to the Selectboard and Finance Committee.

Budget Highlights: An explanation of major changes (increases or decreases) in budgeted amounts (for revenues or expenses) or significant operational data to better clarify public funding justification.

Budget Message: A general discussion of the proposed budget presented in writing as a part of the budget document. The budget message explains principal budget issues and incorporates the policy and strategic planning directives against the background of financial experience in recent years and presents recommendations made by the Town Manager.

Budget Policy: The document annually adopted by the Finance Committee and Selectboard establishing the guidelines under which the Town Manager shall follow in the development of the Town budget.

By-Law: A formal legislative enactment of the Town Meeting having the force of law.

Callable Bond: A type of bond with a feature that permits the issuer to pay the obligation before the stated maturity date by giving notice (a "call") of redemption.

Capital Assets: Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget: A plan of proposed capital expenditures and the means of financing them. The capital budget is enacted as part of the complete annual budget which includes both operating and capital outlays. The capital budget is based on the Capital Improvement Program (CIP).

Capital Improvements: Expenditures which result in the acquisition of land, construction costs or improvements to land, buildings, or equipment valued at \$10,000 and with useful lives of at least 2 years.

Capital Improvement Program: A five-year plan designed to provide public and utility facilities (capital improvements) such as roads, sewer lines, parks, libraries, drainage projects and government buildings which are needed to support the Town.

Capital Lease: An agreement that conveys the right to use property, plant, or equipment for a stated period of time.

Capital Outlay: Expenditures for equipment, vehicles or machinery that results in the acquisition or addition to fixed assets with a value over \$10,000.

Capital Project Fund: To account for financial resources to be used for the acquisition or construction of major capital facilities.

Carry Forward: Designated fund balance representing dollars left at the end of one year to be carried forward as revenue in the next year for specified purposes.

Cash Basis: The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.

Charter: An act establishing the Selectboard/ Town Manager form of administration in the Town of Great Barrington enacted by the General Court as Ch. 184, Act of 1992.

Community Preservation Act Surcharge (CPA Surcharge): A surcharge on real property which provides a dedicated funding source to expand certain community assets such as open space, historic resources, recreational land and community housing.

Contingency Fund: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Cost Accounting: Accounting which assembles and records all costs incurred to carry out a particular activity or to deliver a particular service.

Debt Limit: The maximum amount of General Obligation borrowing allowed by statute to be outstanding.

Debt Service: Payment of interest and repayment of principal to holders of a government's debt instruments (bonds and loans).

Deficit: The excess of an entity's liabilities over its assets (See Fund Balance); the excess of expenditures or expenses over revenues during a single accounting period.

Department: An organizational unit authorized by the Selectboard, responsible for carrying out a major governmental functions, such as Public Safety or Financial Administration.

Department Head: Managers of discrete service programs within the Town, as authorized by the Selectboard reporting to the Town Manager.

Departmental Budget Detail: A budget that focuses upon the goals and objectives of a department.

Depreciation: The portion of the cost of a fixed asset charged as an expense during a particular period.

Encumbrances: Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Enterprise Fund: A fund established to account for operations financed in a manner similar to a private business enterprise; i.e., where the costs of providing goods and services to the public are financed or recovered through user charges.

Equivalent Dwelling Unit (EDU): An EDU is a cost allocation method to bill the users of the sanitary sewer system when actual usage is either not available or impractical to be used for billing purposes.

Expenditure: The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

Finance Committee: The Finance Committee serves as the Advisory Board, making recommendations to Town Meeting on the Town Budget and all Warrant Articles. In addition, the Finance Committee approves appropriations from the Reserve Fund.

Fiscal Year: Any consecutive 12-month period designated as the budget year. By statute, the Town of Great Barrington's budget year is July 1st through June 30th.

Fixed Asset: A tangible, operational asset having a useful life of at least two years and an original cost of at least \$10,000.

Forecast: An estimate of revenues and expenses for the current fiscal year to be used to determine the expected balances at the end of the year.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts where revenues equal expenses which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance: The excess of current assets over current liabilities for each fund at the end of each fiscal year. A negative fund balance is sometimes called a deficit. For governmental funds, the fund balance is equal to the excess of revenues over expenses for a given fiscal year.

General Fund: A fund containing revenues such as property taxes not designed by law for any one special purpose.

General Obligation Bonds: When a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation bonds. The term is usually used to refer to bonds which will be repaid from taxes and other general revenues.

Goals: Written statements which reflect the broad, general purpose of a department or fund.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

Impact Fees: Monetary payments made by builders or developers to jurisdictions in order to defray the public costs of providing infrastructure services to the development.

