

GREAT BARRINGTON TRUST POLICY COMMITTEE

In accordance with section 2.2.6 of Great Barrington's 2017 *Trust Policy*, let the following document establish mandates for the creation and maintenance of a Trust Policy Commission.

ARTICLE I: TITLE AND PURPOSE

1. The purpose of the Great Barrington Trust Policy Commission (hereinafter the "Committee") is to uphold, review, and enforce the tenets of the *Trust Policy*.
2. The purpose of these regulations is to establish the responsibilities, duties, composition, and procedures for the operation of this Committee.

ARTICLE II: RESPONSIBILITIES AND DUTIES

1. Understand and uphold all principles and mandates of the Great Barrington *Trust Policy*.
2. Research, understand, and evaluate the challenges encountered by immigrant populations in Great Barrington.
3. Review instances of *Trust Policy* violations and make recommendations to the Selectboard.
4. Coordinate and collaborate with other groups to implement and promote anti-racist practices and policies in Great Barrington.
5. Work in conjunction with, and review, the activities of the Great Barrington Police Department (GBPD) as pertaining to policies, procedures, services, and activities involving immigrants in Great Barrington.
6. Work in cooperation with other departments and boards in the Town of Great Barrington on matters pertaining to the *Trust Policy*.
7. Monitor and promote legislation on the local, state, and federal levels which advance the prosperity and generate opportunities for Great Barrington's immigrant population.
8. Recruit and recommend prospective Committee members to the Selectboard.
9. File an annual report, which shall be printed in the Town report.

ARTICLE III: MEMBERSHIP

1. The Committee shall consist of seven (7) members appointed by the Selectboard. All members must live in Berkshire County. At least one member shall be either an elected or appointed official of the Town, and one member shall be a representative of the GBPD.
2. The terms of the first members of said Committee shall be for one, two or three years, and so arranged that the term of one-third of the members expires each year, and their successor shall be appointed for terms of three years each.
3. A resignation shall be made by notifying the chairperson of the Committee and the Selectboard in writing.
4. If any member is absent from two regularly scheduled meetings in any one calendar year, a recommendation shall be made to the Selectboard and chairperson that he/she be removed from the Committee, unless any or all absences have been excused for good cause by the

chairperson. Good cause shall include, but not be limited to illness, a death in the family, weather, and professional responsibilities.

5. The Selectboard shall fill any vacancy for the remainder of the unexpired term in the same manner as an original appointment.
6. Members shall get the approval of the Committee prior to making statements or joining activities on behalf of the Committee.
7. All members shall have full voting rights in Committee matters.
8. Members shall be selected to ensure a diverse committee is formed, capable of considering all intersectional components within topics of interest.

ARTICLE IV: OFFICERS

1. The officers shall include a chairperson, vice-chairperson, and secretary.
2. Officers shall be elected annually by the majority vote of the Committee, at the first meeting after the annual Town elections in May.
 - a. Duties:
 - i. The chairperson shall:
 1. Develop the agenda in coordination with the other officers;
 2. Preside over all meetings;
 3. Appoint Subcommittees as needed;
 4. Authorize expenditures as needed.
 - ii. The vice-chairperson shall perform all the functions of the chairperson in his/her absence.
 - iii. The secretary shall:
 1. Keep records of all meetings, attendance, minutes, and correspondence.
 2. Post notices of all meetings forty-eight (48) hours before each meeting at the Town Clerk's Office.

ARTICLE V: MEETINGS

1. Regular meetings shall be held at least four (4) times a year.
2. A quorum shall consist of four (4) members.
3. Meeting minutes will be reviewed, amended, and approved at the next meeting.
4. Special meetings can be called by the chairperson.
5. Decisions will be made by a majority of the quorum.

ARTICLE VI: AMENDMENTS

1. Proposed amendments to these regulations may be recommended to the Great Barrington Selectboard, which may in turn vote to approve, modify and approve, or disapprove on proposed amendments.

GREAT BARRINGTON TRUST POLICY COMMITTEE GOALS

1. ENSURE THE SAFETY OF IMMIGRANTS TO GREAT BARRINGTON:

- a. Identify and support organizations in the community that focus on assisting immigrants in Great Barrington.
- b. Work with the aforementioned organizations, the GBPD, and the town government to identify and address the economic, social, health, and legislative needs of GB's immigrant community.

2. CREATE NON COMPLIANCE GUIDELINES BETWEEN TOWN REPRESENTATIVES AND IMMIGRATION AND CUSTOMS ENFORCEMENT (ICE) PER GREAT BARRINGTON'S TRUST POLICY:

- a. Cite mandates 2.2.1 - 2.2.4 in formalizing procedures, scripts, and automated responses in accordance with the *Trust Policy*.

3. REVIEW INSTANCES OF TRUST POLICY VIOLATIONS:

- a. Provide judgment using principles and mandates in determining whether the *Trust Policy* has been violated after receiving and analyzing information from all groups/individuals involved in a breach of said policy.
- b. Meet with local law enforcement agencies to review instances of *Trust Policy* violations.

4. RESEARCH AND DEVELOP TRAINING OPPORTUNITIES FOR ALL TOWN REPRESENTATIVES OF GREAT BARRINGTON:

- a. Work with organizations to identify training opportunities for town officials to better the quality of life for immigrants in Great Barrington.

5. PUBLICIZE AND DRAW AWARENESS TO ICE ACTIVITIES IN GREAT BARRINGTON:

- a. Working with appropriate staff and boards including the Selectboard, Town Manager, Planning Staff, Building Inspector, and Department of Public Works to identify ways through which Great Barrington can alert immigrants to ICE activities.
- b. Engage in conversations and promote awareness around the threat posed by ICE to certain members of our community.