Infrastructure: Facilities, on which the continuance and growth of a community depend, such as roads, sewer lines, etc.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Charges: Charges for services provided to other governments.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements or shared revenues.

Internal Control: A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that: the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and records and procedures are arranged appropriate to facilitate effective control.

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to other departments on a reimbursement basis.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

Labor: Costs related to compensating Town employees including salaries, wages, overtime pay, shift differential, holiday pay and employee benefits costs. Employee benefit costs include social security, retirement, health, dental, and life insurance, and workers compensation.

Levy: To impose taxes, special assessments or service charges for the support of Town activities.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date.

Manager: Department Head, Division Head, or Town Manager responsible for a department division or fund.

Mandate: Any responsibility, action or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive or judicial action as a direct order or that is required as a condition of aid.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual Basis: The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time the liabilities are incurred. Revenues are recorded when received in cash except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

Municipal Budget (AKA Town Budget): The annual budget for each Fiscal Year as approved by Town Meeting.

Net Cost to General Revenues: Appropriations less assigned (departmental) revenues equals the net amount of expenses paid for through property taxes.

Non-operating Revenues: Revenues incidental to, or by-products of, the fund's primary activities.

Objectives: Statements of expected results that, when achieved, will go toward accomplishing the goals of a departmental fund.

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include: personal services (salaries and wages); contracted services (utilities, maintenance contracts, travel); supplies and materials; and capital outlays.

Operating Transfer: Transfers of cash or other assets from one Town fund to another Town fund.

Operations and Maintenance: Costs associated with on-going operations; i.e., contractual services, supplies, utilities, maintenance costs, leases, insurance, and materials.

Other Borrowings (aka DEBT): Within the Capital Improvement Program document, a means of designating funding sources requiring the issuance of long-term obligations not involving a pledge of the full faith and credit of the Town.

Permanent Positions: Total number of authorized employees, within departments, including full-time and part-time positions who work on an annual basis.

Principal: The face value of a bond.

Productivity: Maximizing the use of resources (personnel and dollars) to achieve an effective result at the least possible cost.

Property Tax: A tax levied on the assessed value of real property.

Proprietary Funds: Funds operated like a business and charging user fees including Enterprise and Internal Service Funds.

Public Works Projects: Within the Capital Improvement Program document, those projects which involve infrastructure improvements of direct and measurable benefit to specific properties or geographic areas of the Town.

Reserve: An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

Resolution: A formal legislative document of the Selectboard expressing its intent.

Retained Earnings: An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: Financial resources received from taxes, user charges and other levels of government such as state revenue sharing.

Revenue Bonds: When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds.

Revised Budget: The adopted budget plus any legally authorized subsequent budget alterations.

Selectboard: Elected by the voters of the Town, the Selectboard serves as the goal setting, long range planning and policy making body of the Town. They shall review the annual proposed budget and make recommendations with respect thereto. The Town Manager shall present the budget, incorporating recommendations of the Selectmen to the Finance Committee.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Assessments: User fees charged to property owners for the initial cost of public works' improvements directly benefiting those properties.

Special Revenue Funds: To account for the proceeds of specific sources of revenue that is legally restricted to expenditures for specific purposes.

Strategic Planning: A method of priority setting based on establishing goals, objectives and implementation plans.

Surplus: See Fund Balance.

Tax Incremental District (TID or TIF): A legally bounded area of the Town established at a specific date, after which all property taxes levied on additional equalized values are retained by the district until approved development costs therein are paid.

Tax Levy: The total amount to be raised by general property taxes for the purposes stated in a resolution certified to the Town Treasurer.

Tax Rate: The amount of taxes levied for each \$1,000 of assessed valuation.

Town Manager: The Chief Administrative Officer of the town, responsible to the Selectboard for the effective management of all town affairs under his/her supervision. The Chief Financial Officer of the town responsible for the design and preparation of the municipal budget, filing grant applications, and controlling budget expenditures.

Town Meeting: The legislative body responsible for enacting Town By-laws and approving the Municipal Budget.

Transfers: A budgeted revenue or appropriation to reflect the transfer of dollars from one Town fund to another Town fund. Revenue transfers reflect transfers from other funds. Expenditure transfers reflect transfers to other funds.

Trust Funds: To account for cash set aside in a trustee capacity, such as donations for certain programs.

Unit of Measure: The measure of quantity of a specific product or unit or service.

User Charges: Also known as user fees. The payment of a fee for direct receipt of a public service by the person benefiting from the service.

Voucher: A written document which is evidence of the propriety of a particular transaction and typically indicates the amounts to be affected by the transaction.